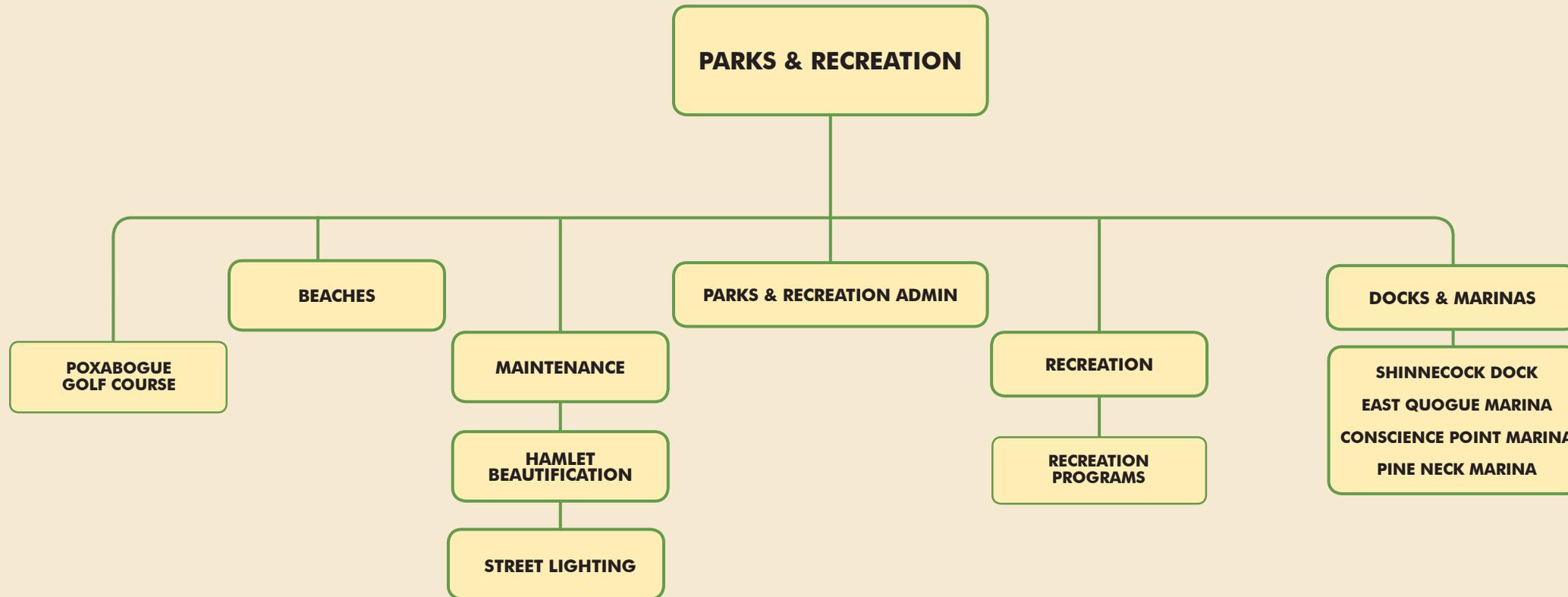


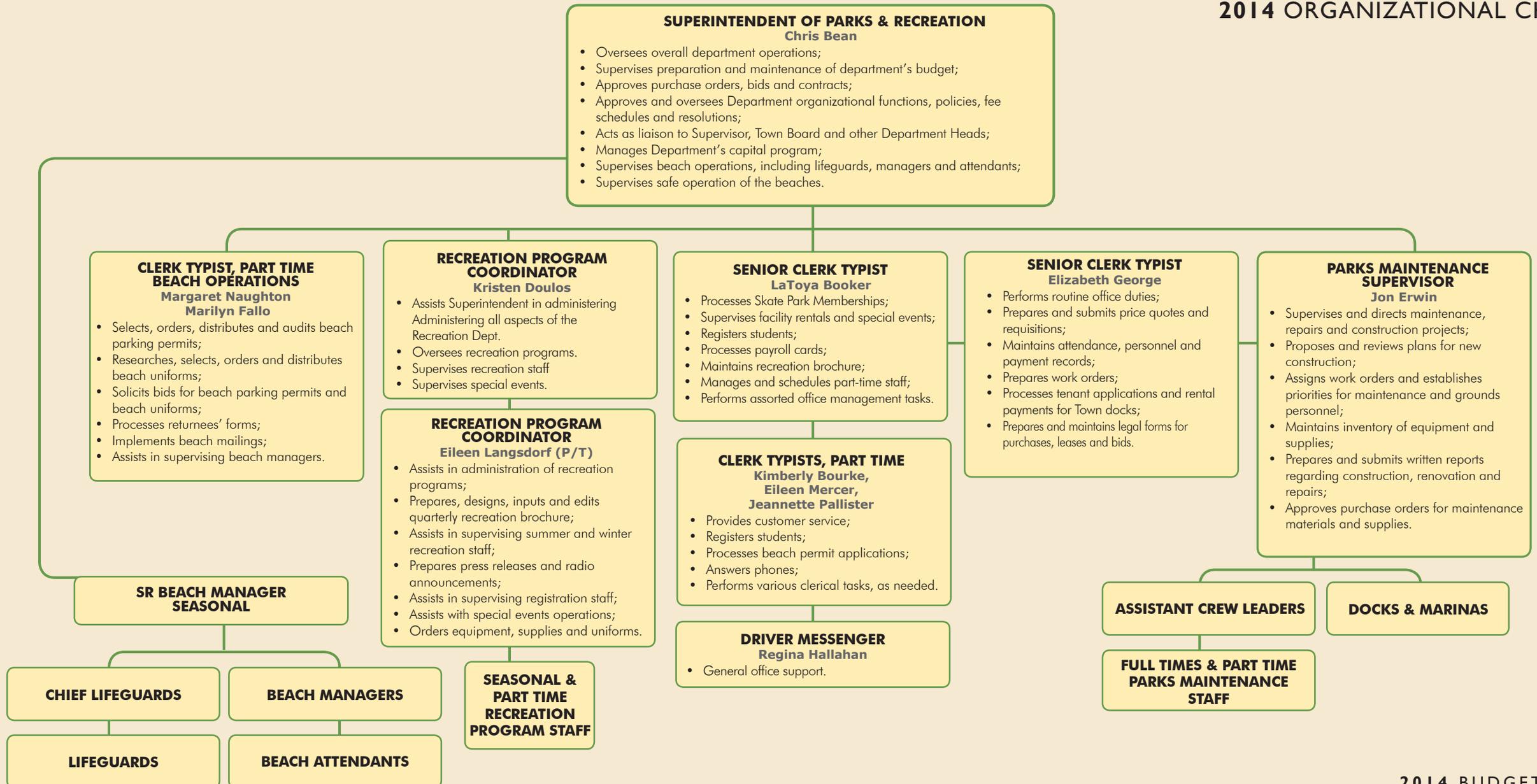
# PARKS & RECREATION

## 2014 ORGANIZATIONAL CHART



# PARKS & RECREATION

## 2014 ORGANIZATIONAL CHART



# Department Summary

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*Department: Parks & Recreation Admin*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Full Town

**Cost Center #:** 7020  
**Manager:** Chris Bean

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Parks Department's Administrative Division plans, organizes and manages all phases of a full-service Parks and Recreation organization. Divisions of responsibility include Office Operations, Recreation Programming, Parks Maintenance and Seasonal Beach Operations, and the Street Lighting Districts. It is the Department's intent to manage the Department in a fair and professional manner, which will encourage public participation in the Town's parks and programs. In addition, the Department is involved with numerous capital projects, which are designed to enhance the Town's parks system and facilities.

The Parks Superintendent shall also be responsible to administer the contractual obligations of the Park Districts and the Public Parking Districts for landscape maintenance and related matters. In addition, the "Hamlet Beautification" contractual obligations shall also be managed by the Parks Superintendent.

## **Workload:**

The Department is responsible for the general supervision and administration of park facilities and recreational program offerings as follows:

1. Personnel administration for approximately 17 fulltime and 235 part-time/seasonal workers.
2. Registering participants and collecting user fees for recreation programs, sports leagues and various special events.
3. Supervision of beach parking permits system.
4. Administration of facility use permits for town beaches, parks and community centers.
5. Issuing commercial photo/film permits.
6. Administer departmental budget allocations and secure state and county reimbursements for annual youth programs.
7. Oversight of maintenance functions, such as building repairs and grounds maintenance.
8. Registration of skate park users, processing over 120 annual memberships.
9. Customer Service operations of the Parks and Recreation Administrative Office.
10. Administration of summer and winter leases for 72 vessels at Conscience Point Marina, 18 vessels at the Shinnecock Commercial Dock, and 10 leases at East Quogue Marina.

# Department Summary

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*Department: Parks & Recreation Admin*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Full Town

**Cost Center #:** 7020  
**Manager:** Chris Bean

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**NOTES:**

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**Goals & Objectives:**

1. Establish office procedures manual for all major operations.
2. Work with the Comptroller to improve accounting procedures and controls.

**Legal Authority:**

Established pursuant to General Municipal Law, Article 13.

**PROPOSED 2014 FEE SCHEDULE FOR THE DEPARTMENT OF PARKS AND RECREATION**

<b>ALCOHOLIC BEVERAGE PERMITS <sup>1</sup></b>	<b>FEE</b>
Pursuant to Chapter 111 of the Town Code (Beer & Wine Only. Max. 150 persons. Fee is in addition to Facility Use Permit Fee and Caterer Service Fee – if applicable. Certain restrictions apply.)	\$ 50 0- 25 people \$ 100 26- 75 people \$ 200 76-150 people 150+ persons - Special Event Permit Necessary
<b>BEACH PARKING PERMIT FEES</b>	<b>FEE</b>
Resident Full Season Parking Permit	\$ 30 per vehicle
Senior Resident Full Season Parking Permit	\$ 20 per vehicle
Qualifying Disabled with Limited Income Resident Full Season Parking Permit	\$ 20 per vehicle
Town Employee Parking Permit (1 per employee)	\$ 40 per vehicle
Non-resident Full Season Parking Permit	\$ 300 per vehicle
Non-resident Daily Parking Permit	\$ 20 per vehicle
Non-resident Marine Park Permit (May - Sept.)	\$ 75 per vehicle
After-Hour Fishing Access: 9pm - 6am access (must have current Town Beach Parking Permit or Town Trustee Special Parking Permit)	Resident \$ 25 Senior Resident \$ 15 Non-Resident \$ 75
Special Courtesy Parking Permit: (college/school/research programs)	No Charge
VETERANS/FIRE/EMS	No Charge
<b>BEACH FACILITY USE PERMITS <sup>2</sup></b>	<b>FEE</b>
Beach Facility Use Permit for <b><i>Events/Fundraisers</i></b>	\$ 250 per 8-hour time frame or \$ 50 per hour 150+ persons - Special Event Permit Necessary
<b><i>Caterer service</i></b> (Fee is in addition to the Facility Use Permit Fee)	\$ 100

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**NOTES:**

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<b>"After Hours" (6 pm – 11 pm)</b>	\$ 25	0- 25 people
Resident/taxpayer -- (Guests have Town beach parking permits)	\$ 75	26- 75 people
<b>"After Hours" (6 pm – 11 pm)</b>	\$ 100	0- 75 people
Resident/taxpayer 0-150 people (includes facility use permit and parking waivers for guests)	\$ 150	76-150 people
<b>LATE FEE - LESS THAN 1 WEEK</b>	\$ 50	
<b>Local School Districts</b>	\$ 0	
Beach use without rest room (most facilities have porta lavs) No swimming		Facility Use Permit requested
Beach use with rest room No swimming prior to July 1 and after Labor Day	\$ 75	Town opens and closes Facility Use Permit requested
Beach use with rest room and lifeguards Prior to July 1 and after Labor Day	\$ 75 \$ 180 for 3 lifeguards and equipment, 3-hr minimum \$ 60 per hour for each additional hour	Facility Use Permit requested Insurance Certificate \$1million with Town of Southampton as "additional insured"
Beach use with rest room and lifeguards July 1 through Labor Day	\$ 0	Facility Use Permit requested
<b>TIANA BEACH ACTIVITY CENTER <sup>2</sup></b>		
Resident/taxpayer for 5 hours (Maximum 150 guests - Parking at Tiana Beach) Certain restrictions apply	\$ 250 \$ 400 \$ 500	0- 25 people 26- 75 people 76-150 people

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**NOTES:**

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<b>SHOW MOBILE FACILITY USE PERMITS</b>	<b>FEE</b>
Additional charges may apply	\$ 100 + Overtime (\$25 per hour)
Stage Mobile (uncovered)	\$ 400 4 Hours
Show Mobile (covered)	\$ 25 Each additional hour
	\$ 75 Generator
	\$ 100 Sound mixing
	\$ 150 Lights (4 hours)
	\$ 150 Bleachers (per day)
<b>COMMERCIAL DOCK RATES</b>	<b>FEE</b>
Suffolk County Resident Annual Slip Rental	\$ 50 per foot
Transient Fee	\$ 1 per foot per day
<b>CONSCIENCE POINT MARINA RATES</b>	<b>FEE</b>
Fuel	<b>AS DETERMINED BY PARKS SUPERINTENDENT</b>
Winter Storage (November 1-April 30)	
Dry dock	\$ 30 per foot
In-water	\$ 50 per foot w/\$225 for electric hook-up (\$ .40 per KWH over 1,000 KWH)
Slip Rental (May 1-October 31)	\$ 125 per foot w/\$200 for electric hook-up (\$ .30 per KWH over 1,000 KWH)
Pre & Post Season (\$20.00 additional per week for electric)	\$ 50 per week floating dock \$ 100 per week bulkhead
Transient Dockage Fee	21 feet or less \$ 35 per day 22 feet or more \$ 50 per day
EQ Marina (May 1-Oct.ober 31)	25 feet or less \$ 100 per foot

