



Town of Southampton
116 HAMPTON ROAD
SOUTHAMPTON, NEW YORK 11968

ASSESSOR'S OFFICE

LISA GOREE
SOLE ASSESSOR

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Town of Southampton Department of Assessment
Application for Partial Tax Exemption for Real Property of
Persons with Disabilities and Limited Incomes (RP-459-c-Rnw)

DEAR NEW APPLICANT:

- Applicant(s) MUST primarily reside on the premises.
- Applicants are only eligible for either the Senior Citizens' Exemption or Disability Exemption, not both.
- You MUST complete entire application.
- You MUST submit your application on or before MARCH 1, 2019.
- The applicant(s) MUST sign application.
- If a deceased spouse is still listed as joint owner, you MUST submit a copy of the death certificate.
- In addition to a completed application, Applicants are asked to submit the following documentation to this Office:
 - 1) Proof of Residency – submit either a copy of your voter's registration card or state tax return.
 - 2) Proof of Income – submit copies of your 2017 federal tax return. * **The 2019 income cap for the program is \$37,400.** Please call this Office for further details and updated changes in income limits.
 - 3) Proof of Disability – see Number 5 on the application form for list of acceptable documents.

***PROOF OF INCOME:** (Do not submit originals)

- 1) Photostat copy of your federal income tax return for calendar year 2017.
- 2) Photostat copy of **SSA 1099** form (SOCIAL SECURITY END OF YEAR STATEMENT).
- 3) Photostat copy of all income and expense statements for 2017 on any (rental) property owned.
- 4) Two-family homes **MUST REPORT** any income or contributions from apartments and names of tenants.
- 5) Photostat copy of statement reflecting any capital gains for 2017 (Sale of property, stock sale, etc.)
- 6) **If you do not file an income tax return.** Photostat copy of all income and/or interest statements for 2017. Please provide proof of **non-filing** from your accountant or your local IRS Center and provide copies of 2017 statements of income such as, wages, savings interest, bonds, pensions, stock dividends, annuities, interest on IRA's or similar plans, etc.)
- 7) Applicants are required to report any contributions toward the household from anyone living on the premises (e.g. family members, friends, etc.). You are also required to list names and ages of anyone residing on the premises (including children or grandchildren.)

PLEASE STAPLE ALL DOCUMENTS TO THE BACK OF YOUR APPLICATION
INCOMPLETE APPLICATIONS WILL BE DENIED - NO EXCEPTIONS WILL BE MADE