

MEETING MINUTES

Project: Ponquogue Beach Pavilion improvements

Date: September 28, 2016, 6:30 PM

Place: Hampton Bays Annex, Town of Southampton

Attendees: Town of Southampton:

Kristen M. Doulos, Town Parks Director
Jay Schneiderman –Supervisor
Frank Zappone – Deputy Supervisor

DCAK-MSA Architecture & Engineering
Drazen Cackovic, AIA Principal
Julia Khomut, RA, Project Manager
Jeffrey Patanjo, Project Engineer
Alexandra Smaldone, Engineering Intern

NOTE: Unless otherwise stated, the comments below are by the public.

Item	Topic	Action by	Status
1	Introduction of attendees <ul style="list-style-type: none"> • Frank Zappone - Deputy town supervisor – introduced the project and set goals for this meeting • Kristen Doulos - introduced the design team and started the meeting • Jay Schniderman – greeted the meeting 		
2	Design Team Introduction <ul style="list-style-type: none"> • Savik and Murray project team introduction. 		
3	Project Goals <ul style="list-style-type: none"> • Drazen Cackovic proceeded to explain that this is an introductory meeting to discuss goals of the project, starting with public opinion on the redesign of the pavilion. To hear the Community feedback and gather the community input regarding the project, followed by the Powerpoint presentation of the existing facility and it's condition. 		
4	Budget <ul style="list-style-type: none"> • Kristen Doulos clarified that the budget for 2017 and the first phase of work is \$400,000, but the more funds can be allocated in future years. 		

5	<p>The Want-List</p> <ul style="list-style-type: none"> • Extend the deadline for survey to the end of October and make the poster and paper survey available at the Library and Senior Center. • Recommendation to advertise the survey and the Public Workshops in more venues: Newspapers, radio, websites, library, supermarket, church bulletins, etc. suggested. • Distribute surveys thru following local venues and organizations: HBBA, CAC, CCHB, Civic, Rotary, Irish Americans, Chamber of Commerce, Board of Trustees of the school district (contact Dot Capunao), San Gennaro Feast • Consider including the public from neighboring towns into the survey. • Identify how many residents and non-residents are using the facility, compare with parking permits issued. • Residents should have top priority for survey results. • Possibly make Ponquogue a residents only beach?. • Maintenance of the beach needs to be improved. Concentrate on the maintenance of existing facility before improvements • Beach maintenance issues include: <ul style="list-style-type: none"> - More garbage cans, emptied regularly. - Improve garbage receptacles - Incorporate garbage management into healthy eco-system. Add recycling bins - Groom sand regularly. - Clean parking lot regularly. - Broken signs. - Broken doors in garbage enclosure. - Shower rusted - Check regularly for termites • Provide plan how the beach will be managed in the future • Bathrooms should open earlier and remain open later (consider 6 am- 9 pm) and are in need of an upgrade. • Make the beach, including all facilities and parking lot to be ready and open between Memorial Day and 4th of July • Lifeguards should park away from the beach in a remote lot. • Evenly divide beach attendant’s attention between the beach and parking lot. Consider revising the guidelines for the beach attendants work • Kristen Doulos clarified that potential expansion of building footprint is 		
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	<p>limited to 25%.</p> <ul style="list-style-type: none"> • Add an accessible railing going down the ramp to the beach. • Provide Nature walk along the dunes, parallel to the beach. • Keep dunes in a natural state • More seating, including more in the shade. More benches and picnic tables were mentioned. • Re-arrange the bathroom entrances, so they are not visible from the concession stand and seating areas • Consider re-locating the concession stand, so it does not block the views for the seating areas • Re-plan Ladies Room. There is a lot of empty space. • Possible stage for bands to perform on. (mixed opinions) • Consider organized concerts on the beach (not on the parking lot) • An updated septic system. • Preserve the beach as a family style beach and keep everything simple. Keep building architecture the same, just renovate. • Use Coopers Beach as an example. • Bring the lighthouse back • Concerns regarding sensitivity to the dunes were expressed • Bring law enforcement forces to the beach more often • Consider environmentally friendly materials for the Beach and facility improvements. Include: <ul style="list-style-type: none"> - More garbage cans, emptied regularly. - Up-grade the bathrooms - Groom sand regularly. - More than one lifeguard stand shall be functional at any one time. - Extend blue carpet further onto the beach. - Better facilities for disabled - More and better seating. Seating with better view (South and West side) - Add picnic tables - New outdoor showers. - Better offerings at concession stand - No lights on parking lot (if any – they shall be dark-sky) 		
6	<p>The Don't-Want-List</p> <ul style="list-style-type: none"> • Residents do not want a restaurant. Concessions are not that important to them, and most bring their own food. 		

	<ul style="list-style-type: none"> • Prefer no alcohol on the beach. • No lockers. • No added light in the parking. • No interior showers • No amphitheater • No alcohol until 6 pm, No dogs • No beach boardwalk 		
7	Space Layout and Program Discussion <ul style="list-style-type: none"> • The snack bar line should not block entrance to beach or restrooms. • Extend blue carpet and add handicap railing. • Add more seating. 		
8	Schedule <ul style="list-style-type: none"> • ThKristen Doulos clarified that the survey will be available through October 7th. 		
9	Ongoing Communication <ul style="list-style-type: none"> • Communication with the design team and the Town of Southampton shall continue. 		
10	Action Items		
11	Next Meeting <ul style="list-style-type: none"> • Tentatively scheduled for the first week in November 		
12	Adjourned at approximately 8:00 PM		

END OF MEETING MINUTES