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**NOTES:**

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<b>COMMERCIAL ENTERPRISE SERVICE PERMIT</b>	<b>FEE</b>
Pursuant to Chapter 111 of the Town Code (Permit Length – Seasonal to one (1) year certain restrictions apply)	\$ 750-\$1,500
<b>CONCESSION RATES <sup>3</sup></b>	<b>MINIMUM FEE</b>
Flying Point Beach	\$ 4,000
Foster Memorial Beach	\$ 1,500
Mecox Beach	\$ 1,500
Pikes Beach	\$ 2,000
Red Creek Park	\$ 2,000
Sagg Main Beach	\$ 4,000
W. Scott Cameron Beach	\$ 1,500
Tiana Beach	\$ 2,500
Ponquogue Beach	\$10,000
<b>COMMERCIAL PHOTOGRAPHY PERMITS</b>	<b>FEE</b>
Filing fee (non-refundable)	\$ 0
Late Filing Fee (7 days or less from shoot date)	\$ 250
<b>STILL PHOTOGRAPHY</b>	
For 8 hours	\$ 350
Per additional hour over 8 hours	\$ 20
<b>FILM OR VIDEO PHOTOGRAPHY</b>	
Per 8 hours for cast/crew of 30 or 1-10 vehicles	\$ 750
Per 8 hours for cast/crew of 30+ or 11+ vehicles	\$1,600
Per additional hour over 8 hours	\$ 50

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**NOTES:**

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<b>PROGRAM FEES (Subsidized)</b>	
CPR	\$ 65
Hunter Safety	\$ 0
Jr. Lifeguards	\$ 75
Lifeguard Training <sup>4</sup>	\$ 100 Recert \$ 200 Full
Sailing	\$ 200 Youth \$ 250 Adult
Soft Ball Leagues	\$ 125 Men's \$ 75 Women's \$ 100 Over 40 \$ 50 Non-Resident Individual
Special Events Youth	\$ 0
Swimming Lessons	\$ 20
Winter Rec	\$ 0
SUMMER FUN	\$ 50 INDIVIDUAL \$ 125 FAMILY (OF 3 OR MORE)
<b>SPORTS PROGRAM FEES (Unsubsidized)</b>	Cost of instruction+15% Overhead
<b>SPORTS PROGRAM FEES (Non-Resident)</b>	Resident fee+\$ 20
<b>PARKS FACILITY USE PERMITS <sup>2</sup></b>	<b>FEE</b>
Parks Facility Use Permit for <b><i>Events/Fundraisers</i></b>	\$ 250 per 8 hour time frame or \$ 35 per hour 150+ people - Special Event Permit Necessary
<b><i>Caterer service</i></b> (Fee is in addition to the Facility Use Permit Fee)	\$ 100
<b><i>Red Creek Park Activity Center</i></b> Resident/taxpayer for 5 hours (Max. 100 guests)	\$ 100 0- 50 people \$ 125 51-100 people
<b><i>Red Creek Park Picnic Pavilion</i></b> Resident/taxpayer for 5 hours (Max. 50 guests)	\$ 25 0- 50 people \$ 50 51-100 people

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**NOTES:**

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<b><i>Sports Fields/Sports Courts</i></b>	
Ball fields: 1½ hours	\$ 25
Ball field w/ lights: 2 hours	\$ 50
Tournament Fees: w/ lights	\$ 125 per 8 hrs + \$ 10 per hr OT
Basketball Courts: 2 hours	\$ 10 per court
Hockey Rink: 2 hours	\$ 20
Hockey Rink w/lights: 2 hours	\$ 40
Skate Park Membership	
Annual Resident Individual	\$ 40
Annual Resident Family	\$ 75 (2 members)
	\$ 100 (3 members)
Daily Resident Individual	\$ 5
Annual Non-Resident Individual	\$ 50
Daily Non-Resident Individual	\$ 10
Volleyball Court: 2 hours	\$ 10 per court
Soccer Field	\$ 15 per hour

***FOOTNOTES:***

1. Alcoholic Beverage Permits available for certain properties at certain times as determined by the Superintendent of P&R as per Chapter 283 of Town Code
2. Rates for facility use permits may be reduced by Superintendent of P&R or the Town Board for local not-for-profit groups when deemed appropriate for community benefit
3. Superintendent of P&R authorized to pro-rate one-year agreements if appropriate to establish a vendor for a partial season
4. Superintendent of P&R authorized to refund lifeguard training fee to persons hired by the Town and finishing one season of employment under satisfactory conditions

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**NOTES:**

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# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>Parks &amp; Recreation Admin - 7020</b>											
Superintendent of Recreation I	ADMINSUPPORT	98,363	0	0	98,363	20,902	7,525	12,689	3,159	44,274	142,637
Driver Messenger	CSEA40HOUR - 7-1-2010 / A / 3	36,057	0	0	36,057	20,927	2,758	4,651	332	28,669	64,725
Senior Clerk Typist	CSEA40HOUR-NEW / C / 5	44,874	1,800	0	46,674	20,927	3,571	6,021	412	30,931	77,605
Senior Clerk Typist	CSEA40HOUR-NEW / C / 5	44,874	2,700	0	47,574	20,927	3,639	6,137	415	31,119	78,693
Clerk Typist	PART-TIME	11,200	0	0	11,200	0	857	0	123	980	12,180
Clerk Typist	SEASONAL	5,600	0	0	5,600	0	428	0	76	504	6,104
<b>Total Parks &amp; Recreation Admin - 7020</b>		<b>240,968</b>	<b>4,500</b>	<b>0</b>	<b>245,468</b>	<b>83,684</b>	<b>18,778</b>	<b>29,498</b>	<b>4,516</b>	<b>136,476</b>	<b>381,944</b>

**NOTES:**

**Town of Southampton**  
**2014 Adopted Budget**  
**Parks & Recreation Admin - 7020**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	345,991	350,128	365,920	365,920	365,920	407,428	389,905	389,905	389,905	23,985	6.55%	413,743	395,950	395,950	395,950
	<b>Total Real Property Taxes</b>	<b>345,991</b>	<b>350,128</b>	<b>365,920</b>	<b>365,920</b>	<b>365,920</b>	<b>407,428</b>	<b>389,905</b>	<b>389,905</b>	<b>389,905</b>	<b>23,985</b>	<b>6.55%</b>	<b>413,743</b>	<b>395,950</b>	<b>395,950</b>	<b>395,950</b>
<b>Other Revenue:</b>																
2001	Program Fees	40,000	82,640	40,000	40,000	92,823	0	0	0	0	(40,000)	(100.00%)	0	0	0	0
2553	Special Event Permits	0	0	0	0	0	10,000	10,000	10,000	10,000	10,000	100.00%	10,000	10,000	10,000	10,000
	<b>Total Other Revenue</b>	<b>40,000</b>	<b>82,640</b>	<b>40,000</b>	<b>40,000</b>	<b>92,823</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>(30,000)</b>	<b>(75.00%)</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
	<b>Total Revenue</b>	<b>385,991</b>	<b>432,768</b>	<b>405,920</b>	<b>405,920</b>	<b>458,743</b>	<b>417,428</b>	<b>399,905</b>	<b>399,905</b>	<b>399,905</b>	<b>(6,015)</b>	<b>(1.48%)</b>	<b>423,743</b>	<b>405,950</b>	<b>405,950</b>	<b>405,950</b>
<b>Salaries:</b>																
6100	Salaries	207,105	207,105	219,271	219,271	187,829	224,168	224,168	224,168	224,168	(4,897)	(2.23%)	229,172	229,172	229,172	229,172
6105	Part Time Salaries	28,240	20,127	28,240	28,240	18,025	16,800	16,800	16,800	16,800	11,440	40.51%	16,800	16,800	16,800	16,800
6110	Longevity	3,464	3,464	4,399	4,399	0	4,500	4,500	4,500	4,500	(101)	(2.29%)	4,500	4,500	4,500	4,500
	<b>Total Salaries</b>	<b>238,809</b>	<b>230,696</b>	<b>251,910</b>	<b>251,910</b>	<b>205,854</b>	<b>245,468</b>	<b>245,468</b>	<b>245,468</b>	<b>245,468</b>	<b>6,443</b>	<b>2.56%</b>	<b>250,472</b>	<b>250,472</b>	<b>250,472</b>	<b>250,472</b>
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	26,152	31,185	30,021	30,021	23,214	44,590	29,498	29,498	29,498	523	1.74%	45,566	30,144	30,144	30,144
6830	FICA Tax Expenditure	18,269	17,072	19,271	19,239	15,222	18,778	18,778	18,778	18,778	461	2.40%	19,161	19,161	19,161	19,161
6835	MTA Tax	812	759	857	889	677	835	835	835	835	54	6.07%	852	852	852	852
6840	Worker's Compensation	1,995	1,995	2,181	2,181	1,818	3,508	3,508	3,508	3,508	(1,327)	(60.85%)	3,580	3,580	3,580	3,580
6860	Medical Insurance - Active Employees	71,120	66,734	74,620	74,620	61,657	78,471	78,471	78,471	78,471	(3,852)	(5.16%)	78,471	78,471	78,471	78,471
6865	Dental & Optical	4,903	4,395	5,197	5,197	3,854	5,213	5,213	5,213	5,213	(15)	(0.29%)	5,213	5,213	5,213	5,213
6875	Disability	230	92	230	230	113	173	173	173	173	58	25.00%	173	173	173	173
	<b>Total Employee Benefits - Current</b>	<b>123,482</b>	<b>122,232</b>	<b>132,378</b>	<b>132,378</b>	<b>106,555</b>	<b>151,568</b>	<b>136,476</b>	<b>136,476</b>	<b>136,476</b>	<b>(4,099)</b>	<b>(3.10%)</b>	<b>153,015</b>	<b>137,593</b>	<b>137,593</b>	<b>137,593</b>
	<b>Total Employee Costs</b>	<b>362,291</b>	<b>352,929</b>	<b>384,288</b>	<b>384,288</b>	<b>312,409</b>	<b>397,036</b>	<b>381,944</b>	<b>381,944</b>	<b>381,944</b>	<b>2,344</b>	<b>0.61%</b>	<b>403,487</b>	<b>388,065</b>	<b>388,065</b>	<b>388,065</b>
<b>Equipment:</b>																
6200	Equipment	500	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	<b>Total Equipment</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual:</b>																
6401	Contracts	1,450	1,141	1,421	1,421	823	1,421	1,421	1,421	1,421	0	0.00%	1,421	1,421	1,421	1,421
6404	Electric	3,800	3,516	3,800	3,800	2,316	3,800	3,800	3,800	3,800	0	0.00%	3,724	3,724	3,724	3,724
6405	Fuel Oil	3,000	836	3,000	3,000	525	3,000	2,000	2,000	2,000	1,000	33.33%	2,940	2,000	2,000	2,000
6406	Repair Equipment	250	0	245	245	0	245	0	0	0	245	100.00%	245	0	0	0
6407	Repair Building	500	457	490	490	399	490	490	490	490	0	0.00%	490	490	490	490
6409	Copier Supplies	200	0	196	196	0	196	0	0	0	196	100.00%	196	0	0	0
6411	Printing and Stationery	400	47	392	392	329	392	392	392	392	0	0.00%	392	392	392	392
6412	Publications	100	0	98	98	0	98	98	98	98	0	0.00%	98	98	98	98
6420	Other	7,000	5,158	5,500	5,500	4,656	5,500	5,500	5,500	5,500	0	0.00%	5,500	5,500	5,500	5,500
6423	Small Equipment (Non-Capital)	0	0	490	490	0	490	0	0	0	490	100.00%	490	0	0	0
6425	Office Supplies	2,000	1,956	1,960	1,960	1,788	1,960	1,960	1,960	1,960	0	0.00%	1,960	1,960	1,960	1,960
6466	Telephone - Wireless	3,000	1,542	2,940	2,940	1,104	1,700	1,700	1,700	1,700	1,240	42.18%	1,700	1,700	1,700	1,700

**Town of Southampton**  
**2014 Adopted Budget**  
**Parks & Recreation Admin - 7020**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual						2014 Adopted / 2013 Amended	2014 Adopted / 2013 Amended	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
							2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	Difference	% of Change					
6477	Copier Leases	1,500	205	1,100	1,100	286	1,100	600	600	600	500	45.45%	1,100	600	600	600	
	<b>Total Contractual</b>	23,200	14,857	21,632	21,632	12,227	20,392	17,961	17,961	17,961	3,671	16.97%	20,256	17,885	17,885	17,885	
	<b>Total Expenditures</b>	<b>385,991</b>	<b>367,786</b>	<b>405,920</b>	<b>405,920</b>	<b>324,636</b>	<b>417,428</b>	<b>399,905</b>	<b>399,905</b>	<b>399,905</b>	<b>6,015</b>	<b>1.48%</b>	<b>423,743</b>	<b>405,950</b>	<b>405,950</b>	<b>405,950</b>	
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>64,982</b>	<b>0</b>	<b>0</b>	<b>134,107</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# Department Summary

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*Department: Recreation Programs Admin*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Full Town

**Cost Center #:** 7021  
**Manager:** Chris Bean

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

To provide administrative supervision for Red Creek Park and North Sea Community Park, as well as supervision of 2 skateboard parks. This division is also responsible for overall planning and supervision for over 516 recreation programs offered to residents Town-wide. Most programs offered are fee supported.

## **Workload:**

The Division of Recreational Programming is responsible for the general supervision and administration of all publicity materials produced by the Parks Department in connection with parks facilities, special events and recreational program offerings.

Ongoing evaluation of recreational programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming.

Recreational programs are promoted and publicized with press releases, Public Service Announcements, radio announcements and flyers distributed throughout the Town. Quarterly recreational program brochures are produced for mailing and emailing to over 5,000 program registrants and distributed throughout the Town, as budgeted for through the Division of Recreational Programming.

The Division provides staffing oversight of the Red Creek Park Skate Park and similar facilities and oversees the coordination of recreational programming, sports activities and special events sponsored by the Department. In addition to the fulltime recreational staff and scheduling at recreation facilities and sports fields, the Division of Recreational Programming encompasses over 80 program instructors and over 40 part-time recreational staff employee's.

