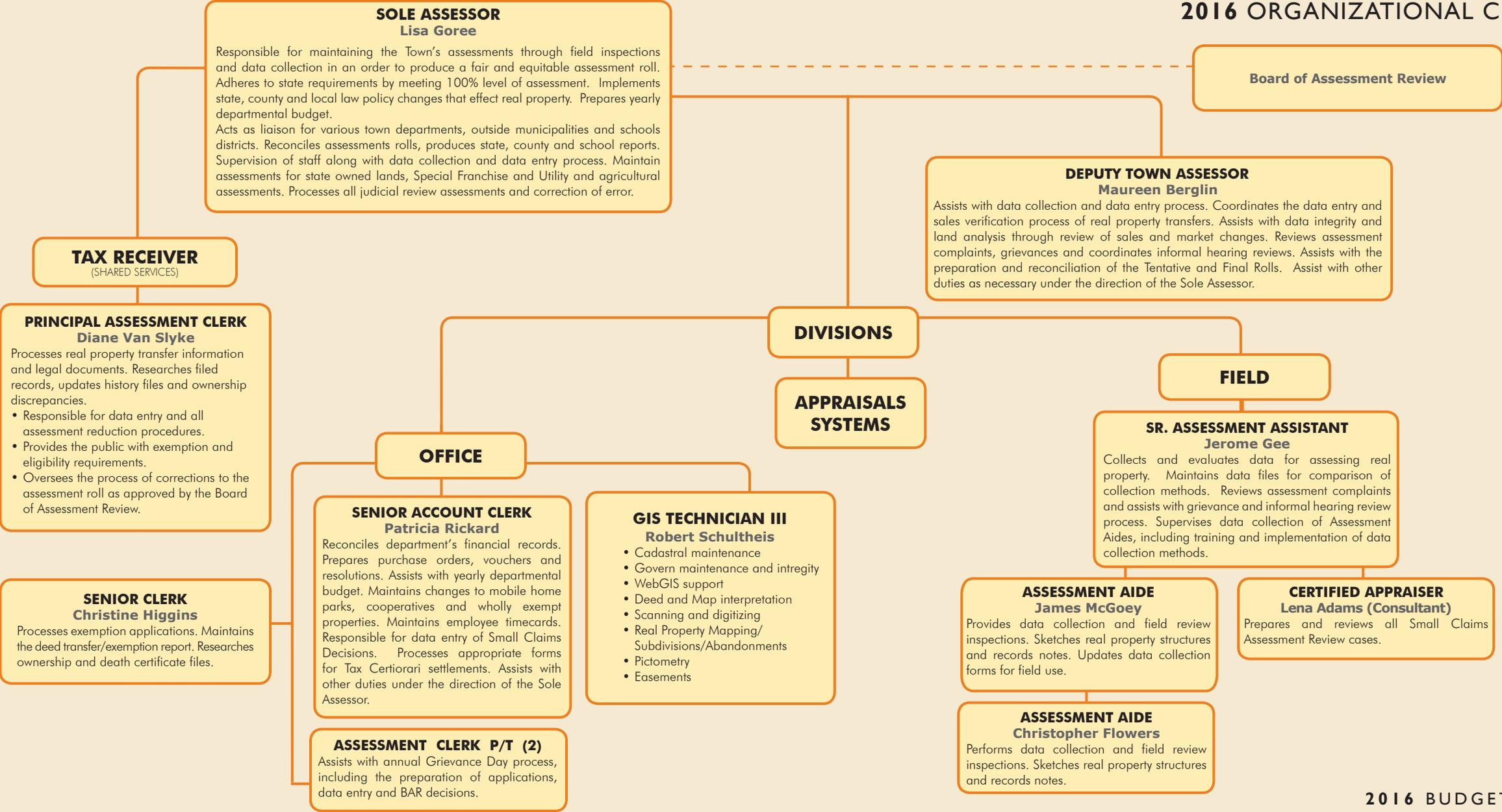


TOWN ASSESSOR'S OFFICE

2016 ORGANIZATIONAL CHART



Department Summary

Department: Town Assessor

Budget Year: 2016
Division: Town Assessor
Tax District: Full Town

Cost Center #: 1355
Manager: Lisa Goree

NOTES:

Departmental Mission & Responsibilities:

The Assessor's Office is charged with producing an annual fair and equitable assessment roll, whereby each and every taxable parcel of property is accurately valued. The Office also determines the partial and wholly exempt status of persons and parcels, wherever necessary.

