

TOWN OF SOUTHAMPTON

Department of Land Management
 Building & Zoning Division
 116 HAMPTON ROAD
 SOUTHAMPTON, NY 11968
www.southamptontownny.gov

Phone: 631-287-5700
 Fax: 631-287-5754



JAY SCHNEIDERMAN
 TOWN SUPERVISOR

JANICE SCHERER
 TOWN PLANNING AND
 DEVELOPMENT ADMINISTRATOR

DENNIS O'ROURKE
 CHIEF BUILDING INSPECTOR

Building & Zoning Division Fee Schedule
 Effective 1/1/2020

Commercial Applications

*Fees are calculated as follows:

\$50 fee for up to \$1,000 of Estimated Construction Cost (ECC)
Plus \$3.60 for every \$1,000 of ECC after the first \$1,000 of ECC

COMMERCIAL APPLICATIONS	
Commercial Bldgs., Multi-Family/ Apartments, Hotel, Motel	Based on estimated construction cost based on \$200 per sq. ft.*
Storage Warehouse, Commercial/Agricultural	Based on estimated construction cost based on \$50 per sq. ft.*
Commercial Compliance Certificate	\$200

MISCELLANEOUS APPLICATIONS	
Demolition of Whole Structure	Based on estimated construction cost as provided by contractor*
Plumbing Fixtures	\$5 per fixture (\$50 minimum fee)
Pre-Existing Certificate of Occupancy	\$200
Updated Certificate of Occupancy	\$250
Property Searches	\$25
Coastal Erosion Management Permit	\$1,000
Signs	\$5 per sq ft (\$50 minimum fee)

AMENDMENTS / RENEWALS / EXPEDITED	
Amendments to Building Permits	\$50 for 1st amendment with fee increased \$50 for each additional amendment Plus additional fees associated with additional work.
Request for 90-Day Extension of Building Permit	\$25.00 per extension request (two are permitted)
Renewals	Fee recalculated with current fee chart plus \$25 fee for every year permit has been expired.
Expedited Building Permit Application Review	\$1,000

LICENSING (HOME IMPROVEMENT & PLUMBING)	
New two-year applications	\$200
Renewals (on-time)	\$150
Renewals (late – more than 30 days)	\$175

NOTE: BUILDING PERMIT APPLICATIONS FOR WORK DONE ARE SUBJECT TO DOUBLE FEES