

**Hampton Bays Citizens Advisory Committee Meeting
Minutes
February 21, 2018**

Members Present: Ray D'Angelo, Michael Dunn, Mary Egan, Thea Fry, Gerry Loesch, Gayle Lombardi, Adam Ortiz, Joseph Ruggieri, Kevin Springer, Zeb Youngman

Members Absent: Margaret Campbell, Maureen Sutton

Members Resignation Pending Town Board approval: Donna Thiele, Bill Thiele

Elected Officials: Southampton Town Supervisor Jay Schneiderman, Southampton Town Councilperson Tommy John Schiavoni

Other Town Officials: Southampton Town P.O. Lafurno, Jr.

Guests: approximately 3

- **Call to Order**

- **Pledge of Allegiance**

- **Election/Re-election of Chairperson(s); Secretary**
 - Gayle Lombardi moved that the election of officers be tabled until a subsequent meeting and Kevin Springer would remain as Chairperson and Gayle Lombardi would remain as Secretary for the meeting. Motion was approved unanimously.

- **Discussion of Role and Responsibility of Citizens Advisory Committee ("CAC") with Supervisor Schneiderman**
 - Supervisor Schneiderman presented copies of documents for distribution to the committee that governed the operations of the CAC for the members' review (copy attached).

 - Supervisor Schneiderman indicated that the CAC reports directly to the Town Board – not to any other Board such as the Planning Board. Additionally, Supervisor Schneiderman indicated that the Town Board generally does not comment to those items before the Planning Board.

- Members suggested that reports from Code Enforcement, Southampton Town Police, etc. be received in writing prior to meetings for distribution to the CAC members and other members of the community to facilitate efficient meetings.
 - Members discussed the receipt of copies of site plans being mailed to the Chairpersons and the previous CAC Chairperson Mike Dunn indicated the site plans were often received too late to review and comment.
 - Supervisor Schneiderman indicated that he would try to make more of the CAC monthly meetings.
 - Supervisor Schneiderman and the members recognized that there are many different groups in Hampton Bays with very diverse objectives but we should all try to work together.
- **Presentation/Discussion by Supervisor Schneiderman of Plans and Vision for Hampton Bays**
 - Supervisor Schneiderman presented the most recent design for the Ponquogue Pavilion and the Maritime Park
 - Supervisor Schneiderman Indicated that part of his plan to revitalize Hampton Bays is to increase tourism and commented/addressed the following:
 - Identified that one of the reasons for the illegal use of the motels and overcrowded housing was due to the elimination of the nightlife and vitality that had been in Hampton Bays a decade ago
 - Commented that tourists will come to Hampton Bays if they feel safe
 - Identified that water access needs to be emphasized with the cleaning of the beaches, updating Ponquogue Pavilion, the renovation of the Old Ponquogue Bridge, paving of Dune Road, updating Tiana Beach and “Hot Dog” Beach, and the new Maritime Park.
 - However, the Ponquogue Pavilion will not be updated/repaired for this summer season
 - Supervisor Schneiderman indicated that he would follow up on concerns that the Ponquogue Beach was not being raked on a regular basis.
 - Supervisor Schneiderman reported that the Town Board will approve the funds to build the comfort stations in Good Ground Park and the Town Board has approved and spent approximately \$10 million of taxpayer funds on capital projects in Hampton Bays
 - Supervisor Schneiderman reported that there are several potential developers interested in projects in Hampton Bays
 - Supervisor Schneiderman reported that the Main Street development
 - is waiting for the Fire Department to get DEC approval to sell the Fire Department property across from the Fire House to the private developer and the Town; and
 - Is waiting for the completion and approval of the pattern book and form based code to facilitate certain zoning changes needed by the developer

- Supervisor Schneiderman reported that part of the plan is to create new affordable housing for people to live such as Sandy Hollow and Spconk Commons, but it is not the intent of the Town to build affordable housing in Hampton Bays.
- Supervisor Schneiderman commented to that there needs to be a balance of primary residences and 2nd home residences to support the schools, workforce, and volunteer fire department.
- Supervisor Schneiderman reported that he will continue to work with Mr. Troyd for ongoing code enforcement

- **Miscellaneous Discussion**

- Attendees raised concerns about that the situation with the illegal use of motels has not improved for at least 5 years pointing to the increase of students coming for the motels. The issue of non-conforming use is not being addressed as part of code enforcement
- Attendees raised concern about the increase in taxes notwithstanding whether or not property values increase
- Attendees raised concern that Hampton Bays has been deteriorating for more than a decade and cannot wait a decade to recover – the attendees pointed to the blight along Montauk Highway
- Attendees voiced concern that even though property values have increased over the past decade, they are still under water from the peak of 2007 while neighboring areas have more than recovered. The attendees voiced concern that “high end” properties such as the Ponquogue Manor are not selling.
- Attendees voiced concern over group houses such as Stepping Stone and what controls are in place for such housing
- Attendees suggested that the Town should be doing more to encourage and attract business and high end development with incentives and tax abatements and being more development friendly.
- Attendees discussed the opioid epidemic and its adverse effect on the community