Workload:

The Assessor's Office must review annual sales of property, review of building permit data, determine exempt status, handle numerous inquiries and conduct various inspections in a town containing over 55,000 parcels of land. We provide assessment information to 7 villages and 13 school districts.

The Assessor's Office has, once again, been recognized by New York State by attaining "professional" status for the 2013/14 assessment roll. Southampton and Shelter Island are the only two municipalities on Long Island to achieve this outstanding award by maintaining 100% market value. It is predicated on meeting the stringent requirements set by the state in order to maintain assessment equity.

The Assessor's Office continues to enhance its use of technology in order to make updating assessments easier, more efficient and more reliable. The Office uses a concept called Pictometry to provide more accurate assessments. This concept uses new oblique aerial photos that clearly illustrate property inventory, condition, quality and other measurable and qualitative factors that instantly provide information and eliminate the need for an on-site visit. This technology allows for twice as many property reviews than was completed in the past and provides significant reductions in cost. The Assessor's Office recently conducted a study for New York State that allows Pictometry to be a substitute for a physical inspection in its rules and regulations statewide.

Goals & Objectives:

Determine accurate assessments for the 60 plus taxing jurisdictions within the Township through the use of information technology to provide greater data integrity, accuracy and more timely updates to the assessment roll.

Value real property and its condition as of March 1st.

Publish the tentative roll on May 1st.

Certify the final roll on July 1st.

Legal Authority:

The legal authority for the department rests within the New York State Real Property Tax Law.

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Total Benefits | Total Comp. & Benefits | TRS Srv 1/1/16 | Alloc. % |
|-----------------------------------|-------------------------------|----------------|---------------|------------|----------------|----------------|------------------------|----------------|----------|
| Town Assessor | | | | | | | | | |
| Town Assessor | | | | | | | | | |
| Town Assessor - 1355 | | | | | | | | | |
| Assessor | ADMINISTRATIVE | 113,742 | 0 | 0 | 113,742 | 50,352 | 164,093 | 15.2 | 100.0 |
| Deputy Town Assessor | ADMINSUPPORT | 77,286 | 0 | 0 | 77,286 | 41,635 | 118,921 | 10.3 | 100.0 |
| Board of Assessment Review | APPOINTBOARD | 3,900 | 0 | 0 | 3,900 | 356 | 4,256 | | 100.0 |
| Board of Assessment Review | APPOINTBOARD | 6,000 | 0 | 0 | 6,000 | 532 | 6,532 | 7.9 | 100.0 |
| Board of Assessment Review | APPOINTBOARD | 3,900 | 0 | 0 | 3,900 | 356 | 4,256 | | 100.0 |
| Board of Assessment Review | APPOINTBOARD | 3,900 | 0 | 0 | 3,900 | 356 | 4,256 | | 100.0 |
| Board of Assessment Review | APPOINTBOARD | 3,900 | 0 | 0 | 3,900 | 356 | 4,256 | 2.0 | 100.0 |
| Principal Assessment Clerk* | CSEA40HOUR - 7-1-2010 / F / 3 | 27,576 | 0 | 0 | 27,576 | 17,911 | 45,487 | 4.3 | 50.0 |
| Assessment Aide | CSEA40HOUR-NEW / B / 5 | 43,196 | 2,592 | 0 | 45,787 | 23,419 | 69,206 | 11.5 | 100.0 |
| Assessment Aide | CSEA40HOUR-NEW / B / 5 | 43,196 | 1,728 | 0 | 44,924 | 23,206 | 68,129 | 8.9 | 100.0 |
| Geographic Info Sys Tech III | CSEA40HOUR-NEW / I / 5 | 68,909 | 4,135 | 0 | 73,043 | 40,295 | 113,338 | 13.4 | 100.0 |
| Senior Account Clerk Typist | CSEA40HOUR-NEW / D / 5 | 50,558 | 2,022 | 0 | 52,580 | 35,170 | 87,750 | 8.9 | 100.0 |
| Senior Assessment Assistant | CSEA40HOUR-NEW / F / 5 | 57,876 | 2,315 | 0 | 60,191 | 27,034 | 87,225 | 8.3 | 100.0 |
| Senior Clerk | CSEA40HOUR-NEW / C / 5 | 46,866 | 2,812 | 0 | 49,678 | 34,438 | 84,116 | 10.5 | 100.0 |
| Real Property Recorder I | PART-TIME | 2,500 | 0 | 0 | 2,500 | 239 | 2,739 | 26.7 | 100.0 |
| Senior Assessment Clerk | PART-TIME | 2,500 | 0 | 0 | 2,500 | 239 | 2,739 | 29.8 | 100.0 |
| Total Town Assessor - 1355 | | 555,803 | 15,603 | 0 | 571,407 | 295,893 | 867,299 | | |

