

## **Southampton Arts and Culture Committee (SHACC)**

### **Meeting Minutes November 13, 2018**

Southampton Town Hall  
116 Hampton Road Southampton  
Lower Level Conference Room

#### **I. Call to Order**

A meeting of the Southampton Arts and Culture Committee (SHACC) was held in the Lower Level conference room, Town Hall, 116 Hampton Road, Southampton, NY on Nov. 13, 2018. The meeting convened at 6:34pm, Chair Hope Sandrow.

#### **Members present**

Hope Sandrow, Chair \*  
Cara Conklin-Wingfield  
Jeremy Dennis  
Esly E. Escobar  
April Gornik \*  
Jane Iselin  
Dr. Scarlet Magda  
Elka Rifkin \*  
Mark-Antonio Smith  
Terrie Sultan \*  
Shane Weeks \*

Tommy John Schiavoni, Town Council Liaison  
Notice of absence: Geoffrey Drummond, Minerva Perez

#### **Members Absent**

Nina Channing  
Geoffrey Drummond \*  
Minerva Perez \*  
Jay Schneiderman, Town Supervisor\*

#### **Guests**

Tom Dunn  
Judy White

#### **II. Introduction of attendees**

#### **III. Communications**

September 14, 2018 request for member participation  
September 19 2018 ShACC thoughts for moving ahead  
September 21, 2018 Re: correction required: "Southampton Town Board Approves Resignation For Two Who Never Resigned"; Re: Greg Wehner article "Southampton Town Board Approves Resignation For Two Who Never Resigned"; For Immediate Release:  
September 21, 2018 Southampton Arts & Culture Committee Inaugural Tour  
September 24, 2018 midday update: re Southampton Arts & Culture Committee Inaugural Tour!  
September 25, 2018 Tuesday update: re Southampton Arts & Culture Committee Inaugural Tour!  
September 27 2018 Thursday morning update: re Southampton Arts & Culture Committee Inaugural Tour!  
September 28 2018 Friday update: re Southampton Arts & Culture Committee Inaugural Tour!  
October 2 2018 Follow up: perfect: Southampton Arts & Culture Committee Inaugural Tour!  
October 3 2018 Southampton Arts & Culture Committee Inaugural Tour in pictures pdf attached  
October 19 2018 friendly reminder SHACC upcoming meeting Tuesday November 13 @6:30  
November 8 2018 Nov 13 Meeting agenda and September 11 2018 minutes

#### **IV. Approval of Minutes**

Motion to approve September 11, 2018 minutes by Terri Sultan, second by Shane Weeks. **Motion Carried.**

#### **V. Reports, Updates, Unfinished Business: 20 minutes**

##### **1 - SHACC**

Hope - We need to set logistics of how our committee functions. Input on meeting schedule changed to 5 meetings a year?

Open statement- all ok with 5 meetings a year.

Hope- is there a need for bylaws as suggested during September meeting? That might include how many meetings each committee member required to attend; protocol for absent meetings; procedures for renewal of membership. Only members have the privilege to vote. Discussion of reporter using article to bring renewal of membership up. Do other committees have by laws?

Tommy John- not that I know of. They work under town board resolution of which they were established. Guiding document. This committee is different because some people are on committee some not that participate in discussion.

Terri- don't need bylaws just protocol of expectations of members. Official members should have one sheet of expectations. Are expected to participate in x number events, attend x number of meetings, x number of subcommittees, sign paper if members can meet expectations.

Open statement- don't need bylaws make list of expectations TO DO for Hope.

Terri- will help on the list of expectations.

Tommy John- Roberts rule of order a way to make decisions in large group. A good way to run meetings.

Scarlett- youtube for learning that.

Hope- appreciate help of Shane with the past year and a half. Glad he volunteered to take minutes and I ask for formal recognition of Shane as secretary.

Hope makes motion that Shane be secretary, April second. All present in favor. **Motion carried.**

**To Do:** Hope to create committee expectations for members to sign. Terrie Sultan will help.

##### **2- Calendar of Arts and Culture on the East End posted @ shacc.art**

###### **Update:**

Hope- we need a proactive strategy, for members joining calendar subcommittee to organize publicity and member participation. Very good that Shane, Jane, Cara, and Esly volunteer to be on this subcommittee: please schedule a meeting. This is a great calendar... for planning an important and unique tool.

Shane- I'll organize meeting for calendar subcommittee.

Hope- met software developer Ethan Roberts who programmed this calendar: thank you to Shane for arranging Ethans work.

Open question- calendar for planning and then public?

Scarlett- what's needed for subcommittee?