Under the direction of the Town Maintenance Supervisor, recreational annual revenues have increased in the past year due to expanded programming, allowing for additional budget reductions for expenses. Generally, more than 5,000 individuals participate in over 500 recreational programs.

The oversight of the management of the Poxabogue Golf Course and restaurant is the responsibility of the Parks and Recreation Department.

## **Goals & Objectives:**

1. Maintain programs at current levels.
2. Reduce printing/ mailing costs by using the Internet to distribute winter, spring and fall program brochures.

## **Legal Authority:**

Established pursuant to General Municipal Law, Article 13.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>Recreation Programs Admin - 7021</b>											
Recreation Program Coordinator	CSEA40HOUR-NEW / 1 / 3	63,624	2,550	0	66,174	20,907	5,062	8,536	572	35,078	101,252
Assistant Recreation Leader	PART-TIME	14,560	0	0	14,560	0	1,114	0	492	1,606	16,166
Recreation Aide II	PART-TIME	11,960	0	0	11,960	0	915	1,615	409	2,939	14,899
Recreation Aide II	PART-TIME	12,750	0	0	12,750	0	975	0	435	1,410	14,160
Recreation Leader	PART-TIME	13,500	0	0	13,500	0	1,033	0	458	1,491	14,991
Recreation Program Planner	PART-TIME	14,918	0	0	14,918	0	1,141	2,014	503	3,659	18,576
Assistant Recreation Leader	SEASONAL	2,100	0	0	2,100	0	161	284	96	540	2,640
Recreation Specialist	SEASONAL	2,350	0	0	2,350	0	180	0	104	283	2,633
Recreation Specialist	SEASONAL	1,058	0	0	1,058	0	81	0	62	143	1,201
Recreation Supervisor	SEASONAL	4,200	0	0	4,200	0	321	0	162	484	4,684
Recreation Supervisor	SEASONAL	4,200	0	0	4,200	0	321	567	162	1,051	5,251
Senior Recreation Leader	SEASONAL	6,100	0	0	6,100	0	467	824	223	1,513	7,613
Senior Recreation Leader	SEASONAL	6,000	0	0	6,000	0	459	810	220	1,489	7,489
Senior Recreation Leader	SEASONAL	6,100	0	0	6,100	0	467	824	223	1,513	7,613
Senior Recreation Leader	SEASONAL	1,200	0	0	1,200	0	92	0	39	131	1,331
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Specialist	SEASONAL	2,350	0	0	2,350	0	180	0	104	283	2,633
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245

**NOTES:**

# Employee Compensation & Benefits Schedule

Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Leader	SEASONAL	900	0	0	900	0	69	0	57	126	1,026
Recreation Leader	SEASONAL	900	0	0	900	0	69	0	57	126	1,026
Recreation Leader	SEASONAL	900	0	0	900	0	69	0	57	126	1,026
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	92	245	2,245
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	75	186	1,636
<b>Total Recreation Programs Admin - 7021</b>		<b>234,719</b>	<b>2,550</b>	<b>0</b>	<b>237,269</b>	<b>20,907</b>	<b>18,151</b>	<b>15,472</b>	<b>7,514</b>	<b>62,045</b>	<b>299,314</b>

**NOTES:**

**Town of Southampton**  
**2014 Adopted Budget**  
**Recreation Programs Admin - 7021**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	(34,132)	(27,707)	(38,343)	(38,343)	(38,343)	135,721	131,354	131,354	131,354	169,697	(442.57%)	130,012	125,475	125,475	125,475
	<b>Total Real Property Taxes</b>	(34,132)	(27,707)	(38,343)	(38,343)	(38,343)	135,721	131,354	131,354	131,354	169,697	(442.57%)	130,012	125,475	125,475	125,475
<b>Other Revenue:</b>																
2001	Program Fees	260,000	237,219	260,000	260,000	188,661	370,000	370,000	370,000	370,000	110,000	42.31%	370,000	370,000	370,000	370,000
3820	State Aid - Youth Programs,	6,000	15,410	6,000	6,056	0	6,000	6,000	6,000	6,000	(56)	(0.92%)	6,000	6,000	6,000	6,000
	<b>Total Other Revenue</b>	266,000	252,629	266,000	266,056	188,661	376,000	376,000	376,000	376,000	109,944	41.32%	376,000	376,000	376,000	376,000
	<b>Total Revenue</b>	<b>231,868</b>	<b>224,922</b>	<b>227,657</b>	<b>227,713</b>	<b>150,318</b>	<b>511,721</b>	<b>507,354</b>	<b>507,354</b>	<b>507,354</b>	<b>279,641</b>	<b>122.80%</b>	<b>506,012</b>	<b>501,475</b>	<b>501,475</b>	<b>501,475</b>
<b>Salaries:</b>																
6100	Salaries	0	0	0	0	0	63,624	63,624	63,624	63,624	(63,624)	(100.00%)	66,195	66,195	66,195	66,195
6105	Part Time Salaries	14,991	12,807	14,918	14,918	9,906	171,095	171,095	171,095	171,095	(156,178)	(1046.94%)	171,095	171,095	171,095	171,095
6110	Longevity	0	0	0	0	0	2,550	2,550	2,550	2,550	(2,550)	(100.00%)	2,550	2,550	2,550	2,550
	<b>Total Salaries</b>	14,991	12,807	14,918	14,918	9,906	237,269	237,269	237,269	237,269	(222,351)	(1490.54%)	239,840	239,840	239,840	239,840
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,874	1,924	2,014	2,014	1,557	19,840	15,472	15,472	15,472	(13,459)	(668.30%)	20,341	15,804	15,804	15,804
6830	FICA Tax Expenditure	1,147	980	1,141	1,141	758	18,151	18,151	18,151	18,151	(17,010)	(1490.55%)	18,348	18,348	18,348	18,348
6835	MTA Tax	51	43	51	51	34	807	807	807	807	(756)	(1490.52%)	815	815	815	815
6840	Worker's Compensation	276	276	275	275	229	5,153	5,153	5,153	5,153	(4,878)	(1775.15%)	5,165	5,165	5,165	5,165
6860	Medical Insurance - Active Employees	0	0	0	0	0	19,603	19,603	19,603	19,603	(19,603)	(100.00%)	19,603	19,603	19,603	19,603
6865	Dental & Optical	0	0	0	0	0	1,304	1,304	1,304	1,304	(1,304)	(100.00%)	1,304	1,304	1,304	1,304
6875	Disability	29	29	29	29	38	1,555	1,555	1,555	1,555	(1,526)	(5300.00%)	1,555	1,555	1,555	1,555
	<b>Total Employee Benefits - Current</b>	3,377	3,252	3,509	3,509	2,616	66,412	62,045	62,045	62,045	(58,536)	(1667.99%)	67,132	62,595	62,595	62,595
	<b>Total Employee Costs</b>	<b>18,368</b>	<b>16,059</b>	<b>18,427</b>	<b>18,427</b>	<b>12,522</b>	<b>303,681</b>	<b>299,314</b>	<b>299,314</b>	<b>299,314</b>	<b>(280,887)</b>	<b>(1524.34%)</b>	<b>306,972</b>	<b>302,435</b>	<b>302,435</b>	<b>302,435</b>
<b>Contractual:</b>																
6401	Contracts	0	0	0	0	0	7,350	7,350	7,350	7,350	(7,350)	(100.00%)	7,350	7,350	7,350	7,350
6410	Postage	4,000	3,947	3,920	3,920	3,920	3,920	3,920	3,920	3,920	0	0.00%	3,920	3,920	3,920	3,920
6411	Printing and Stationery	500	273	490	2,690	0	10,000	10,000	10,000	10,000	(7,310)	(271.75%)	1,000	1,000	1,000	1,000
6418	Uniforms	0	0	0	0	0	1,470	1,470	1,470	1,470	(1,470)	(100.00%)	1,470	1,470	1,470	1,470
6421	Legal Notices	2,500	10,102	7,350	7,350	5,603	0	0	0	0	7,350	100.00%	0	0	0	0
6425	Office Supplies	500	254	490	490	0	300	300	300	300	190	38.78%	300	300	300	300
6470	Program Expenses	206,000	180,941	196,980	194,836	153,527	185,000	185,000	185,000	185,000	9,836	5.05%	185,000	185,000	185,000	185,000
	<b>Total Contractual</b>	213,500	195,517	209,230	209,286	163,050	208,040	208,040	208,040	208,040	1,246	0.60%	199,040	199,040	199,040	199,040
	<b>Total Expenditures</b>	<b>231,868</b>	<b>211,576</b>	<b>227,657</b>	<b>227,713</b>	<b>175,572</b>	<b>511,721</b>	<b>507,354</b>	<b>507,354</b>	<b>507,354</b>	<b>(279,641)</b>	<b>(122.80%)</b>	<b>506,012</b>	<b>501,475</b>	<b>501,475</b>	<b>501,475</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>13,345</b>	<b>0</b>	<b>0</b>	<b>(25,254)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Southampton**  
**2014 Adopted Budget**  
**Sports & Special Events - 7022**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget	
	<b>Real Property Taxes:</b>																
1001	Property Taxes	69,996	69,996	67,664	67,664	67,664	0	0	0	0	(67,664)	(100.00%)	0	0	0	0	0
	<b>Total Real Property Taxes</b>	69,996	69,996	67,664	67,664	67,664	0	0	0	0	(67,664)	(100.00%)	0	0	0	0	0
	<b>Other Revenue:</b>																
2553	Special Event Permits	15,000	10,170	15,000	15,000	7,033	0	0	0	0	(15,000)	(100.00%)	0	0	0	0	0
	<b>Total Other Revenue</b>	15,000	10,170	15,000	15,000	7,033	0	0	0	0	(15,000)	(100.00%)	0	0	0	0	0
	<b>Total Revenue</b>	<b>84,996</b>	<b>80,166</b>	<b>82,664</b>	<b>82,664</b>	<b>74,697</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(82,664)</b>	<b>(100.00%)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Salaries:</b>																
6105	Part Time Salaries	65,879	54,068	63,795	63,795	33,806	0	0	0	0	63,795	100.00%	0	0	0	0	0
	<b>Total Salaries</b>	65,879	54,068	63,795	63,795	33,806	0	0	0	0	63,795	100.00%	0	0	0	0	0
	<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,437	1,476	1,615	1,615	1,249	0	0	0	0	1,615	100.00%	0	0	0	0	0
6830	FICA Tax Expenditure	5,040	4,136	4,880	4,880	2,586	0	0	0	0	4,880	100.00%	0	0	0	0	0
6835	MTA Tax	224	193	217	217	115	0	0	0	0	217	100.00%	0	0	0	0	0
6840	Worker's Compensation	1,213	1,213	1,175	1,175	979	0	0	0	0	1,175	100.00%	0	0	0	0	0
6875	Disability	202	133	202	202	166	0	0	0	0	202	100.00%	0	0	0	0	0
	<b>Total Employee Benefits - Current</b>	8,116	7,151	8,089	8,089	5,095	0	0	0	0	8,089	100.00%	0	0	0	0	0
	<b>Total Employee Costs</b>	<b>73,996</b>	<b>61,219</b>	<b>71,884</b>	<b>71,884</b>	<b>38,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71,884</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Contractual:</b>																
6401	Contracts	3,500	344	3,430	3,430	0	0	0	0	0	3,430	100.00%	0	0	0	0	0
6470	Program Expenses	7,500	6,092	7,350	7,350	984	0	0	0	0	7,350	100.00%	0	0	0	0	0
	<b>Total Contractual</b>	11,000	6,436	10,780	10,780	984	0	0	0	0	10,780	100.00%	0	0	0	0	0
	<b>Total Expenditures</b>	<b>84,996</b>	<b>67,655</b>	<b>82,664</b>	<b>82,664</b>	<b>39,884</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>82,664</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>12,510</b>	<b>0</b>	<b>0</b>	<b>34,812</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Town of Southampton

## 2014 Adopted Budget

### Youth Programs - 7310

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget	
	<b>Real Property Taxes:</b>																
1001	Property Taxes	42,530	42,432	44,706	44,706	44,706	0	0	0	0	(44,706)	(100.00%)	0	0	0	0	
	<b>Total Real Property Taxes</b>	42,530	42,432	44,706	44,706	44,706	0	0	0	0	(44,706)	(100.00%)	0	0	0	0	
	<b>Other Revenue:</b>																
2001	Program Fees	90,000	35,185	90,000	90,000	57,090	0	0	0	0	(90,000)	(100.00%)	0	0	0	0	
	<b>Total Other Revenue</b>	90,000	35,185	90,000	90,000	57,090	0	0	0	0	(90,000)	(100.00%)	0	0	0	0	
	<b>Total Revenue</b>	<b>132,530</b>	<b>77,617</b>	<b>134,706</b>	<b>134,706</b>	<b>101,796</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(134,706)</b>	<b>(100.00%)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Salaries:</b>																
6105	Part Time Salaries	104,773	78,839	107,445	107,445	63,674	0	0	0	0	107,445	100.00%	0	0	0	0	
	<b>Total Salaries</b>	104,773	78,839	107,445	107,445	63,674	0	0	0	0	107,445	100.00%	0	0	0	0	
	<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	0	0	1,345	1,345	1,040	0	0	0	0	1,345	100.00%	0	0	0	0	
6830	FICA Tax Expenditure	8,014	6,031	8,219	8,219	4,871	0	0	0	0	8,219	100.00%	0	0	0	0	
6835	MTA Tax	356	260	365	365	210	0	0	0	0	365	100.00%	0	0	0	0	
6840	Worker's Compensation	1,929	1,929	1,913	1,913	1,594	0	0	0	0	1,913	100.00%	0	0	0	0	
6875	Disability	1,958	295	1,699	1,699	451	0	0	0	0	1,699	100.00%	0	0	0	0	
	<b>Total Employee Benefits - Current</b>	12,257	8,516	13,542	13,542	8,167	0	0	0	0	13,542	100.00%	0	0	0	0	
	<b>Total Employee Costs</b>	<b>117,030</b>	<b>87,354</b>	<b>120,986</b>	<b>120,986</b>	<b>71,840</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120,986</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Equipment:</b>																
6200	Equipment	1,500	389	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	<b>Total Equipment</b>	1,500	389	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	<b>Contractual:</b>																
6401	Contracts	4,000	3,990	3,920	3,920	300	0	0	0	0	3,920	100.00%	0	0	0	0	
6406	Repair Equipment	1,000	0	980	980	0	0	0	0	0	980	100.00%	0	0	0	0	
6418	Uniforms	1,500	1,490	1,470	1,470	0	0	0	0	0	1,470	100.00%	0	0	0	0	
6470	Program Expenses	7,500	6,867	7,350	7,350	2,288	0	0	0	0	7,350	100.00%	0	0	0	0	
	<b>Total Contractual</b>	14,000	12,347	13,720	13,720	2,588	0	0	0	0	13,720	100.00%	0	0	0	0	
	<b>Total Expenditures</b>	<b>132,530</b>	<b>100,090</b>	<b>134,706</b>	<b>134,706</b>	<b>74,429</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>134,706</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>(22,473)</b>	<b>0</b>	<b>0</b>	<b>27,368</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# Department Summary

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*Department: Parks Maintenance*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Full Town

**Cost Center #:** 7110  
**Manager:** Jon Erwin

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Department of Parks and Recreation provides numerous services to the Town's residents and visitors, including the supervision and maintenance of Town-owned park facilities and offers a wide variety of recreation programs. The Parks Maintenance Division includes three sections: Parks Repair Crews, Grounds Crew and Docks and Marinas. All are supervised by the Town Maintenance Supervisor.