*Employee split between Tax Receiver & Town Assessor

NOTES:

Town of Southampton

2016 Adopted Budget

Town Assessor - 1355

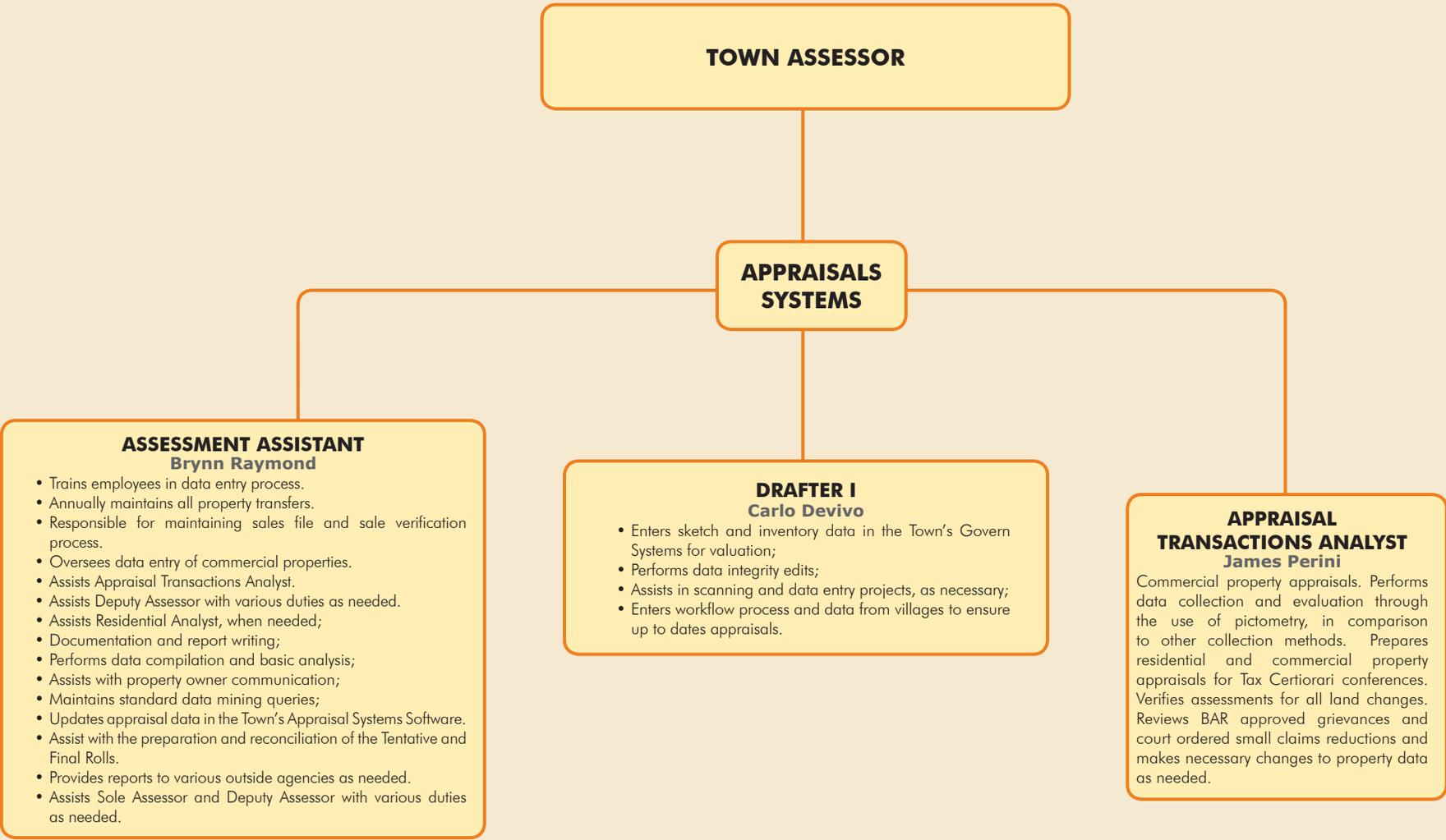
| Account Code | Description | 2014 Adopted Budget | 2014 Actual | 2015 Adopted Budget | 2015 Amended Budget | 2015 Oct YTD Actual | 2016 Requested Budget | 2016 Tentative Budget | 2016 Preliminary Budget | 2016 Adopted Budget | 2016 Adopted / 2015 Amended Difference | 2016 Adopted / 2015 Amended % of Change | 2017 Requested Budget | 2017 Tentative Budget | 2017 Preliminary Budget | 2017 Adopted Budget |
|-------------------------------------|--|---------------------|------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 1,057,504 | 1,090,351 | 944,226 | 944,226 | 944,226 | 1,102,099 | 1,087,784 | 1,060,658 | 1,060,658 | 116,433 | 12.33% | 1,113,412 | 1,104,269 | 1,077,143 | 1,077,143 |
| | Total Real Property Taxes | 1,057,504 | 1,090,351 | 944,226 | 944,226 | 944,226 | 1,102,099 | 1,087,784 | 1,060,658 | 1,060,658 | 116,433 | 12.33% | 1,113,412 | 1,104,269 | 1,077,143 | 1,077,143 |
| Other Revenue: | | | | | | | | | | | | | | | | |
| 2770 | Miscellaneous | 0 | 530 | 0 | 0 | 167 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 3006 | State Aid - Real Property Tax Adminis | 0 | 0 | 80,000 | 80,000 | 0 | 0 | 0 | 0 | 0 | (80,000) | (100.00%) | 0 | 0 | 0 | 0 |
| | Total Other Revenue | 0 | 530 | 80,000 | 80,000 | 167 | 0 | 0 | 0 | 0 | (80,000) | (100.00%) | 0 | 0 | 0 | 0 |
| | Total Revenue | 1,057,504 | 1,090,881 | 1,024,226 | 1,024,226 | 944,393 | 1,102,099 | 1,087,784 | 1,060,658 | 1,060,658 | 36,433 | 3.56% | 1,113,412 | 1,104,269 | 1,077,143 | 1,077,143 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 524,965 | 520,259 | 539,009 | 539,009 | 450,782 | 558,036 | 550,803 | 550,803 | 550,803 | (11,795) | (2.19%) | 569,162 | 561,784 | 561,784 | 561,784 |
| 6105 | Part Time Salaries | 5,000 | 4,080 | 5,000 | 5,000 | 3,442 | 30,000 | 30,000 | 5,000 | 5,000 | 0 | 0.00% | 30,000 | 30,000 | 5,000 | 5,000 |