Hope- create outreach for institutional participation, public to view calendar. Connie Conway, Director of Communications Supervisor's Office will help with PR as she did for *SHACC on the road*. This subcommittee will write press release and invitations that Connie can then suggest edits. Charlie Certain said he would help but has not nor is present today. Including publicizing on Town T.V. station but has not followed through. Calendar link is posted on SHACC town website page...ready to be used but needs to get word out about it.

Tommy John- a flyer can be put on Ch. 22 to get word out of calendar.

Hope- maybe we can create a infomercial to do that too.

Tommy John - inquire about doing an infomercial. Need calendar website links. Instructions. Who we would like to invite to the member site.

Hope- qualifications of who can participate is listed on user agreement. Tommy John thought ok that after this calendar is up and running to launch a second calendar focused on artists events. To have one for artists that would be separate from institutions

Terri- why have a separate calendar for artists

Hope- theres not enough space to have both on one calendar. artists that had attended our meetings expressed needing a platform to get our the word about their events..

Shane- we have to touch base with Charlie about overseeing calendar

Tommy John- Charlie will have video tomorrow for the Town Tv channel

Scarlett- an actionable item, we need someone to call institutions, brainstorm people that can call institutions.

Hope- Elka distributing to HAN for calendar. Follow up with Jane on contacting institutions.

Hope- Shane will call for meeting and will meet between now and January for January update.

To DO: Subcommittee Shane, Jane, Cara, and Esly meet to follow up on actions listed above.

### **3 - The Cultural Landscape**

#### **A. Art and Culture themed community day trips: *SHACC on the road***

Update:

Hope- *SHACC On The Road* was very successful. Jay a terrific host, chose Watermill Center and Madoo to visit. April suggested Union Cantena whom I contacted and they donated a delicious vegetarian lunch for 20 people that we shared at Madoo. Charles Certain shot video from town hall to Watermill Center and Madoo.

Tommy John: will have video soon. Was supposed to come tonight to present the documentation. need date and location and time for next SHACC on the Road. If we do it quarterly wont be a problem

Elka- continue idea of hosted by town council members who will choose their destinations.

Hope- does the committee think this is a good idea?

Elka- the whole concept was to have town board members more involved in the cultural institutions. But can change that?

Terri- how many town board people know what and where they can visit.

Hope- Tommy John which art institutions do you visit

Tommy- SAC, having them lead it may not be best way to educate them.

Hope- they were invited but did not come

Tommy- there was a parade that day

April- we should organize a day or series of days that can be intended for board members. Organize around their schedule

Terri- what is the goal of SHACC on the road?

Hope- quoting the agenda for mission of SHACC on the road

Terri- why is it necessary for the town board member to host?

Hope- not necessary but a way to include them in the hosting process of becoming more familiar and supportive of with the town cultural institutions.

Terri- as Cara said just invite to event

Open statement- who else would attend

Hope- the public attended freely made possible by the support of the town board. 18 people RSVP'd and all attended: worked very well. It also makes it possible for students or people that can't drive to be exposed to our institutions.

April- didn't I do a PR? there needs to be much more PR from this group. Maybe should be an event committee. Should not wait for town board. Just invite. Completely organize from this group. Has a mailing list and newsletter been established?

Hope- Yes I sent pr to our mailing list.

Elka- I send out to mailing list

April- it would be nice for this group to have its own mailing list. We could ask people to sign up, get a news letter going. And establish identity, help people focus.

Hope- you do it very well for sag harbor partnership

April- it is really easy to do. Would make all of this easier in creating an identity. Hope should start it up as she has many of the email names already.

Hope- how does mail chimp work as I have already been using the same software that I (personally) purchased.

April- there is info for people to sign up for Mail Chimp online and can receive newsletters and is very well kept.

Hope- good idea to create an events subcommittee...to receive more names for a mailing list beyond what I have.

Terri- are we going to identify date and who are participants going to be?

Hope- are you suggesting that we produce and plan events, that Town Board members are invited as well as the public because that is what I have been doing.

Terri- can not wait for town board members. Anyone in this room can volunteer to be a host for SHACC on the road.

April- send to the town to invite council members.

Cara- PR needs to be set up. To better reach people who do not know about these organizations

Scarlett- has a meeting been held or planned for subcommittee SHACC On The Road

Elka- want to be on subcommittee to help promote and produce.

Hope- do we want to have committee members host or who do you suggest that would attract attendees, hopefully those not already familiar with SHACC and chosen institutions?

Elka- it might be nice for artists to host and allow them to choose

Hope- sub committee to decide who will host and the host selects the destinations ..please meet and report in January.

