

MUNICIPAL WORKS

2016 ORGANIZATIONAL CHART



Department Summary

Department: Municipal Works Administration

Budget Year: 2016

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1490

Manager: Christine Fetten

NOTES:

Departmental Mission & Responsibilities:

To oversee the Buildings & Facilities, Animal Shelter, Central Garage, Engineering, Post Closure, and Waste Management operations as well as to develop a self sustaining model for Waste Management including processing operations and recycling markets to offset the costs of operation.

Workload:

Promote recycling educational efforts to increase knowledge base of residential and commercial solid waste and recycling. Respond to constituent inquiries, concerns regarding solid waste management, public buildings, and sustainability initiatives. To prepare, execute and implement grants to improve the sustainability of the Town's various programs.

Goals & Objectives:

1. Maintain and improve recycling and waste reduction rates.
2. Improve the cost effectiveness of the Town's recycling programs through marketing and streamlining processing methods.
3. Conduct educational programs on recycling and waste reduction.
4. Maintain the Electronics Waste Recycling Program.
5. Continue to minimize taxpayer burden by seeking funding and support through sources other than Town taxes.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

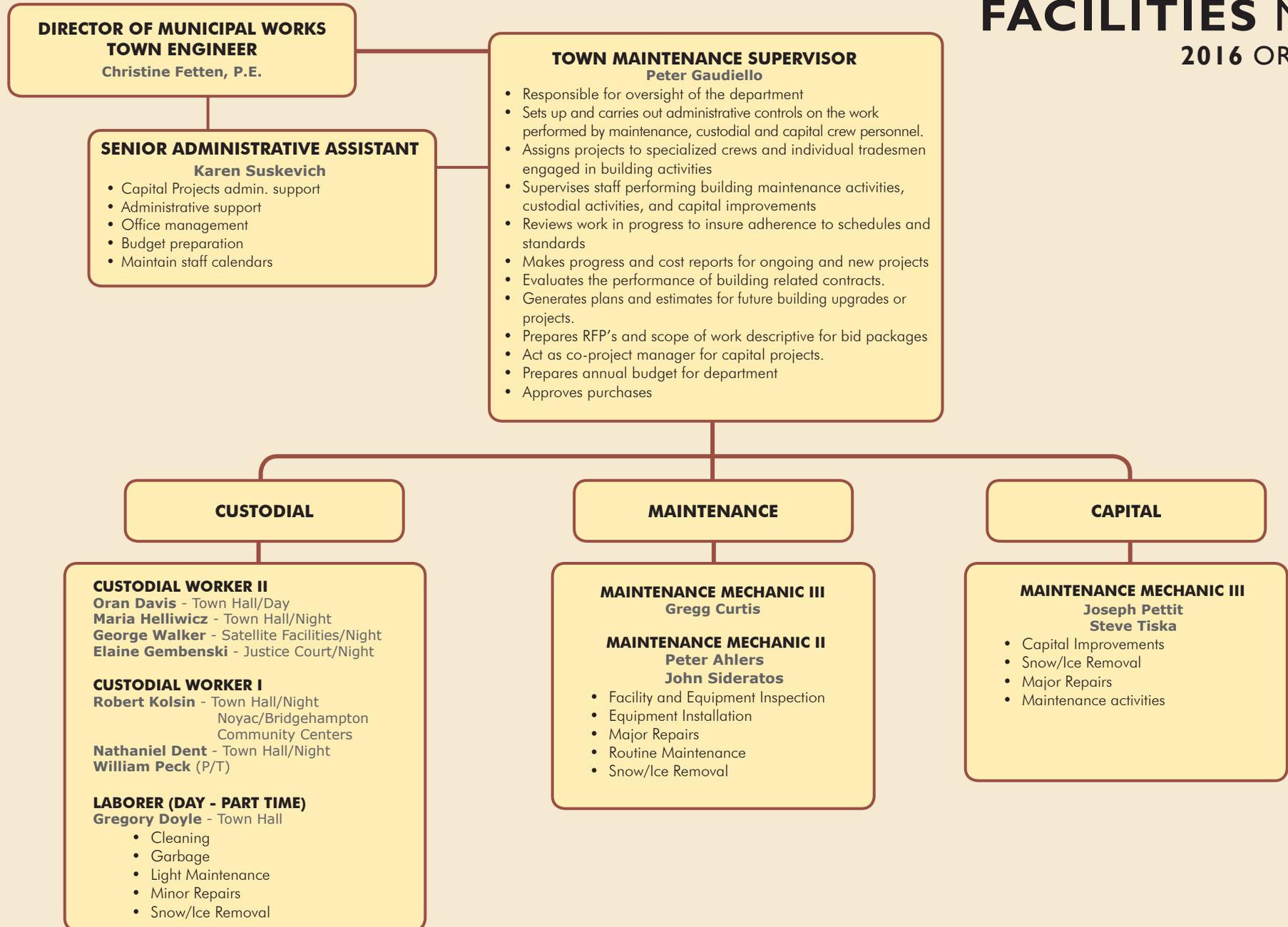
Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Total Benefits	Total Comp. & Benefits	YRS Srv 1/1/16	Alloc. %
Municipal Works Department									
Municipal Works Admin									
Municipal Works Administration - 1490									
Town Engineer (Environmental Facilities Mgr)	ADMINISTRATIVE	125,970	0	0	125,970	52,661	178,631	4.7	100.0
Administrative Aide	ADMINSUPPORT	49,939	0	0	49,939	22,342	72,281	1.3	100.0
Senior Administrative Assistant	ADMINSUPPORT	57,630	0	0	57,630	36,704	94,334	7.8	100.0
Clerk Typist	CSEA40HOUR - 7-1-2010 / B / E	39,414	0	0	39,414	29,798	69,213	0.2	100.0
Total Municipal Works Administration - 1490		272,954	0	0	272,954	141,505	414,459		

NOTES:

FACILITIES MANAGEMENT

2016 ORGANIZATIONAL CHART



Department Summary

Department: Building Maintenance and Facility Management

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1620
Manager: Peter Gaudiello

NOTES:

Departmental Mission & Responsibilities:

The mission of the Division of Building Maintenance is to maintain and enhance the operation, appearance, cleanliness, and functionality of Town-owned buildings and facilities.

Workload:

Building Maintenance oversees and maintains Town-owned buildings; evaluates and oversees both minor and major repairs to the physical plant and systems of Town buildings, both in response to existing problems or issues, as well as proactively (to anticipate and prevent issues or problems in the future); researches and develops proposals and cost estimates to address existing building or building system issues, or in response to requested or required improvements to facilities; evaluates building equipment and/or systems for repair or replacement needs, develops cost estimates for alternative scenarios and approaches; provides technical support and advice to the Town Board with respect to building maintenance, repair, renovation, or restoration efforts; acts as liaison between the Town and construction management firms, contractors, engineers and other professionals working on various capital projects; assists other departments and divisions with support from the Buildings Maintenance staff, to assist with on going projects, make requested repairs, or perform certain tasks utilizing in-house labor to save costs; provides support for other departments or agencies with advice or assistance in building maintenance; assists in the development of plans and recommendations to the Town Board in response to the facility and space related needs of employees, partner nonprofit organizations, and the public; provides high quality janitorial services; and works to make available ongoing training and development opportunities for all Buildings Maintenance personnel.

Goals & Objectives:

1. Complete an assessment and commence with the creation of a detailed inventory compilation of building and building system information for the fourteen (14) buildings under the auspices of the Division.
2. Work with the Facilities Renovation Committee and the Engineering Division to move forward with the design and installation of a heating system for Town Hall.
3. Complete necessary health, safety, and efficiency related renovations to the Town's Animal Shelter.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Total Benefits	Total Comp. & Benefits	TRS Srv 1/1/16	Alloc. %
Municipal Works Department									
Buildings & Facilities									
Building Maintenance and Facility Management - 1620									
Town Maintenance Supervisor	ADMINISTRATIVE	87,505	0	0	87,505	49,827	137,331	10.1	100.0
Custodial Worker I	CSEA40HOUR - 7-1-2010 / A / 1	36,590	0	0	36,590	21,351	57,940	1.1	100.0
Custodial Worker I	CSEA40HOUR-NEW / A / 5	39,535	2,372	0	41,907	35,195	77,102	13.8	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,196	3,456	0	46,651	26,646	73,298	15.1	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,196	3,456	0	46,651	36,690	83,342	15.4	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,196	2,592	0	45,787	26,374	72,161	13.3	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,196	2,592	0	45,787	26,374	72,161	13.4	100.0
Maintenance Mechanic II	CSEA40HOUR-NEW / D / 5	50,558	2,022	0	52,580	38,559	91,140	9.4	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / G / E	56,308	2,252	2,500	61,060	20,580	81,640	9.4	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / G / 5	61,568	4,925	0	66,494	42,945	109,439	15.4	100.0
Maintenance Mechanic II	CSEA40HOUR-OLD / 05 / 5	61,368	6,137	0	67,505	43,263	110,768	19.8	100.0
Maintenance Mechanic IV	CSEA40HOUR-OLD / 13 / 2	68,964	5,517	0	74,481	45,462	119,944	17.3	100.0
Custodial Worker I	PART-TIME	11,440	0	0	11,440	1,724	13,164		100.0
Laborer	PART-TIME	7,800	0	0	7,800	1,185	8,985		100.0
Total Building Maintenance and Facility Management - 1620		654,419	35,321	2,500	692,240	416,175	1,108,415		

NOTES:

Town of Southampton

2016 Adopted Budget

Building Maintenance and Facility Management - 1620

Account Code	Description	2014 Adopted Budget	2014 Actual	2015 Adopted Budget	2015 Amended Budget	2015 Oct YTD Actual	2016 Requested Budget	2016 Tentative Budget	2016 Preliminary Budget	2016 Adopted Budget	2016 Adopted / 2015 Amended Difference	2016 Adopted / 2015 Amended % of Change	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	2,160,993	2,162,382	2,129,122	2,129,122	2,129,122	2,206,964	2,171,724	2,179,588	2,179,588	50,467	2.37%	2,229,131	2,193,594	2,203,199	2,203,199
	Total Real Property Taxes	2,160,993	2,162,382	2,129,122	2,129,122	2,129,122	2,206,964	2,171,724	2,179,588	2,179,588	50,467	2.37%	2,229,131	2,193,594	2,203,199	2,203,199
Other Revenue:																
2701	Miscellaneous Tax Receipts	0	0	0	0	369	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	0	581	0	0	537	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	0	581	0	0	906	0	0	0	0	0	0.00%	0	0	0	0
	Total Revenue	2,160,993	2,162,963	2,129,122	2,129,122	2,130,028	2,206,964	2,171,724	2,179,588	2,179,588	50,467	2.37%	2,229,131	2,193,594	2,203,199	2,203,199
Salaries:																
6100	Salaries	651,159	644,255	613,964	613,964	509,669	629,296	629,429	635,179	635,179	(21,215)	(3.46%)	645,103	645,240	652,261	652,261
6101	Overtime	1,000	793	15,000	15,000	1,577	15,000	15,000	15,000	15,000	0	0.00%	15,000	15,000	15,000	15,000
6105	Part Time Salaries	19,240	17,339	19,240	19,240	13,376	14,420	19,240	19,240	19,240	0	0.00%	14,420	19,240	19,240	19,240
6110	Longevity	31,363	29,692	29,981	29,981	0	35,091	35,091	35,321	35,321	(5,340)	(17.81%)	36,007	36,007	36,288	36,288
6127	Cash in Lieu of Health Benefits	2,500	2,500	2,500	2,500	1,250	2,500	2,500	2,500	2,500	0	0.00%	2,500	2,500	2,500	2,500
	Total Salaries	705,262	694,579	680,685	680,685	525,872	696,307	701,260	707,240	707,240	(26,555)	(3.90%)	713,030	717,987	725,289	725,289
Employee Benefits - Current:																
6810	Employee Retirement - Active	88,368	131,526	106,663	113,455	101,294	111,370	111,392	112,391	112,391	1,064	0.94%	114,163	114,186	115,405	115,405
6830	FICA Tax Expenditure	53,976	52,014	52,075	52,075	38,946	53,270	53,649	54,106	54,106	(2,031)	(3.90%)	54,549	54,928	55,487	55,487
6835	MTA Tax	2,415	2,355	2,323	2,323	1,782	2,376	2,393	2,414	2,414	(90)	(3.89%)	2,433	2,450	2,475	2,475
6840	Worker's Compensation	44,795	35,559	45,473	45,473	34,622	46,540	46,878	47,287	47,287	(1,814)	(3.99%)	47,682	48,021	48,520	48,520
6860	Medical Insurance - Active Employees	197,118	183,253	176,688	176,688	143,702	185,136	185,136	185,136	185,136	(8,448)	(4.78%)	185,136	185,136	185,136	185,136
6865	Dental & Optical	16,947	13,989	15,648	15,648	10,008	15,648	15,648	15,648	15,648	0	0.00%	15,648	15,648	15,648	15,648
6875	Disability	432	110	403	403	60	403	403	403	403	0	0.00%	403	403	403	403
	Total Employee Benefits - Current	404,050	418,805	399,273	406,065	330,413	414,744	415,500	417,385	417,385	(11,319)	(2.79%)	420,015	420,772	423,074	423,074
	Total Employee Costs	1,109,312	1,113,384	1,079,958	1,086,750	856,285	1,111,050	1,116,760	1,124,625	1,124,625	(37,875)	(3.49%)	1,133,045	1,138,759	1,148,363	1,148,363
Contractual:																
6401	Contracts	139,499	64,391	139,739	119,947	59,945	139,739	100,789	100,789	100,789	19,158	15.97%	139,911	100,661	100,661	100,661
6403	Gasoline	8,000	5,773	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6404	Electric	286,250	263,608	268,800	268,800	172,324	268,800	268,800	268,800	268,800	0	0.00%	268,800	268,800	268,800	268,800
6405	Fuel Oil	97,000	149,358	108,200	108,200	84,795	155,200	155,200	155,200	155,200	(47,000)	(43.44%)	155,200	155,200	155,200	155,200
6406	Repair Equipment	19,150	10,827	19,150	24,150	11,608	19,150	19,150	19,150	19,150	5,000	20.70%	19,150	19,150	19,150	19,150
6407	Repair Building	25,250	20,372	26,250	34,250	19,665	26,250	24,250	24,250	24,250	10,000	29.20%	26,250	24,250	24,250	24,250
6414	Rentals	405,000	397,193	415,000	415,000	351,021	415,000	415,000	415,000	415,000	0	0.00%	415,000	415,000	415,000	415,000
6418	Uniforms	1,250	769	1,250	1,250	175	1,000	1,000	1,000	1,000	250	20.00%	1,000	1,000	1,000	1,000
6423	Small Equipment (Non-Capital)	10,000	7,160	10,000	10,000	4,253	10,000	10,000	10,000	10,000	0	0.00%	10,000	10,000	10,000	10,000
6424	Taxes - Town Property	29,267	30,377	30,000	30,000	19,181	30,000	30,000	30,000	30,000	0	0.00%	30,000	30,000	30,000	30,000
6426	Supplies - Other	29,225	22,277	29,475	29,475	19,868	29,475	29,475	29,475	29,475	0	0.00%	29,475	29,475	29,475	29,475
6444	Mileage Reimbursement	490	73	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	300	162	300	300	247	300	300	300	300	0	0.00%	300	300	300	300

Department Summary

Department: Animal Shelter

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3510
Manager:

NOTES:

Departmental Mission & Responsibilities:

The 2010 Budget reflected the privatization of shelter operations and the transfer of staffing insofar as such was funded by the Town.

The mission is to maintain an animal shelter and adoption facility that addresses the needs of the animals, provides programs for enrichment and behavior modification through privatization and in coordination with the Town's Animal Shelter Supervisor.

Workload:

The privatized facility is tasked with providing animal sheltering and adoption services to Town residents.

Goals & Objectives:

The 2010 Budget directed that the Town of Southampton discontinue municipal shelter operations, and instead, function as a landlord, offering the site to an operator/tenant through privatization. Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter. Under such agreement, the Animal Shelter Supervisor is charged with coordination of the Town's obligations and serves as the point of contact for the contract agency. The contract was renewed by Resolution 2015-789 for an additional five years, expiring in 2020.

Legal Authority:

Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter.

Town of Southampton

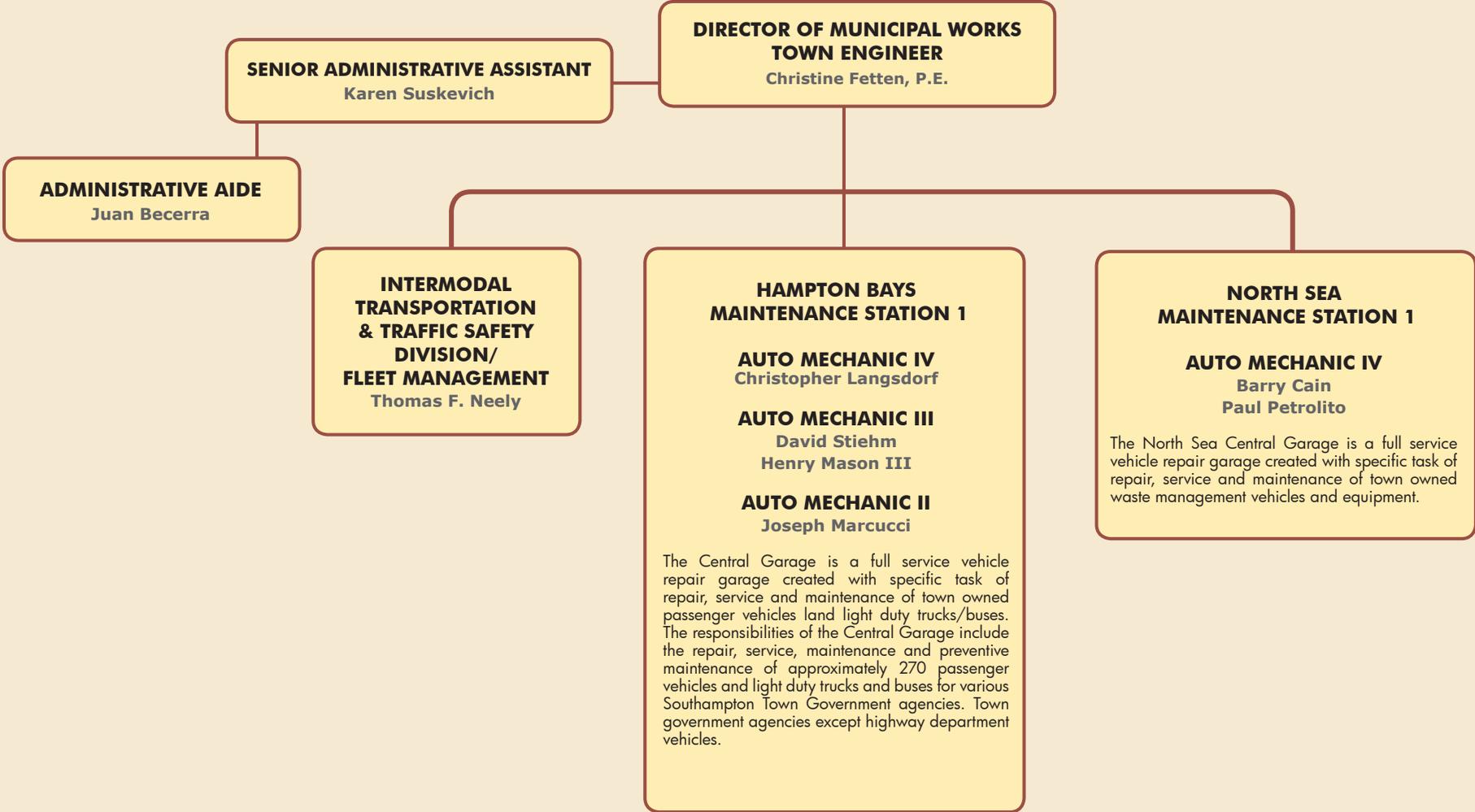
2016 Adopted Budget

Animal Shelter - 3510

Account Code	Description	2014 Adopted Budget	2014 Actual	2015 Adopted Budget	2015 Amended Budget	2015 Oct YTD Actual	2016 Requested Budget	2016 Tentative Budget	2016 Preliminary Budget	2016 Adopted Budget	2016 Adopted / 2015 Amended Difference	2016 Adopted / 2015 Amended % of Change	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget
	Real Property Taxes:															
1001	Property Taxes	359,800	359,800	364,200	364,200	364,200	399,400	390,400	390,400	390,400	26,200	7.19%	424,400	415,400	415,400	415,400
	Total Real Property Taxes	359,800	359,800	364,200	364,200	364,200	399,400	390,400	390,400	390,400	26,200	7.19%	424,400	415,400	415,400	415,400
	Total Revenue	359,800	359,800	364,200	364,200	364,200	399,400	390,400	390,400	390,400	26,200	7.19%	424,400	415,400	415,400	415,400
	Total Employee Costs										0	0.00%				
	Contractual:															
6401	Contracts	200,000	199,721	203,400	203,400	193,459	228,600	228,600	228,600	228,600	(25,200)	(12.39%)	253,600	253,600	253,600	253,600
6404	Electric	80,000	51,789	80,000	80,000	35,230	80,000	80,000	80,000	80,000	0	0.00%	80,000	80,000	80,000	80,000
6405	Fuel Oil	60,000	43,143	60,000	60,000	24,402	60,000	60,000	60,000	60,000	0	0.00%	60,000	60,000	60,000	60,000
6407	Repair Building	12,000	11,308	13,000	13,000	4,728	23,000	14,000	14,000	14,000	(1,000)	(7.69%)	23,000	14,000	14,000	14,000
6420	Other	7,800	849	7,800	7,800	0	7,800	7,800	7,800	7,800	0	0.00%	7,800	7,800	7,800	7,800
	Total Contractual	359,800	306,811	364,200	364,200	257,818	399,400	390,400	390,400	390,400	(26,200)	(7.19%)	424,400	415,400	415,400	415,400
	Debt Service:															
6900	Interfund Transfer Expense	0	3,140	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Debt Service	0	3,140	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Expenditures	359,800	309,951	364,200	364,200	257,818	399,400	390,400	390,400	390,400	(26,200)	(7.19%)	424,400	415,400	415,400	415,400
	Net Surplus (Deficit)	0	49,849	0	0	106,382	0	0	0	0			0	0	0	0

CENTRAL GARAGE

2016 ORGANIZATIONAL CHART



The Central Garage is a full service vehicle repair garage created with specific task of repair, service and maintenance of town owned passenger vehicles land light duty trucks/buses. The responsibilities of the Central Garage include the repair, service, maintenance and preventive maintenance of approximately 270 passenger vehicles and light duty trucks and buses for various Southampton Town Government agencies. Town government agencies except highway department vehicles.