| 6110 | Longevity | 10,901 | 10,922 | 12,084 | 12,084 | 0 | 15,898 | 15,603 | 15,603 | 15,603 | (3,519) | (29.12%) | 16,216 | 15,915 | 15,915 | 15,915 |
| 6127 | Cash in Lieu of Health Benefits | 2,500 | 0 | 0 | 2,500 | 1,250 | 0 | 0 | 0 | 0 | 2,500 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Salaries | 543,366 | 535,261 | 556,093 | 558,593 | 455,474 | 603,934 | 596,407 | 571,407 | 571,407 | (12,814) | (2.29%) | 615,377 | 607,700 | 582,700 | 582,700 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 66,663 | 99,220 | 87,366 | 92,929 | 82,968 | 92,240 | 90,983 | 90,983 | 90,983 | 1,947 | 2.09% | 94,151 | 92,869 | 92,869 | 92,869 |
| 6830 | FICA Tax Expenditure | 41,411 | 40,263 | 42,249 | 42,249 | 34,123 | 45,771 | 45,195 | 43,282 | 43,282 | (1,033) | (2.45%) | 46,505 | 45,918 | 44,005 | 44,005 |
| 6835 | MTA Tax | 1,847 | 1,724 | 1,891 | 1,891 | 1,517 | 2,053 | 2,028 | 1,943 | 1,943 | (52) | (2.75%) | 2,092 | 2,066 | 1,981 | 1,981 |
| 6840 | Worker's Compensation | 2,650 | 2,103 | 2,176 | 2,176 | 1,657 | 2,352 | 2,323 | 2,223 | 2,223 | (47) | (2.17%) | 2,397 | 2,367 | 2,267 | 2,267 |
| 6860 | Medical Insurance - Active Employees | 108,815 | 109,426 | 121,212 | 118,712 | 101,287 | 143,438 | 143,438 | 143,438 | 143,438 | (24,726) | (20.83%) | 145,938 | 145,938 | 145,938 | 145,938 |
| 6865 | Dental & Optical | 11,077 | 10,284 | 11,077 | 11,077 | 8,507 | 11,077 | 11,077 | 11,077 | 11,077 | 0 | 0.00% | 11,077 | 11,077 | 11,077 | 11,077 |
| 6875 | Disability | 446 | 66 | 446 | 446 | 71 | 475 | 475 | 446 | 446 | 0 | 0.00% | 475 | 475 | 446 | 446 |
| | Total Employee Benefits - Current | 232,910 | 263,085 | 266,418 | 269,481 | 230,129 | 297,406 | 295,519 | 293,393 | 293,393 | (23,912) | (8.87%) | 302,635 | 300,710 | 298,584 | 298,584 |
| | Total Employee Costs | 776,275 | 798,346 | 822,511 | 828,074 | 685,603 | 901,340 | 891,925 | 864,799 | 864,799 | (36,726) | (4.44%) | 918,013 | 908,410 | 881,284 | 881,284 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6401 | Contracts | 199,155 | 238,131 | 126,685 | 126,685 | 88,851 | 124,724 | 124,724 | 124,724 | 124,724 | 1,961 | 1.55% | 124,364 | 124,724 | 124,724 | 124,724 |