As per New York State law, if a cemetery is no longer used for active burial purposes and there is no longer an active Cemetery Board or Trustees for stewardship purposes, the cemetery is considered to be abandoned and grass cutting and suitable fencing is the responsibility of the Town Board as a General Fund Town-wide charge.

The Department of Parks and Recreation is responsible for providing maintenance and logistical support to various neighborhood park facilities, hamlet greens, pocket park projects and special events, as directed by the Town Board.

The "Cemeteries" and "Hamlet Greens" expenses have been consolidated into the Parks Maintenance Division.

The Parks & Recreation Department also administers funding for landscape maintenance in park districts, public parking districts and downtown enhancement projects for Bridgehampton, Water Mill and Hampton Bays. The park district budget allocations are located under the heading "Park Districts." The public parking district budget allocations are located under the heading "Public Parking Districts." "Hamlet Beautification" is funded under a separate cost center, and is also administered by the Parks & Recreation Department.

# Department Summary

*Department: Parks Maintenance*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Full Town

**Cost Center #:** 7110  
**Manager:** Jon Erwin

## Workload:

The Parks Maintenance Division is responsible for the overall maintenance and repair of twelve (12) Town buildings and numerous ground area parks, including: eleven (11) baseball diamonds (four of which are lighted), three (3) soccer fields and five (5) playgrounds, as well as eleven (11) tennis courts, three (3+) basketball courts, three (3) restrooms, three (3) picnic areas, ten (10) miles of nature trails, nine (9) County approved bathing beaches two (2) of which have concession buildings) with restrooms, ten (10) historic cemeteries and grounds, two (2) historic sites, a roller skating rink, three (3) park activity centers, a park pavilion and two (2) skate parks.

The Parks Maintenance budget encompasses staffing, equipment and contractual needs for regional park facilities and neighborhood parks. Included in this Parks Maintenance budget are hamlet greens and pocket parks, cemeteries, historic buildings, nature preserves and trails. Shinnecock Commercial Dock (Enterprise Fund) and Conscience Point Marina (Enterprise Fund) have separate budgets. Parks Maintenance requirements at beaches and access roads are funded through an allocation from the beaches budget (Enterprise Fund), under the auspices of the Beach Operations Division, including an interdepartmental "tradeoff" to fund the full time salaries in exchange for Parks Maintenance services provided at beaches and access roads.

Tasks for the Parks Maintenance Division are especially intense from mid-March through the end of October as sports fields, beaches and parks are in constant need of general maintenance and repair. All outdoor facilities are shut down, drained and secured each fall and then opened each spring. This procedure must be on schedule, since thousands of resident taxpayers and guests expect the facilities to be ready for use during the peak season. The Parks Department is responsible for the overall maintenance of ten (10) Town-owned historic burial grounds and abandoned cemeteries, which range in size from the 100 square foot Indian Preacher gravesite in Hampton Bays to the large areas of South End Historic Burying Ground on Little Plains Road and North End Historic Burying Ground on Main Street in the Village of Southampton. All maintenance at Town-owned or abandoned cemeteries is done by the Parks Maintenance Division, which is directed to attend to the grounds maintenance needs of these memorial park sites as part of the daily routine, in addition to the Town's regional parks, neighborhood parks, hamlet greens, bathing beaches and other facilities under purview of the Department.

Each historic burial ground is cleaned up in autumn, e.g., leaves, tree trimming, etc. A spring clean up is also performed. Summer maintenance consists of mowing at least once every ten (10) to fourteen(14) days during growing season April – July. In addition, numerous hedges are cut each year and picket fences and signage repaired.

The Parks Department maintains the East Quogue Village Green, Flanders Memorial Green, Berwind Memorial, Riverside Circle Green at Peconic Avenue, pocket parks in Hampton Bays and East Quogue, and the Wildwood Lake area of Northampton.

The Parks Department is also responsible for snow plowing and related winter maintenance at the associated hamlet greens parking lots and flower watering in downtown areas of Hampton Bays, East Quogue, Water Mill, Flanders and Bridgehampton.

## Goals & Objectives:

1. Maintain overtime allocation of pay for summer maintenance needs for beach operations, in order to minimize compensation time and keep the Parks Maintenance staff available for winter projects, such as snowplowing.
2. Increase storage space for Parks equipment and supplies, including planning for a capital project to construct a Park Maintenance Shop at North Sea Park.

## Legal Authority:

Established pursuant to Southampton Town Law #220, #290 & #536A.

## NOTES:

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>Parks Maintenance - 7110</b>											
Town Maintenance Supervisor	ADMINISTRATIVE	80,268	0	0	80,268	20,902	6,140	10,355	5,591	42,988	123,255
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / C / 1	41,530	0	0	41,530	11,348	3,177	5,357	2,906	22,789	64,320
Maintenance Mechanic I - Vacant	CSEA40HOUR - 7-1-2010 / C / E	40,934	0	0	40,934	23,322	3,131	5,280	2,865	34,599	75,533
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 1	22,273	0	0	22,273	10,464	1,704	2,873	1,558	16,598	38,871
Groundskeeper II	CSEA40HOUR-NEW / C / 5	44,874	2,016	0	46,890	20,927	3,587	6,049	3,145	33,708	80,598
Groundskeeper II	CSEA40HOUR-NEW / C / 5	44,874	1,800	0	46,674	11,348	3,571	6,021	3,144	24,084	70,758
Groundskeeper II	CSEA40HOUR-NEW / C / 5	44,874	2,700	0	47,574	20,927	3,639	6,137	3,147	33,851	81,425
Maintenance Mechanic III	CSEA40HOUR-NEW / G / 5	58,952	3,540	0	62,492	20,927	4,781	8,061	4,126	37,895	100,387
Maintenance Mechanic IV	CSEA40HOUR-NEW / I / 5	65,980	6,600	1,900	74,480	11,348	5,698	9,608	4,629	31,283	105,763
Park Maintenance Crew Leader	CSEA40HOUR-NEW / I / 5	65,980	2,640	0	68,620	20,927	5,249	8,852	4,610	39,638	108,258
Maintenance Mechanic III	CSEA40HOUR-OLD / 07 / 5	60,281	6,030	0	66,311	23,322	5,073	8,554	4,226	41,175	107,486
Maintenance Mechanic IV	CSEA40HOUR-OLD / 13 / 1	63,526	3,812	0	67,338	20,927	5,151	8,687	4,443	39,209	106,547
Groundskeeper III	CSEA40HOURPROMO	60,281	6,030	0	66,311	23,322	5,073	8,554	4,226	41,175	107,486
Groundskeeper I	PART-TIME	3,920	0	0	3,920	0	300	0	300	600	4,520
Groundskeeper I	PART-TIME	7,590	0	0	7,590	0	581	1,025	555	2,160	9,750
Automotive Equipment Operator	SEASONAL	8,500	0	0	8,500	0	650	0	100	750	9,250
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	375	758	5,758
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	375	758	5,758
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	375	758	5,758
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	375	758	5,758
Maintenance Mechanic I	SEASONAL	9,690	0	0	9,690	0	741	1,308	700	2,750	12,440
Park Attendant	SEASONAL	5,040	0	0	5,040	0	386	0	378	764	5,804
Park Attendant	SEASONAL	2,713	0	0	2,713	0	208	0	217	424	3,137
Park Attendant	SEASONAL	3,100	0	0	3,100	0	237	0	244	481	3,581
<b>Total Parks Maintenance - 7110</b>		<b>755,179</b>	<b>35,168</b>	<b>1,900</b>	<b>792,247</b>	<b>240,013</b>	<b>60,607</b>	<b>96,721</b>	<b>52,612</b>	<b>449,953</b>	<b>1,242,200</b>

NOTES:

# Town of Southampton

## 2014 Adopted Budget

### Parks Maintenance - 7110

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	1,461,370	1,446,788	1,513,772	1,513,772	1,513,772	1,633,632	1,573,940	1,581,940	1,581,940	68,168	4.50%	1,656,008	1,596,170	1,604,170	1,604,170
	<b>Total Real Property Taxes</b>	1,461,370	1,446,788	1,513,772	1,513,772	1,513,772	1,633,632	1,573,940	1,581,940	1,581,940	68,168	4.50%	1,656,008	1,596,170	1,604,170	1,604,170
<b>Other Revenue:</b>																
1521	Departmental Income	50,000	42,609	50,000	50,000	33,755	40,000	40,000	40,000	40,000	(10,000)	(20.00%)	40,000	40,000	40,000	40,000
	<b>Total Other Revenue</b>	50,000	42,609	50,000	50,000	33,755	40,000	40,000	40,000	40,000	(10,000)	(20.00%)	40,000	40,000	40,000	40,000
	<b>Total Revenue</b>	<b>1,511,370</b>	<b>1,489,396</b>	<b>1,563,772</b>	<b>1,563,772</b>	<b>1,547,527</b>	<b>1,673,632</b>	<b>1,613,940</b>	<b>1,621,940</b>	<b>1,621,940</b>	<b>58,168</b>	<b>3.72%</b>	<b>1,696,008</b>	<b>1,636,170</b>	<b>1,644,170</b>	<b>1,644,170</b>
<b>Salaries:</b>																
6100	Salaries	593,089	591,843	645,567	645,547	521,562	694,626	694,626	694,626	694,626	(49,079)	(7.60%)	712,642	712,629	712,629	712,629
6101	Overtime	28,500	20,387	23,000	23,000	23,000	14,000	14,000	14,000	14,000	9,000	39.13%	14,000	14,000	14,000	14,000
6103	Accumulated Sick/Personal Days	3,793	2,187	4,178	4,198	4,198	1,900	1,900	1,900	1,900	2,298	54.75%	1,900	1,900	1,900	1,900
6105	Part Time Salaries	71,790	57,433	66,192	66,192	52,277	60,553	60,553	60,553	60,553	5,639	8.52%	60,553	60,553	60,553	60,553
6110	Longevity	32,726	32,526	36,271	36,271	0	35,168	35,168	35,168	35,168	1,103	3.04%	35,168	35,168	35,168	35,168
	<b>Total Salaries</b>	729,898	704,376	775,208	775,208	601,037	806,247	806,247	806,247	806,247	(31,039)	(4.00%)	824,263	824,250	824,250	824,250
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	83,810	81,715	98,960	98,960	76,522	145,013	96,721	96,721	96,721	2,239	2.26%	148,526	99,044	99,044	99,044
6830	FICA Tax Expenditure	55,838	53,175	59,725	59,725	45,158	61,807	61,807	61,807	61,807	(2,082)	(3.49%)	63,185	63,184	63,184	63,184
6835	MTA Tax	2,482	2,412	2,655	2,655	2,022	2,794	2,794	2,794	2,794	(139)	(5.24%)	2,855	2,855	2,855	2,855
6840	Worker's Compensation	41,149	41,149	44,051	44,051	36,709	49,241	49,241	49,241	49,241	(5,190)	(11.78%)	50,428	50,427	50,427	50,427
6860	Medical Insurance - Active Employees	168,164	162,542	204,336	204,336	151,421	223,713	223,713	223,713	223,713	(19,377)	(9.48%)	223,713	223,713	223,713	223,713
6865	Dental & Optical	12,993	11,646	15,073	15,073	9,778	16,300	16,300	16,300	16,300	(1,227)	(8.14%)	16,300	16,300	16,300	16,300
6875	Disability	536	113	564	564	189	677	677	677	677	(112)	(19.90%)	677	677	677	677
	<b>Total Employee Benefits - Current</b>	364,972	352,753	425,363	425,363	321,799	499,545	451,253	451,253	451,253	(25,890)	(6.09%)	505,685	456,200	456,200	456,200
	<b>Total Employee Costs</b>	<b>1,094,870</b>	<b>1,057,129</b>	<b>1,200,572</b>	<b>1,200,572</b>	<b>922,837</b>	<b>1,305,792</b>	<b>1,257,500</b>	<b>1,257,500</b>	<b>1,257,500</b>	<b>(56,928)</b>	<b>(4.74%)</b>	<b>1,329,948</b>	<b>1,280,450</b>	<b>1,280,450</b>	<b>1,280,450</b>
<b>Equipment:</b>																
6200	Equipment	10,000	8,322	2,500	2,500	2,014	0	0	0	0	2,500	100.00%	0	0	0	0
	<b>Total Equipment</b>	10,000	8,322	2,500	2,500	2,014	0	0	0	0	2,500	100.00%	0	0	0	0
<b>Contractual:</b>																
6401	Contracts	41,500	41,266	35,670	36,358	33,510	35,670	35,670	35,670	35,670	688	1.89%	35,670	35,670	35,670	35,670
6403	Gasoline	64,000	45,123	53,000	45,000	36,742	53,000	48,000	48,000	48,000	(3,000)	(6.67%)	51,940	48,000	48,000	48,000
6404	Electric	115,000	77,483	100,000	100,000	90,077	100,000	100,000	100,000	100,000	0	0.00%	100,000	100,000	100,000	100,000
6405	Fuel Oil	36,000	25,130	36,000	28,000	16,978	36,000	30,000	30,000	30,000	(2,000)	(7.14%)	35,280	29,280	29,280	29,280
6406	Repair Equipment	17,000	16,980	16,660	16,660	16,355	16,660	16,660	16,660	16,660	0	0.00%	16,660	16,660	16,660	16,660
6407	Repair Building	40,000	39,232	39,200	38,016	38,015	39,200	39,200	39,200	39,200	(1,184)	(3.11%)	39,200	39,200	39,200	39,200
6408	Repair Vehicle	15,000	14,979	14,700	22,200	21,417	16,900	16,900	16,900	16,900	5,300	23.87%	16,900	16,900	16,900	16,900
6418	Uniforms	5,000	4,847	3,900	3,876	3,447	3,500	3,500	3,500	3,500	376	9.70%	3,500	3,500	3,500	3,500
6423	Small Equipment (Non-Capital)	1,000	961	980	0	0	980	980	980	980	(980)	(100.00%)	980	980	980	980
6426	Supplies - Other	30,500	28,867	29,890	24,890	23,427	26,330	26,330	26,330	26,330	(1,440)	(5.79%)	26,330	26,330	26,330	26,330
6441	Diesel Fuel	0	18,510	11,100	22,100	22,062	20,000	20,000	20,000	20,000	2,100	9.50%	20,000	20,000	20,000	20,000
6447	Salt	0	0	0	0	0	0	0	8,000	8,000	(8,000)	(100.00%)	0	0	8,000	8,000
6474	Other - Landfill Charges	40,000	31,421	18,500	23,500	22,871	18,500	18,500	18,500	18,500	5,000	21.28%	18,500	18,500	18,500	18,500