**NORTH SEA
MAINTENANCE STATION 1**

AUTO MECHANIC IV
Barry Cain
Paul Petrolito

The North Sea Central Garage is a full service vehicle repair garage created with specific task of repair, service and maintenance of town owned waste management vehicles and equipment.

Department Summary

Department: Central Garage

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1640
Manager: Christine Fetten

NOTES:

Departmental Mission & Responsibilities:

The Central Garage and North Sea Garage are full service vehicle repair garages created with specific task of repair, service and maintenance of Town-owned passenger vehicles and light duty trucks/buses. The responsibilities of the Garages includes the repair, service, maintenance and preventive maintenance of approximately 270 passenger vehicles and light duty trucks and buses for various Southampton Town Governmental agencies, excluding the Highway Department.

Workload:

The specific workload includes the following major areas:

Repairs and installations:

Removal and replacement of rear axle assemblies and four wheel drive transfer cases

Minor body and fender work

Air conditioning repairs

Tire service and repair

New York State Inspections

Routine tune ups and oil changes, etc.

Electrical & computer system repairs

Police vehicle conversion to include installation of lights, sirens and decals

Minor engine repairs

Removal/replacement of automatic transmissions & various other equipment

Towing and Impounds:

Central Garage operates two (2) tow vehicles to assist the police department in removing abandoned vehicles, criminal investigations involving motor vehicles and towing of police/governmental vehicles experiencing mechanical difficulty.

Goals & Objectives:

To continue the mechanical repairs on the many Town-owned vehicles.

Legal Authority:

Established pursuant to Town Law.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Total Benefits	Total Comp. & Benefits	TTS Srv 1/1/16	Alloc. %
Municipal Works Department									
Buildings & Facilities									
Central Garage - 1640									
Automotive Mechanic II	CSEA40HOUR - 7-1-2010 / D / 1	46,810	0	0	46,810	27,118	73,928	0.8	100.0
Automotive Mechanic III	CSEA40HOUR-NEW / G / 5	61,568	3,694	0	65,263	44,636	109,898	14.5	100.0
Automotive Mechanic III	CSEA40HOUR-OLD / 09 / 5	66,061	5,285	2,500	73,846	26,580	100,427	19.4	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / 13 / 5	75,561	7,556	3,000	86,117	61,699	147,816	26.2	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / 13 / 5	75,561	7,556	3,000	86,117	53,838	139,955	27.1	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / 13 / 5	75,561	6,045	0	81,605	51,706	133,311	16.4	100.0
Total Central Garage - 1640		401,122	30,136	8,500	439,758	265,578	705,336		

NOTES:

Town of Southampton

2016 Adopted Budget

Central Garage - 1640

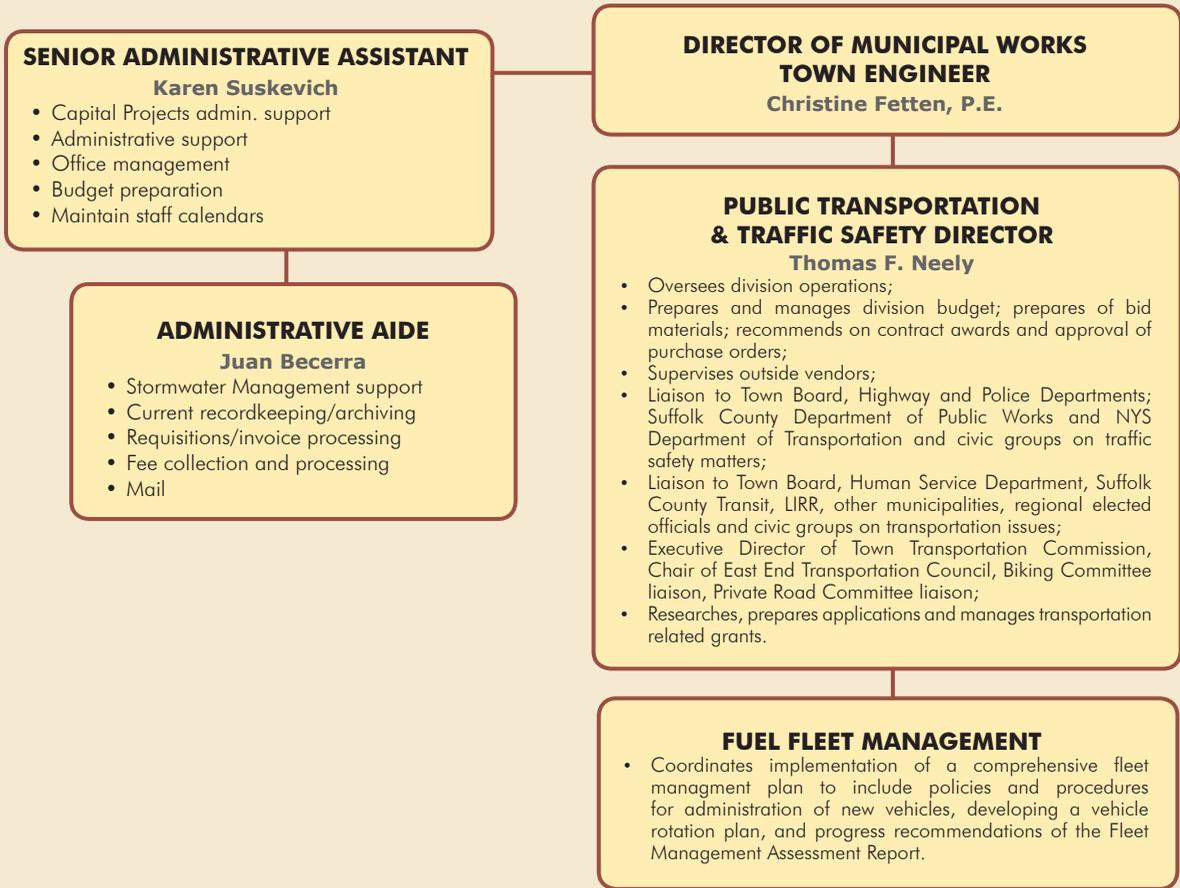
Account Code	Description	2014 Adopted Budget	2014 Actual	2015 Adopted Budget	2015 Amended Budget	2015 Oct YTD Actual	2016 Requested Budget	2016 Tentative Budget	2016 Preliminary Budget	2016 Adopted Budget	2016 Adopted / 2015 Amended Difference	2016 Adopted / 2015 Amended % of Change	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	593,721	643,721	958,883	958,883	958,883	979,802	954,885	954,885	954,885	(3,999)	(0.42%)	989,964	967,556	967,556	967,556
	Total Real Property Taxes	593,721	643,721	958,883	958,883	958,883	979,802	954,885	954,885	954,885	(3,999)	(0.42%)	989,964	967,556	967,556	967,556
Other Revenue:																
2770	Miscellaneous	0	305	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	0	305	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Revenue	593,721	644,026	958,883	958,883	958,883	979,802	954,885	954,885	954,885	(3,999)	(0.42%)	989,964	967,556	967,556	967,556
Salaries:																
6100	Salaries	242,964	242,972	415,346	410,601	328,879	416,461	416,806	416,806	416,806	(6,205)	(1.51%)	425,180	425,531	425,531	425,531
6101	Overtime	3,000	2,121	3,000	3,000	2,271	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
6103	Accumulated Sick/Personal Days	0	0	1,980	1,980	1,161	10,506	6,000	6,000	6,000	(4,020)	(203.03%)	10,506	6,000	6,000	6,000
6110	Longevity	17,784	17,769	31,776	31,776	0	30,136	30,136	30,136	30,136	1,640	5.16%	30,739	30,739	30,739	30,739
6127	Cash in Lieu of Health Benefits	2,500	2,500	2,500	2,500	1,250	2,500	2,500	2,500	2,500	0	0.00%	2,500	2,500	2,500	2,500
	Total Salaries	266,248	265,362	454,602	449,857	333,561	462,603	458,442	458,442	458,442	(8,585)	(1.91%)	471,924	467,770	467,770	467,770
Employee Benefits - Current:																
6810	Employee Retirement - Active	33,959	50,544	74,514	79,259	70,763	76,754	76,059	76,059	76,059	3,201	4.04%	78,310	77,617	77,617	77,617
6830	FICA Tax Expenditure	20,388	20,127	34,798	34,798	25,160	35,510	35,191	35,191	35,191	(394)	(1.13%)	36,223	35,905	35,905	35,905
6835	MTA Tax	915	895	1,555	1,555	1,138	1,578	1,564	1,564	1,564	(8)	(0.52%)	1,609	1,595	1,595	1,595
6840	Worker's Compensation	25,798	20,479	48,841	48,841	37,186	49,031	48,902	48,902	48,902	(61)	(0.12%)	50,070	49,942	49,942	49,942
6860	Medical Insurance - Active Employees	51,684	49,038	91,824	91,824	73,710	96,228	96,228	96,228	96,228	(4,404)	(4.80%)	96,228	96,228	96,228	96,228
6865	Dental & Optical	5,218	4,839	7,826	7,826	5,655	7,826	7,826	7,826	7,826	0	0.00%	7,826	7,826	7,826	7,826
6875	Disability	115	0	173	173	0	173	173	173	173	0	0.00%	173	173	173	173
	Total Employee Benefits - Current	138,078	145,922	259,532	264,277	213,612	267,099	265,943	265,943	265,943	(1,666)	(0.63%)	270,440	269,286	269,286	269,286
	Total Employee Costs	404,326	411,284	714,133	714,133	547,173	729,702	724,385	724,385	724,385	(10,251)	(1.44%)	742,364	737,056	737,056	737,056
Contractual:																
6401	Contracts	10,205	11,157	11,200	10,000	4,904	8,900	8,900	8,900	8,900	1,100	11.00%	8,900	8,900	8,900	8,900
6403	Gasoline	0	0	0	100	7	100	0	0	0	100	100.00%	100	0	0	0
6404	Electric	7,000	6,690	7,500	7,500	4,473	7,500	7,500	7,500	7,500	0	0.00%	7,500	7,500	7,500	7,500
6405	Fuel Oil	5,100	5,052	6,500	6,500	2,343	6,500	6,500	6,500	6,500	0	0.00%	6,500	6,500	6,500	6,500
6406	Repair Equipment	8,500	2,463	7,500	7,150	2,797	5,000	5,000	5,000	5,000	2,150	30.07%	5,000	5,000	5,000	5,000
6407	Repair Building	7,500	3,416	7,500	7,000	28	6,500	4,000	4,000	4,000	3,000	42.86%	4,000	4,000	4,000	4,000
6408	Repair Vehicle	90,000	111,964	117,000	116,000	53,283	120,000	120,000	120,000	120,000	(4,000)	(3.45%)	120,000	120,000	120,000	120,000
6414	Rentals	2,940	1,246	0	1,200	415	0	0	0	0	1,200	100.00%	0	0	0	0
6418	Uniforms	3,750	2,466	3,350	5,050	3,598	6,000	0	0	0	5,050	100.00%	6,000	0	0	0
6420	Other	1,900	2,003	1,750	1,750	1,291	1,950	1,950	1,950	1,950	(200)	(11.43%)	1,950	1,950	1,950	1,950
6423	Small Equipment (Non-Capital)	5,000	1,004	4,000	5,250	5,237	6,000	5,000	5,000	5,000	250	4.76%	6,000	5,000	5,000	5,000
6426	Supplies - Other	0	0	0	0	0	150	150	150	150	(150)	(100.00%)	150	150	150	150
6485	Uniform Cleaning	0	0	0	0	0	0	6,000	6,000	6,000	(6,000)	(100.00%)	0	6,000	6,000	6,000
6491	Tires	35,000	25,098	61,450	58,450	34,317	64,500	50,500	50,500	50,500	7,950	13.60%	64,500	50,500	50,500	50,500