Respectfully Submitted

Gayle Lombardi 3-6-18

Gayle Lombardi

Secretary – HB CAC

***approved unanimously by members present via email**

2/11/1992

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130. The following resolution was introduced by Councilman Needham, seconded by Councilwoman Seaman and duly adopted with the following recorded vote: All in favor:

WHEREAS, the Town of Southampton wishes to fully involve its local citizens in the decisions of its government, and

WHEREAS, the Town possesses a diverse and talented citizenry which is a valuable asset to local government, and

WHEREAS, open communication between citizens and the institutions of government result in more responsive government, and

WHEREAS, the creation of Citizen Advisory Committees for hamlet areas of the Town would promote the goal of greater citizen participation, now therefore be it

RESOLVED, that the Town Board hereby establishes the following hamlet Citizens Advisory Committees:

1. Noyac
2. North Sea/Shinnecock Hills
3. Bridgehampton
4. Water Mill
5. Hampton Bays
6. East Quogue
7. Remsenburg/Speonk, Westhampton, Eastport
8. Flanders/Northampton/Riverside

BE IT FURTHER RESOLVED, that said committees shall have no more than nine (9) members who shall be appointed annually by the Town Board

BE IT FURTHER RESOLVED, that said committees shall each have a chairperson to be appointed by the Town Board, and

BE IT FURTHER RESOLVED, that said committees shall

3650.txt

serve without compensation, and

BE IT FURTHER RESOLVED, that said hamlet committees shall provide input to the Town Board on any matter referred to it by the Town Board or any other issue within the jurisdiction of town government affecting a particular hamlet area, and

BE IT FURTHER RESOLVED, that all appointments be made by the Town Board, the Chairpersons of each committee shall form a Town Planning Committee.

5/9/1995

8408.txt

: RESOLUTION: 587
: CATEGORY: COMMITTEES
: SPONSORED BY: BJG
: TITLE: RESOLUTION NO. 537 TABLED FROM 04/25/95 - ANTI-BIAS TASK FORCE

The following resolution was introduced by Councilwoman Gubbins, seconded by Councilman Penny, and duly adopted with the following recorded vote: All in favor:

WHEREAS, the Town of Southampton Anti-Bias Task Force, a non-partisan group of individuals comprised of concerned clergy, community members and representatives of various human service organizations has been meeting regularly and working to prevent and combat prejudice and racism in the community and striving successfully to diffuse their destructive effects; and

WHEREAS, the Anti-Bias Task Force agreed at its meeting of April 10, 1995, that it could be more effectively organized as a formal link between the Town Board and the villages, communities and hamlets within the Town; and

WHEREAS, the Town Board of the Town of Southampton supports the progress that the Anti-Bias Task Force has made to date and believes that, as an Advisory Committee, the Anti-Bias Task Force will be better able to develop an agenda to focus on bias-related issues throughout the community and to make recommendations and reports to the Town Board for reducing intolerance against any residents of the Town; be it, therefore

RESOLVED, that the Town of Southampton Anti-Bias Task Force Advisory Committee is hereby established as an advisory committee to the Town Board of the Town of Southampton; and be it

FURTHER RESOLVED, that the Anti-Bias Task Force Advisory Committee shall operate pursuant to Rules of Operation substantially the same as the Rules of Operation pursuant to which the Citizens Advisory Committees for the Town of Southampton operate; and be it

FURTHER RESOLVED, that the following are hereby appointed to the Anti-Bias Task Force Advisory Committee:

Arma Andon	Marion Leonard
Nancy Asher	Anthony Luongo
Brian Beasley	Ava Mack
Melissa Bishop-Morgan	Dick Malone
Bobby Bradford	George Mikolajczyk
Cecilia Brock	Lawrence Miller
Taryn Brown	Reverend Glenwood Morris
Reverend Chuck Cary	Terry Peters
Daniel Claud	John Pettit
Mary Fehrenbach	Sandra Raynor
Richard Fenton	Jack Reiser
Joanna Ferraro-Levy	Susan Satya
Elizabeth Haderer	Jim Schwartz
Linn Harwell	Rita Solow
Robert Iberger	Bill Swan
Didi Kelley	Pamela Thiele
Reverend Jack King	Eleanor Tritt
Joseph Kolarik	Reverend John Williams, Jr.
Jean Lapinski	Deacon Cornelius O. Wyche

EX-Officio:
Rabbi Steven Moss Councilwoman Barbara Gubbins

11/12/1996

10737.txt

:RESOLUTION: 1203
:CATEGORY: COMMITTEES
:SPONSORED BY: MMR
:TITLE: RESOLUTION REGARDING ALL TOWN ADVISORY COMMITTEES

A motion was made by Councilwoman Rogers, seconded by Councilman Halsey to ADD the following resolution to the agenda: All in favor.