| 6403 | Gasoline | 5,000 | 3,657 | 5,000 | 5,000 | 2,146 | 4,000 | 4,000 | 4,000 | 4,000 | 1,000 | 20.00% | 4,000 | 4,000 | 4,000 | 4,000 |
| 6406 | Repair Equipment | 245 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 6410 | Postage | 500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 6411 | Printing and Stationery | 900 | 211 | 900 | 1,390 | 731 | 900 | 900 | 900 | 900 | 490 | 35.25% | 900 | 900 | 900 | 900 |
| 6412 | Publications | 1,499 | 1,616 | 2,200 | 1,710 | 697 | 3,335 | 3,435 | 3,435 | 3,435 | (1,725) | (100.88%) | 3,335 | 3,435 | 3,435 | 3,435 |
| 6416 | Travel, Dues and Related | 1,176 | 792 | 1,176 | 1,176 | 189 | 1,000 | 1,000 | 1,000 | 1,000 | 176 | 14.97% | 1,000 | 1,000 | 1,000 | 1,000 |
| 6420 | Other | 480 | 45 | 480 | 480 | 0 | 0 | 0 | 0 | 0 | 480 | 100.00% | 0 | 0 | 0 | 0 |
| 6421 | Legal Notices | 294 | 185 | 294 | 294 | 183 | 200 | 200 | 200 | 200 | 94 | 31.97% | 200 | 200 | 200 | 200 |
| 6425 | Office Supplies | 980 | 349 | 980 | 980 | 722 | 600 | 600 | 600 | 600 | 380 | 38.78% | 600 | 600 | 600 | 600 |
| 6430 | Legal Fees | 49,000 | 33,537 | 49,000 | 49,000 | 12,436 | 49,000 | 49,000 | 49,000 | 49,000 | 0 | 0.00% | 49,000 | 49,000 | 49,000 | 49,000 |
| 6450 | Schools & Training | 2,000 | 300 | 5,000 | 5,000 | 275 | 2,000 | 2,000 | 2,000 | 2,000 | 3,000 | 60.00% | 2,000 | 2,000 | 2,000 | 2,000 |
| 6490 | Consultants | 20,000 | 4,545 | 10,000 | 4,437 | 0 | 15,000 | 10,000 | 10,000 | 10,000 | (5,563) | (125.38%) | 10,000 | 10,000 | 10,000 | 10,000 |
| | Total Contractual | 281,229 | 283,369 | 201,715 | 196,152 | 106,232 | 200,759 | 195,859 | 195,859 | 195,859 | 293 | 0.15% | 195,399 | 195,859 | 195,859 | 195,859 |
| | Total Expenditures | 1,057,504 | 1,081,715 | 1,024,226 | 1,024,226 | 791,834 | 1,102,099 | 1,087,784 | 1,060,658 | 1,060,658 | (36,433) | (3.56%) | 1,113,412 | 1,104,269 | 1,077,143 | 1,077,143 |