Town of Southampton
2016 Adopted Budget
Central Garage - 1640

Account Code	Description	2014	2014	2015	2015	2015						2016	2016	2017	2017	2017	2017
		Adopted Budget	Actual	Adopted Budget	Amended Budget	Oct YTD Actual	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	2016 Adopted / 2015 Amended Difference	2016 Adopted / 2015 Amended % of Change	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	
6492	Lube Oil	12,500	5,916	17,000	18,800	9,465	17,000	15,000	15,000	15,000	3,800	20.21%	17,000	15,000	15,000	15,000	
	Total Contractual	189,395	178,476	244,750	244,750	122,160	250,100	230,500	230,500	230,500	14,250	5.82%	247,600	230,500	230,500	230,500	
	Total Expenditures	593,721	589,760	958,883	958,883	669,333	979,802	954,885	954,885	954,885	3,999	0.42%	989,964	967,556	967,556	967,556	
	Net Surplus (Deficit)	0	54,266	0	0	289,551	0	0	0	0			0	0	0	0	

INTERMODAL TRANSPORTATION & TRAFFIC SAFETY DIVISION

2016 ORGANIZATIONAL CHART



Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2016

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 3310

Manager: Tom Neely

NOTES:

Departmental Mission & Responsibilities:

Intermodal Transportation Mission & Responsibilities:

The mission of the Intermodal Transportation portion of this division is to advocate for and facilitate the improvement of public transportation and Human Service transportation opportunities; and to advocate for and facilitate improvements to the roadway system to optimize the safe and efficient flow of people and goods through both motorized and non-motorized forms of transportation. The roadway system includes related infrastructure such as sidewalks, bike lanes, etc.

To accomplish this mission, this office is responsible for working with the Town Board, elected and appointed officials at all levels of government, outside agencies, Town departments, the Town Transportation Commission, the Town Planning Board and members of the public to determine areas of concern or opportunity. Then, working with the appropriate parties, develop solutions which will address Town goals, concerns and opportunities.

Traffic Safety Mission & Responsibilities:

The mission of the Traffic Safety portion of this division is to ensure existing Town traffic safety devices operate properly and are maintained in a state of good repair, and to address public/traffic safety concerns, identified by this office or others, through evaluation of identified issues and development of appropriate responses to these concerns.

This office is responsible for achieving this mission through implementation of initiatives and administrative procedures within this office and by working closely with various Town Departments (primarily Highway and Police), the Town Transportation Commission, the Town Board, members of the public, outside consultants and outside agencies, including New York State Department of Transportation (NYS DOT) and Suffolk County Department of Public Works (SCDPW).

This Division is also an integral component of Fleet Management and works closely with the Central Garage and Department Heads to determine vehicle needs. Processing this information along with the goal of maintaining an economically efficient working fleet vehicle, vehicle use is reviewed and vehicles are transferred as needed to equally distribute use among the fleet.

Workload:

Intermodal Transportation Workload:

1. Represent the Town on various transportation oriented community and advocacy groups, task forces and forums including, but not limited to: Town Transportation Commission, Private Roads Committee, Biking Committee, Sustainability Committee, East End Transportation Council and Gabreski Airport Community Advisory Board; or as part of various planning studies facilitated by the Department of Land Management.
2. Assist the Town Board, Transportation Commission, Department of Land Management and other Town Departments with development and implementation of

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager: Tom Neely

NOTES:

various transportation studies, plans and projects, including recommendations to engage the services of consultants, as needed.

3. Coordinate with other jurisdictions, including, but not limited to the New York State Department of Transportation (NYS DOT), Suffolk County Department of Public Works (SCDPW), Suffolk County Transit, the Long Island Rail Road, other Towns and Villages.
4. Prepare reports on transportation matters referred by the Town Board, Planning Board, other Town Departments, outside agencies or other jurisdictions. The Intermodal Transportation Division also generates recommendations and reports to the Town Board and other agencies, in conjunction with the Transportation Commission, when appropriate.
5. Work with agencies, departments, community groups and the private sector to facilitate greater public/private cooperation to improve transit operations within the Town's Intermodal Transportation network.
6. In cooperation with the Town Department of Land Management, review all matters pertaining to transportation arising within or referred to the divisions of the Department of Land Management.
7. Working with the Grants Office, identify and pursue transportation related grant opportunities for the financial betterment of the Town and explore non-grant related opportunities for funding of transportation related improvements.
8. At the direction of the Town Board, serve as the project management lead on regional/inter-municipal transportation/land use studies and projects.
9. Progress Fleet Management objectives to facilitate more efficient policies and procedures regarding fueling, maintenance and procurement and rotation.

Traffic Safety Workload:

1. The Traffic Safety portion of the Intermodal Transportation Division is responsible for management of contractual obligations and service related to the proper operation of over fifty (50) electronic traffic control devices throughout the Town, utilizing an outside contractor.
2. The Traffic Safety office coordinates various permit and legal matters involving the installation or upgrade of signals and coordinates technical issues (such as signal timing) for both Town maintained devices, as well as those operated by Suffolk County or the New York State Department of Transportation (NYS DOT).
3. Development of programs or projects in support of public/traffic safety is an ongoing effort. This can range from addressing site specific concerns to broader strategies.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager: Tom Neely

NOTES:

4. Log, prioritize and track resolution of concerns regarding traffic safety issues ranging from speeding to line of sight problems related to parking.
5. Traffic Safety manages the consultant hiring and report approval process, when traffic engineers are retained to conduct evaluations of specific situations involving traffic safety/calming such as the need for stop signs or to conduct speed limit studies on particular roadways.
6. This office coordinates with the Police Department for the evaluation of traffic safety related issues and facilitates Police involvement in proactive traffic calming programs.
7. This office is responsible for facilitating or directly implementing traffic safety related plans/recommendations. These can range from changes in Town Vehicle and Traffic regulations, which require Town Board approval, to enforcement coordination involving the Police Department. Also, this Division facilitates roadway infrastructure or signage related improvements, which require Highway Department implementation.
8. This office is responsible for drafting Town Code amendments to Chapter 312 (Vehicle & Traffic Law) for review by the Town Attorney and potential approval by the Town Board, as well as, presenting of information relevant to the proposed change at the Public Hearing for the amendment.
9. Working with the Department of Land Management, the traffic safety office reviews select site plan applications from both a traffic safety and traffic impact basis, in order to provide the Department of Land Management and the Planning Board with insight on potential concerns. These are generally large scale developments and/or are located on key arterial roadways.

Goals & Objectives:

Intermodal Transportation Goals & Objectives:

1. Pursue implementation of the East End Transportation (Volpe) Study.
2. Develop and implement an Action Plan for the Transportation Element of the Comprehensive Plan.
3. Incorporate the efforts of three (3) Town advisory committees, to present the Town Board with a long term planning concept that will address common goals in a proactive manner. This is the "complete streets" approach to roadway related land use planning.
4. Finalize long term design recommendation and approvals developed by Suffolk County Department of Public Works (SCDPW) for future improvement plans for CR 39; advocate for improved roadway maintenance along key corridors, such as SR 27.
5. Assist the Department of Land Management with completion of the CR 39 Corridor Study.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager: Tom Neely

NOTES:

6. Finalize completion of the CR 39 Access Management Plan.
7. Continue to implement bike lane and route recommendations into "on the road" reality through a planned program with the Town Highway Department, New York State Department of Transportation (NYS DOT) and Suffolk County Department of Public Works (SCDPW).
8. Advocate for installation of additional bus shelters within the Town, working with the Transportation Commission, Suffolk County Transit and the New York State Department of Transportation (NYS DOT).
9. Work with Human Services to expand and improve upon current inter-municipal medical transportation program with adjoining Towns.
10. Continue efforts, which started in 2009, to develop broad consensus on possible 'low impact' solutions to traffic congestion/traffic flow issues in key corridors.
11. Explore grant and other funding opportunities to support various transportation related improvements.

Traffic Safety Goals & Objectives:

1. The Traffic Safety division plans to further develop proactive traffic calming planning by creating a community based traffic safety program. The Town Transportation Commission has agreed to work on developing this program with additional support anticipated from the Police and Highway Departments. Once developed, it is expected that with the support of the Town Board and the Traffic Safety Division, the Commission members will reach out to individual communities to implement this program.
2. Continue to work with local communities groups, individual residents and various Town, County and State departments to advocate and plan for public safety/traffic safety improvements through infrastructure improvements designed to calm traffic; deterrence efforts, such as targeted enforcement; and safety awareness and education programs.
3. In consultation with the Town Board and Town Attorney, review current procedures for handling of Traffic Safety matters to further refine appropriate evaluation and response mechanisms to different types of traffic safety issues (e.g. stops signs, parking regulations) with regard to the role of traffic engineering evaluations and Police Department evaluations in Town Vehicle and Traffic law changes.
4. Pursue grant opportunities in the areas of traffic safety, such as the Local Safe Streets program, in order to fund increased education, enforcement and/or infrastructure improvement efforts.
5. Facilitate the bidding process of the Town Maintenance contract for traffic signals, in order to ensure the Town is obtaining quality service at a competitive rate.

Legal Authority:

Established by a 2004 Town Board resolution and through the 2005 Operating Budget.

