

TOWN OF SOUTHAMPTON

Department of Land Management
Environment Division
116 HAMPTON ROAD
SOUTHAMPTON, NY 11968

Phone: (631) 287-5710
Fax: (631) 287-5706



JAY SCHNEIDERMAN
TOWN SUPERVISOR

JANICE SCHERER
TOWN PLANNING AND
DEVELOPMENT ADMINISTRATOR

MARTIN SHEA
CHIEF ENVIRONMENTAL ANALYST

SCTM NO.: 900 _____
SUBDIVISION NAME AND LOT NO.: _____
PROPERTY LOCATION: _____ HAMLET: _____

**RENEWAL OF ADMINISTRATIVE WETLAND PERMIT
TOWN OF SOUTHAMPTON WETLANDS LAW, CHAPTER 325
Rev. February 20, 2020**

PLEASE SUBMIT:

- COMPLETED APPLICATION** – One (1) application, with original signed and notarized owner's endorsement and open government disclosure forms, and one (1) photo copy.
- Certified recorded copy of deed, with recording stamp, Liber and Page.**
- Copies of other legal documents.**
- APPLICATION FEE-**
 - Renewal of Valid Administrative Wetlands Permit
_____ years x \$400.00 per year = _____
 - OR**
 - Renewal of Expired Administrative Wetlands Permit
_____ years x \$500.00 per year = _____

The above calculated fee shall be submitted in the form of cash, money order, credit card payment, or check made payable to the "Town of Southampton".

*** IMPORTANT: PLEASE READ INSTRUCTIONS BEFORE COMPLETING APPLICATION**
**** APPLICATIONS WILL NOT BE DEEMED COMPLETE AND REVIEWED WITHOUT ALL ITEMS LISTED ABOVE.**

I. CONTACT INFORMATION

Applicant/Agent: _____

Mailing Address: _____

Telephone Number: _____ **Fax Number:** _____

Email Address: _____

Deeded Property Owner: _____

Mailing Address: _____

Telephone Number: _____

Name of Attorney (if applicable): _____

Name of Surveyor: _____

Mailing Address: _____

PLEASE NOTE WHO SHOULD RECEIVE ALL CORRESPONDENCE REGARDING THIS APPLICATION: _____

Is There a Gate/Other Security Feature: Yes No

If The Answer Above Is Yes, Please Provide Contact Information For Access:

II. PROJECT INFORMATION

Administrative Wetland Permit No.: _____

Has the Administrative Wetlands Permit expired? Yes No

Has work on the project begun? Yes No

5. During the 24 months before the filing of this application, have any of the following individuals made campaign contributions exceeding \$500 in total, in cash or in kind, to the campaign for public office of any Town officer or employee, to any individual campaign committee, or to any political party committee designated to accept donations on such Town official's or employee's behalf as a candidate for public office?

	<u>Yes</u>	<u>No</u>
1. Owner	<input type="checkbox"/>	<input type="checkbox"/>
2. Applicant	<input type="checkbox"/>	<input type="checkbox"/>
3. Agent for owner or applicant	<input type="checkbox"/>	<input type="checkbox"/>
4. Attorney	<input type="checkbox"/>	<input type="checkbox"/>
5. Other	<input type="checkbox"/>	<input type="checkbox"/>

If the question to Question 5 is yes, Town Code Chapter 23 requires that the information be provided below:

<u>Name/Address</u>	<u>Amount/Date</u>	<u>Name of Campaign Committee</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. During the preceding 24 months before the filing of this application, have any of the following individuals employed any Town officer or employee or a relative thereof involving compensation in an amount of \$500 or more? Said compensation may be directly made, or indirectly made through a corporation or business interest held by any Town officer or employee or their relative.

	<u>Yes</u>	<u>No</u>
1. Owner	<input type="checkbox"/>	<input type="checkbox"/>
2. Applicant	<input type="checkbox"/>	<input type="checkbox"/>
3. Agent for owner or applicant	<input type="checkbox"/>	<input type="checkbox"/>
4. Attorney	<input type="checkbox"/>	<input type="checkbox"/>
5. Other	<input type="checkbox"/>	<input type="checkbox"/>

If the answer to Question 6 is yes, Town Code [Chapter 23](#) requires that the information be provided below:

Name	Position (Owner, Agent, Attorney, Other)	Corporation
_____	_____	_____
_____	_____	_____
_____	_____	_____

False statements made herein are punishable as a class "A" Misdemeanor pursuant to Section 210.45 of the New York State Penal Law.

- A. For the purposes of this disclosure, an official of the State of New York or an elected or appointed official or employee of the Town of Southampton shall be deemed to have an interest in the owner and/or applicant when that official or employee, their spouse, brothers, sisters, parents, children, grandchildren or the spouse of any of them is:
- a. the owner or applicant; or
 - b. an officer, director, partner, or employee of the applicant or owner; or
 - c. Legally or beneficially owns or controls stock of a corporate applicant or owner, or is a member of a partnership or association applicant or owner; or
 - d. Is a party to an agreement with the applicant or owner, express or implied, whereby said official or employee may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application. Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York Stock or American Stock Exchange shall not constitute an interest for the purposes of this disclosure.

Submitted by (please print): _____