Town of Southampton
 2016 Adopted Budget
 Town Assessor - 1355

| Account Code | Description | 2014 Adopted Budget | 2014 Actual | 2015 Adopted Budget | 2015 Amended Budget | 2015 Oct YTD Actual | | | | | | 2016 Adopted / 2015 Amended Difference | 2016 Adopted / 2015 Amended % of Change | 2017 Requested Budget | 2017 Tentative Budget | 2017 Preliminary Budget | 2017 Adopted Budget |
|--------------|-----------------------|---------------------------|----------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|--|--|---|-----------------------------|-----------------------------|-------------------------------|---------------------------|
| | | | | | | | 2016 Requested Budget | 2016 Tentative Budget | 2016 Preliminary Budget | 2016 Adopted Budget | | | | | | | |
| | Net Surplus (Deficit) | 0 | 9,166 | 0 | 0 | 152,558 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 | |

APPRAISAL SYSTEMS

2016 ORGANIZATIONAL CHART



TOWN ASSESSOR

APPRAISALS SYSTEMS

ASSESSMENT ASSISTANT
Brynn Raymond

- Trains employees in data entry process.
- Annually maintains all property transfers.
- Responsible for maintaining sales file and sale verification process.
- Oversees data entry of commercial properties.
- Assists Appraisal Transactions Analyst.
- Assists Deputy Assessor with various duties as needed.
- Assists Residential Analyst, when needed;
- Documentation and report writing;
- Performs data compilation and basic analysis;
- Assists with property owner communication;
- Maintains standard data mining queries;
- Updates appraisal data in the Town's Appraisal Systems Software.
- Assist with the preparation and reconciliation of the Tentative and Final Rolls.
- Provides reports to various outside agencies as needed.
- Assists Sole Assessor and Deputy Assessor with various duties as needed.

DRAFTER I
Carlo Devivo

- Enters sketch and inventory data in the Town's Govern Systems for valuation;
- Performs data integrity edits;
- Assists in scanning and data entry projects, as necessary;
- Enters workflow process and data from villages to ensure up to dates appraisals.

APPRAISAL TRANSACTIONS ANALYST
James Perini

Commercial property appraisals. Performs data collection and evaluation through the use of pictometry, in comparison to other collection methods. Prepares residential and commercial property appraisals for Tax Certiorari conferences. Verifies assessments for all land changes. Reviews BAR approved grievances and court ordered small claims reductions and makes necessary changes to property data as needed.

Department Summary

Department: Appraisal Systems

Budget Year: 2016
Division: Town Assessor
Tax District: Full Town

Cost Center #: 1688
Manager: Lisa Goree

NOTES:

Departmental Mission & Responsibilities:

The mission and responsibility of the Department of Appraisal Systems is to provide leadership and vision in the use and development of advanced appraisal methodologies and predictive analytic software. The department accomplishes its mission through the coordination of labor and technical resources available in the Assessor's Office, Geographic Information Systems (GIS), and Information Technology.

