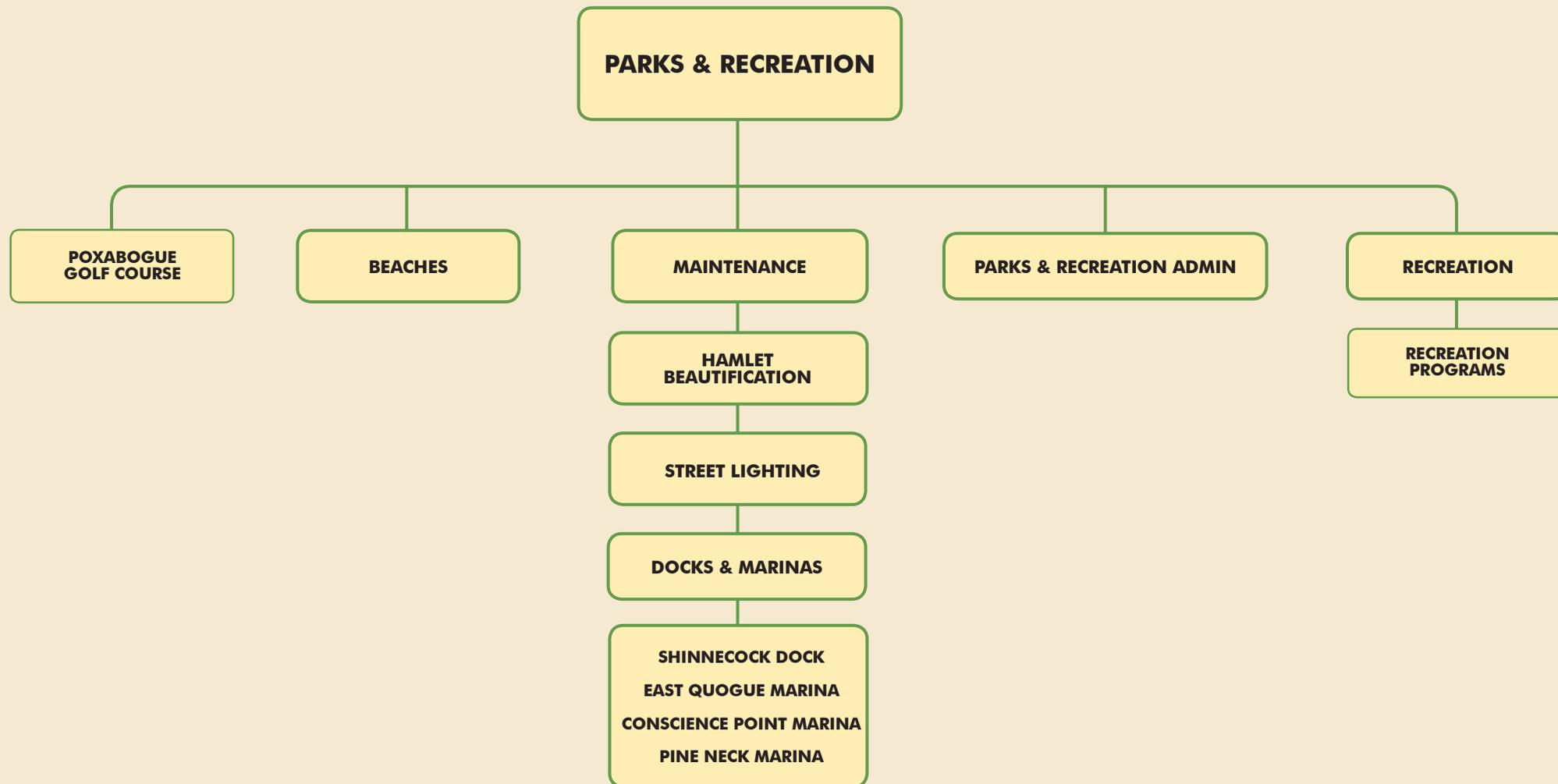


PARKS & RECREATION

2016 ORGANIZATIONAL CHART



Department Summary

Department: Parks & Recreation Admin

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Administrative Division plans, organizes and manages all phases of a full-service Parks and Recreation organization. Divisions of responsibility include Office Operations, Recreation Programming, Parks Maintenance and Seasonal Beach Operations, Poxabogue Golf Course, and the Street Lighting Districts. It is the Department's intent to manage the Department in a fair and professional manner, which will encourage public participation in the Town's parks and programs. In addition, the Department is involved with numerous capital projects, which are designed to enhance the Town's parks system and facilities.

The Town Parks Director shall also be responsible to administer the contractual obligations of the Park Districts and the Public Parking Districts for landscape maintenance and related matters. In addition, the "Hamlet Beautification" contractual obligations shall also be managed by the Parks Director.

Workload:

The Department is responsible for the general supervision and administration of park facilities and recreational program offerings as follows:

1. Personnel administration for approximately 17 fulltime and 235 part-time/seasonal workers.
2. Registering participants and collecting user fees for recreation programs, sports leagues and various special events.
3. Supervision of beach parking permits system.
4. Administration of facility use permits for town beaches, parks and community centers.
5. Issuing commercial photo/film permits.
6. Administer departmental budget allocations and secure state and county reimbursements for annual youth programs.
7. Oversight of maintenance functions, such as building repairs and grounds maintenance.
8. Registration of skate park users, processing over 120 annual memberships.
9. Customer Service operations of the Parks and Recreation Administrative Office.
10. Administration of summer and winter leases for 64 vessels at Conscience Point Marina, 18 vessels at the Shinnecock Commercial Dock, 14 vessels at the Pine Neck Marina, and 10 leases at East Quogue Marina.

