DOG LICENSE APPLICATION

Enter all information requested below. Sign & mail the document along with the fee, a current Rabies Certificate, Spay/Neuter Certificate, and a self-addressed stamped envelope to: Sundy Schermeyer, Town Clerk, Town of Southampton, 116 Hampton Road, Southampton, NY 11968.

___ New License     ___ Renewal

License Number (renewals only): _______________________

Owner of Dog:_________________________________
Street Address: ___________________________________
City:___________________________________
Zip Code:____________
Telephone:_________________________

Dog Name:_________________________________________________
Male / Female (Circle One)
Breed: _________________________
Year of Birth:____________
Color/Markings__________________________
Email Address: _________________________________________

Signature of Owner: _______________________________

Rabies Certificate must be included with this application

LICENSE FEES for male or female dogs:
1. Current Rabies Certificate
   SPAYED/NEUTERED dogs: $7.50/year ;     Senior  $5.00 /year *
   UNSPAYED/UNNEUTERED dogs:   $17.50/year ;   Senior $15.00 /year *
   UNSPAYED/UNNEUTERED under 4 months of age: $12.00

2. Spay/Neuter Certificate
   SPAYED/NEUTERED dogs: $10.00/year ; Senior $8.00 /year*
   UNSPAYED/UNNEUTERED dogs: $20.00/year; Senior $18.00 /year*

3. Check for license fee made payable to:
   TOWN OF SOUTHAMPTON

   If you are transferring ownership of a dog license within the Town of Southampton, please send a request in the same envelope.

   License fees are valid for one or three years. Renewal applications will be sent directly to you by this office.

   Applications are available online at www.southamptontownny.gov. Follow the Town Clerk link.

   Questions, please call the Town Clerk’s Office at 631-287-5740.

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TOWN OF SOUTHAMPTON

DOG LICENSE APPLICATION
WHY LICENSE YOUR DOG?
Not only does a license tell everyone that your dog has a home — it also says your dog has an up-to-date rabies shot.

Who suffers when pet owners don’t license their dogs? DOGS! Licensing fees go back to help other dogs. They are a major source of funding for spay/neutering and shelter care.

Check with your local veterinarian for recommendations on rabies vaccinations and microchip identifications.

Southampton Town Animal Shelter periodically holds clinics for rabies vaccination and microchip identifications.

So . . . if you love your dog, Please LICENSE YOUR DOG.
AND REMEMBER, IT’S NEW YORK STATE LAW

WHICH DOGS MUST BE LICENSED?
 Every dog owned or harbored in New York State for longer than 30 days must be licensed.

THE FOLLOWING ARE THE ONLY LICENSE EXEMPTIONS:
- Dogs under four months of age not running at large
- Dogs harbored in New York City (these dogs must be licensed by the NYC Department of Health)
- If a non-resident brings a dog into New York State for less than 30 days and the dog is licensed according to the resident state’s licensing laws
- Dogs confined to the premises of any public or private hospital, research institution, or a Class A Dealer with a certificate of exemption from the Commissioner.

HOW TO LICENSE YOUR DOG
Apply for a dog license at either location:
Southampton Town Clerk’s Office
116 Hampton Road
Southampton, NY 11968
631-287-5740
Southampton Town Clerk’s Annex
25 Ponquogue Ave
Hampton Bays, NY 11946
631-723-2712

IN ADDITION TO THE APPLICATION, THE OWNER WILL NEED:
If the dog is spayed or neutered - a certificate from a licensed veterinarian showing that the dog has been spayed or neutered, unless this proof is already on file with the clerk.

ALL DOGS THREE MONTHS OR OLDER MUST HAVE PROOF OF A RABIES VACCINATION
Signed by a licensed veterinarian or a certificate stating why the life of the dog would be endangered by the vaccine.

Once the license fee has been paid, the license may be validated for up to three years.

Each dog is assigned a permanent, official Identification (ID) number and issued a metal ID tag which is to be attached to the dog’s collar.

There is no license fee for guide dogs, war dogs, hearing dogs, police-work dogs, or service dogs. Proof of such status is required in the form of a NYS-recognized training certificate

LICENSE RENEWAL FORMS
Once your dog is licensed, license renewal forms are mailed directly to the dog owner by the New York State Department of Agriculture and Markets.

NO REFUND WILL BE MADE AFTER A LICENSE HAS BEEN VALIDATED

HOW TO CHANGE A LICENSE
To insure the accuracy of license records, it is essential that any change to the information on the license be provided to the Town Clerk at either the Town Clerk Office in Southampton or the Hampton Bays Annex. The owner must provide in writing any of the following changes:
- Dog ownership
- Dog owner’s address
- Loss or theft of the dog
- The passing of a dog

LOST DOGS
A lost dog can be identified with either a NYS license identification tag or a microchip, that will assist the local Animal Control Officers to trace the dog to its owner.

IF YOUR DOG IS LOST OR YOU FIND A LOST DOG, IMMEDIATELY CONTACT:
Town of Southampton Animal Shelter
102 Old Riverhead Road
Hampton Bays, NY 11946 (631) 728-7287
TO REPORT COMPLAINTS OR VIOLATIONS
Contact Animal Control at 631-728-7387. Questions on Animal Control can also be emailed to ACOS@southamptontownny.gov.

The local animal control officer may impose fines or civil penalties for violations of state and local laws. The Town Code Chapter 150 on animal regulations within Southampton Town can be found on the Town’s website at www.southamptontownny.gov.

REPLACEMENT TAGS:
If your dog’s metal ID tag is lost, a replacement tag may be purchased at the Town Clerk’s Office for a fee of $3.00.