CP-112 12/2020

TOWN OF SOUTHAMPTON

CODE ENFORCEMENT
INVESTIGATIONS & ENFORCEMENT UNIT
116 Hampton Road, Southampton, NY 11968
Ph: 631-702-1700 Fx: 631-283-2694
www.southamptontownny.gov/codeenforcement

Ryan Murphy
Town Code Compliance and
Emergency Management Administrator

Ricardo Larios
Town Investigator

Michael Chih
Code Enforcement Officer

CHANGE OF TENANTS FORM

Rental Permit or application Number: _____

Rental Property Address: _____

Tax Map Number: _____

TENANT INFORMATION:
All Tenants Names (Include all Adults and Children Occupying the Dwelling, even if not listed on the Lease):

_____ **Date of Birth** _____

_____ **Date of Birth** _____

_____ **Date of Birth** _____

_____ **Date of Birth** _____

_____ **Date of Birth** _____

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_____ **Date of Birth** _____

_____ **Date of Birth** _____

_____ **Date of Birth** _____

_____ **Date of Birth** _____

Term of the Lease: (Beginning Date/Ending Date):

Beginning Date: _____

Ending Date: _____

(Any changes in Tenants please notify Code Enforcement Department at 631-702-1700 with the names of the new tenants, including all children and adults occupying the dwelling not listed on the lease and the start date and end date of the lease)