Department Summary

Department: Parks & Recreation Admin

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Kristen Doulos

Goals & Objectives:

1. Implement new RecPro software system and allow for online registrations.
2. Streamline phone system.
3. Organize and streamline computer records
4. Continue to grow outreach and registrations through the use of internet and social media

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

NOTES:

2017 Parks & Recreation Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
ALCOHOLIC BEVERAGE PERMITS ¹			
Pursuant to Chapter 111 of the Town Code			
	\$50 0-25 people	\$50 0-25 people	
	\$100 26- 75 people	\$100 26- 75 people	
	\$200 76-150 people	\$200 76-150 people	
(Beer & Wine Only. Max. 150 persons. Fee is in addition to Facility Use Permit Fee and Caterer Service Fee – if applicable. Certain restrictions apply.)	150 + persons - Special Event Permit Necessary	150 + persons - Special Event Permit Necessary	
BEACH PARKING PERMIT FEES			
Resident Full Season Parking Permit	\$40 per vehicle	\$40 per vehicle	
Senior Resident Full Season Parking Permit	\$25 per vehicle	\$25 per vehicle	
Qualifying Disabled with Limited Income Resident Full Season Parking Permit			
Town Employee Parking Permit (1 per employee)	\$40 per vehicle	\$40 per vehicle	
Non-resident Full Season Parking Permit	\$375 per vehicle	\$375 per vehicle	
Non-resident Daily Parking Permit	\$25 per vehicle	\$25 per vehicle	
Non-resident Marine Park Permit (May - Sept.)	\$90 per vehicle	\$90 per vehicle	
After-Hour Fishing Access: 9pm - 6am access	\$25 Resident	\$25 Resident	
(Must have current Town Beach Parking Permit or Town Trustee Special Parking Permit)	\$15 Senior Resident	\$15 Senior Resident	
	\$75 Non-Resident	\$75 Non-Resident	
Special Courtesy Parking Permit: (college/school/research programs)	No Charge	No Charge	
VETERANS/FIRE/EMS	No Charge	No Charge	
BEACH FACILITY USE PERMITS ²			
Events/Fundraisers			
	\$250 per 8-hour time frame or	\$250 per 8-hour time frame or	
	\$ 50 per hour	\$ 50 per hour	
	150+ persons - Special Event Permit Necessary	150+ persons - Special Event Permit Necessary	
Caterer service (Fee is in addition to the Facility Use Permit Fee)	\$200	\$200	
"After Hours" (6 pm – 11 pm)	\$50 0-25 people	\$50 0-25 people	
Resident/taxpayer - (Guests have Town beach parking permits)	\$100 26-75 people	\$100 26-75 people	
"After Hours" (6 pm – 11 pm)	\$150 0- 75 people	\$150 0- 75 people	
Resident/taxpayer 0-150 people	\$200 76-150 people	\$200 76-150 people	
LATE FEE - LESS THAN 1 WEEK			
Local School Districts	\$0 Facility Use Permit requested	\$0 Facility Use Permit requested	
Beach use without rest room (most facilities have porta lavs) No swimming			
ach use with rest room	\$75	\$75	
No swimming prior to July 1 and after Labor Day	Town opens and closes	Town opens and closes	
	Facility Use Permit requested	Facility Use Permit requested	
Beach use with rest room and lifeguards	\$75	\$75	
Prior to July 1 and after Labor Day	\$180 for 3 lifeguards and equipment, 3-hr minimum	\$180 for 3 lifeguards and equipment, 3-hr minimum	
	\$60 per hour for each additional hour	\$60 per hour for each additional hour	
	Facility Use Permit requested	Facility Use Permit requested	

NOTES:

2017 Parks & Recreation Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
	Insurance Certificate \$1million with Town of Southampton as "additional insured"	Insurance Certificate \$1million with Town of Southampton as "additional insured"	
Beach use with rest room and lifeguards	\$0	\$0	
July 1 through Labor Day	Facility Use Permit requested	Facility Use Permit requested	
Tiana Beach Activity Center ²			
Resident/taxpayer for 5 hours	\$350 0- 25 people	\$450 0- 25 people	\$100
(Maximum 150 guests - Parking at Tiana Beach)	\$500 26- 75 people	\$600 26- 75 people	\$100
Certain restrictions apply	\$700 76-150 people	\$800 76-150 people	\$100
	\$500 Security Deposit Required (Refundable)	\$500 Security Deposit Required	
SHOW MOBILE FACILITY USE PERMITS		Fee	
Additional charges may apply	\$ 100 + Overtime (\$25 per hour)	\$ 100 + Overtime (\$25 per hour)	
Stage Mobile (uncovered)	\$ 400 4 Hours	\$ 400 4 Hours	
Show Mobile (covered)	\$ 25 Each additional hour	\$ 25 Each additional hour	
	\$ 75 Generator	\$ 75 Generator	
	\$ 150 Lights (4 hours)	\$ 150 Lights (4 hours)	
	\$ 150 Bleachers (per day)	\$ 150 Bleachers (per day)	
COMMERCIAL DOCK RATES		Fee	
Suffolk County Resident Annual Slip Rental	\$ 50 per foot	\$ 50 per foot	
Transient Fee	\$ 1 per foot per day	\$ 1 per foot per day	
CONSCIENCE POINT MARINA RATES		Fee	
Fuel	AS DETERMINED BY PARKS	AS DETERMINED BY PARKS	
Winter Storage (November 1-April 30) Dry dock		\$30 per foot	
Winter Storage (November 1-April 30) In-water	\$50 per foot	\$50 per foot	
	w/\$225 for electric hook-up	w/\$225 for electric hook-up	
	(\$.40 per KWH over 1,000 KWH)	(\$.40 per KWH over 1,000 KWH)	
Slip Rental (May 1-October 31)	\$125 per foot	\$130 per foot	\$5
	w/\$200 for electric hook-up	w/\$200 for electric hook-up	
	(\$.30 per KWH over 1,000 KWH)	(\$.30 per KWH over 1,000 KWH)	
Pre & Post Season	\$50 per week floating dock	\$50 per week floating dock	
(\$20.00 additional per week for electric)	\$100 per week bulkhead	\$100 per week bulkhead	
Transient Dockage Fee	21 feet or less \$35 per day	30 feet or less \$75 per day	\$40
	22 feet or more \$50 per day	31 feet or more \$125 per day	\$75
Electric hook-up \$25 per day		Electric hook-up \$25 per day	\$25
EQ Marina (May 1-October 31)	25 feet or less \$100 per foot	25 feet or less \$100 per foot	