**Town of Southampton**  
**2014 Adopted Budget**  
**Parks Maintenance - 7110**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual						2014 Adopted / 2013	2014 Adopted / 2013	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
							2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	Amended Difference	% of Change	Amended Difference				
6477	Copier Leases	1,500	89	1,100	100	86	1,100	700	700	700	(600)	(600.00%)	1,100	700	700	700	
	<b>Total Contractual</b>	406,500	344,887	360,700	360,700	324,986	367,840	356,440	364,440	364,440	(3,740)	(1.04%)	366,060	355,720	363,720	363,720	
	<b>Total Expenditures</b>	<b>1,511,370</b>	<b>1,410,338</b>	<b>1,563,772</b>	<b>1,563,772</b>	<b>1,249,837</b>	<b>1,673,632</b>	<b>1,613,940</b>	<b>1,621,940</b>	<b>1,621,940</b>	<b>(58,168)</b>	<b>(3.72%)</b>	<b>1,696,008</b>	<b>1,636,170</b>	<b>1,644,170</b>	<b>1,644,170</b>	
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>79,058</b>	<b>0</b>	<b>0</b>	<b>297,690</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# Department Summary

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*Department: Hamlet Beautification*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Full Town

**Cost Center #:** 7115  
**Manager:** Chris Bean

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Hamlet Beautification allocation supports the maintenance of center medians, roundabouts and flagpole areas not included in park settings, bus shelter areas, and traffic calming features.

## **Workload:**

The Hamlet Beautification cost center is the liaison between the Town of Southampton and various civic groups including, but not limited to, the Hampton Bays Beautification Association (HBBA) and the Bridgehampton Village Improvement Society (BVIS). This cost center covers expenses related to downtown areas for landscaping enhancements in medians and roundabouts, as well as bus shelter maintenance. The Parks and Recreation Department disburses funds and ensures the proper use of those funds by the recipient organizations for the use of community beautification and landscape maintenance services.

## **Goals & Objectives:**

The Hamlet Beautification allocation supports community beautification and improvement organizations in order to provide well maintained public areas for the use and benefit of the public.

## **Legal Authority:**

Town Board Resolution and funding through the Annual Operating Budget.

## Town of Southampton 2014 Adopted Budget Hamlet Beautification - 7115

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
	<b>Real Property Taxes:</b>															
1001	Property Taxes	6,500	6,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	0	0.00%	11,500	11,500	11,500	11,500
	<b>Total Real Property Taxes</b>	<b>6,500</b>	<b>6,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>0</b>	<b>0.00%</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>
	<b>Total Revenue</b>	<b>6,500</b>	<b>6,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>0</b>	<b>0.00%</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>
	<b>Total Employee Costs</b>										<b>0</b>	<b>0.00%</b>				
	<b>Contractual:</b>															
6401	Contracts	2,000	400	7,000	7,000	5,000	7,000	7,000	7,000	7,000	0	0.00%	7,000	7,000	7,000	7,000
6475	P&R Chargeback - Watering	4,500	4,497	4,500	4,500	656	4,500	4,500	4,500	4,500	0	0.00%	4,500	4,500	4,500	4,500
	<b>Total Contractual</b>	<b>6,500</b>	<b>4,897</b>	<b>11,500</b>	<b>11,500</b>	<b>5,656</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>0</b>	<b>0.00%</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>
	<b>Total Expenditures</b>	<b>6,500</b>	<b>4,897</b>	<b>11,500</b>	<b>11,500</b>	<b>5,656</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>0</b>	<b>0.00%</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>1,603</b>	<b>0</b>	<b>0</b>	<b>5,844</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Department Summary

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*Department: Beach Operations*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Beaches

**Cost Center #:** 7180  
**Manager:** Chris Bean

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Parks Department's Division of Beach Operations provides oversight for the nine (9) Suffolk County Health Department approved bathing beaches located in various hamlets in Southampton Town. The Beach Operations Division has the following as its core mission: providing safe enhanced public access to all waterfront areas, while taking appropriate actions necessary to preserve and protect the integrity and beauty of the Town's beaches.

## **Workload:**

Each County approved bathing beach facility is staffed with parking attendants and certified lifeguards seven (7) days per week from 10 am-5pm, from the end of June through Labor Day. In addition to seasonal staff, fulltime staff is needed to repair and maintain over twenty seven (27) pavilions, restrooms, ticket booths and first aid areas. Parking lots are also maintained at the bathing beaches, as well as other access points. Annually, the Parks Department administers nearly 35,000 beach parking permits for the approximately 4,000 permit parking spaces currently in place at various beach facilities and access roads regulated as seasonal Parking by Permit Only Areas.

## **Goals & Objectives:**

1. Improve maintenance at Trustee-owned access roads.
2. Continue funding for Parks Patrol to pay for night supervision of the beach and park areas using Town Public Safety and Bay Constable personnel, for the enforcement of rules and regulations, dog control ordinances and facility use permit requirements.

## **Legal Authority:**

General Municipal Law, Article 13

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>Beach Operations - 7180</b>											
Maintenance Mechanic I	CSEA40HOUR-NEW / C / 5	44,874	1,800	0	46,674	11,348	3,571	6,021	3,144	24,084	70,758
Attendant Pre-Season 001	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 002	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 003	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 004	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 005	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 006	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 007	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 008	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 009	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 010	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 011	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 012	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 013	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 014	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 015	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 016	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 017	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 018	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 019	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Attendant Pre-Season 020	PART-TIME	3,000	0	0	3,000	0	230	0	124	354	3,354
Clerk Typist	PART-TIME	4,500	0	0	4,500	0	344	608	67	1,018	5,518
Clerk Typist	PART-TIME	2,325	0	0	2,325	0	178	314	48	540	2,865
Clerk Typist	PART-TIME	10,500	0	0	10,500	0	803	1,418	117	2,338	12,838
Assistant Beach Manager	SEASONAL	4,360	0	0	4,360	0	334	0	229	563	4,923
Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	124	354	3,354
Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	124	354	3,354
Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	124	354	3,354

NOTES:

# Employee Compensation & Benefits Schedule

Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	124	354	3,354
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	344	110	649	3,199
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	344	110	649	3,199
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	344	110	649	3,199
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	344	110	649	3,199
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	344	110	649	3,199
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	344	110	649	3,199
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	344	110	649	3,199
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Attendant	SEASONAL	2,625	0	0	2,625	0	201	0	112	313	2,938
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	110	305	2,855
Beach Manager	SEASONAL	6,200	0	0	6,200	0	474	0	226	700	6,900
Beach Manager	SEASONAL	6,100	0	0	6,100	0	467	0	223	690	6,790

## NOTES:

# Employee Compensation & Benefits Schedule

Beach Manager	SEASONAL	7,260	0	0	7,260	0	555	980	260	1,795	9,055
Beach Manager	SEASONAL	5,338	0	0	5,338	0	408	721	199	1,328	6,665
Beach Manager	SEASONAL	4,875	0	0	4,875	0	373	658	184	1,215	6,090
Beach Manager	SEASONAL	7,468	0	0	7,468	0	571	1,008	266	1,846	9,314
Beach Manager	SEASONAL	5,338	0	0	5,338	0	408	721	199	1,328	6,665
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	121	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	121	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	121	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	121	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	121	275	2,288
Senior Beach Manager	SEASONAL	7,696	0	0	7,696	0	589	0	274	862	8,558
Assistant Chief Lifeguard	LIFEGUARDS	4,848	0	0	4,848	0	371	0	252	623	5,471
Assistant Chief Lifeguard	LIFEGUARDS	6,400	0	0	6,400	0	490	864	323	1,677	8,077
Assistant Chief Lifeguard	LIFEGUARDS	6,680	0	0	6,680	0	511	902	336	1,749	8,429
Assistant Chief Lifeguard	LIFEGUARDS	7,120	0	0	7,120	0	545	0	356	901	8,021
Assistant Chief Lifeguard	LIFEGUARDS	6,013	0	0	6,013	0	460	812	305	1,577	7,589
Assistant Chief Lifeguard	LIFEGUARDS	7,260	0	0	7,260	0	555	0	363	918	8,178
Assistant Chief Lifeguard	LIFEGUARDS	7,680	0	0	7,680	0	588	0	382	969	8,649
Assistant Chief Lifeguard	LIFEGUARDS	3,822	0	0	3,822	0	292	516	205	1,013	4,835
Assistant Chief Lifeguard	LIFEGUARDS	6,704	0	0	6,704	0	513	905	337	1,755	8,459
Assistant Chief Lifeguard	LIFEGUARDS	6,540	0	0	6,540	0	500	883	330	1,713	8,253
Assistant Chief Lifeguard	LIFEGUARDS	6,576	0	0	6,576	0	503	0	331	834	7,410
Assistant Chief Lifeguard	LIFEGUARDS	6,400	0	0	6,400	0	490	864	323	1,677	8,077
Assistant Chief Lifeguard	LIFEGUARDS	4,704	0	0	4,704	0	360	635	245	1,240	5,944
Chief Lifeguard	LIFEGUARDS	9,060	0	0	9,060	0	693	1,223	445	2,362	11,422
Chief Lifeguard	LIFEGUARDS	8,060	0	0	8,060	0	617	1,088	399	2,104	10,164
Life Guard - Pre-Season 014	LIFEGUARDS	4,820	0	0	4,820	0	369	651	182	1,202	6,022
Life Guard - Pre-Season 015	LIFEGUARDS	4,820	0	0	4,820	0	369	651	182	1,202	6,022
Life Guard - Pre-Season 016	LIFEGUARDS	4,820	0	0	4,820	0	369	651	182	1,202	6,022
Life Guard - Pre-Season 017	LIFEGUARDS	4,820	0	0	4,820	0	369	651	182	1,202	6,022
Life Guard - Pre-Season 018	LIFEGUARDS	4,820	0	0	4,820	0	369	651	182	1,202	6,022
Life Guard - Pre-Season 019	LIFEGUARDS	4,820	0	0	4,820	0	369	651	182	1,202	6,022

## NOTES:

# Employee Compensation & Benefits Schedule

Life Guard - Pre-Season 020	LIFEGUARDS	4,820	0	0	4,820	0	369	651	182	1,202	6,022
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	522	207	1,025	4,892
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	216	527	4,596
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	216	527	4,596
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	207	502	4,370
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	216	527	4,596
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	197	973	4,639
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	549	216	1,076	5,145
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	522	207	1,025	4,892
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	522	207	1,025	4,892
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	207	502	4,370
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	549	216	1,076	5,145
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	207	502	4,370
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	207	502	4,370
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	207	502	4,370
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	216	527	4,596
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	207	502	4,370
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	197	973	4,639
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	216	527	4,596
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	197	973	4,639
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	197	973	4,639
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	197	478	4,144
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	216	527	4,596

