

TOWN OF SOUTHAMPTON

**Department of Land Management
Environment Division**
116 HAMPTON ROAD
SOUTHAMPTON, NY 11968

Phone: (631) 287-5710
Fax: (631) 287-5706



JAY SCHNEIDERMAN
TOWN SUPERVISOR

JANICE SCHERER
TOWN PLANNING AND
DEVELOPMENT ADMINISTRATOR

MARTIN SHEA
CHIEF ENVIRONMENTAL ANALYST

ADMINISTRATIVE WETLANDS PERMIT NOTICE OF COMMENCEMENT OF CONSTRUCTION

RETURN THIS FORM TO: **Town of Southampton-Environment Division**
116 Hampton Road
Southampton, NY 11968

Or Email to: coborski@southamptontownny.gov

Permit No.: _____ Expiration Date: _____

Permittee Name & Project Address:

Contractor Name & Address:

Telephone: _____

E- Mail Address: _____

Dear Sir:

Pursuant to the special conditions of the referenced permit, you are hereby notified that the authorized activity shall commence on _____. We certify that we have read the referenced permit and approved plans and fully understand the authorized project and all permit conditions. We have inspected the project site and can complete the project as described in the permit and as depicted on the approved plans. We can do so in full compliance with all plan notes and permit conditions. This permit, permit sign, and approved plans will be available at the site for inspection, in accordance with General Conditions of the permit. (Both signatures required).

Permittee: _____ Date: _____

Contractor: _____ Date: _____

THIS NOTICE MUST BE SENT TO THE ABOVE ADDRESS AT LEAST TWO (2) DAYS PRIOR TO COMMENCEMENT OF THE PROJECT AND/OR ANY ASSOCIATED ACTIVITIES. FAILURE TO RETURN THIS NOTICE, POST THE PERMIT SIGN, OR HAVE THE PERMIT AND APPROVED PLANS AVAILABLE AT THE WORK SITE FOR THE DURATION OF THE PROJECT MAY SUBJECT THE PERMITTEE AND/OR CONTRACTOR TO APPLICABLE SANCTIONS AND PENALTIES FOR NONCOMPLIANCE WITH THE PERMIT.