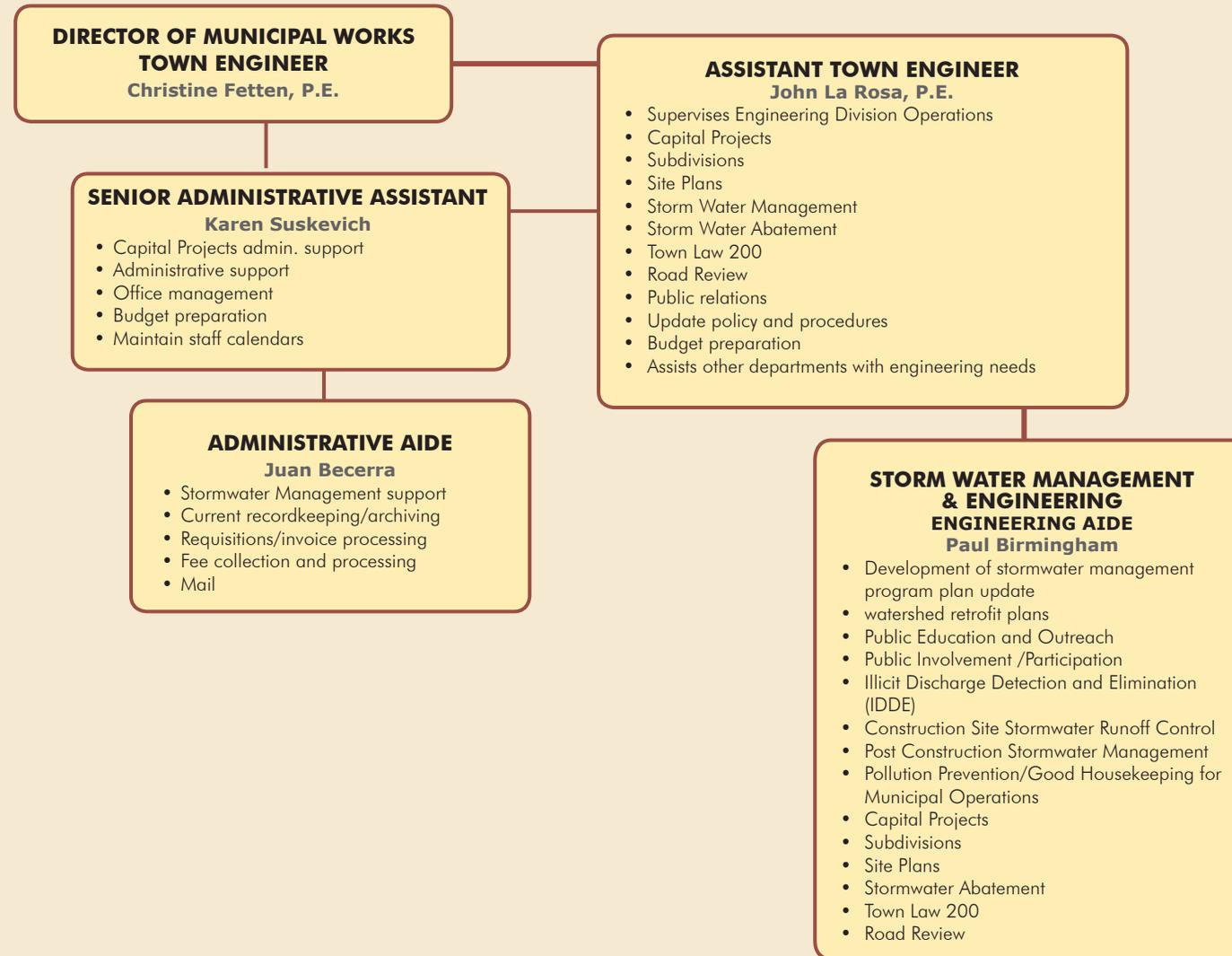
Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Total Benefits	Total Comp. & Benefits	TFS Srv 1/1/16	Alloc. %
Municipal Works Department									
Intermodal Transportation & Traffic Safety Division									
Intermodal Transportation & Traffic Safety Division - 3310									
AsstTwn Dir PublicTrans &TrSaf	ADMINISTRATIVE	88,967	0	6,850	95,817	46,257	142,075	11.0	100.0
Total Intermodal Transportation & Traffic Safety Division - 3310		88,967	0	6,850	95,817	46,257	142,075		

NOTES:

ENGINEERING

2016 ORGANIZATIONAL CHART



Department Summary

Department: Town Engineer

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager: John LaRosa

NOTES:

Departmental Mission & Responsibilities:

The Engineering Division's mission is to ensure that development within the Town complies with good engineering standards and practices for design and construction. The Division also provides the highest level of professional and courteous service to the public.

Workload:

1. The Engineering Division reviews the engineering aspects of all residential subdivisions to ensure that good engineering standards are met. We also prepare construction cost estimates for performance bonds. The Engineering Division also inspects all roads, drainage and other improvements related to the subdivision (exclusive of building construction) during construction, making recommendations to the Planning Division regarding completion and bond status, including final construction inspection for acceptance into the Town Highway System.
2. The Engineering Division reviews the engineering aspects of all commercial Site Plan and PDD applications to ensure that good engineering standards are met. The Engineering Division inspects the site improvements during construction, and issues a sign-off recommendation to the Planning Division when the site work is complete.
3. The Engineering Division enforces all stormwater management and erosion and sediment control requirements in subdivisions and site plans applications, including review and approval, and field inspection.
4. Anyone building a residential structure on a vacant lot on a Private or Trustee Road is required by Town Code to apply to the Road Review Committee, which is headed by the Town Engineer. The Committee makes recommendations for road improvements on a particular road or road network, which is then approved by Town Board resolution. Road Review recommendations require the Engineer to visit the site, make his recommendations to the Committee, prepare Town Board resolutions, meet with the applicant to discuss the project, and then inspect and verify it was properly completed. The applicant must complete these improvements, under supervision of the Town Engineer, before a Certificate of Occupancy can be issued for the dwelling by the Building Department.
5. The Engineering Division is responsible for bringing private roads into Town Highway System through Town Law 200. This work includes performing an engineering inspection and estimating the cost necessary to bring an existing private road up to engineering standards so that it can be accepted into the Town Highway System. The process is typically initiated by residents living along the particular road, and entails coordination with the residents, tax assessor and Town Attorney. Each TL200 is subject to a public hearing to approve the project and the expenditure. Once the funding is approved and bonded, the Engineering Division coordinates surveying, design and construction by public bid, or a combination of public bid and annual contracts. The funds are usually recovered from residing on the road, through property tax increase over a period of years.
6. Manage the Highway Department inspections of building lots for a flooding determination.
7. Serve on various Committees, as appointed by the Town Board.

Department Summary

Department: Town Engineer

Budget Year: 2016

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1440

Manager: John LaRosa

NOTES:

8. The Engineering Division works on numerous capital projects within our division and provides engineering assistance to the Waste Management, Buildings Maintenance & Facilities Management, Office of Energy & Sustainability, and Intermodal Transportation & Traffic Safety divisions within our Municipal Works Department and other Town Departments. Engineering assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors.

9. The Engineering Division is responsible for implementing the Town's stormwater management program and the stormwater abatement program. The Stormwater Management Program is permitted under the State Pollution Discharge and Elimination (SPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), Permit No. GP-0-10-002. As part of the Town's stormwater compliance activities, the Engineering Division educates and informs the public about stormwater and its impact on the environment, regulates construction and post-construction stormwater discharges from subdivisions and site plans, identifies illicit discharges and connections to the Town MS4, conducts municipal good housekeeping audits of Town facilities and files annual compliance reports. The Town has two local stormwater laws, one to regulate the discharge of stormwater from construction sites and another to regulate illicit discharges and connections to the Town MS4.

All construction projects within the Town that disturb more than one acre of land are required to obtain SPDES construction permit coverage from the NYSDEC prior to starting construction. As part of this permit process, the developer must prepare a Stormwater Pollution Prevention Plan (SWPPP) for the site that addresses all applicable construction and post-construction stormwater standards. All SWPPPs are reviewed by the Engineering Division. The Engineering Division is responsible for accepting the final SWPPP. Field SWPPP inspections are conducted by the Engineering Division.

The stormwater abatement program is a capital improvement program under which the Town designs and installs stormwater abatement infrastructure to address specific problem areas or polluted bodies of water. The Engineering Division works with the Highway Department to identify potential project sites, the Environmental Division and Board of Trustees are consulted as needed when projects involve regulated wetlands or bodies of water and the Grants Coordinator helps to identify potential sources of grant funding for each project. Once approved, stormwater abatement projects are implemented in the same manner as any other capital project.

10. The Engineering Division works in the capacity to oversee certain capital efforts to restore Town functions following natural disasters such as hurricanes. The Engineering Division works with both the Comptroller's Office and FEMA to ensure that the Town submits Information to substantiate public assistance reimbursements.

Goals & Objectives:

Department Summary

Department: Town Engineer

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager: John LaRosa

NOTES:

1. Engineering will review all Site Plans and Subdivision applications referred to us by the Planning Division to ensure that all improvements are in compliance to Town codes and specifications. A measure of a successful application review is knowing that the engineering elements of the proposed improvements will have a positive impact on the community. The Engineering Division will work closely with the applicant and Town stake-holders to attain this goal. Prompt review of all stages of the application is an important element in the application review process.
2. Before a permit for the construction of any building on a private road is issued, the private road shall be suitably improved in accordance with acceptable standards and specifications in respect to health, safety and general welfare. The Engineering Division will continue to chair the Road Review Committee meetings and prepare recommendations for appropriate road improvements to private roads. The goal of the Engineering Division is to strike a delicate balance in ensuring that an applicant suitably improves the private road to the acceptable standards and specifications as recommended by the Road Review Committee, while at the same time keeping the costs of the improvements reasonable in order not to create financial hardships for the applicants.
3. Town Law 200 is the mechanism that allows residents living on a private road to improve their road in order to bring it into the Town Highway System. The Engineering Division guides interested residents through this process. Since the cost of the road improvements is entirely borne by the residents, Engineering's goal is to strike a balance in designing the improvements in an economical cost effective way, in accordance with acceptable standards, to the satisfaction of the Highway Superintendent in order for him to take the road into the Town system. The Engineering Division then prepares a construction estimate for the residents. If the residents want to move forward to bring their road into the Town Highway System, Engineering will provide in-house design and construction management services to improve the road, and assist in the administrative process.
4. The Engineering Division will provide technical assistance to Town Departments on capital improvement projects and associated public infrastructure improvements. Technical assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist the various Town Departments in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors. It is our goal to ensure that capital improvement work is completed so that the project improvements are available to the Town for use within the stipulated completion time and within budget. Engineering will work with the Town Board to prioritize capital improvement projects by immediate needs.
5. The Engineering Divisions goals and objectives relating to Stormwater Management and Stormwater Abatement projects are as follows : protect the health and safety of both the public and the ecosystem; address both stormwater quality and quantity concerns; meet or exceed federal and state mandates regarding stormwater runoff and discharge.

The Engineering Division will provide the following services to reach these goals and objectives: develop and implement activities to comply with the New York State Department of Environmental Conservation (NYSDEC) municipal stormwater permit including the six minimum measures and annual reporting requirements; work with the Land Management Department to implement Stormwater regulations mandated by NYSDEC for construction activities; Identify grant opportunities to fund water quality improvement projects; prepare and submit grant applications with the assistance of the Town's Grants Coordinator; develop and monitor approved grant funded projects; prepare contract documents and administer stormwater-related professional services and construction contracts.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

PROPOSED 2016 FEE SCHEDULE FOR THE DIVISION OF ENGINEERING

SITE PLAN FEES

	TOTAL FEES*
Area to be improved is Less than 500 Square Feet	\$1,150
Area to be improved is 500 Square Feet or Greater and Less than 1 Acres	\$2,450
Area to be improved is Greater than 1 Acres	\$4,750
Site Plan Amendment	\$400
Condos/Townhouses (no review or inspection fees for affordable units)	\$200/dwelling unit (minimum \$5,000)
NOTE: Fire Departments exempt from fees.	

*Note: These fees are a combination of Review, Inspection and include Erosion Control and SWPPP where required.

NOTES:

SUBDIVISION FEES

	TOTAL FEES*
Preliminary Application (no roads)	\$750/Lot
Preliminary Application (with roads)	1/2 (\$100.00 x length of road x .075)
Final Application (minor review with no roads and 3 Lots or more)	\$400/Lot
Final Application (with roads)	(Bond Estimate x.075) - Preliminary Review Fee +3,250
Modification to Road and Drainage Plans	\$100 + \$1.25 per linear foot of road
Subdivision without roads but with common driveways	\$1450/common driveway
<u>STORMWATER MANAGEMENT</u>	
Subdivisions requiring a SWPPP	\$1,750

*Note: These fees are a combination of Review and Inspection.