## NOTES:

## Employee Compensation & Benefits Schedule

Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	290	723	6,395
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	290	723	6,395
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	290	723	6,395
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	290	723	6,395
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	290	723	6,395
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	280	698	6,158
Senior Life Guard	LIFEGUARDS	5,568	0	0	5,568	0	426	752	285	1,462	7,030
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	280	1,435	6,895
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	576	225	1,127	5,391
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	576	225	1,127	5,391
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	280	698	6,158
Senior Life Guard	LIFEGUARDS	4,380	0	0	4,380	0	335	591	230	1,157	5,537
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	275	1,407	6,759
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	275	1,407	6,759
Senior Life Guard	LIFEGUARDS	6,264	0	0	6,264	0	479	0	317	796	7,060
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	0	225	551	4,815
Senior Life Guard	LIFEGUARDS	6,264	0	0	6,264	0	479	0	317	796	7,060
Senior Life Guard	LIFEGUARDS	6,380	0	0	6,380	0	488	861	322	1,672	8,052
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	280	698	6,158
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	0	225	551	4,815
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	280	1,435	6,895
Senior Life Guard	LIFEGUARDS	6,500	0	0	6,500	0	497	878	328	1,702	8,202
Senior Life Guard	LIFEGUARDS	4,500	0	0	4,500	0	344	608	236	1,187	5,687
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	0	275	684	6,036
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	275	1,407	6,759
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	0	275	684	6,036
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	275	1,407	6,759
Senior Life Guard	LIFEGUARDS	4,380	0	0	4,380	0	335	591	230	1,157	5,537
Senior Life Guard	LIFEGUARDS	4,144	0	0	4,144	0	317	0	219	536	4,680
Senior Life Guard	LIFEGUARDS	5,904	0	0	5,904	0	452	0	300	752	6,656
Senior Life Guard	LIFEGUARDS	4,144	0	0	4,144	0	317	559	219	1,096	5,240
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	275	1,407	6,759

### NOTES:

## Employee Compensation & Benefits Schedule

Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	0	275	684	6,036
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	280	1,435	6,895
Senior Life Guard	LIFEGUARDS	6,144	0	0	6,144	0	470	829	311	1,611	7,755
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	275	1,407	6,759
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	275	1,407	6,759
Senior Life Guard	LIFEGUARDS	5,568	0	0	5,568	0	426	752	285	1,462	7,030
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	280	1,435	6,895
Senior Life Guard	LIFEGUARDS	5,904	0	0	5,904	0	452	0	300	752	6,656
Senior Life Guard	LIFEGUARDS	5,904	0	0	5,904	0	452	797	300	1,549	7,453
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	280	698	6,158
<b>Total Beach Operations - 7180</b>		<b>748,828</b>	<b>1,800</b>	<b>0</b>	<b>750,628</b>	<b>11,348</b>	<b>57,423</b>	<b>49,124</b>	<b>36,341</b>	<b>154,236</b>	<b>904,864</b>

**NOTES:**

# Town of Southampton

## 2014 Adopted Budget

### Beach Operations - 7180

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	53,458	53,458	0	0	0	0	0	0	0	0	(100.00%)	0	0	0	0
	<b>Total Real Property Taxes</b>	<b>53,458</b>	<b>53,458</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(100.00%)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenue:</b>																
1201	Interest And Earnings	1,700	658	1,700	1,700	525	500	500	500	500	(1,200)	(70.59%)	500	500	500	500
2011	Rentals	90,000	88,223	90,000	90,000	78,317	90,000	90,000	90,000	90,000	0	0.00%	90,000	90,000	90,000	90,000
2025	Beach Parking Fees	1,250,000	1,340,657	1,285,986	1,285,986	1,260,391	1,251,180	1,250,000	1,250,000	1,250,000	(35,986)	(2.80%)	1,255,258	1,250,000	1,250,000	1,250,000
2701	Miscellaneous Tax Receipts	0	3,696	0	0	156	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	0	1,079	0	0	910	0	0	0	0	0	0.00%	0	0	0	0
4960	Federal Grants - FEMA	0	0	0	0	962	0	0	0	0	0	0.00%	0	0	0	0
5031	Interfund Transfer - Revenue	0	12,885	0	0	58,003	0	0	0	0	0	0.00%	0	0	0	0
	<b>Total Other Revenue</b>	<b>1,341,700</b>	<b>1,447,198</b>	<b>1,377,686</b>	<b>1,377,686</b>	<b>1,399,264</b>	<b>1,341,680</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>(37,186)</b>	<b>(2.70%)</b>	<b>1,345,758</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>1,340,500</b>
	<b>Total Revenue</b>	<b>1,395,158</b>	<b>1,500,656</b>	<b>1,377,686</b>	<b>1,377,686</b>	<b>1,399,264</b>	<b>1,341,680</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>(37,186)</b>	<b>(2.70%)</b>	<b>1,345,758</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>1,340,500</b>
<b>Salaries:</b>																
6100	Salaries	66,576	66,310	43,994	43,994	36,662	44,874	44,874	44,874	44,874	(880)	(2.00%)	45,772	45,772	45,772	45,772
6101	Overtime	28,500	14,055	28,500	28,500	11,489	28,500	28,500	28,500	28,500	0	0.00%	28,500	28,500	28,500	28,500
6103	Accumulated Sick/Personal Days	0	(24,669)	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	701,775	684,542	703,692	703,692	680,104	703,954	703,954	703,954	703,954	(263)	(0.04%)	703,954	703,954	703,954	703,954
6110	Longevity	4,059	1,732	1,760	1,760	0	1,800	1,800	1,800	1,800	(40)	(2.28%)	1,800	1,800	1,800	1,800
	<b>Total Salaries</b>	<b>800,911</b>	<b>741,969</b>	<b>777,946</b>	<b>777,946</b>	<b>728,255</b>	<b>779,128</b>	<b>779,128</b>	<b>779,128</b>	<b>779,128</b>	<b>(1,183)</b>	<b>(0.15%)</b>	<b>780,026</b>	<b>780,026</b>	<b>780,026</b>	<b>780,026</b>
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	49,645	48,155	52,522	66,545	54,636	52,204	49,124	49,124	49,124	17,421	26.18%	52,379	49,240	49,240	49,240
6830	FICA Tax Expenditure	61,269	58,640	59,513	59,513	55,709	59,623	59,623	59,623	59,623	(109)	(0.18%)	59,692	59,692	59,692	59,692
6835	MTA Tax	2,726	2,753	2,645	2,645	2,445	2,652	2,652	2,652	2,652	(7)	(0.27%)	2,655	2,655	2,655	2,655
6840	Worker's Compensation	25,216	25,811	26,422	26,422	22,018	29,008	29,008	29,008	29,008	(2,586)	(9.79%)	29,067	29,067	29,067	29,067
6860	Medical Insurance - Active Employees	12,187	11,404	9,566	9,566	7,680	10,044	10,044	10,044	10,044	(478)	(5.00%)	10,044	10,044	10,044	10,044
6865	Dental & Optical	1,634	1,465	1,299	1,299	940	1,304	1,304	1,304	1,304	(5)	(0.39%)	1,304	1,304	1,304	1,304
6875	Disability	4,301	1,081	4,781	4,781	1,775	4,781	4,781	4,781	4,781	0	0.00%	4,781	4,781	4,781	4,781
	<b>Total Employee Benefits - Current</b>	<b>156,977</b>	<b>149,310</b>	<b>156,748</b>	<b>170,771</b>	<b>145,203</b>	<b>159,616</b>	<b>156,536</b>	<b>156,536</b>	<b>156,536</b>	<b>14,235</b>	<b>8.34%</b>	<b>159,922</b>	<b>156,782</b>	<b>156,782</b>	<b>156,782</b>
	<b>Total Employee Costs</b>	<b>957,888</b>	<b>891,279</b>	<b>934,694</b>	<b>948,717</b>	<b>873,458</b>	<b>938,745</b>	<b>935,664</b>	<b>935,664</b>	<b>935,664</b>	<b>13,053</b>	<b>1.38%</b>	<b>939,948</b>	<b>936,808</b>	<b>936,808</b>	<b>936,808</b>
<b>Equipment:</b>																
6200	Equipment	9,000	8,700	8,820	43,820	31,492	0	0	0	0	43,820	100.00%	0	0	0	0
	<b>Total Equipment</b>	<b>9,000</b>	<b>8,700</b>	<b>8,820</b>	<b>43,820</b>	<b>31,492</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>43,820</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual:</b>																
6401	Contracts	27,500	34,497	26,950	15,450	13,609	13,910	13,910	13,910	13,910	1,540	9.97%	13,910	13,910	13,910	13,910
6404	Electric	6,000	5,788	5,500	10,500	8,017	7,000	10,000	10,000	10,000	500	4.76%	7,000	10,000	10,000	10,000
6406	Repair Equipment	5,000	4,083	2,000	13,500	11,685	15,000	15,000	15,000	15,000	(1,500)	(11.11%)	15,000	15,000	15,000	15,000
6407	Repair Building	40,000	38,788	39,200	45,650	24,703	39,200	39,200	39,200	39,200	6,450	14.13%	39,200	39,200	39,200	39,200
6411	Printing and Stationery	21,000	2,185	20,580	15,130	2,198	20,580	19,961	19,961	19,961	(4,831)	(31.93%)	20,580	15,942	15,942	15,942
6418	Uniforms	18,000	17,458	17,640	17,640	12,398	17,640	17,640	17,640	17,640	0	0.00%	17,640	17,640	17,640	17,640
6420	Other	5,000	7,089	4,900	5,900	4,714	4,900	4,900	4,900	4,900	1,000	16.95%	4,900	4,900	4,900	4,900

**Town of Southampton**  
**2014 Adopted Budget**  
**Beach Operations - 7180**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
6425	Office Supplies	1,000	556	980	980	549	980	500	500	500	480	48.98%	980	500	500	500
6426	Supplies - Other	12,000	11,994	11,760	12,760	11,552	11,760	11,760	11,760	11,760	1,000	7.84%	11,760	11,760	11,760	11,760
6444	Mileage Reimbursement	3,000	4,354	2,940	2,940	1,870	2,940	2,940	2,940	2,940	0	0.00%	2,940	2,940	2,940	2,940
6455	Depreciation	0	115,258	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	250	115	245	245	159	345	345	345	345	(100)	(40.82%)	345	345	345	345
6474	Other - Landfill Charges	25,000	25,000	18,500	25,500	25,500	18,500	18,500	18,500	18,500	7,000	27.45%	18,500	18,500	18,500	18,500
	<b>Total Contractual</b>	<b>163,750</b>	<b>267,165</b>	<b>151,195</b>	<b>166,195</b>	<b>116,952</b>	<b>152,755</b>	<b>154,656</b>	<b>154,656</b>	<b>154,656</b>	<b>11,539</b>	<b>6.94%</b>	<b>152,755</b>	<b>150,637</b>	<b>150,637</b>	<b>150,637</b>
	<b>Debt Service:</b>															
6600	Debt Service Principal Expense	199,747	0	220,759	220,759	0	198,628	198,628	198,628	198,628	22,131	10.02%	209,574	209,574	209,574	209,574
6700	Debt Service Interest Expense	66,753	59,998	62,218	62,218	44,972	51,552	51,552	51,552	51,552	10,666	17.14%	43,481	43,481	43,481	43,481
	<b>Total Debt Service</b>	<b>266,500</b>	<b>59,998</b>	<b>282,977</b>	<b>282,977</b>	<b>44,972</b>	<b>250,180</b>	<b>250,180</b>	<b>250,180</b>	<b>250,180</b>	<b>32,797</b>	<b>11.59%</b>	<b>253,055</b>	<b>253,055</b>	<b>253,055</b>	<b>253,055</b>
	<b>Total Expenditures</b>	<b>1,397,138</b>	<b>1,227,142</b>	<b>1,377,686</b>	<b>1,441,709</b>	<b>1,066,874</b>	<b>1,341,680</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>101,209</b>	<b>7.02%</b>	<b>1,345,758</b>	<b>1,340,500</b>	<b>1,340,500</b>	<b>1,340,500</b>
	<b>Net Surplus (Deficit)</b>	<b>(1,980)</b>	<b>273,514</b>	<b>0</b>	<b>(64,022)</b>	<b>332,390</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Appropriated Fund Balance:</b>															
9090	Appropriated Fund Balance	1,980	0	0	64,022	0	0	0	0	0			0	0	0	0
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>273,514</b>	<b>0</b>	<b>0</b>	<b>332,390</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Department Summary

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*Department: Conscience Point Marina*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Conscience Point Marina

**Cost Center #:** 7182  
**Manager:** Chris Bean

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**NOTES:**

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**Departmental Mission & Responsibilities:**

The Parks Department administers the operation of the Town's first recreational marina at the former Conscience Point Inn in the Hamlet of North Sea.

Dockage is offered at the fees noted in the Department of Parks and Recreation Fee Schedule and accommodates approximately 68 boats. Slip rental fees include electric power, water, gasoline service, and assistance from part-time park attendants under the supervision of Parks Maintenance crews. The Conscience Point Marina is operated as its own "Enterprise Fund" operation with all revenues being used to pay operational costs and offset future capital improvements.

**Workload:**

This budget provides general year round supervision of the facility. Seasonal operations at this Town-owned marina from May 1 to October 30 will be supplemented through seasonal staffing. In addition, winter dry dock storage and in-water storage are offered at the fees noted in the Department of Parks and Recreation Fee Schedule.

The Department of Parks and Recreation's Senior Clerk Typist provides clerical support, accounting functions, and other administrative services for the Conscience Point Marina operation.