NOTES:

2017 Parks & Recreation Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
COMMERCIAL ENTERPRISE SERVICE PERMIT		Fee	
Pursuant to Chapter 111 of the Town Code (Permit Length – Seasonal to one (1) year certain restrictions apply)	\$750-\$1,500	\$750-\$1,500	
CONCESSION RATES ³	MINIMUM FEE	MINIMUM FEE	
Flying Point Beach	\$4,000	\$4,000	
Foster Memorial Beach	\$1,500	\$1,500	
Mecox Beach	\$1,500	\$1,500	
Pikes Beach	\$2,000	\$3,000	\$1,000
Red Creek Park	\$2,000	\$2,000	
Sagg Main Beach	\$4,000	\$4,000	
W. Scott Cameron Beach	\$1,500	\$1,500	
Tiana Beach	\$2,500	\$2,500	
Ponquogue Beach	\$10,000	\$10,000	
COMMERCIAL PHOTOGRAPHY PERMITS		Fee	
Filing fee (non-refundable)	\$ 0	\$ 0	
Late Filing Fee (7 days or less from shoot date)	\$ 250	\$ 250	
STILL PHOTOGRAPHY			
For 8 hours	\$350	\$350	
Per additional hour over 8 hours	\$20	\$20	
FILM OR VIDEO PHOTOGRAPHY			
Per 8 hours for cast/crew of 30 or 1-10 vehicles	\$750	\$750	
Per 8 hours for cast/crew of 30+ or 11+ vehicles	\$1,600	\$1,600	
Per additional hour over 8 hours	\$50	\$50	
PROGRAM FEES (Subsidized)			
CPR	\$65	\$65	
Hunter Safety	\$0	\$0	
Jr. Lifeguards	\$75	\$75	
Lifeguard Training ⁴	\$100 Recertification	\$100 Recertification	
	\$200 Full	\$200 Full	
Sailing	\$200 Youth	\$200 Youth	
	\$250 Adult	\$250 Adult	
Soft Ball Leagues	\$125 Men's	\$125 Men's	
	\$75 Women's	\$75 Women's	
	\$100 Over 40	\$100 Over 40	
	\$50 Non-Resident Individual	\$50 Non-Resident Individual	
Special Events Youth	\$0	\$0	
Swimming Lessons	\$20	\$20	
Winter Rec	\$0	\$0	
SUMMER FUN	\$50 Individual \$125 Family (of 3 or more)	\$50 Individual \$125 Family (of 3 or more)	
SPORTS PROGRAM FEES (Unsubsidized)	Cost of instruction+15% Overhead	Cost of instruction+15% Overhead	
SPORTS PROGRAM FEES (Non-Resident)	Resident fee+ \$20	Resident fee+ \$20	

NOTES:

2017 Parks & Recreation Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
PARKS FACILITY USE PERMITS ²			
Parks Facility Use Permit for <u>Events/Fundraisers</u>	\$250 per 8 hour time frame or \$35 per hour	\$250 per 8 hour time frame or \$35 per hour	
	150+ people – Special Event Permit Necessary	150+ people – Special Event Permit Necessary	
<u>Caterer service</u>	\$100	\$100	
(Fee is in addition to the Facility Use Permit Fee)			
<u>Red Creek Park Activity Center</u>			
Resident/taxpayer for 5 hours	\$125 0- 50 people	\$125 0- 50 people	
(Max. 100 guests)	\$150 51-100 people	\$150 51-100 people	
	\$100 Security Deposit Required (Refundable)	\$100 Security Deposit Required (Refundable)	
<u>Red Creek Park Picnic Pavilion</u>			
Resident/taxpayer for 5 hours	\$40 0- 50 people	\$40 0- 50 people	
(Max. 50 guests)	\$75 51-100 people	\$75 51-100 people	
Sports Fields/Sports Courts			
Ball fields: 1½ hours	\$25	\$25	
Ball field w/ lights: 2 hours	\$50	\$50	
Tournament Fees: w/ lights	\$125 per 8 hrs + \$ 10 per hr OT	\$125 per 8 hrs + \$ 10 per hr OT	
Basketball Courts: 2 hours	\$10 per court	\$10 per court	
Hockey Rink: 2 hours	\$20	\$20	
Hockey Rink w/lights: 2 hours	\$40	\$40	
Skate Park Membership			
Annual Resident Individual	\$40	\$40	
Annual Resident Family	\$75 (2 members)	\$75 (2 members)	
	\$100 (3 members)	\$100 (3 members)	
Daily Resident Individual	\$5	\$5	
Annual Non-Resident Individual	\$50	\$50	
Daily Non-Resident Individual	\$10	\$10	
Volleyball Court: 2 hours	\$10 per court	\$10 per court	
Soccer Field	\$15 per hour	\$15 per hour	
FOOTNOTES:			
1. Alcoholic Beverage Permits available for certain properties at certain times as determined by the Superintendent of P&R as per Chapter 283 of Town Code			
2. Rates for facility use permits may be reduced by Superintendent of P&R or the Town Board for local not-for-profit groups when deemed appropriate for community benefit			
3. Superintendent of P&R authorized to pro-rate one-year agreements if appropriate to establish a vendor for a partial season			
4. Superintendent of P&R authorized to refund lifeguard training fee to persons hired by the Town and finishing one season of employment under satisfactory conditions			