Workload:

The Appraisal Systems' Division workload involves the study of appraisal data to maintain property inventory, to analyze sales and trending and perform data mining methods using state of the art tools, such as mapping and Pictometry. Appraisal performance standards are monitored and valuation models are developed to maintain accuracy and equity. Appraisal systems coordinates with local and state agencies; provides staff training to increase skill levels; provides data and return on investment analyses; as well as, provides software design setups and implementation.

Goals & Objectives:

1. Implement, monitor, test and report the efficiency, accuracy and reliability of digital imaging technologies to local and state government.
2. Develop return on investment and predictive analytic tools serving the statistical needs of the Supervisor, Comptroller and all other Town departments.
3. Develop a methodology for review of sales data that incorporates sensitivity testing, which will improve valuation of equity throughout the Town.
4. Develop a five year vision interconnecting the Information Technology, General Services, Appraisal Systems and Assessment Offices by blending the use of software, technologies and staff.
5. Review and adjust neighborhood and land values to further insure equitable valuation.

Legal Authority:

The Appraisal Systems cost center is created under the Supervisor's authority as Budget Officer. As part of the 2012 Budget, the Appraisal Systems Division was moved from the Information Technology Department to the Assessor Department.

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Total Benefits | Total Comp. & Benefits | TFS Srv 1/1/16 | Alloc. % |
|---------------------------------------|-------------------------------|----------------|--------------|------------|----------------|----------------|------------------------|----------------|----------|
| Town Assessor | | | | | | | | | |
| Town Assessor | | | | | | | | | |
| Appraisal Systems - 1688 | | | | | | | | | |
| Appraisal Transactions Analyst | CSEA40HOUR - 7-1-2010 / F / 4 | 55,930 | 0 | 0 | 55,930 | 36,018 | 91,948 | 3.7 | 100.0 |
| Assessment Assistant | CSEA40HOUR-NEW / D / 3 | 49,068 | 1,963 | 0 | 51,031 | 24,737 | 75,768 | 9.3 | 100.0 |
| Drafter I | CSEA40HOUR-NEW / B / 5 | 43,196 | 2,592 | 0 | 45,787 | 23,419 | 69,206 | 10.3 | 100.0 |
| Total Appraisal Systems - 1688 | | 148,193 | 4,554 | 0 | 152,748 | 84,174 | 236,922 | | |

NOTES:

Town of Southampton
2016 Adopted Budget
Appraisal Systems - 1688

| Account Code | Description | 2014 Adopted Budget | 2014 Actual | 2015 Adopted Budget | 2015 Amended Budget | 2015 Oct YTD Actual | 2016 Requested Budget | 2016 Tentative Budget | 2016 Preliminary Budget | 2016 Adopted Budget | 2016 Adopted / 2015 Amended Difference | 2016 Adopted / 2015 % of Change | 2017 Requested Budget | 2017 Tentative Budget | 2017 Preliminary Budget | 2017 Adopted Budget |
|-------------------------------------|--|---------------------|----------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---------------------------------|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 221,617 | 216,617 | 230,238 | 230,238 | 230,238 | 235,798 | 236,922 | 236,922 | 236,922 | 6,684 | 2.90% | 241,889 | 243,049 | 243,049 | 243,049 |
| | Total Real Property Taxes | 221,617 | 216,617 | 230,238 | 230,238 | 230,238 | 235,798 | 236,922 | 236,922 | 236,922 | 6,684 | 2.90% | 241,889 | 243,049 | 243,049 | 243,049 |
| | Total Revenue | 221,617 | 216,617 | 230,238 | 230,238 | 230,238 | 235,798 | 236,922 | 236,922 | 236,922 | 6,684 | 2.90% | 241,889 | 243,049 | 243,049 | 243,049 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 138,583 | 138,591 | 142,109 | 142,109 | 119,051 | 147,315 | 148,193 | 148,193 | 148,193 | (6,084) | (4.28%) | 152,053 | 152,961 | 152,961 | 152,961 |
| 6110 | Longevity | 3,466 | 3,461 | 3,544 | 3,544 | 0 | 4,535 | 4,554 | 4,554 | 4,554 | (1,011) | (28.52%) | 4,666 | 4,686 | 4,686 | 4,686 |
| | Total Salaries | 142,049 | 142,052 | 145,653 | 145,653 | 119,051 | 151,850 | 152,748 | 152,748 | 152,748 | (7,095) | (4.87%) | 156,719 | 157,647 | 157,647 | 157,647 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 18,324 | 27,274 | 24,033 | 25,564 | 22,823 | 25,359 | 25,509 | 25,509 | 25,509 | 55 | 0.21% | 26,172 | 26,327 | 26,327 | 26,327 |
| 6830 | FICA Tax Expenditure | 10,867 | 10,694 | 11,142 | 11,142 | 8,954 | 11,617 | 11,685 | 11,685 | 11,685 | (543) | (4.87%) | 11,989 | 12,060 | 12,060 | 12,060 |
| 6835 | MTA Tax | 483 | 475 | 495 | 495 | 398 | 516 | 519 | 519 | 519 | (24) | (4.87%) | 533 | 536 | 536 | 536 |
| 6840 | Worker's Compensation | 693 | 550 | 568 | 568 | 433 | 589 | 593 | 593 | 593 | (24) | (4.28%) | 608 | 612 | 612 | 612 |
| 6860 | Medical Insurance - Active Employees | 39,711 | 37,516 | 38,856 | 38,856 | 32,547 | 41,868 | 41,868 | 41,868 | 41,868 | (3,012) | (7.75%) | 41,868 | 41,868 | 41,868 | 41,868 |
| 6865 | Dental & Optical | 3,913 | 3,630 | 3,913 | 3,913 | 3,002 | 3,913 | 3,913 | 3,913 | 3,913 | 0 | 0.00% | 3,913 | 3,913 | 3,913 | 3,913 |
| 6875 | Disability | 86 | 0 | 86 | 86 | 0 | 86 | 86 | 86 | 86 | 0 | 0.00% | 86 | 86 | 86 | 86 |
| | Total Employee Benefits - Current | 74,077 | 80,138 | 79,095 | 80,626 | 68,157 | 83,949 | 84,174 | 84,174 | 84,174 | (3,548) | (4.40%) | 85,170 | 85,402 | 85,402 | 85,402 |
| | Total Employee Costs | 216,127 | 222,190 | 224,748 | 226,279 | 187,208 | 235,798 | 236,922 | 236,922 | 236,922 | (10,643) | (4.70%) | 241,889 | 243,049 | 243,049 | 243,049 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6450 | Schools & Training | 490 | 0 | 490 | 490 | 0 | 0 | 0 | 0 | 0 | 490 | 100.00% | 0 | 0 | 0 | 0 |
| 6490 | Consultants | 5,000 | 0 | 5,000 | 3,469 | 0 | 0 | 0 | 0 | 0 | 3,469 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Contractual | 5,490 | 0 | 5,490 | 3,959 | 0 | 0 | 0 | 0 | 0 | 3,959 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Expenditures | 221,617 | 222,190 | 230,238 | 230,238 | 187,208 | 235,798 | 236,922 | 236,922 | 236,922 | (6,684) | (2.90%) | 241,889 | 243,049 | 243,049 | 243,049 |
| | Net Surplus (Deficit) | 0 | (5,574) | 0 | 0 | 43,030 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |

Department Summary

Department: Board of Assessment Review

Budget Year: 2016
Division: Town Assessor
Tax District: Full Town

Cost Center #: 1357
Manager:

Departmental Mission & Responsibilities:

The Board of Assessment Review is charged with determining the validity of assessments that are developed by the Town Assessor's Office each year.

Workload:

The Board of Assessment Review typically handles approximately 9,000 petitions that are filed annually by taxpayers and property owners in the Town of Southampton.

Goals & Objectives:

The Board of Assessment Review must review property appraisals and other research and determine an accurate assessment based upon all of the evidence.

The Board of Assessment Review shall be compensated on a per diem basis.

Chair \$1,000 per diem, not to exceed \$6,000 annually
Members \$ 650 per diem each, not to exceed \$4,000 annually total for members

Legal Authority:

The Board of Assessment Review derives its authority from the New York State Real Property Tax Law Section 523.

NOTES:
