
Southampton Arts and Culture Committee (SHACC) Meeting Minutes September 11, 2018

**Southampton Town Hall
116 Hampton Road Southampton
Lower Level Conference Room**

Pre-meeting – Welcoming Ceremony performed by Shane Weeks at 6:30pm.

I. Call to Order

A meeting of the Southampton Arts and Culture Committee (SHACC) was held in the Lower Level conference room, Town Hall, 116 Hampton Road, Southampton, NY on Sept. 11, 2018. The meeting convened at 6:45pm, Chair Hope Sandrow.

Members present:

Hope Sandrow, Chair *
Cara Conklin-Wingfield
Esly E. Escobar
Jane Iselin
Elka Rifkin *
Shane Weeks *

Members Absent:

Notice of absence received from Nina Channing; Dr. Scarlet Magda, Terrie Sultan.
Nina Channing
Jeremy Dennis
Geoffrey Drummond *
April Gornik *
Dorothy Lichtenstein *
Dr. Scarlet Magda
Minerva Perez *
Jay Schneiderman, Town Supervisor
Brenda Simmons *
Terrie Sultan *

Ex-Officio Members/Liaisons Present:

Tommy John Schiavoni, Town Council Liaison

Update: Welcoming of new committee members Jane Iselin, Cara Conklin-Wingfield, Esly E. Escobar.

II. Introduction of attendees

III. Communications

IV. Approval of Minutes

Motion made by Hope Sandrow: Second by Shane Weeks- for the April 16; May 21, June 18 2018 meeting minutes by those committee members present. **Motion Carried.**

V. Reports, Updates, Unfinished Business: 20 minutes

1 - SHACC meeting schedule

- Discussion to vote for meeting schedules by Hope. Idea to have 5 meetings per year excluding July and August. Meeting Structure
- Elka- Frustration of board members not showing up to meetings. Asking committee members to be at all meetings.
- Tommy John- Tommy John calls for motion to accept new members to committee Nina Channing, Cara Conklin-Wingfield, Jeremy Dennis, Esly E. Escobar, Jane Iselin, Dr Scarlet Magda. Second by Hope Sandrow, Motion passed unanimously by those present. **Motion Carried.**
- Jane- interest in development of calendar. Interested in getting organizations to use the calendar. Requesting help from all present. O.k. with proposed meeting schedule.
- Hope and Tommy- Hope to arrange calendar link on town website.
- Cara- concerned about today's meeting attendance by board members. Happy to commit to 5 meetings every other month.
- Shane- reason for more members to have on committee to have better attendance.
- Esly- ok with the proposed meeting schedule.
- Shane- requesting a protocol for how board members inform fellow members for absences. How many meetings are committee members allowed to miss, and how to inform other boards.
- Elka- Suggestion to allow for members to have non-members sit in for them during absences. Should not be able to vote but allow to take notes for absent members.
- Jane- Members should either make all meetings or send a rep.
- Hope- Should people be allowed to Skype or conference call?
- Cara- Skype has worked on other committees.
- Tommy John- the ability is there for Skype. How do we make BYLAWS; Can Make templates.
- Cara- maybe 3 of 5 meetings should be mandatory
- Tommy John calls for motion to hold 5 meetings a year. Second by Cara Conklin-Wingfield. All present in favor. **Motion Carried.**

To Do: Create committee bylaws.

2- Calendar of Arts and Culture on the East End posted @ shacc.art

Update:

- Shane - update- Calendar is live. Ethan Roberts has made all changes. Looking to Spread the word that use of the Calendar is now available.
- Elka- Hamptons Arts Network is aware of Calendar. How do we get the word out to others?
- Hope- Jane needs people to be on the committee to start inviting people on to the calendar as well as get the information on how to apply to use the calendar.
- Hope- Jane to call non-profits and asking them to participate and to send user agreements. User agreement to protect the town and organizations.
- Jane- a list is available with all non-profit organizations. Esly will help with the outreach and Cara.
- Open Question- Can there be a calendar for artists as well as organizations?
- Tommy John- two calendars is a great idea. First to get one going to see how it works.
- Hope- basis for calendar to assist in scheduling conflicts between non-profit art organizations. Having the ability to post event that can be seen by organizations only until ready to publish. Not sure the same demand is held by individual artists.
- Hope- the user agreement can be sent to any organization that qualifies. Planning aspect took the longest.
- Ulf- Charles Certain offered to promote calendar for us including on the town T.V. station.
- Shane - will contact Charles.

To Do: Invite non-profit organizations. Confirm Calendar publicity.

3 - The Cultural Landscape

A. Art and Culture themed community day trips: SHACC on the road

Update:

- Hope- A more personal tour of our art institutions. Town sponsored tours. First tour will be guided by Jay Schneiderman. Tommy John says the town will provide a bus that holds 16 to 20 people. If we want more people, we may need a bigger or additional bus. Jay's first tour will be to Watermill Center and Madoo. A major aspect of the committee is to understand the needs of the artists and art institutions of Southampton.
- Tommy John- cannot attend the tour. Wondering about response to email inviting town board members to the first tour.
- Hope- Board members have not answered. Indicating more work to be done to involve town officials in to the arts.
- Elka- Invite Town Board members to each Town Tour. How do we have people sign up for the town tour? Where do we sign up? How do we invite people and register?
- Hope- Tommy John to be assigned to confirmation source for public for town tours as his email is assigned as the public contact.
- Hope- asking all members to send Hope an email to suggest people to attend the tour.
- Elka- tour is a great idea. We should already be planning for the second one. People will build interest overtime. Always invite board members whether they come or not. Kinks to be worked out. How do we plan for this one and the next one?
- Cara- maybe plan for 3 between now and May.
- Hope- Need a subcommittee to work on the tour schedule and programming.
- Elka- will be involved but can't be chair. Cara will be involved.
- Open Question- a full day tour may be intimidating. Suggest ways to get them in the door that is not intimidating. Example instead of "Dance Class" use "cultural Exchange".
- Hope- Subcommittee to come up with the next Tour.
- Elka- make sure this one is as well attended as possible.
- Jane- Suggesting groups such as senior citizens groups or groups like that to attend these tours.
- Hope- tours not limited to Southampton Town if it makes sense.
- Rebecca- Can help out on subcommittee.
- Elka- Main thing is to fill the bus between now and the 29th.
- Hope- maybe the town could give us an email address for the public to register. Ask Charles to come up with an email address for public to communicate with the committee. Including registering for the tour.
- Tommy John- cannot have his email for that purpose.
- Cara- ask the list Hope has for meetings to reach out to invite for tour. How long is the tour?
 - Bridget- needs email for paper. Tommy provided one. Use excerpt for SHACC on the Road. Hope to send her the excerpt.

To Do: Create subcommittee to begin organizing the next SHACC on the Road Tour.

4. Nature is our cultural legacy.

Postponed report and update by Subcommittee chair Dr. Scarlet Magda.

- Scarlett Update (conveyed by Hope Sandrow):
 - Hope- Scarlet wants to know who may be interested in participating in her idea to develop a program with school groups, for students to make are that relates to a site visit by their school classes beginning with Hope's open-air studio.
 - Elka- How does this fit in with SHACC?
 - Hope- purpose to bring arts into the schools
 - Elka- needs clarification on how this project fits into SHACC.
 - Tommy- confused on how this will fit into the committee also.
 - Shane- Possibility to use SHACC as a conduit for schools to find artists or institutions to connect with schools.

To Do: Further discussion with Dr. Scarlet Magda for update.

VI. New Business

1. Expression Zones (working title):

Update:

- Tommy- need group to paint objects “bollards” for town in Hampton Bays at train station.
- Esly- interested in forming a group to paint them.
- Hope- Esly will you chair the subcommittee?
- Esly- will Chair this subcommittee. Should be other artists to work on this as opposed to children.
- Hope- suggesting temporary projects to paint objects in town for children with chalk.
- Tommy- the railroad association needs a plan. The bollards span the length of the railroad station.
- Hope- who will donate the paint?
- Tommy- question to be answered as to how to proceed. Will work with Esly and Hampton Bays Beautification. Will need volunteers if and when the time comes.

To Do: Further discussion needed.

VII. Open Discussion The Cultural Landscape

None

VIII. Open Comment

None.

Adjournment:

Motion to adjourn made by Hope Sandrow and second by Shane Weeks.

Motion Carried.

Meeting officially adjourned at 7:50pm.

Next meeting of SHACC is scheduled to convene on Nov. 13, 2018.

Minutes Taken By: Shane Weeks

Date of Approval: November 13, 2018

Date Approved Minutes Forwarded to Town Clerk: November 18 2018