**Goals & Objectives:**

1. Consider alternatives for repair/restoration of old boathouse and inn structure.

**Legal Authority:**

Established pursuant to Southampton Town Law #290.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>Conscience Point Marina - 7182</b>											
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 1	6,682	0	0	6,682	3,139	511	862	467	4,980	11,661
Park Attendant	SEASONAL	3,250	0	0	3,250	0	249	0	132	381	3,631
Park Attendant	SEASONAL	3,250	0	0	3,250	0	249	0	132	381	3,631
<b>Total Conscience Point Marina - 7182</b>		<b>13,182</b>	<b>0</b>	<b>0</b>	<b>13,182</b>	<b>3,139</b>	<b>1,008</b>	<b>862</b>	<b>732</b>	<b>5,741</b>	<b>18,923</b>

**NOTES:**

# Town of Southampton

## 2014 Adopted Budget

### Conscience Point Marina - 7182

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	129,088	134,952	136,039	136,039	136,039	123,745	123,304	123,304	123,304	(12,734)	(9.36%)	118,819	118,362	118,362	118,362
	<b>Total Real Property Taxes</b>	<b>129,088</b>	<b>134,952</b>	<b>136,039</b>	<b>136,039</b>	<b>136,039</b>	<b>123,745</b>	<b>123,304</b>	<b>123,304</b>	<b>123,304</b>	<b>(12,734)</b>	<b>(9.36%)</b>	<b>118,819</b>	<b>118,362</b>	<b>118,362</b>	<b>118,362</b>
<b>Other Revenue:</b>																
1201	Interest And Earnings	200	339	200	200	310	250	250	250	250	50	25.00%	250	250	250	250
2411	Rentals - Dockage/Storage	238,000	228,710	238,000	238,000	185,773	233,000	233,000	233,000	233,000	(5,000)	(2.10%)	233,000	233,000	233,000	233,000
2598	Diesel Sales	12,000	13,184	12,000	12,000	12,229	12,000	12,000	12,000	12,000	0	0.00%	12,000	12,000	12,000	12,000
2770	Miscellaneous	4,000	3,827	4,000	4,000	3,560	3,800	3,800	3,800	3,800	(200)	(5.00%)	3,800	3,800	3,800	3,800
2803	Gasoline Sales	80,000	106,715	125,000	125,000	76,944	115,000	115,000	115,000	115,000	(10,000)	(8.00%)	115,000	115,000	115,000	115,000
	<b>Total Other Revenue</b>	<b>334,200</b>	<b>352,776</b>	<b>379,200</b>	<b>379,200</b>	<b>278,816</b>	<b>364,050</b>	<b>364,050</b>	<b>364,050</b>	<b>364,050</b>	<b>(15,150)</b>	<b>(4.00%)</b>	<b>364,050</b>	<b>364,050</b>	<b>364,050</b>	<b>364,050</b>
	<b>Total Revenue</b>	<b>463,288</b>	<b>487,728</b>	<b>515,239</b>	<b>515,239</b>	<b>414,855</b>	<b>487,795</b>	<b>487,354</b>	<b>487,354</b>	<b>487,354</b>	<b>(27,884)</b>	<b>(5.41%)</b>	<b>482,869</b>	<b>482,412</b>	<b>482,412</b>	<b>482,412</b>
<b>Salaries:</b>																
6100	Salaries	11,633	11,633	11,822	11,822	5,674	6,682	6,682	6,682	6,682	5,140	43.48%	6,917	6,917	6,917	6,917
6103	Accumulated Sick/Personal Days	61	0	61	61	0	0	0	0	0	61	100.00%	0	0	0	0
6105	Part Time Salaries	8,960	6,464	9,000	7,000	6,025	6,500	6,500	6,500	6,500	500	7.14%	6,500	6,500	6,500	6,500
6110	Longevity	1,163	1,163	1,182	1,182	0	0	0	0	0	1,182	100.00%	0	0	0	0
	<b>Total Salaries</b>	<b>21,817</b>	<b>19,260</b>	<b>22,066</b>	<b>20,066</b>	<b>11,699</b>	<b>13,182</b>	<b>13,182</b>	<b>13,182</b>	<b>13,182</b>	<b>6,884</b>	<b>34.31%</b>	<b>13,417</b>	<b>13,417</b>	<b>13,417</b>	<b>13,417</b>
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,607	1,603	1,764	1,764	1,364	1,303	862	862	862	902	51.13%	1,349	892	892	892
6830	FICA Tax Expenditure	1,669	1,476	1,688	1,688	885	1,008	1,008	1,008	1,008	680	40.26%	1,026	1,026	1,026	1,026
6835	MTA Tax	74	66	75	75	39	45	45	45	45	30	40.26%	46	46	46	46
6840	Worker's Compensation	885	825	897	897	748	625	625	625	625	272	30.36%	640	640	640	640
6860	Medical Insurance - Active Employees	3,988	3,751	4,194	4,194	902	2,943	2,943	2,943	2,943	1,250	29.82%	2,943	2,943	2,943	2,943
6865	Dental & Optical	245	220	260	260	0	196	196	196	196	64	24.71%	196	196	196	196
6875	Disability	63	12	63	63	14	62	62	62	62	1	2.27%	62	62	62	62
	<b>Total Employee Benefits - Current</b>	<b>8,532</b>	<b>7,953</b>	<b>8,941</b>	<b>8,941</b>	<b>3,951</b>	<b>6,182</b>	<b>5,741</b>	<b>5,741</b>	<b>5,741</b>	<b>3,200</b>	<b>35.79%</b>	<b>6,262</b>	<b>5,806</b>	<b>5,806</b>	<b>5,806</b>
	<b>Total Employee Costs</b>	<b>30,349</b>	<b>27,213</b>	<b>31,007</b>	<b>29,007</b>	<b>15,650</b>	<b>19,364</b>	<b>18,923</b>	<b>18,923</b>	<b>18,923</b>	<b>10,084</b>	<b>34.76%</b>	<b>19,679</b>	<b>19,222</b>	<b>19,222</b>	<b>19,222</b>
<b>Contractual:</b>																
6401	Contracts	7,500	7,649	7,350	7,750	7,112	7,350	7,350	7,350	7,350	400	5.16%	7,350	7,350	7,350	7,350
6403	Gasoline	70,000	113,202	125,000	115,700	74,425	115,000	115,000	115,000	115,000	700	0.61%	115,000	115,000	115,000	115,000
6404	Electric	15,000	20,186	15,000	19,195	15,702	20,000	20,000	20,000	20,000	(805)	(4.19%)	20,000	20,000	20,000	20,000
6407	Repair Building	2,500	2,454	2,450	9,555	6,789	2,450	2,450	2,450	2,450	7,105	74.36%	2,450	2,450	2,450	2,450
6420	Other	7,000	6,840	6,860	6,860	5,029	6,860	6,860	6,860	6,860	0	0.00%	6,860	6,860	6,860	6,860
6423	Small Equipment (Non-Capital)	750	607	735	735	727	735	735	735	735	0	0.00%	735	735	735	735
6425	Office Supplies	150	135	147	56	0	147	147	147	147	(91)	(162.50%)	147	147	147	147
6426	Supplies - Other	2,000	1,797	1,960	1,710	736	1,960	1,960	1,960	1,960	(250)	(14.62%)	1,960	1,960	1,960	1,960
6441	Diesel Fuel	12,000	10,187	12,000	12,091	12,090	12,000	12,000	12,000	12,000	91	0.75%	12,000	12,000	12,000	12,000
6445	Food	1,000	242	980	580	372	980	980	980	980	(400)	(68.97%)	980	980	980	980
6455	Depreciation	0	172,785	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	180	429	176	426	346	500	500	500	500	(74)	(17.26%)	500	500	500	500
	<b>Total Contractual</b>	<b>118,080</b>	<b>336,514</b>	<b>172,658</b>	<b>174,658</b>	<b>123,329</b>	<b>167,982</b>	<b>167,982</b>	<b>167,982</b>	<b>167,982</b>	<b>6,676</b>	<b>3.82%</b>	<b>167,982</b>	<b>167,982</b>	<b>167,982</b>	<b>167,982</b>

**Town of Southampton**  
**2014 Adopted Budget**  
**Conscience Point Marina - 7182**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Debt Service:</b>																
6600	Debt Service Principal Expense	219,700	0	224,800	224,800	0	222,400	222,400	222,400	222,400	2,400	1.07%	225,800	225,800	225,800	225,800
6700	Debt Service Interest Expense	95,159	95,159	86,773	86,773	70,220	78,049	78,049	78,049	78,049	8,724	10.05%	69,408	69,408	69,408	69,408
<b>Total Debt Service</b>		314,859	95,159	311,573	311,573	70,220	300,449	300,449	300,449	300,449	11,124	3.57%	295,208	295,208	295,208	295,208
<b>Total Expenditures</b>		<b>463,288</b>	<b>458,886</b>	<b>515,239</b>	<b>515,239</b>	<b>209,200</b>	<b>487,795</b>	<b>487,354</b>	<b>487,354</b>	<b>487,354</b>	<b>27,884</b>	<b>5.41%</b>	<b>482,869</b>	<b>482,412</b>	<b>482,412</b>	<b>482,412</b>
<b>Net Surplus (Deficit)</b>		<b>0</b>	<b>28,842</b>	<b>0</b>	<b>0</b>	<b>205,655</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Department Summary

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*Department: East Quogue Marina*

**Budget Year:** 2014

**Division:** Parks & Recreation Department

**Tax District:** East Quogue Marina

**Cost Center #:** 7183

**Manager:** Chris Bean

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Parks and Recreation East Quogue Marina Division maintains and improves the eleven (11)-slip marina at Bay Avenue, East Quogue. In addition, the surrounding area will be renovated to encourage its use as a waterfront park and picnic area. The East Quogue Marina is part of the Docks & Marinas Enterprise Fund.

## **Workload:**

Approximately twelve (12) wooden floating docks are used to moor vessels up to twenty five (25) feet. Rental fees are based on the surrounding areas and were set at \$100 per foot per slip and did not include electric. The East Quogue Marina is administered through the Parks Maintenance Division.

## **Goals & Objectives:**

1. Obtain a DEC permit to remove three of four cottages on the site and establish a gravel parking area for the marina, as well as for boat trailers using the Bay Avenue ramp.
2. Investigate alternative plans for the East Quogue Historical Society to allow for the removal of the apartment building on site.

## **Legal Authority:**

Pursuant to Town Board Resolution.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>East Quogue Marina - 7183</b>											
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 1	4,455	0	0	4,455	2,093	341	575	312	3,320	7,774
<b>Total East Quogue Marina - 7183</b>		<b>4,455</b>	<b>0</b>	<b>0</b>	<b>4,455</b>	<b>2,093</b>	<b>341</b>	<b>575</b>	<b>312</b>	<b>3,320</b>	<b>7,774</b>

**NOTES:**

**Town of Southampton**  
**2014 Adopted Budget**  
**East Quogue Marina - 7183**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Difference	2014 Adopted / 2013 % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Other Revenue:</b>																
2412	East Quogue Marina Rental	16,000	14,300	16,000	16,000	14,500	16,000	16,000	16,000	16,000	0	0.00%	16,000	16,000	16,000	16,000
5031	Interfund Transfer - Revenue	0	35,000	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
<b>Total Other Revenue</b>		16,000	49,300	16,000	16,000	14,500	16,000	16,000	16,000	16,000	0	0.00%	16,000	16,000	16,000	16,000
<b>Total Revenue</b>		<b>16,000</b>	<b>49,300</b>	<b>16,000</b>	<b>16,000</b>	<b>14,500</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>0</b>	<b>0.00%</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>Salaries:</b>																
6100	Salaries	5,816	5,816	5,911	5,911	2,837	4,455	4,455	4,455	4,455	1,457	24.64%	4,611	4,611	4,611	4,611
6103	Accumulated Sick/Personal Days	31	0	31	31	0	0	0	0	0	31	100.00%	0	0	0	0
6110	Longevity	582	582	591	591	0	0	0	0	0	591	100.00%	0	0	0	0
<b>Total Salaries</b>		6,429	6,398	6,533	6,533	2,837	4,455	4,455	4,455	4,455	2,078	31.81%	4,611	4,611	4,611	4,611
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	804	802	882	882	682	869	575	575	575	307	34.84%	899	595	595	595
6830	FICA Tax Expenditure	492	491	500	500	212	341	341	341	341	159	31.81%	353	353	353	353
6835	MTA Tax	22	22	22	22	9	15	15	15	15	7	31.79%	16	16	16	16
6840	Worker's Compensation	360	336	366	366	305	294	294	294	294	72	19.77%	304	304	304	304
6860	Medical Insurance - Active Employees	1,994	1,875	2,097	2,097	451	1,962	1,962	1,962	1,962	135	6.42%	1,962	1,962	1,962	1,962
6865	Dental & Optical	123	110	130	130	0	130	130	130	130	(1)	(0.38%)	130	130	130	130
6875	Disability	3	0	3	3	0	3	3	3	3	0	0.00%	3	3	3	3
<b>Total Employee Benefits - Current</b>		3,797	3,635	3,999	3,999	1,659	3,614	3,320	3,320	3,320	680	17.00%	3,667	3,363	3,363	3,363
<b>Total Employee Costs</b>		<b>10,225</b>	<b>10,033</b>	<b>10,532</b>	<b>10,532</b>	<b>4,496</b>	<b>8,068</b>	<b>7,774</b>	<b>7,774</b>	<b>7,774</b>	<b>2,758</b>	<b>26.19%</b>	<b>8,278</b>	<b>7,974</b>	<b>7,974</b>	<b>7,974</b>
<b>Contractual:</b>																
6404	Electric	1,500	1,361	1,500	1,500	1,151	3,694	3,988	3,988	3,988	(2,488)	(165.87%)	3,874	4,178	4,178	4,178
6406	Repair Equipment	2,200	2,063	1,934	1,934	0	1,934	1,934	1,934	1,934	0	0.00%	1,815	1,815	1,815	1,815
6407	Repair Building	2,075	2,033	2,034	2,034	762	2,304	2,304	2,304	2,304	(270)	(13.28%)	2,033	2,033	2,033	2,033
6455	Depreciation	0	993	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
<b>Total Contractual</b>		5,775	6,451	5,468	5,468	1,913	7,932	8,226	8,226	8,226	(2,758)	(50.44%)	7,722	8,026	8,026	8,026
<b>Debt Service:</b>																
6900	Interfund Transfer Expense	0	27,800	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
<b>Total Debt Service</b>		0	27,800	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
<b>Total Expenditures</b>		<b>16,000</b>	<b>44,284</b>	<b>16,000</b>	<b>16,000</b>	<b>6,409</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>0</b>	<b>0.00%</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>Net Surplus (Deficit)</b>		<b>0</b>	<b>5,016</b>	<b>0</b>	<b>0</b>	<b>8,091</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Department Summary

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*Department: Pine Neck Marina*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Pine Neck Marina

**Cost Center #:** 7184  
**Manager:** Chris Bean

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## **Departmental Mission & Responsibilities:**

It is the intention of the Parks and Recreation Department to have a Request for Proposals (RFP) issued for the possible use of the vacant building on site to be used as a water sports facility for rental and instruction in the use of kayaks and paddleboards.

The Department would also seek to upgrade a part of the facility for a picnic and barbecue area with tables and grills.

## **Workload:**

## **Goals & Objectives:**

## **Legal Authority:**

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**NOTES:**

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# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>Pine Neck Marina - 7184</b>											
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 1	4,455	0	0	4,455	2,093	341	575	312	3,320	7,774
<b>Total Pine Neck Marina - 7184</b>		<b>4,455</b>	<b>0</b>	<b>0</b>	<b>4,455</b>	<b>2,093</b>	<b>341</b>	<b>575</b>	<b>312</b>	<b>3,320</b>	<b>7,774</b>

**NOTES:**

**Town of Southampton**  
**2014 Adopted Budget**  
**Pine Neck Marina - 7184**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Other Revenue:</b>																
2411	Rentals - Dockage/Storage	0	41,300	25,000	25,000	28,500	32,000	32,000	32,000	32,000	7,000	28.00%	32,000	32,000	32,000	32,000
	<b>Total Other Revenue</b>	0	41,300	25,000	25,000	28,500	32,000	32,000	32,000	32,000	7,000	28.00%	32,000	32,000	32,000	32,000
	<b>Total Revenue</b>	0	41,300	25,000	25,000	28,500	32,000	32,000	32,000	32,000	7,000	28.00%	32,000	32,000	32,000	32,000
<b>Salaries:</b>																
6100	Salaries	0	0	0	0	0	4,455	4,455	4,455	4,455	(4,455)	(100.00%)	4,611	4,611	4,611	4,611
	<b>Total Salaries</b>	0	0	0	0	0	4,455	4,455	4,455	4,455	(4,455)	(100.00%)	4,611	4,611	4,611	4,611
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	0	0	0	0	0	869	575	575	575	(575)	(100.00%)	899	595	595	595
6830	FICA Tax Expenditure	0	0	0	0	0	341	341	341	341	(341)	(100.00%)	353	353	353	353
6835	MTA Tax	0	0	0	0	0	15	15	15	15	(15)	(100.00%)	16	16	16	16
6840	Worker's Compensation	0	0	0	0	0	294	294	294	294	(294)	(100.00%)	304	304	304	304
6860	Medical Insurance - Active Employees	0	0	0	0	0	1,962	1,962	1,962	1,962	(1,962)	(100.00%)	1,962	1,962	1,962	1,962
6865	Dental & Optical	0	0	0	0	0	130	130	130	130	(130)	(100.00%)	130	130	130	130
6875	Disability	0	0	0	0	0	3	3	3	3	(3)	(100.00%)	3	3	3	3
	<b>Total Employee Benefits - Current</b>	0	0	0	0	0	3,614	3,320	3,320	3,320	(3,320)	(100.00%)	3,667	3,363	3,363	3,363
	<b>Total Employee Costs</b>	0	0	0	0	0	8,068	7,774	7,774	7,774	(7,774)	(100.00%)	8,278	7,974	7,974	7,974
<b>Equipment:</b>																
6200	Equipment	0	2,249	3,920	3,920	0	0	0	0	0	3,920	100.00%	0	0	0	0
	<b>Total Equipment</b>	0	2,249	3,920	3,920	0	0	0	0	0	3,920	100.00%	0	0	0	0
<b>Contractual:</b>																
6401	Contracts	0	7	4,910	4,910	0	5,000	5,000	5,000	5,000	(90)	(1.83%)	5,000	5,000	5,000	5,000
6404	Electric	0	1,214	3,430	3,430	680	2,272	2,566	2,566	2,566	864	25.20%	2,062	2,366	2,366	2,366
6406	Repair Equipment	0	6,982	7,350	7,350	0	7,350	7,350	7,350	7,350	0	0.00%	7,350	7,350	7,350	7,350
6407	Repair Building	0	5,091	4,900	4,900	1,257	4,900	4,900	4,900	4,900	0	0.00%	4,900	4,900	4,900	4,900
6421	Legal Notices	0	250	490	490	0	490	490	490	490	0	0.00%	490	490	490	490
6423	Small Equipment (Non-Capital)	0	0	0	0	0	3,920	3,920	3,920	3,920	(3,920)	(100.00%)	3,920	3,920	3,920	3,920
	<b>Total Contractual</b>	0	13,545	21,080	21,080	1,937	23,932	24,226	24,226	24,226	(3,146)	(14.92%)	23,722	24,026	24,026	24,026
	<b>Total Expenditures</b>	0	15,794	25,000	25,000	1,937	32,000	32,000	32,000	32,000	(7,000)	(28.00%)	32,000	32,000	32,000	32,000
	<b>Net Surplus (Deficit)</b>	0	25,506	0	0	26,563	0	0	0	0	0		0	0	0	0

# Department Summary

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*Department: Shinnecock Commercial Dock*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Full Town

**Cost Center #:** 6420  
**Manager:** Chris Bean

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Parks and Recreation Department administers the operation of the Shinnecock Commercial Dock facility located on Dune Road, Hampton Bays. Oversight of the facility is provided by the Park Maintenance Supervisor and maintenance crews. Administrative duties include the issuance of annual dockage permits for commercial fishing boats (fees noted on the Department of Parks and Recreation Fee Schedule) and collecting quarterly rent payments. Duties also include maintenance responsibilities of general cleanup and repairs of the facility including electric and plumbing systems.

## **Workload:**

The Department of Parks and Recreation handles supervision, maintenance and upkeep of the Shinnecock Commercial Dock and slips with the assistance of part-time staff. Currently, there are twenty two (22) slips for boats from 41 feet 90 feet in length. Rules and regulations are promulgated for the facility by the Superintendent of Parks and Recreation, in accordance with Chapter 111 (Beaches, Parks and Waterways).

The Shinnecock Commercial Dock requires ongoing repairs to the Dock Master's support building, dock bumpers, electrical outlets, lighting fixtures, as well as structural repairs to decking and dolphin systems. In addition, continual monitoring of the storage areas is needed, in order to keep them free from debris generated by the fishermen and deposited by the public.

## **Goals & Objectives:**

1. Complete dredging program, once DEC permit is obtained.
2. Determine the feasibility of allowing fuel, fish and ice to be moved over the dock.

## **Legal Authority:**

The Shinnecock Commercial Dock is managed by the Town of Southampton Parks and Recreation Department as directed by a long term lease agreement with Suffolk County, as directed by Resolution 2002-1094.

Established pursuant to Navigational Law #32.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits
<b>Parks &amp; Recreation Department</b>											
<b>Shinnecock Commercial Dock - 6420</b>											
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 1	6,682	0	0	6,682	3,139	511	862	467	4,980	11,661
<b>Total Shinnecock Commercial Dock - 6420</b>		<b>6,682</b>	<b>0</b>	<b>0</b>	<b>6,682</b>	<b>3,139</b>	<b>511</b>	<b>862</b>	<b>467</b>	<b>4,980</b>	<b>11,661</b>

**NOTES:**



# Department Summary

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*Department: Poxabogue Golf Course*

**Budget Year:** 2014  
**Division:** Parks & Recreation Department  
**Tax District:** Poxabogue Golf Course

**Cost Center #:** 7181  
**Manager:** Chris Bean

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Poxabogue Golf Course was purchased jointly by the Town of Southampton and the Town of East Hampton to ensure public access to golf and affordable recreational opportunities. In 2013, the Town of Southampton purchased the Town of East Hampton's share and now owns the property outright.

## **Workload:**

This facility, located in the Village of Sagaponack, is currently operated under a Management Agreement. The Town has established an Enterprise Fund for revenues and expenditures associated with this recreational amenity.

The Parks & Recreation Department is administering the Management Agreement and overseeing capital improvements.

## **Goals & Objectives:**

A budget for the Poxabogue Golf Course Enterprise Fund Account will be reviewed and future capital improvements at the facility will be considered. Debt service requirements for any capital improvements will be paid from the revenues in the Enterprise Fund Balance, after operating expenses.

## **Legal Authority:**

Established in 2004.  
Resolution 2004-113, dated January 13, 2004.

# Town of Southampton

## 2014 Adopted Budget

### Poxabogue Golf Course - 7181

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
<b>Other Revenue:</b>																
1201	Interest And Earnings	0	256	0	0	689	0	0	0	0	0	0.00%	0	0	0	0
2011	Rentals	0	80,521	0	81,000	61,730	129,500	129,500	129,500	129,500	48,500	59.88%	129,500	129,500	129,500	129,500
2012	Green Fees	0	181,627	0	180,000	158,829	0	0	0	0	(180,000)	(100.00%)	0	0	0	0
2013	Driving Range	0	183,220	0	185,000	171,771	0	0	0	0	(185,000)	(100.00%)	0	0	0	0
2014	Cart Rentals	0	15,480	0	15,000	13,802	0	0	0	0	(15,000)	(100.00%)	0	0	0	0
2015	Lessons	0	197,969	0	155,000	215,736	0	0	0	0	(155,000)	(100.00%)	0	0	0	0
2016	Club Rentals	0	10,717	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2017	Gift Cards Poxabogue	0	514	0	1,210	635	0	0	0	0	(1,210)	(100.00%)	0	0	0	0
2770	Miscellaneous	0	181	0	0	120	0	0	0	0	0	0.00%	0	0	0	0
3910	State Aid - Conservation	0	99,340	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
5031	Interfund Transfer - Revenue	0	0	0	25,845	25,850	0	0	0	0	(25,845)	(100.00%)	0	0	0	0
	<b>Total Other Revenue</b>	0	769,825	0	643,055	649,161	129,500	129,500	129,500	129,500	(513,555)	(79.86%)	129,500	129,500	129,500	129,500
	<b>Total Revenue</b>	0	769,825	0	643,055	649,161	129,500	129,500	129,500	129,500	(513,555)	(79.86%)	129,500	129,500	129,500	129,500
<b>Salaries:</b>																
6105	Part Time Salaries	0	0	0	22,220	22,220	0	0	0	0	22,220	100.00%	0	0	0	0
	<b>Total Salaries</b>	0	0	0	22,220	22,220	0	0	0	0	22,220	100.00%	0	0	0	0
<b>Employee Benefits - Current:</b>																
6830	FICA Tax Expenditure	0	0	0	1,700	1,700	0	0	0	0	1,700	100.00%	0	0	0	0
6835	MTA Tax	0	0	0	76	76	0	0	0	0	76	100.00%	0	0	0	0
6875	Disability	0	0	0	16	37	0	0	0	0	16	100.00%	0	0	0	0
	<b>Total Employee Benefits - Current</b>	0	0	0	1,791	1,812	0	0	0	0	1,791	100.00%	0	0	0	0
	<b>Total Employee Costs</b>	0	0	0	24,011	24,032	0	0	0	0	24,011	100.00%	0	0	0	0
<b>Equipment:</b>																
6200	Equipment	0	11,944	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6230	Buildings	0	0	0	171,283	171,273	0	0	0	0	171,283	100.00%	0	0	0	0
	<b>Total Equipment</b>	0	11,944	0	171,283	171,273	0	0	0	0	171,283	100.00%	0	0	0	0
<b>Contractual:</b>																
6401	Contracts	0	612,812	0	499,599	394,725	0	0	0	0	499,599	100.00%	0	0	0	0
6404	Electric	0	9,113	0	13,500	9,044	0	0	0	0	13,500	100.00%	0	0	0	0
6405	Fuel Oil	0	7,278	0	5,900	4,409	0	0	0	0	5,900	100.00%	0	0	0	0
6406	Repair Equipment	0	3,909	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6407	Repair Building	0	273	0	19,701	19,701	0	0	0	0	19,701	100.00%	0	0	0	0
6410	Postage	0	110	0	1,000	89	0	0	0	0	1,000	100.00%	0	0	0	0
6413	Insurance	0	27,715	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6415	Telephone	0	116	0	3,739	2,791	0	0	0	0	3,739	100.00%	0	0	0	0
6420	Other	0	18,384	0	45,303	51,240	20,000	20,000	20,000	20,000	25,303	55.85%	20,000	20,000	20,000	20,000
6421	Legal Notices	0	3,243	0	4,457	4,171	0	0	0	0	4,457	100.00%	0	0	0	0
6455	Depreciation	0	17,973	0	0	0	0	0	0	0	0	0.00%	0	0	0	0

**Town of Southampton**  
**2014 Adopted Budget**  
**Poxabogue Golf Course - 7181**

Account Code	Description	2012 Adopted Budget	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Oct YTD Actual	2014 Requested Budget	2014 Tentative Budget	2014 Preliminary Budget	2014 Adopted Budget	2014 Adopted / 2013 Amended Difference	2014 Adopted / 2013 Amended % of Change	2015 Requested Budget	2015 Tentative Budget	2015 Preliminary Budget	2015 Adopted Budget
6499	Contingent	0	0	0	0	0	109,500	109,500	109,500	109,500	(109,500)	(100.00%)	109,500	109,500	109,500	109,500
	<b>Total Contractual</b>	0	700,927	0	593,199	486,169	129,500	129,500	129,500	129,500	463,699	78.17%	129,500	129,500	129,500	129,500
	<b>Total Expenditures</b>	<b>0</b>	<b>712,872</b>	<b>0</b>	<b>788,493</b>	<b>681,474</b>	<b>129,500</b>	<b>129,500</b>	<b>129,500</b>	<b>129,500</b>	<b>658,993</b>	<b>83.58%</b>	<b>129,500</b>	<b>129,500</b>	<b>129,500</b>	<b>129,500</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>56,953</b>	<b>0</b>	<b>(145,438)</b>	<b>(32,313)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Appropriated Fund Balance:</b>															
9090	Appropriated Fund Balance	0	0	0	145,438	0	0	0	0	0			0	0	0	0
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>56,953</b>	<b>0</b>	<b>0</b>	<b>(32,313)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>