Open statement- 2 very extensive trips for the first one. Maybe too long? Next time choose one place or shorten the tour times at each of the the two?

Hope- if only one then a bus not needed

Elka- yes they will still use a bus

April- might get better attendance if it was shorter. Never been to Shinnecock Museum if there was a trip there

Open question: where does bus leave from?

Hope- bus leaves from Town Hall.

Terri- asks for Jeremy to host

Jeremy- I accept and can ask Town board member to be a co host; a day that they are free and able to do that and suggest our liaison Tommy John (who has left meeting).

Hope- great idea. Please follow up and set date. then the subcommittee can meet and produce. We wish Town Council participation ie NYSCA grants that only the town can apply for and we would like the town to pursue. another reason we would like town council involved.

**To Do:** follow up on Aprils suggestion for an events subcommittee, group mail list that all can contribute names to and create a SHACC newsletter; Jeremy contacts Tommy John, once he says yes to set date and destinations and arrange town bus; subcommittee (in formation Elka, Hope, Shane, Rebecca Chapman) meet to strategize pr, contact Charles, write and coordinate next SHACC On The Road.

#### **4 . Nature is our cultural legacy.**

Hope - Scarlett is subcommittee chair

Scarlett- idea for scientific principles to be translated into art. Collaboration between science and art. Thinking grade 4-6 can learn basic principles and express them in art. Example. Having landscape expert talk about impact on water. Idea to encourage children to think about their daily experience in nature. Cara reaching out to see what already exists and see if this program can fill any gaps. Time now to brainstorm and see what would be most meaningful for each school. Great resources here in the Hamptons. Needs to be fine tuned to fit into scope of committee

Hope- your idea fits into what Jay said he wanted SHACC to do, create more opportunities for art to be brought to our community.

Cara- from perspective of school, they are looking for authentic experiences for classes.

Hope- maybe town can provide transportation, consider using the auditorium for programming.

Scarlett- each one would be different but definitely want them out in the field to physically be in the environment.

Hope- Mark-Antonio also has idea to propose to committee

Mark Antonio- born out of need for materials for baskets on the reservation. How to figure out how to source materials. Suggestion to grow the materials that we need. And came to this project. Problem that soil may not be healthy enough to grow materials. Maybe try to build soil and try to get soil healthy again to grow grasses. Using invasive materials to use as training materials for people on reservation.

Hope- basket weaving at Shinnecock would be the first in a series. Then another material identified by a community to be grown to make art. Great that Mark-Antonio connected with Shinnecock member Josephine Smith who loves the idea...wants it to succeed. A great way to bring agriculture and art together. to realize across the east end.

Mark Antonio- initially it would bring to the town and our community awareness of soil health necessary for growing in this instance grasses. A great way for town to build more bridges with Shinnecock in helping building up soil that has been depleted while helping to build communities ability to sustain itself. Not only in basket weaving but for the future by passing this skill along. Maybe help bridge gap

between Shinnecock and town. A great opportunity for town and Shinnecock to work together. Shinnecock environmental department looking to help as well.

April- are there any grasses existing now that can be used?

Mark-Antonio- that is being looked into. Invasives can be used in the meantime.

April- David Bunn Martine was making wigwam but couldn't get the right materials.

Mark Antonio- We will be trying to use invasive while rebuilding topsoil to grow native plants. Tedious process. Community garden can be the "lab" to see what works and what wont work. Long term project. Initial start up to focus on kids getting involved with invasive grasses and seeing what can be made with what we have while native species can grow.

Hope- maybe people can grow in backyards to help grow

Mark-Antonio- that was talked about with Josephine. How can the committee support this project.

April- 2 possible allies Edwina, and Marders.

Mark-Antonio- Love to present tonight to try and figure out a way to pinpoint how the committee can support this project.

Hope- really a good way to create a medium for communities to come together.

**To Do:** Further discussion.

### **1. Expression Zones (working title):**

#### **Update:**

Esly- went to see train station, sent Tommy John info. As together need to figure out how to make this happen. Tommy John left so plan for update at next January meeting.

**To Do:** Further discussion needed.

### **VII. Open Discussion The Cultural Landscape**

None

### **VIII. Open Comment**

**None.**

#### **Adjournment:**

Hope makes motion to adjourn at 7:48 second, by Scarlett. All in favor. **Motion Carried.**

Meeting officially adjourned at 7:48pm.

Next meeting of SHACC is scheduled to convene on Jan. 8, 2018.

**Minutes Taken By:** Shane Weeks

Date of Approval: January 8, 2019

Date Approved Minutes Forwarded to Town Clerk: January 10, 2019