**DETERMINATION FOR FLOODING
(FOR BUILDING PERMIT APPLICATIONS)**

	APPLICATION FEE
Flooding Determination (Engineering & Highway)	\$200

SINGLE FAMILY HOMES REQUIRING A SWPPP

APPLICATION FEE
\$500

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Total Benefits	Total Comp. & Benefits	TFS Srv 1/1/16	Alloc. %
Municipal Works Department									
Town Engineer									
Town Engineer - 1440									
Assistant Town Engineer	ADMINISTRATIVE	102,937	0	0	102,937	39,818	142,755	7.9	100.0
Engineering Aide*	CSEA40HOUR - 7-1-2010 / C / E	0	0	0	0	0	0		0.0
Total Town Engineer - 1440		102,937	0	0	102,937	39,818	142,755		

*Employee expensed to Part Town Zoning - Cost Center 9910

NOTES:

Town of Southampton
2016 Adopted Budget
Town Engineer - 1440

Account Code	Description	2014 Adopted Budget	2014 Actual	2015 Adopted Budget	2015 Amended Budget	2015 Oct YTD Actual	2016 Requested Budget	2016 Tentative Budget	2016 Preliminary Budget	2016 Adopted Budget	2016 Adopted / 2015 Amended Difference	2016 Adopted / 2015 % of Change	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	134,577	125,392	43,815	51,815	51,815	113,722	37,215	37,215	37,215	(14,599)	(28.18%)	118,219	39,851	39,851	39,851
	Total Real Property Taxes	134,577	125,392	43,815	51,815	51,815	113,722	37,215	37,215	37,215	(14,599)	(28.18%)	118,219	39,851	39,851	39,851
Other Revenue:																
1563	Engineering Fees	100,000	123,421	100,000	100,000	83,500	110,000	110,000	110,000	110,000	10,000	10.00%	110,000	110,000	110,000	110,000
	Total Other Revenue	100,000	123,421	100,000	100,000	83,500	110,000	110,000	110,000	110,000	10,000	10.00%	110,000	110,000	110,000	110,000
	Total Revenue	234,577	248,813	143,815	151,815	135,315	223,722	147,215	147,215	147,215	(4,599)	(3.03%)	228,219	149,851	149,851	149,851
Salaries:																
6100	Salaries	158,561	133,184	100,919	100,919	90,372	145,584	102,937	102,937	102,937	(2,018)	(2.00%)	149,131	104,996	104,996	104,996
	Total Salaries	158,561	133,184	100,919	100,919	90,372	145,584	102,937	102,937	102,937	(2,018)	(2.00%)	149,131	104,996	104,996	104,996
Employee Benefits - Current:																
6810	Employee Retirement - Active	20,454	30,444	16,652	17,713	15,813	24,313	17,191	17,191	17,191	522	2.95%	24,905	17,534	17,534	17,534
6830	FICA Tax Expenditure	12,130	10,671	7,720	7,720	6,852	11,137	7,875	7,875	7,875	(154)	(2.00%)	11,409	8,032	8,032	8,032
6835	MTA Tax	539	474	343	343	305	495	350	350	350	(7)	(2.00%)	507	357	357	357
6840	Worker's Compensation	3,592	2,851	3,360	3,360	2,558	3,597	3,427	3,427	3,427	(67)	(2.00%)	3,672	3,495	3,495	3,495
6860	Medical Insurance - Active Employees	28,520	17,552	9,768	8,957	7,342	28,224	9,648	9,648	9,648	(691)	(7.71%)	28,224	9,648	9,648	9,648
6865	Dental & Optical	2,599	1,916	1,299	1,299	1,001	2,604	1,299	1,299	1,299	0	0.00%	2,604	1,299	1,299	1,299
6875	Disability	58	40	29	29	21	58	29	29	29	0	0.00%	58	29	29	29
	Total Employee Benefits - Current	67,891	63,948	39,171	39,421	33,892	70,427	39,818	39,818	39,818	(397)	(1.01%)	71,378	40,395	40,395	40,395
	Total Employee Costs	226,452	197,132	140,090	140,340	124,264	216,012	142,755	142,755	142,755	(2,416)	(1.72%)	220,509	145,391	145,391	145,391
Contractual:																
6403	Gasoline	1,200	523	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6412	Publications	200	129	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6416	Travel, Dues and Related	500	15	0	160	160	160	160	160	160	(1)	(0.31%)	160	160	160	160
6418	Uniforms	0	0	0	0	0	500	500	500	500	(500)	(100.00%)	500	500	500	500
6423	Small Equipment (Non-Capital)	500	11	250	0	0	250	0	0	0	0	0.00%	250	0	0	0
6425	Office Supplies	750	236	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6450	Schools & Training	1,500	449	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	475	415	475	475	334	800	800	800	800	(325)	(68.42%)	800	800	800	800
6490	Consultants	3,000	900	3,000	10,841	10,740	6,000	3,000	3,000	3,000	7,841	72.33%	6,000	3,000	3,000	3,000
	Total Contractual	8,125	2,677	3,725	11,475	11,234	7,710	4,460	4,460	4,460	7,015	61.13%	7,710	4,460	4,460	4,460
	Total Expenditures	234,577	199,809	143,815	151,815	135,497	223,722	147,215	147,215	147,215	4,599	3.03%	228,219	149,851	149,851	149,851
	Net Surplus (Deficit)	0	49,004	0	0	(183)	0	0	0	0			0	0	0	0

WASTE MANAGEMENT

2016 ORGANIZATIONAL CHART

**DIRECTOR OF MUNICIPAL WORKS
TOWN ENGINEER**
Christine Fetten, P.E.

**WASTE MANAGEMENT DIVISION
ENVIRONMENTAL FACILITIES MANGER**
Edward M. Thompson Jr.

**OPERATE 4 TOWN TRANSFER STATIONS
OPERATE 3 TOWN COMPOST FACILITIES**

**LANDFILL POST CLOSURE
AND SOLID WASTE OPERATIONS**

**TRANSFER STATION
AND COMPOST FACILITY OPERATIONS**

ACCOUNT CLERK TYPIST
Jennifer Kohler

SANITATION SITE CREW LEADER
Joe McGay
Joseph Reid

HEAVY EQUIPMENT OPERATOR
Ryan Corwin
Paul Ramatowski
Jeff Wilson

SCALE OPERATOR
Michael Sokel
Ryan Wilson
Kenneth Williams

LABORER
Oneil Brown

SANITATION HELPER
Christy Findlay
Timothy Rogan
Douglas Sherter
Chris Spect
Raymond Swanson
Mitchell Edens (P/T)
Vacant (P/T)

LABOR CREW LEADER
John Julian

HEAVY EQUIPMENT OPERATOR
Vacant (P/T)

SENIOR CLERK TYPIST
Richard Hodgson

LABORER
Thomas Clifford
Thomas Cusmano

Department Summary

Department: Waste Management Post Closure

Budget Year: 2016
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 8160
Manager: Christine Fetten

NOTES:

Departmental Mission & Responsibilities:

Provide efficient management and operations of existing Town-owned Solid Waste Facilities.

Workload:

The Town has capped and closed the North Sea Landfill and is currently engaged in Post Closure activities.

Goals & Objectives:

1. Ensure compliance with all Federal, State and Local regulations and requirements.
2. Maintain environmental integrity of the landfill capping system.
3. Provide landfill gas control and monitoring.
4. Complete periodic ground water sampling and monitoring.
5. Properly collect and dispose of landfill generated leachate.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Total Benefits	Total Comp. & Benefits	TTS Srv 1/1/16	Alloc. %
Municipal Works Department									
Waste Management Summary									
Waste Management Post Closure - 8160									
Environmental Facilities Manager	ADMINSUPPORT	63,240	0	0	63,240	35,771	99,011	1.7	100.0
Heavy Equipment Operator	CSEA40HOUR - 7-1-2010 / E / E	49,479	0	0	49,479	44,149	93,629	0.3	100.0
Senior Clerk Typist	CSEA40HOUR-NEW / C / 5	46,866	2,812	0	49,678	34,438	84,116	9.8	100.0
Labor Crew Leader	CSEA40HOUR-OLD / 11 / 5	70,866	7,087	4,870	82,823	52,372	135,195	25.4	100.0
Heavy Equipment Operator	PART-TIME	6,000	0	0	6,000	1,132	7,132		100.0
Total Waste Management Post Closure - 8160		236,451	9,899	4,870	251,220	167,863	419,082		

NOTES:

Town of Southampton

2016 Adopted Budget

Waste Management Post Closure - 8160

Account Code	Description	2014 Adopted Budget	2014 Actual	2015 Adopted Budget	2015 Amended Budget	2015 Oct YTD Actual	2016 Requested Budget	2016 Tentative Budget	2016 Preliminary Budget	2016 Adopted Budget	2016 Adopted / 2015 Amended Difference	2016 Adopted / 2015 Amended % of Change	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	848,539	753,709	821,057	792,147	792,147	781,700	767,012	767,012	767,012	(25,134)	(3.17%)	789,749	766,018	766,018	766,018
	Total Real Property Taxes	848,539	753,709	821,057	792,147	792,147	781,700	767,012	767,012	767,012	(25,134)	(3.17%)	789,749	766,018	766,018	766,018
	Total Revenue	848,539	753,709	821,057	792,147	792,147	781,700	767,012	767,012	767,012	(25,134)	(3.17%)	789,749	766,018	766,018	766,018
Salaries:																
6100	Salaries	260,196	197,540	257,110	224,880	144,164	231,919	230,451	230,451	230,451	(5,571)	(2.48%)	237,306	235,809	235,809	235,809
6101	Overtime	10,000	10,201	12,500	32,500	21,149	12,500	12,500	12,500	12,500	20,000	61.54%	12,500	12,500	12,500	12,500
6103	Accumulated Sick/Personal Days	980	0	2,540	2,540	0	4,870	4,870	4,870	4,870	(2,330)	(91.73%)	4,870	4,870	4,870	4,870
6105	Part Time Salaries	21,400	20,691	6,000	6,000	3,283	6,000	6,000	6,000	6,000	0	0.00%	6,000	6,000	6,000	6,000
6110	Longevity	11,565	7,550	8,695	8,695	0	9,899	9,899	9,899	9,899	(1,204)	(13.84%)	10,097	10,097	10,097	10,097
6127	Cash in Lieu of Health Benefits	2,500	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Salaries	306,641	235,982	286,845	274,615	168,596	265,188	263,720	263,720	263,720	10,895	3.97%	270,773	269,275	269,275	269,275
Employee Benefits - Current:																
6810	Employee Retirement - Active	35,506	52,847	44,277	47,097	42,048	41,197	40,952	40,952	40,952	6,145	13.05%	42,130	41,879	41,879	41,879
6830	FICA Tax Expenditure	23,493	17,869	21,987	21,987	12,349	20,311	20,198	20,198	20,198	1,789	8.14%	20,738	20,623	20,623	20,623
6835	MTA Tax	1,059	758	983	983	616	909	904	904	904	79	8.00%	928	923	923	923
6840	Worker's Compensation	37,562	29,818	21,775	21,775	16,579	20,815	20,458	20,458	20,458	1,317	6.05%	21,400	21,037	21,037	21,037
6860	Medical Insurance - Active Employees	69,272	48,073	87,480	75,980	50,267	81,024	81,024	81,024	81,024	(5,044)	(6.64%)	81,024	81,024	81,024	81,024
6865	Dental & Optical	6,517	4,171	6,517	6,517	3,052	5,213	5,213	5,213	5,213	1,304	20.02%	5,213	5,213	5,213	5,213
6875	Disability	259	66	173	173	29	144	144	144	144	29	16.67%	144	144	144	144
	Total Employee Benefits - Current	173,668	153,602	183,192	174,512	124,939	169,612	168,893	168,893	168,893	5,619	3.22%	171,577	170,843	170,843	170,843
	Total Employee Costs	480,309	389,584	470,037	449,127	293,535	434,800	432,612	432,612	432,612	16,514	3.68%	442,349	440,118	440,118	440,118
Contractual:																
6400	Contracts - Other	3,000	3,011	3,000	3,000	0	0	0	0	0	3,000	100.00%	0	0	0	0
6401	Contracts	177,980	120,546	154,480	148,980	90,537	129,800	129,800	129,800	129,800	19,180	12.87%	129,800	129,800	129,800	129,800
6404	Electric	3,000	2,034	2,500	2,500	1,338	2,500	2,500	2,500	2,500	0	0.00%	3,000	3,000	3,000	3,000
6405	Fuel Oil	2,000	2,000	4,000	4,000	0	4,000	4,000	4,000	4,000	0	0.00%	4,000	4,000	4,000	4,000
6406	Repair Equipment	35,000	35,000	35,000	35,000	33,567	35,000	35,000	35,000	35,000	0	0.00%	35,000	35,000	35,000	35,000
6407	Repair Building	2,500	2,045	2,500	2,500	730	21,500	15,000	15,000	15,000	(12,500)	(500.00%)	21,500	15,000	15,000	15,000
6414	Rentals	2,000	1,950	2,500	2,500	0	2,500	2,500	2,500	2,500	0	0.00%	2,500	2,500	2,500	2,500
6418	Uniforms	1,000	784	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6420	Other	5,000	7,159	5,000	8,000	5,444	5,000	5,000	5,000	5,000	3,000	37.50%	5,000	5,000	5,000	5,000
6421	Legal Notices	0	2,465	0	0	0	2,000	2,000	2,000	2,000	(2,000)	(100.00%)	2,000	2,000	2,000	2,000
6423	Small Equipment (Non-Capital)	0	0	1,500	3,500	0	3,000	3,000	3,000	3,000	500	14.29%	3,000	3,000	3,000	3,000
6425	Office Supplies	500	500	500	1,000	444	500	500	500	500	500	50.00%	500	500	500	500
6441	Diesel Fuel	57,000	57,000	65,000	65,000	65,000	70,000	65,000	65,000	65,000	0	0.00%	70,000	65,000	65,000	65,000
6464	Municipal Dues	20,000	12,139	20,000	12,000	1,171	15,800	15,800	15,800	15,800	(3,800)	(31.67%)	15,800	15,800	15,800	15,800
6466	Telephone - Wireless	3,000	3,729	3,240	3,240	2,020	3,500	3,500	3,500	3,500	(260)	(8.02%)	3,500	3,500	3,500	3,500
6477	Copier Leases	500	1,641	1,800	1,800	737	1,800	1,800	1,800	1,800	0	0.00%	1,800	1,800	1,800	1,800
6490	Consultants	50,000	38,261	50,000	50,000	18,236	50,000	49,000	49,000	49,000	1,000	2.00%	50,000	40,000	40,000	40,000