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Parks & Recreation Admin													
Parks & Recreation Admin - 7020													
Town Parks Director	ADMINISTRATIVE	97,000	1,940	0	98,940	47,247	7,569	14,000	1,481	70,297	169,237	9.8	100.0
Driver Messenger	CSEA40HOUR - 7-1-2010 / A / 6	39,891	1,596	0	41,487	23,936	3,174	5,870	629	33,609	75,096	5.8	100.0
Senior Account Clerk Typist	CSEA40HOUR-NEW / D / 4	50,864	3,052	0	53,916	23,936	4,125	7,629	797	36,487	90,403	13.8	100.0
Senior Clerk Typist	CSEA40HOUR-NEW / C / 5	47,627	2,858	0	50,485	23,936	3,862	7,144	748	35,690	86,175	10.6	100.0
Clerk Typist	PART-TIME	14,000	0	0	14,000	0	1,071	0	237	1,308	15,308		100.0
Clerk Typist	SEASONAL	7,000	0	0	7,000	0	536	0	133	669	7,669		100.0
Total Parks & Recreation Admin - 7020		256,382	9,445	0	265,827	119,057	20,336	34,643	4,025	178,060	443,888		

NOTES:

Department Summary

Department: Recreation Programs Admin

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7021

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

To provide administrative supervision for Red Creek Park and North Sea Community Park, as well as supervision of 2 skateboard parks. This division is also responsible for overall planning and supervision for over 516 recreation programs offered to residents Town-wide. Most programs offered are fee supported.

Workload:

The Division of Recreational Programming is responsible for the general supervision and administration of all publicity materials produced by the Parks Department in connection with parks facilities, special events and recreational program offerings.

Ongoing evaluation of recreational programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming.

Recreational programs are promoted and publicized with press releases, Public Service Announcements, radio announcements, on the Town website, through email blasts and flyers distributed throughout the Town. Three quarterly recreational program brochures are produced annually for mailing and emailing to over 5,000 program registrants and distributed throughout the Town, as budgeted for through the Division of Recreational Programming.

The Division provides staffing oversight of the Red Creek Park Skate Park and similar facilities and oversees the coordination of recreational programming, sports activities and special events sponsored by the Department. In addition to the fulltime recreational staff and scheduling at recreation facilities and sports fields, the Division of Recreational Programming encompasses over 80 program instructors and over 40 part-time recreational staff employee's. Generally, more than 5,000 individuals participate in over 500 recreational programs.

Goals & Objectives:

1. Grow programming and registration rates.
2. Promote programs through the Town's website, email, and social media.
3. Streamline registration process and interaction with instructors through new RecPro software.

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Recreation													
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Leader	SEASONAL	900	0	0	900	0	69	0	60	128	1,028		100.0
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	78	189	1,639		100.0
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	78	189	1,639		100.0
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Aide I	SEASONAL	2,000	0	0	2,000	0	153	0	97	250	2,250		100.0
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	78	189	1,639		100.0
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	78	189	1,639		100.0
Recreation Aide II	SEASONAL	1,450	0	0	1,450	0	111	0	78	189	1,639		100.0
Total Recreation Programs Admin - 7021		204,045	0	0	204,045	24,236	15,609	9,527	6,975	56,348	260,393		

NOTES:

Town of Southampton

2017 Adopted Budget

Recreation Programs Admin - 7021

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	139,367	135,047	87,411	87,411	87,411	83,462	84,023	84,023	84,023	(3,388)	(3.88%)	86,687	87,264	87,264	87,264
	Total Real Property Taxes	139,367	135,047	87,411	87,411	87,411	83,462	84,023	84,023	84,023	(3,388)	(3.88%)	86,687	87,264	87,264	87,264
Other Revenue:																
2001	Program Fees	370,000	403,623	375,000	375,000	430,190	375,000	375,000	375,000	375,000	0	0.00%	375,000	375,000	375,000	375,000
3820	State Aid - Youth Programs,	6,000	6,000	6,000	6,000	0	6,000	6,000	6,000	6,000	0	0.00%	6,000	6,000	6,000	6,000
	Total Other Revenue	376,000	409,623	381,000	381,000	430,190	381,000	381,000	381,000	381,000	0	0.00%	381,000	381,000	381,000	381,000
	Total Revenue	515,367	544,670	468,411	468,411	517,601	464,462	465,023	465,023	465,023	(3,388)	(0.72%)	467,687	468,264	468,264	468,264
Salaries:																
6100	Salaries	65,764	65,668	68,219	68,219	76,040	67,328	67,328	67,328	67,328	891	1.31%	69,957	69,957	69,957	69,957
6105	Part Time Salaries	171,095	140,664	136,718	136,718	131,572	136,718	136,718	136,718	136,718	0	0.00%	136,718	136,718	136,718	136,718
6110	Longevity	2,550	2,627	2,729	2,729	1,748	0	0	0	0	2,729	100.00%	0	0	0	0
	Total Salaries	239,409	208,959	207,665	207,665	209,361	204,045	204,045	204,045	204,045	3,620	1.74%	206,674	206,674	206,674	206,674
Employee Benefits - Current:																
6810	Employee Retirement - Active	18,208	19,367	11,848	11,848	10,859	9,426	9,527	9,527	9,527	2,321	19.59%	9,794	9,899	9,899	9,899
6830	FICA Tax Expenditure	18,315	15,801	15,886	15,886	15,527	15,609	15,609	15,609	15,609	277	1.74%	15,811	15,811	15,811	15,811
6835	MTA Tax	814	694	706	706	693	694	694	694	694	12	1.74%	703	703	703	703
6840	Worker's Compensation	5,096	4,601	4,158	4,158	4,092	4,525	4,985	4,985	4,985	(827)	(19.88%)	4,543	5,015	5,015	5,015
6860	Medical Insurance - Active Employees	21,696	19,530	20,916	20,916	14,886	22,932	22,932	22,932	22,932	(2,016)	(9.64%)	22,932	22,932	22,932	22,932
6865	Dental & Optical	1,304	1,226	1,304	1,304	1,129	1,304	1,304	1,304	1,304	0	0.00%	1,304	1,304	1,304	1,304
6875	Disability	1,555	355	1,296	1,296	297	1,296	1,296	1,296	1,296	0	0.00%	1,296	1,296	1,296	1,296
	Total Employee Benefits - Current	66,988	61,574	56,115	56,115	47,482	55,787	56,348	56,348	56,348	(232)	(0.41%)	56,382	56,960	56,960	56,960
	Total Employee Costs	306,397	270,533	263,781	263,781	256,843	259,832	260,393	260,393	260,393	3,388	1.28%	263,057	263,634	263,634	263,634
Contractual:																
6401	Contracts	5,000	540	4,130	4,130	2,865	4,130	4,130	4,130	4,130	0	0.00%	4,130	4,130	4,130	4,130
6410	Postage	6,500	6,000	6,500	6,500	6,000	6,500	6,500	6,500	6,500	0	0.00%	6,500	6,500	6,500	6,500
6411	Printing and Stationery	10,000	9,609	10,000	10,000	6,818	10,000	10,000	10,000	10,000	0	0.00%	10,000	10,000	10,000	10,000
6418	Uniforms	1,470	392	1,000	1,000	0	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
6420	Other	1,000	8,458	8,000	10,365	7,412	8,000	8,000	8,000	8,000	2,365	22.82%	8,000	8,000	8,000	8,000
6470	Program Expenses	185,000	146,156	175,000	175,000	164,537	175,000	175,000	175,000	175,000	0	0.00%	175,000	175,000	175,000	175,000
	Total Contractual	208,970	171,155	204,630	206,995	187,631	204,630	204,630	204,630	204,630	2,365	1.14%	204,630	204,630	204,630	204,630
	Total Expenditures	515,367	441,688	468,411	470,776	444,474	464,462	465,023	465,023	465,023	5,753	1.22%	467,687	468,264	468,264	468,264
	Net Surplus (Deficit)	0	102,983	0	(2,365)	73,126	0	0	0	0			0	0	0	0
Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	0	2,365	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	102,983	0	0	73,126	0	0	0	0			0	0	0	0

