

TOWN OF SOUTHAMPTON

ARCHITECTURAL REVIEW BOARD
TOWN OF SOUTHAMPTON
116 HAMPTON ROAD
SOUTHAMPTON, NY 11968



JANICE SCHERER
TOWN PLANNING AND
DEVELOPMENT ADMINISTRATOR

DENNIS O'ROURKE
CHIEF BUILDING INSPECTOR

Phone: (631) 287-5700
Fax: (631) 287-5754

JAY SCHNEIDERMAN
TOWN SUPERVISOR
WWW.SOUTHAMPTONTOWNNY.GOV

ARB Expedited Review Submission Guidelines

The following outlines the steps required to prepare and submit the ARB Review Form as part of the building permit **Expedited Review** process.

- Step 1:** Complete and submit [ARB EXPEDITED REVIEW FORM](#) along with all other required Building Permit materials to the Town of Southampton Building Division
- Step 2:** Revise your digital ARB Expedited Review Form to include Application/Receipt number received at the time of submission of the Building Permit application material to the Building Division as completed in **Step 1**.
- Step 3:** Upload the following required files in digital PDF format at www.southamptontownny.gov/ARB-Expedited-Review
- Completed ARB Expedited Review Form
 - Elevation Plans
 - Survey/Site Plan

NOTE: *Building Permit Expedited Review timeline will begin only when above referenced digital documents are received by the Town.*