



Town of Southampton
116 Hampton Road
Southampton, NY 11968
Investigations & Enforcement Unit
Telephone 631 702-1700
Fax 631 283-2694

Ryan Murphy
Town Code Compliance &
Emergency Management

Ricardo Larios
Town Investigator

Michael Chih
Code Enforcement Officer

Agent Letter

I, _____ being duly sworn, depose and say that I am
the owner of the premises located at: _____, and
I am designating: _____, to represent and
act on my behalf as my agent, and to file the necessary documents to obtain
a rental permit(s).

Sworn to before me this _____
day of _____, 20__

Notary signature & stamp

Signature of owner