Department Summary

Department: Parks Maintenance

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7110

Manager: Jon Erwin

NOTES:

Departmental Mission & Responsibilities:

The Department of Parks and Recreation provides numerous services to the Town's residents and visitors, including the supervision and maintenance of Town-owned park facilities and offers a wide variety of recreation programs. The Parks Maintenance Division includes four sections: Parks Repair Crews, Grounds Crew and Docks, Street Lighting and Marinas. All are supervised by the Town Maintenance Supervisor.

As per New York State law, if a cemetery is no longer used for active burial purposes and there is no longer an active Cemetery Board or Trustees for stewardship purposes, the cemetery is considered to be abandoned and grass cutting and suitable fencing is the responsibility of the Town Board as a General Fund Town-wide charge.

The Department of Parks and Recreation is responsible for providing maintenance and logistical support to various neighborhood park facilities, hamlet greens, pocket park projects and special events, as directed by the Town Board.

The "Cemeteries" and "Hamlet Greens" expenses have been consolidated into the Parks Maintenance Division.

The Parks & Recreation Department also administers funding for landscape maintenance in park districts, public parking districts and downtown enhancement projects for Bridgehampton, Water Mill and Hampton Bays. The park district budget allocations are located under the heading "Park Districts." The public parking district budget allocations are located under the heading "Public Parking Districts." "Hamlet Beautification" is funded under a separate cost center, and is also administered by the Parks & Recreation Department.

Workload:

Department Summary

Department: Parks Maintenance

Budget Year: 2017
Division: Parks & Recreation Department
Tax District: Full Town

Cost Center #: 7110
Manager: Jon Erwin

NOTES:

The Parks Maintenance Division is responsible for the overall maintenance and repair of twelve (12) Town buildings and numerous ground area parks, including: eleven (11) baseball diamonds (four of which are lighted), three (3) soccer fields and Ten (10) playgrounds, as well as eleven (11) tennis courts, three (3+) basketball courts, three (3) restrooms, three (3) picnic areas, ten (10) miles of nature trails, nine (9) County approved bathing beaches two (2) of which have concession buildings) with restrooms, ten (10) historic cemeteries and grounds, two (2) historic sites, three (3) park activity centers, a park pavilion, two (2) skate parks, and pickle ball courts.

The Parks Maintenance budget encompasses staffing, equipment and contractual needs for regional park facilities and neighborhood parks. Included in this Parks Maintenance budget are hamlet greens and pocket parks, cemeteries, historic buildings, nature preserves and trails. Shinnecock Commercial Dock (Enterprise Fund) and Conscience Point Marina (Enterprise Fund) have separate budgets. Parks Maintenance requirements at beaches and access roads are funded through an allocation from the beaches budget (Enterprise Fund), under the auspices of the Beach Operations Division, including an interdepartmental "tradeoff" to fund the full time salaries in exchange for Parks Maintenance services provided at beaches and access roads.

Tasks for the Parks Maintenance Division are especially intense from mid March through the end of October as sports fields, beaches and parks, and facilities are in constant need of general maintenance and repair. All outdoor facilities are shut down, drained and secured each fall and then opened each spring. This procedure must be on schedule, since thousands of resident taxpayers and guests expect the facilities to be ready for use during the peak season. The Parks Department is responsible for the overall maintenance of ten (10) Town-owned historic burial grounds and abandoned cemeteries, which range in size from the 100 square foot Indian Preacher gravesite in Hampton Bays to the large areas of South End Historic Burying Ground on Little Plains Road and North End Historic Burying Ground on Main Street in the Village of Southampton. All maintenance at Town-owned or abandoned cemeteries is done by the Parks Maintenance Division, which is directed to attend to the grounds maintenance needs of these memorial park sites as part of the daily routine, in addition to the Town's regional parks, neighborhood parks, hamlet greens, bathing beaches and other facilities under purview of the Department.

Each historic burial ground is cleaned up in autumn, e.g., leaves, tree trimming, etc. A spring clean up is also performed. Summer maintenance consists of mowing at least once every ten (10) to fourteen(14) days during growing season April – July. In addition, numerous hedges are cut each year and picket fences and signage repaired.

The Parks Department maintains the East Quogue Village Green, Flanders Memorial Green, Berwind Memorial, Riverside Circle Green at Peconic Avenue, pocket parks in Hampton Bays and East Quogue, and the Wildwood Lake Park in Northampton. They are also charge with maintaining parkland, open space, and certain CPF purchased properties.

The Parks Department is also responsible for snow plowing and related winter maintenance at the associated hamlet greens parking lots and flower watering in downtown areas of Hampton Bays, East Quogue, Water Mill, Flanders and Bridgehampton.

The Parks Department is also responsible for all refuse/recyclables collections at all Town facilities, parks, beaches, and access roads.

Goals & Objectives:

1. Pursue additional training in areas such as power equipment safety and pesticide application.
2. Assist with various capital projects and improvements in several park and beach facilities.

Legal Authority:

Established pursuant to Southampton Town Law #220, #290 & #536A.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Park Maintenance													
Parks Maintenance - 7110													
Town Maintenance Supervisor	ADMINISTRATIVE	89,255	4,000	0	93,255	24,615	7,134	13,196	6,494	51,439	144,694	22.9	100.0
Groundskeeper II	CSEA40HOUR - 7-1-2010 / C / 3	45,341	0	0	45,341	12,548	3,469	6,416	3,306	25,739	71,080	2.6	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / C / 4	45,978	0	0	45,978	23,936	3,517	6,506	3,352	37,312	83,289	3.8	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / C / 2	44,704	0	0	44,704	23,936	3,420	6,326	3,260	36,942	81,646	3.3	100.0
Maintenance Mechanic I - Requested Pos	CSEA40HOUR - 7-1-2010 / C /	35,931	0	0	35,931	20,197	2,749	5,084	2,621	30,651	66,582		100.0
Maintenance Mechanic I- Requested Posi	CSEA40HOUR - 7-1-2010 / C /	35,931	0	0	35,931	20,197	2,749	5,084	2,621	30,651	66,582		100.0
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 4	24,688	0	0	24,688	11,968	1,889	3,493	1,799	19,149	43,837	3.8	50.0
Parks Maintenance Crew Leader	CSEA40HOUR - 7-1-2010 / I / 2	65,793	0	5,100	70,893	1,304	5,423	10,031	7,362	24,121	95,014	4.4	100.0
Groundskeeper II	CSEA40HOUR-NEW / C / 5	47,627	2,858	0	50,485	23,936	3,862	7,144	3,481	38,423	88,908	10.3	100.0
Maintenance Mechanic I	CSEA40HOUR-NEW / C / 5	47,627	1,905	0	49,532	12,548	3,789	7,009	5,331	28,678	78,210	8.5	100.0
Maintenance Mechanic II	CSEA40HOUR-NEW / D / 3	49,861	2,992	0	52,853	23,936	4,043	7,479	3,643	39,101	91,954	13.0	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / G / 5	62,556	5,005	0	67,561	23,936	5,168	9,560	4,567	43,232	110,793	15.6	100.0
Maintenance Mechanic IV	CSEA40HOUR-OLD / 13 / 5	76,797	7,680	2,700	87,176	12,548	6,669	12,335	5,615	37,168	124,344	26.7	100.0
Maintenance Mechanic IV	CSEA40HOUR-OLD / 13 / 4	75,450	6,036	0	81,486	23,936	6,234	11,530	5,503	47,203	128,689	17.3	100.0
Groundskeeper III	CSEA40HOURPROMO	63,976	6,398	1,750	72,124	26,780	5,517	10,206	4,681	47,184	119,308	26.3	100.0
Groundskeeper I	PART-TIME	7,590	0	0	7,590	0	581	0	55	635	8,225		100.0
Groundskeeper I - F/T	PART-TIME	3,920	0	0	3,920	0	300	0	312	612	4,532		100.0
Automotive Equipment Operator	SEASONAL	8,500	0	0	8,500	0	650	0	643	1,293	9,793		100.0
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	390	773	5,773		100.0
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	390	773	5,773		100.0
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	390	773	5,773		100.0
Groundskeeper I	SEASONAL	5,000	0	0	5,000	0	383	0	390	773	5,773		100.0
Maintenance Mechanic I	SEASONAL	9,690	0	0	9,690	0	741	0	729	1,470	11,160		100.0
Park Attendant	SEASONAL	2,713	0	0	2,713	0	208	0	225	432	3,145		100.0
Park Attendant	SEASONAL	5,040	0	0	5,040	0	386	0	393	779	5,819		100.0
Park Attendant	SEASONAL	3,100	0	0	3,100	0	237	0	253	490	3,590		100.0
Total Parks Maintenance - 7110		872,069	36,872	9,550	918,491	286,326	70,265	121,398	67,807	545,796	1,464,287		

NOTES:

Town of Southampton

2017 Adopted Budget

Parks Maintenance - 7110

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	1,652,504	1,625,431	1,715,579	1,752,579	1,752,579	2,130,734	2,106,002	2,106,002	2,106,002	353,423	20.17%	2,154,386	2,156,092	2,156,092	2,156,092
	Total Real Property Taxes	1,652,504	1,625,431	1,715,579	1,752,579	1,752,579	2,130,734	2,106,002	2,106,002	2,106,002	353,423	20.17%	2,154,386	2,156,092	2,156,092	2,156,092
Other Revenue:																
1521	Departmental Income	40,000	26,887	25,000	25,000	23,859	25,000	25,000	25,000	25,000	0	0.00%	25,000	25,000	25,000	25,000
2701	Miscellaneous Tax Receipts	0	440	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	40,000	27,327	25,000	25,000	23,859	25,000	25,000	25,000	25,000	0	0.00%	25,000	25,000	25,000	25,000
	Total Revenue	1,692,504	1,652,758	1,740,579	1,777,579	1,776,438	2,155,734	2,131,002	2,131,002	2,131,002	353,423	19.88%	2,179,386	2,181,092	2,181,092	2,181,092
Salaries:																
6100	Salaries	699,596	654,659	712,880	712,880	657,648	826,535	811,516	811,516	811,516	(98,636)	(13.84%)	852,855	851,991	851,991	851,991
6101	Overtime	15,000	23,930	15,000	40,000	39,375	15,000	15,000	15,000	15,000	25,000	62.50%	15,000	15,000	15,000	15,000
6103	Accumulated Sick/Personal Days	4,080	2,321	9,062	9,062	2,321	4,450	4,450	4,450	4,450	4,612	50.89%	4,450	4,450	4,450	4,450
6105	Part Time Salaries	60,553	29,009	60,553	60,553	50,861	60,553	60,553	60,553	60,553	0	0.00%	60,553	60,553	60,553	60,553
6110	Longevity	29,008	26,733	30,400	30,400	31,062	36,872	36,872	36,872	36,872	(6,472)	(21.29%)	37,826	37,826	37,826	37,826
6127	Cash in Lieu of Health Benefits	2,500	2,500	2,500	2,500	1,250	5,100	5,100	5,100	5,100	(2,600)	(104.00%)	5,100	5,100	5,100	5,100
	Total Salaries	810,737	739,152	830,395	855,395	782,516	948,511	933,491	933,491	933,491	(78,096)	(9.13%)	975,783	974,919	974,919	974,919
Employee Benefits - Current:																
6810	Employee Retirement - Active	123,638	131,510	126,059	126,059	115,530	122,214	121,398	121,398	121,398	4,660	3.70%	126,032	127,260	127,260	127,260
6830	FICA Tax Expenditure	62,074	55,844	63,528	65,448	58,621	72,564	71,415	71,415	71,415	(5,967)	(9.12%)	74,650	74,584	74,584	74,584
6835	MTA Tax	2,806	2,538	2,827	2,907	2,615	3,229	3,178	3,178	3,178	(271)	(9.31%)	3,322	3,319	3,319	3,319
6840	Worker's Compensation	52,421	47,322	55,180	55,180	54,294	63,567	63,960	63,960	63,960	(8,780)	(15.91%)	65,480	66,891	66,891	66,891
6860	Medical Insurance - Active Employees	196,332	190,010	200,154	200,154	191,520	275,496	267,852	267,852	267,852	(67,698)	(33.82%)	275,496	275,496	275,496	275,496
6865	Dental & Optical	16,300	15,472	16,300	16,300	14,107	18,909	18,474	18,474	18,474	(2,174)	(13.34%)	18,909	18,909	18,909	18,909
6875	Disability	677	99	677	677	101	734	725	725	725	(48)	(7.09%)	734	734	734	734
	Total Employee Benefits - Current	454,247	442,794	464,724	466,724	436,790	556,713	547,001	547,001	547,001	(80,277)	(17.20%)	564,623	567,193	567,193	567,193
	Total Employee Costs	1,264,984	1,181,946	1,295,119	1,322,119	1,219,306	1,505,224	1,480,492	1,480,492	1,480,492	(158,373)	(11.98%)	1,540,406	1,542,112	1,542,112	1,542,112
Equipment:																
6200	Equipment	0	0	0	0	0	65,000	65,000	65,000	65,000	(65,000)	(100.00%)	65,000	65,000	65,000	65,000
	Total Equipment	0	0	0	0	0	65,000	65,000	65,000	65,000	(65,000)	(100.00%)	65,000	65,000	65,000	65,000
Contractual:																
6401	Contracts	50,000	48,961	58,530	71,830	53,289	159,830	159,830	159,830	159,830	(88,000)	(122.51%)	148,300	148,300	148,300	148,300
6403	Gasoline	47,000	25,045	42,000	32,800	17,664	33,000	33,000	33,000	33,000	(200)	(0.61%)	33,000	33,000	33,000	33,000
6404	Electric	115,000	99,207	115,000	102,350	90,517	115,000	115,000	115,000	115,000	(12,650)	(12.36%)	115,000	115,000	115,000	115,000
6405	Fuel Oil	30,000	12,960	30,000	27,000	7,768	30,000	30,000	30,000	30,000	(3,000)	(11.11%)	30,000	30,000	30,000	30,000
6406	Repair Equipment	17,800	14,805	18,000	30,000	27,360	25,000	25,000	25,000	25,000	5,000	16.67%	25,000	25,000	25,000	25,000
6407	Repair Building	49,200	61,704	50,000	48,400	45,199	85,000	85,000	85,000	85,000	(36,600)	(75.62%)	85,000	85,000	85,000	85,000
6408	Repair Vehicle	19,910	36,538	20,000	22,700	19,236	20,000	20,000	20,000	20,000	2,700	11.89%	20,000	20,000	20,000	20,000
6415	Telephone	0	0	100	350	203	350	350	350	350	0	0.00%	350	350	350	350
6418	Uniforms	3,500	1,458	3,500	3,500	3,226	3,500	3,500	3,500	3,500	0	0.00%	3,500	3,500	3,500	3,500
6423	Small Equipment (Non-Capital)	980	5,883	1,000	2,500	2,296	2,500	2,500	2,500	2,500	0	0.00%	2,500	2,500	2,500	2,500
6426	Supplies - Other	29,930	25,115	30,130	37,130	33,135	30,130	30,130	30,130	30,130	7,000	18.85%	30,130	30,130	30,130	30,130

Department Summary

Department: Hamlet Beautification

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7115

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Hamlet Beautification allocation supports the maintenance of center medians, roundabouts and flagpole areas not included in park settings, bus shelter areas, and traffic calming features.

Workload:

The Hamlet Beautification cost center is the liaison between the Town of Southampton and various civic groups including, but not limited to, the Hampton Bays Beautification Association (HBBA) and the Bridgehampton Village Improvement Society (BVIS). This cost center covers expenses related to downtown areas for landscaping enhancements in medians and roundabouts, as well as bus shelter maintenance. The Parks and Recreation Department disburses funds and ensures the proper use of those funds by the recipient organizations for the use of community beautification and landscape maintenance services.

