

# TOWN OF SOUTHAMPTON

**Department of Land Management**  
116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968



**JANICE SCHERER**  
TOWN PLANNING AND  
DEVELOPMENT ADMINISTRATOR

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**JAY SCHNEIDERMAN**  
TOWN SUPERVISOR

**DAVID J. WILCOX, JR.**  
DIRECTOR OF TOWN PLANNING AND  
DEVELOPMENT RIGHT MANAGER

## Request To Extinguish Town Owned Development Right for an Accessory Apartment

Pursuant to Town Code, Chapter 330-11.2(N) I am requesting Extinguishment of a Town owned Development Right to construct an Accessory Apartment, the occupancy of which is subject to the issuance of a Certificate of Compliance from the Building Division; a Tenant Qualification Certification and Lease Approval from the Housing Department; and an Accessory Apartment Rental Permit from Code Enforcement.

SCTM# 473689 - \_\_\_\_\_ . \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ . \_\_\_\_\_

Date: \_\_\_\_\_

**Property Owner:** *Name* \_\_\_\_\_ *Signature* \_\_\_\_\_ *Owner Residency Address* \_\_\_\_\_

**Accessory Apartment:** *Street* \_\_\_\_\_ *Hamlet* \_\_\_\_\_ *School District* \_\_\_\_\_

**Contact Person:** *Name* \_\_\_\_\_ *Mailing Address* \_\_\_\_\_ *Phone* \_\_\_\_\_ *Email* \_\_\_\_\_

***TO BE COMPLETED BY DEVELOPMENT RIGHT MANAGER:***

Development Right set aside pending Cert. of Compliance from the Building Division \_\_\_\_\_ Date \_\_\_\_\_ Initial \_\_\_\_\_

OR

No Development Rights available for Accessory Apartment in School District \_\_\_\_\_ Date \_\_\_\_\_ Initial \_\_\_\_\_

Bldg. Permit issued # \_\_\_\_\_ Date: \_\_\_\_\_ Certificate of Compliance \_\_\_\_\_ Date \_\_\_\_\_ Initial \_\_\_\_\_

Development Right Extinguished \_\_\_\_\_ Date \_\_\_\_\_ Initial \_\_\_\_\_

***Comments:***

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