The following resolution was introduced by Councilwoman Rogers, seconded by Councilman Halsey, and duly adopted with the following recorded vote: All in favor:

WHEREAS, the Town of Southampton has established a number of advisory committees to serve as a formal link of communication between the Town government and its citizens; and

WHEREAS, said advisory committees are not Town agencies, citizen members thereof receive no related benefits or compensation, the committees are not indemnified by the Town and the actions of such committees are advisory only; and

WHEREAS, there are currently at least 22 such committees in the Town that address a host of various issues, including ten citizen advisory committees, the anti-bias task force, a beach parking committee, disability advisory committee, comprehensive plan citizen advisory committee, financial advisory committee, business advisory council, stormwater abatement committee, solid waste advisory committee, town planning committee, emergency medical services advisory committee and a landmarks committee; and

WHEREAS, it is the intention of the Town Board that all such independent advisory committees operate in a completely open manner;

NOW, THEREFORE BE IT RESOLVED, that all meetings of all independent Town advisory committees shall be subject to the requirements of the State Open Meetings Law; and be it further

RESOLVED, that all minutes, reports, opinions and other products generated by said committees be subject to full public disclosure; and be it further

RESOLVED, that all Town employees are directed to fully disclose all minutes, reports, opinions and other products generated by said committees, effective immediately.

16708

6/13/2000

CATEGORY: COMMITTEES & ADVISORY BOARDS
SPONSORED BY: Sponsor Rogers
DEPARTMENT: TOWN COUNCIL
RESOLUTION: 0661
TITLE: RESOLUTION ESTABLISHING GUIDELINES FOR TOWN
ADVISORY COMMITTEES

The following resolution was WITHDRAWN by Councilwoman Rogers

Cannuscio;; Rogers;; Heaney;; Zenk;; Kenny:

WHEREAS, the Town of Southampton has established a number of advisory committees and task forces to facilitate communication between Town government and its citizens; and

WHEREAS, the Town's several advisory committees and task forces provide opinions, advice and information to the Town Board on issues over which said committees have particular knowledge and expertise; and

WHEREAS, said advisory committees and task forces are not Town agencies, have no authority to act on behalf of the Town, citizen members thereof receive no compensation or benefits from the Town and are not subject to defense and indemnification by the Town for any actions taken by said committees and task forces and/or their members; and

WHEREAS, the Town wishes to ensure that said committees and task forces are able to provide objective advice to the Town without interference from the Town, its departments, officers, employees or agents; and

WHEREAS, the Town also must continue to ensure that the Town and its residents are protected from liability from any action taken by said advisory committees and task forces and their members; be it, therefore,

RESOLVED, that the Town restates its policy that the Town's advisory committees and task forces and/or their members shall have no authority to act on the Town's behalf, make any representation on the Town's behalf, or incur liability on behalf of the Town; and

BE IT FURTHER RESOLVED, that in order to protect the independence and integrity of the Town's advisory committees and task forces, Town employees and officials shall not, in their capacity as Town employees and/or officials, regularly attend meetings of said committees and task forces without the prior approval of the Town Board; and

BE IT FURTHER RESOLVED, that requests by advisory committees and task forces for the attendance of Town employees and officials at one of their meetings shall be submitted in writing to the Town Board sufficiently in advance of the meeting and shall specify the reason or reasons the presence for the Town employee or official at a meeting is requested and the

presence of a Town official or employee shall not occur on a regular or routine basis unless there is a specified exceptional purpose for such regular or routine attendance; and

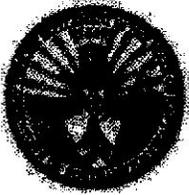
BE IT FURTHER RESOLVED, that although said committees and advisory committees and task forces are not agencies of the Town and are not otherwise subject to coverage by the State Open Meetings Law, that in order to encourage openness by said committees, all such committees shall continue to be subject to the State Open Meetings Law; and

BE IT FURTHER RESOLVED, that recommendations from any advisory committee shall be communicated to the Town Board by an individual authorized by said committee to speak on its behalf and that any such recommendation or advice from the committee shall state whether the recommendation of the committee is unanimous or reflective of the majority view of the members of the committee. Should more than twenty-five percent of the voting membership of said committee dissent from the majority view, the committee shall also provide the Town with the views of the dissent and the dissenting members of the committee shall be authorized to allow one of its members to express the dissenting view to the Town Board; and

BE IT FURTHER RESOLVED that Southampton Town Board resolutions Number 130-92 (February 11, 1992), Number 587-95 (May 9, 1995), Number 1203 (November 12, 1996) and all prior Town Board resolutions which are inconsistent with this resolution are rescinded; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be provided to all Town committees, advisory committees and task forces who shall in turn distribute a copy to their members.