Town of Southampton
2016 Adopted Budget
Waste Management Post Closure - 8160

Account Code	Description	2014	2014	2015	2015	2015	2016	2016	2016	2016	2016	2016	2017	2017	2017	2017
		Adopted Budget	Actual	Adopted Budget	Amended Budget	Oct YTD Actual	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Adopted / 2015 Amended Difference	Adopted / 2015 % of Change	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget
6491	Tires	5,750	5,750	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	Total Contractual	368,230	296,015	351,020	343,020	219,225	346,900	334,400	334,400	334,400	8,620	2.51%	347,400	325,900	325,900	325,900
	Total Expenditures	848,539	685,599	821,057	792,147	512,761	781,700	767,012	767,012	767,012	25,134	3.17%	789,749	766,018	766,018	766,018
	Net Surplus (Deficit)	0	68,110	0	0	279,386	0	0	0	0			0	0	0	0

Department Summary

Department: Waste Management Recycling Centers

Budget Year: 2016

Division: Municipal Works Department

Tax District: Waste Management

Cost Center #: 8161

Manager: Christine Fetten

Departmental Mission & Responsibilities:

Manage and operate Town Transfer Stations, Recycling Centers and Yard Waste Facilities.

Workload:

The Town of Southampton currently operates four (4) Transfer Stations (North Sea, Hampton Bays, Sag Harbor, and Westhampton), four Recycling Centers (North Sea, Hampton Bays, Sag Harbor and Westhampton) and three Yard Waste Facilities (North Sea, Hampton Bays and Westhampton).

Goals & Objectives:

1. Ensure compliance with all Federal, State and Local regulations and requirements.
2. Continue to improve efficiency in the department through improved recycling and enforcement of existing disposal policies.
3. Continue to develop the yard waste recycling program to minimize costs incurred by the Town.
4. Operate all facilities efficiently to ensure revenues offset expenses.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

NOTES:

PROPOSED 2016 RECYCLING CENTER FEE SCHEDULE

<u>Material</u>	<u>Type of vehicle</u>	<u>Customer Type</u>	<u>Cost to dump</u>	<u>Accepting Facilities</u>
MSW				
Non-recyclable Household Garbage (In TOS Green Bag ONLY)	Not Applicable	Residents Only	No Cost with purchase of TOS Green Bags	All
RECYCLABLES				
Commingled glass, cans and type 1 and 2 PE plastic	Not Applicable	Residents Only	No Cost	All
Mixed Paper	Not Applicable	Residents Only	No Cost	All
Corrugated Cardboard	Not Applicable	Residents Only	No Cost	All
YARD WASTE				
Leaves (No plastic bags)	car, pick-up truck, van or trailer with sides less than 2 feet	Resident Self Haulers Only	No Cost	NS, HB &WH
Brush less than 3" diameter	3 or less 30 gallon trash cans or bags	Resident Self Haulers Only	\$5.00/load	NS & HB
Brush less than 3" diameter	car, pick-up truck, van or trailer with sides less than 2 feet	Resident Self Haulers Only	\$15.00/load/vehicle	NS & HB
Brush less than 3" diameter	Pick-up with side boards or trailer with side boards	Resident Self Haulers Only	\$30.00/load/vehicle	NS & HB
Leaves and Brush less than 3" diameter	Car, Van, Pick-up truck or trailer with side boards less than 2 feet	Landscaper & Estate Care	\$50.00/load/vehicle	NS & HB
Leaves and Brush less than 3" diameter	6 wheel truck, Pick-up with side boards or trailer with side boards	Landscaper & Estate Care	\$75.00/load/vehicle	NS & HB

NOTES:

HOUSEHOLD HAZARDOUS WASTE (HHW)				
Vehicle Batteries	car, pick-up truck, van	Residents Only	STOP Day Only	
Waste Oil	car, pick-up truck, van	Residents Only	No Cost	All
Propane Tanks (Empty & 20 lb ONLY)	car, pick-up truck, van	Residents Only	\$3.00/tank	NS ONLY
Other HHW	car, pick-up truck, van	Residents Only	STOP Day Only	
OTHER HOUSEHOLD ITEMS				
Car Residential Tires (no rim)	car, pick-up truck, van or trailer with sides less than 2 feet	Residents Only	\$5.00/tire	NS ONLY
BULK ITEMS				
Small Bulk (under 3ft x 3ft x 3ft)	car, pick-up truck, van or trailer with sides less than 2 feet	Residents Only	\$5.00/item	NS & HB
Large Bulk (larger than 3ft x 3ft x 3ft)	car, pick-up truck, van or trailer with sides less than 2 feet	Residents Only	\$25.00/item	NS & HB
Large and small Residential mixed Bulk	Any Residential Vehicle, trailer or Box truck	Residents Only	\$180.00/ton Min Charge \$25.00	NS ONLY
E-Waste Items	car, pick-up truck, van	Residents Only	No Cost	NS ONLY
METAL				
Appliances	Any Vehicle	Residents Only	\$15.00/item	NS & HB
Scrap Metal (NOT mixed with other items)	car, pick-up truck, van or trailer with sides less than 2 feet (NO DUMP VEHICLES, BOX TRUCKS OR TRUCKS AND TRAILERS WITH SIDE BOARDS)	Residents Only	\$50.00/ton \$15.00.00 min. charge	NS ONLY
C&D MATERIAL				
C&D	car, pick-up truck, van	Residents Only	\$155.00/ton	NS ONLY

NOTES:

	or trailer with sides less than 2 feet (NO DUMP VEHICLES, BOX TRUCKS OR TRUCKS AND TRAILERS WITH SIDE BOARDS)		\$15.00 min. charge	
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NS - North Sea Transfer Station
1370 Majors Path

SH - Sag Harbor Transfer Station
1404 Sag Harbor Bridgehampton Turnpike

HB - Hampton Bays Transfer Station
Jackson Ave., Hampton Bays

WH - Westhampton Transfer Station
66 Old Country Rd.

SPECIAL NOTES:

1. Tipping Fees for brush will be suspended for residents for 6 weeks in Spring and 6 weeks for Fall Clean up, dates and times to be posted..
2. Grass clippings and wood chips will not be accepted.
3. No concrete, bricks, or asphalt will be accepted as construction & demolition debris.
4. No boats or vehicles accepted.
5. Compost is free for residential self haulers picking up at NS, HB, WH.
6. Compost can be purchased by Commercial Business for \$2/CY at NS, HB.
7. Compost can be purchased and delivered to sites within Southampton for \$3.50/CY, sites outside of Southampton for \$6/CY as approved by the Department Head.
8. Mulch, when available is free for residential self haulers at NS, HB, WH.
9. Mulch, when available can be purchased and delivered to sites within Southampton for \$11.50/CY, sites outside of Southampton for \$14/CY as approved by the Department Head.
10. Courtesy Weighs shall cost \$5/weigh for residents, \$10/weigh for commercial entities.
11. Credit Cards shall be accepted at North Sea Transfer Station only.

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Total Benefits	Total Comp. & Benefits	TTS Srv 1/1/16	Alloc. %
Municipal Works Department									
Waste Management Summary									
Waste Management Recycling Centers - 8161									
Laborer	CSEA40HOUR - 7-1-2010 / B / 2	40,571	0	0	40,571	26,178	66,749	2.9	100.0
Laborer	CSEA40HOUR - 7-1-2010 / B / 1	40,041	0	1,500	41,541	15,754	57,295	1.5	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / A / 2	37,123	0	0	37,123	22,343	59,466	1.6	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / A / 1	36,590	0	0	36,590	20,069	56,659	0.9	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / A / 2	37,123	0	0	37,123	22,343	59,466	1.9	100.0
Sanitation Site Crew Leader	CSEA40HOUR - 7-1-2010 / D / 1	46,810	0	0	46,810	26,243	73,053	1.0	100.0
Scale Operator	CSEA40HOUR - 7-1-2010 / C / E	42,751	0	0	42,751	33,385	76,136	0.2	100.0
Scale Operator	CSEA40HOUR - 7-1-2010 / C / 2	43,996	0	0	43,996	24,269	68,265	2.0	100.0
Heavy Equipment Operator	CSEA40HOUR-NEW / E / 5	54,206	2,168	0	56,374	41,541	97,916	7.8	100.0
Heavy Equipment Operator	CSEA40HOUR-NEW / E / 5	54,206	3,252	0	57,458	41,809	99,267	9.7	100.0
Laborer	CSEA40HOUR-NEW / B / 4	42,773	2,566	0	45,340	37,628	82,967	12.1	100.0
Sanitation Helper	CSEA40HOUR-NEW / A / 5	39,535	1,581	0	41,116	26,204	67,321	9.4	100.0
Sanitation Helper	CSEA40HOUR-NEW / A / 5	39,535	3,163	2,500	45,198	16,604	61,802	15.6	100.0
Sanitation Site Crew Leader	CSEA40HOUR-NEW / D / 5	50,558	4,045	0	54,603	40,725	95,327	16.4	100.0
Scale Operator	CSEA40HOUR-NEW / C / 5	46,866	2,812	0	49,678	29,081	78,758	10.6	100.0
Sanitation Helper	PART-TIME	7,700	0	0	7,700	1,445	9,145		100.0
Sanitation Helper	PART-TIME	7,700	0	0	7,700	1,445	9,145		100.0
Total Waste Management Recycling Centers - 8161		668,085	19,588	4,000	691,673	427,065	1,118,737		

NOTES:

Town of Southampton

2016 Adopted Budget

Waste Management Recycling Centers - 8161

Account Code	Description	2014 Adopted Budget	2014 Actual	2015 Adopted Budget	2015 Amended Budget	2015 Oct YTD Actual	2016 Requested Budget	2016 Tentative Budget	2016 Preliminary Budget	2016 Adopted Budget	2016 Adopted / 2015 Amended Difference	2016 Adopted / 2015 Amended % of Change	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	352,215	399,733	0	0	0	530,950	187,988	186,534	186,534	186,534	100.00%	549,444	206,373	205,566	205,566
	Total Real Property Taxes	352,215	399,733	0	0	0	530,950	187,988	186,534	186,534	186,534	100.00%	549,444	206,373	205,566	205,566
Other Revenue:																
1201	Interest And Earnings	600	6,779	2,000	2,000	5,362	6,000	6,000	6,000	6,000	4,000	200.00%	6,000	6,000	6,000	6,000
2130	Landfill - Chargebacks	403,900	336,006	421,900	421,900	135,386	421,900	421,900	421,900	421,900	0	0.00%	421,900	421,900	421,900	421,900
2131	Pay Per Bags	685,000	696,510	685,000	685,000	570,946	685,000	685,000	685,000	685,000	0	0.00%	685,000	685,000	685,000	685,000
2590	Landfill Fees	550,000	684,080	600,000	600,000	603,062	600,000	600,000	600,000	600,000	0	0.00%	600,000	600,000	600,000	600,000
2650	Scrap	45,800	73,955	60,000	60,000	10,438	60,000	60,000	60,000	60,000	0	0.00%	60,000	60,000	60,000	60,000
2651	Waste Management-Leaf Compost Sales	20,000	0	0	0	14,120	20,000	20,000	20,000	20,000	20,000	100.00%	20,000	20,000	20,000	20,000
2652	Paper	110,000	122,708	105,000	105,000	35,897	72,000	72,000	72,000	72,000	(33,000)	(31.43%)	72,000	72,000	72,000	72,000
2653	E-Waste	0	6,329	0	0	178	1,000	1,000	1,000	1,000	1,000	100.00%	1,000	1,000	1,000	1,000
2701	Miscellaneous Tax Receipts	0	0	0	0	479	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	23,500	2,071	21,700	21,700	445	21,700	21,700	21,700	21,700	0	0.00%	21,700	21,700	21,700	21,700
3910	State Aid - Conservation	19,898	776,492	19,898	19,898	19,898	19,898	19,898	19,898	19,898	0	0.00%	19,898	19,898	19,898	19,898
	Total Other Revenue	1,858,698	2,704,930	1,915,498	1,915,498	1,396,212	1,907,498	1,907,498	1,907,498	1,907,498	(8,000)	(0.42%)	1,907,498	1,907,498	1,907,498	1,907,498
	Total Revenue	2,210,913	3,104,662	1,915,498	1,915,498	1,396,212	2,438,448	2,095,486	2,094,032	2,094,032	178,534	9.32%	2,456,942	2,113,871	2,113,064	2,113,064
Salaries:																
6100	Salaries	570,561	515,075	597,538	595,712	513,452	654,913	656,800	652,685	652,685	(56,973)	(9.56%)	672,594	674,519	670,957	670,957
6101	Overtime	12,500	52,752	36,500	48,500	38,683	36,500	36,500	36,500	36,500	12,000	24.74%	36,500	36,500	36,500	36,500
6102	Severance Pay	0	2,721	0	1,826	1,825	0	0	0	0	1,826	100.00%	0	0	0	0
6103	Accumulated Sick/Personal Days	0	(59,439)	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	0	0	15,400	15,400	6,383	15,400	15,400	15,400	15,400	0	0.00%	15,400	15,400	15,400	15,400
6110	Longevity	23,085	16,991	19,722	19,722	0	25,090	21,462	19,588	19,588	134	0.68%	25,672	21,918	20,005	20,005
6127	Cash in Lieu of Health Benefits	5,000	4,125	2,500	2,500	2,000	2,500	4,000	4,000	4,000	(1,500)	(60.00%)	2,500	4,000	4,000	4,000
	Total Salaries	611,146	532,227	671,659	683,659	562,343	734,403	734,162	728,173	728,173	(44,513)	(6.51%)	752,666	752,336	746,862	746,862
Employee Benefits - Current:																
6810	Employee Retirement - Active	77,225	115,551	101,722	108,199	96,601	113,978	113,938	112,938	112,938	(4,739)	(4.38%)	117,028	116,973	116,059	116,059
6830	FICA Tax Expenditure	46,896	45,252	51,240	52,190	42,263	56,210	56,191	55,733	55,733	(3,543)	(6.79%)	57,607	57,581	57,163	57,163
6835	MTA Tax	2,095	1,900	2,288	2,338	1,793	2,503	2,502	2,482	2,482	(143)	(6.12%)	2,565	2,564	2,545	2,545
6840	Worker's Compensation	51,425	40,822	55,468	55,468	42,231	58,846	58,961	57,007	57,007	(1,539)	(2.77%)	60,307	60,424	58,475	58,475
6860	Medical Insurance - Active Employees	167,957	129,108	170,616	157,616	129,366	192,408	173,832	181,800	181,800	(24,184)	(15.34%)	192,408	173,832	181,800	181,800
6865	Dental & Optical	16,957	14,082	18,262	18,262	13,561	19,566	19,566	19,566	19,566	(1,304)	(7.14%)	19,566	19,566	19,566	19,566
6875	Disability	374	11	461	461	92	490	490	490	490	(29)	(6.25%)	490	490	490	490
	Total Employee Benefits - Current	362,930	346,725	400,056	394,533	325,907	444,000	425,479	430,015	430,015	(35,481)	(8.99%)	449,971	431,430	436,097	436,097
	Total Employee Costs	974,077	878,952	1,071,716	1,078,193	888,250	1,178,403	1,159,641	1,158,187	1,158,187	(79,994)	(7.42%)	1,202,637	1,183,766	1,182,959	1,182,959
Contractual:																
6401	Contracts	73,000	56,451	70,000	82,722	70,467	72,000	70,000	70,000	70,000	12,722	15.38%	72,000	70,000	70,000	70,000
6403	Gasoline	24,000	17,907	24,000	16,000	11,125	20,000	20,000	20,000	20,000	(4,000)	(25.00%)	20,000	20,000	20,000	20,000
6404	Electric	23,000	19,660	23,000	23,000	12,339	22,000	22,000	22,000	22,000	1,000	4.35%	22,000	22,000	22,000	22,000
6405	Fuel Oil	10,000	5,533	10,000	10,000	3,875	8,000	8,000	8,000	8,000	2,000	20.00%	8,000	8,000	8,000	8,000

Town of Southampton
2016 Adopted Budget
Waste Management Recycling Centers - 8161

Account Code	Description	2014	2014	2015	2015	2015	2016	2016	2016	2016	2016	2016	2017	2017	2017	2017
		Adopted Budget	Actual	Adopted Budget	Amended Budget	Oct YTD Actual	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Adopted / 2015 Amended Difference	Adopted / 2015 % of Change	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget
6406	Repair Equipment	51,080	48,227	60,000	63,775	45,907	64,000	50,000	50,000	50,000	13,775	21.60%	64,000	50,000	50,000	50,000
6407	Repair Building	1,500	1,505	2,000	4,000	3,409	4,000	4,000	4,000	4,000	0	0.00%	4,000	4,000	4,000	4,000
6414	Rentals	0	1,445	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6418	Uniforms	2,000	836	3,300	3,300	532	4,000	1,000	1,000	1,000	2,300	69.70%	4,000	1,000	1,000	1,000
6420	Other	5,000	3,865	2,500	3,500	2,860	3,500	3,500	3,500	3,500	0	0.00%	3,500	3,500	3,500	3,500
6421	Legal Notices	0	0	3,000	3,000	0	0	0	0	0	3,000	100.00%	0	0	0	0
6423	Small Equipment (Non-Capital)	0	6,552	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6425	Office Supplies	0	494	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6433	Safety Equipment	2,000	2,168	2,500	2,500	2,497	2,500	2,500	2,500	2,500	0	0.00%	2,500	2,500	2,500	2,500
6441	Diesel Fuel	72,000	71,336	70,000	63,523	(4,948)	75,000	70,000	70,000	70,000	(6,477)	(10.20%)	75,000	70,000	70,000	70,000
6447	Salt	0	2,764	3,000	3,000	1,907	4,000	3,000	3,000	3,000	0	0.00%	4,000	3,000	3,000	3,000
6455	Depreciation	0	446,783	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6458	Tipping Fees	500,000	501,838	527,700	520,038	388,227	512,000	512,000	512,000	512,000	8,038	1.55%	512,000	512,000	512,000	512,000
6485	Uniform Cleaning	0	0	0	0	0	0	800	800	800	(800)	(100.00%)	0	800	800	800
6490	Consultants	2,000	0	2,000	2,000	0	0	0	0	0	2,000	100.00%	0	0	0	0
6491	Tires	14,700	14,498	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
Total Contractual		780,280	1,201,863	803,000	800,358	538,196	791,000	766,800	766,800	766,800	33,558	4.19%	791,000	766,800	766,800	766,800
Debt Service:																
6600	Debt Service Principal Expense	317,207	0	346,263	346,263	0	359,294	359,294	359,294	359,294	(13,031)	(3.76%)	365,000	365,000	365,000	365,000
6700	Debt Service Interest Expense	139,349	135,916	125,658	125,658	116,743	109,751	109,751	109,751	109,751	15,907	12.66%	98,305	98,305	98,305	98,305
6900	Interfund Transfer Expense	0	500,000	118,861	118,861	118,861	0	0	0	0	118,861	100.00%	0	0	0	0
Total Debt Service		456,556	635,916	590,782	590,782	235,604	469,045	469,045	469,045	469,045	121,737	20.61%	463,305	463,305	463,305	463,305
Total Expenditures		2,210,913	2,716,730	2,465,498	2,469,333	1,662,050	2,438,448	2,395,486	2,394,032	2,394,032	75,301	3.05%	2,456,942	2,413,871	2,413,064	2,413,064
Net Surplus (Deficit)		0	387,932	(550,000)	(553,835)	(265,837)	0	(300,000)	(300,000)	(300,000)			0	(300,000)	(300,000)	(300,000)
Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	550,000	553,835	0	0	300,000	300,000	300,000			0	300,000	300,000	300,000
Net Surplus (Deficit)		0	387,932	0	0	(265,837)	0	0	0	0			0	0	0	0