



## Town of Southampton

6 NEWTOWN ROAD  
HAMPTON BAYS, NEW YORK 11946

**PARKS & RECREATION DEPARTMENT**  
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TOWN PARKS DIRECTOR

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### RULES & REGULATIONS FOR FACILITY USE PERMITS AT TOWN BEACHES FOR BEACH PARTIES AND GATHERINGS

#### **NO REFUNDS**

It is the Town of Southampton's policy to encourage our residents and taxpayers to utilize their beach areas as much as possible. This use, however, must be controlled in order that our resources are protected for all. All official beaches are closed to the public between the hours of 9:00 p.m. and 6:00 a.m. and access roads unless a Facility Use Permit is issued, in writing, by the Parks & Recreation Department.

#### **THE GUIDELINES FOR FACILITY USE PERMITS ARE AS FOLLOWS:**

##### **Facility Use Permits are Non-Refundable & Subject to Approval**

- \* **DUE TO COVID-19**, all applications **MUST** be submitted three (3) business days prior to your event (NO EXCEPTIONS).
- \* Each facility is limited to 3-permits per evening (based upon facility and number of people).
- \* Permits will be issued only to Town residents or taxpayers 21 years and older.
- \* Proof of residency and age are required. Events ***SHALL NOT*** begin before 6:00 p.m. and ***SHALL NOT*** last beyond 11:00 p.m. (*This includes set-up*)
- \* **NOTE: ONCE PROCESSED, ANY CHANGE OF APPLICATION WILL RESULT IN A \$50 REVISION FEE.**

**Permit holder *MUST* be on site of the event with his/her permit. Facility Use Permits are *Non-Transferable* (person to person OR facility to facility).**

**Uncontained bonfires, fireworks, glass bottles, and animals are prohibited at all times.**

#### **OTHER CONSIDERATIONS ARE AS FOLLOWS:**

**TENTS:** Only small sunshades or small 10 X 10 portable units are permitted during beach season (May 15<sup>th</sup>-Labor Day). ***An additional \$100 fee will be applied to your permit*** for tents exceeding in size after Labor Day and before May 15<sup>th</sup>. Applicant ***must*** also submit a "tent" application with Fire Marshall (fee may be required). **AT NO TIME SHALL TENTS, LARGE OR SMALL, BE ERECTED PRIOR TO 6:00 P.M.**

**MUSIC:** No DJs, No Bands and No Musical Instruments or any type of amplified sound system allowed. Small portable stereo units are allowed if volume is maintained at a reasonable level.

- FIRES:** Contained Fires are *ONLY* allowed after 6:00 p.m  
A Facility Use Permit allows small charcoal or wood fires, in a metal container *ONLY*. Gas grills are also allowed. All charcoal and wood fires must be put out with water and be disposed of properly. *Fire permits may be revoked at any time by the Fire Marshal for draught conditions.*
- CLEAN UP:** All litter shall be removed from the beach and disposed of properly. If Town garbage cans at the beach are full, garbage must be removed from the location by the permit holder and be disposed of in a proper manner.
- VEHICLES:** Unless otherwise agreed by the Parks and Recreation Department, all vehicles parked at Town beaches between 9:00 a.m. - 9:00 p.m. are required to have a valid beach-parking permit. A Facility Use Permit Application is required between 9 p.m. – 11 p.m.  
**NOTE:** 4x4 vehicles are *PROHIBITED* on any Town beach *WITHOUT* a *VALID* Four Wheel Drive Permit issued by the Trustees Department (631-287-5717). *No 4x4 before 6 pm.*
- CATERERS:** Facility Use Permits will *NOT* be issued to caterers for beach parties. *All permits MUST be submitted by the resident/taxpayer ONLY.*
- RESTROOMS:** Will *NOT* be available after 5:00 p.m. *A porta lav may be provided by the applicant but MUST be delivered the afternoon of the event and removed the morning after the event.*

**Alcoholic Beverages:** Beer & Wine is *ALLOWED* to be served at *APPROVED* Beach Parties by permit only. The holder of the Facility Use Permit is responsible for making sure that all people in the party consuming alcohol are 21 years of age and older and that all party attendants drink responsibly. In addition, glasses, bottles and kegs are *PROHIBITED*.

**Special Notes:** *Beach users are also reminded to stay away from fencing and other symbolic markers designating “Endangered bird” nests*

\* All Town beaches are *unprotected (no lifeguards on duty)* after 5:00 p.m.  
*Swimming is prohibited.*

*Any events or activities occurring at properties owned and operated by the Town of Southampton, including but not limited to any restrictions on the size of gatherings, must be conducted in accordance with any and all New York State Executive Orders and/or Suffolk County and Town of Southampton Executive Orders in place at the time of the event or activity.*

**Reservations are subject to availability of facility. All fees must be paid at time of reservation. There will be no refunds; one rain date will be allowed based on availability for up to 1 year after the scheduled event.**

# OF PEOPLE	2020 FACILITY FEES	CATERING FEE	ALCOHOL FEE	
1 - 25	\$50 w/o Town of Southampton beach parking waivers	\$200	\$50	
26 – 50	\$100 w/o Town of Southampton beach parking waivers	\$200	\$100	
1 - 50	\$150 w/ Town of Southampton beach parking waivers	\$200	<u>1-25 people</u> \$50	<u>26-50 people</u> \$100

**\*Starting Memorial Day Weekend (May 23 – June 21) parking waivers WILL BE REQUIRED on Saturdays and Sundays if vehicles included in beach parties DO NOT have valid Town of Southampton beach parking permits.**

**\*\*As of June 27, 2020 parking waivers WILL BE ENFORCED 7days a week for all vehicles involved in beach parties that DO NOT have valid Town of Southampton beach parking permits.**