End of the Resolution.



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TOWN OF SOUTHAMPTON CITIZENS ADVISORY COMMITTEE

RULES OF OPERATION

A. Committees Established.

The following Citizen Advisory Committees ("CACs") were established in 1992 by Town Board Resolution for the Town of Southampton:

1. Bridgehampton
2. East Quogue
3. Flanders / Riverside / Northampton
4. Hampton Bays
5. North Sea
6. Noyac
7. Sag Harbor
8. Southampton / Tuckahoe / Shinnecock Hills
9. Water Mill
10. Westhampton / Remsenburg / Speonk / Eastport / Quogue
(a/k/a "CAC West")

B. Purpose of Committees.

1. It shall be the purpose of the Citizen Advisory Committees to serve as a formal link of communication between town government and its communities and hamlets.

2. Committee members shall be responsible for communicating with residents and taxpayers of their hamlets on the various issues and problems confronting town government by creating a formal communication distribution plan.

3. It shall be the responsibility of the Citizen Advisory Committees to develop an agenda of issues confronting their hamlet including a priority status of such issues together with recommended solutions for the issues.

4. The Citizen Advisory Committees shall be the focus of citizen input for town sponsored planning, land use, and zoning studies which would affect the hamlets or communities.

5. The Citizen Advisory Committees may report to the Town Board on any of

the following topics which may affect the hamlet:

- a) Land use regulations;
- b) Capital needs;
- c) Local laws, ordinances, resolutions;
- d) Budget issues;
- e) Town services or programs; and
- f) Pending applications before Town boards or agencies.

6. The Town Board may refer to the Citizens Advisory Committees any pending matter or proposal initiated by Town government which would affect the hamlets.

7. The Citizens Advisory Committees shall be notified of all pending applications before Town government, affecting the hamlet.

8. The actions and decisions of the Citizens Advisory Committees shall be advisory only.

9. The Citizens Advisory Committees shall report directly to the Town Board.

C. Membership.

1. The members of the Citizens Advisory Committees shall be appointed by the Town Board.

2. The term of a member shall be for the calendar year in which the appointment is made.

3. The size of each hamlet committee shall be fixed by the Town Board and may be expanded with the consent of the Town Board.

4. A member who fails to attend three (3) or more meetings in a calendar year without prior notice may not be eligible for reappointment.

D. Officers.

1. Each Citizen Advisory Committee shall have a Chairperson and a Secretary.

2. It shall be the duty of the Chairperson to preside over all committee meetings and to act as the formal liaison between the Committee and the Town Board.

3. The Secretary shall be responsible for taking attendance, keeping the minutes, correspondence, recording formal votes, sending meeting notices, etc.

4. Officers shall be selected by the CAC and shall be confirmed by the Town Board.

5. Officers shall serve for the calendar year in which they were selected.

E. Meetings.

1. The Citizens Advisory Committees shall meet on a monthly basis on a day and time to be chosen by each committee.

2. Roberts Rules of Order shall govern the conduct of all meetings except where superseded by law or these rules.

3. A majority of the total non-seasonal membership of the committee, as appointed by the Town Board, shall constitute a quorum.

4. Each member shall have one vote.

5. Any member who cannot be present at a meeting may submit by email a written opinion and vote on a matter for inclusion in the minutes. However, that vote **cannot be counted towards an official quorum.**

6. Any resolution to make a recommendation or take a position shall require a Majority vote of those present at the meeting. A quorum shall be present. If a quorum is not present, the minutes shall reflect the voting outcome of those present, but note that a quorum was not achieved. There shall be no voting by proxy.

7. The agenda for each meeting shall be set by the Chairperson. Any member, upon five (5) days notice, may have an item included on the agenda.

8. The Chairperson shall have the authority to call a special meeting on at least three (3) days written notice.

The Chairperson shall have the authority to solicit feedback via email on time sensitive issues in the event a special meeting cannot be called. Any resulting submissions to the Town Board must note that the information was obtained via email only and no formal discussion was held.

9. All meetings shall be subject to the requirements of the State Open Meetings Law.

10. Formal minutes of each meeting shall be kept including the record of votes on committee resolutions. Additionally, a monthly record shall be kept of Town information distributed through the CAC to other community groups and/or members in accordance with the group's distribution plan.

F. Town Participation.

1. The Town, while respecting the independence of the committees, shall make available its resources and expertise to assist the committees in performing its responsibilities.
2. The Town will maintain a "Hamlets" page on the town website. The CAC's will be responsible for supplying information to the Town for inclusion on the Town's "Hamlets" page.