Goals & Objectives:

The Hamlet Beautification allocation supports community beautification and improvement organizations in order to provide well maintained public areas for the use and benefit of the public.

Legal Authority:

Town Board Resolution and funding through the Annual Operating Budget.

Town of Southampton
2017 Adopted Budget
Hamlet Beautification - 7115

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	11,500	11,500	12,200	49,200	49,200	32,200	32,200	32,200	32,200	(17,000)	(34.55%)	12,200	12,200	12,200	12,200
	Total Real Property Taxes	11,500	11,500	12,200	49,200	49,200	32,200	32,200	32,200	32,200	(17,000)	(34.55%)	12,200	12,200	12,200	12,200
	Total Revenue	11,500	11,500	12,200	49,200	49,200	32,200	32,200	32,200	32,200	(17,000)	(34.55%)	12,200	12,200	12,200	12,200
Total Employee Costs											0	0.00%				
Contractual:																
6401	Contracts	6,300	1,045	0	50,000	17,170	20,000	20,000	20,000	20,000	30,000	60.00%	0	0	0	0
6420	Other	0	0	7,000	7,570	7,570	7,000	7,000	7,000	7,000	570	7.53%	7,000	7,000	7,000	7,000
6475	P&R Chargeback - Watering	5,200	6,001	5,200	4,630	4,628	5,200	5,200	5,200	5,200	(570)	(12.31%)	5,200	5,200	5,200	5,200
	Total Contractual	11,500	7,046	12,200	62,200	29,368	32,200	32,200	32,200	32,200	30,000	48.23%	12,200	12,200	12,200	12,200
	Total Expenditures	11,500	7,046	12,200	62,200	29,368	32,200	32,200	32,200	32,200	30,000	48.23%	12,200	12,200	12,200	12,200
	Net Surplus (Deficit)	0	4,454	0	(13,000)	19,832	0	0	0	0			0	0	0	0
Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	0	13,000	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	4,454	0	0	19,832	0	0	0	0			0	0	0	0

Department Summary

Department: Beach Operations

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Beaches

Cost Center #: 7180

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Division of Beach Operations provides oversight for the nine (9) Suffolk County Health Department approved bathing beaches located in various hamlets in Southampton Town. The Beach Operations Division has the following as its core mission: providing safe enhanced public access to all waterfront areas, while taking appropriate actions necessary to preserve and protect the integrity and beauty of the Town's beaches.

Workload:

Each County approved bathing beach facility is staffed with parking attendants and certified lifeguards seven (7) days per week from 10 am-5pm, from the end of June through Labor Day. In addition to seasonal staff, fulltime staff is needed to repair and maintain over twenty seven (27) pavilions, restrooms, ticket booths and first aid areas. Parking lots are also maintained at the bathing beaches, as well as other access points. Annually, the Parks Department administers nearly 45,000 beach parking permits for the approximately 4,000 permit parking spaces currently in place at various beach facilities and access roads regulated as seasonal Parking by Permit Only Areas.

Goals & Objectives:

1. Improve communication between office administration and staff at bathing beaches.
2. Continue funding for Parks Patrol to pay for night supervision of the beach and park areas using Town Public Safety and Bay Constable personnel, for the enforcement of rules and regulations, dog control ordinances and facility use permit requirements.
3. Continue to purchase updated radios and other equipment.
4. Increase recruitment of staff in eastern beach facilities.

Legal Authority:

General Municipal Law, Article 13

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Beaches													
Beach Operations - 7180													
Maintenance Mechanic II	CSEA40HOUR-NEW / D / 4	50,864	3,052	0	53,916	12,548	4,125	7,629	3,716	28,018	81,933	11.8	100.0
Attendant Pre-Season 001	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 002	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 003	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 004	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 005	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 006	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 007	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 008	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 009	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 010	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 011	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 012	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 013	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 014	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 015	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 016	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 017	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 018	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 019	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Attendant Pre-Season 020	PART-TIME	3,000	0	0	3,000	0	230	0	131	361	3,361		100.0
Clerk Typist	PART-TIME	4,500	0	0	4,500	0	344	0	96	440	4,940		100.0
Clerk Typist	PART-TIME	2,325	0	0	2,325	0	178	0	63	241	2,566		100.0
Clerk Typist	PART-TIME	10,500	0	0	10,500	0	803	0	185	989	11,489		100.0
Assistant Beach Manager	SEASONAL	4,360	0	0	4,360	0	334	0	257	591	4,951		100.0
Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	186	415	3,415		100.0
Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	186	415	3,415		100.0
Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	186	415	3,415		100.0
Assistant Beach Manager	SEASONAL	3,000	0	0	3,000	0	230	0	186	415	3,415		100.0
Beach Attendant	SEASONAL	1,046	0	0	1,046	0	80	0	32	112	1,158		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Beaches													
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,975	0	0	3,975	0	304	0	237	541	4,516		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	4,050	0	0	4,050	0	310	0	241	551	4,601		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	5,100	0	0	5,100	0	390	0	296	686	5,786		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,450	0	0	3,450	0	264	0	41	304	3,754		100.0
Beach Attendant	SEASONAL	3,450	0	0	3,450	0	264	0	41	304	3,754		100.0
Beach Attendant	SEASONAL	3,450	0	0	3,450	0	264	0	41	304	3,754		100.0
Beach Attendant	SEASONAL	3,450	0	0	3,450	0	264	0	41	304	3,754		100.0
Beach Attendant	SEASONAL	3,450	0	0	3,450	0	264	0	41	304	3,754		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	233	531	4,431		100.0
Beach Attendant	SEASONAL	3,900	0	0	3,900	0	298	0	42	340	4,240		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	37	233	2,783		100.0
Beach Attendant	SEASONAL	2,550	0	0	2,550	0	195	0	162	357	2,907		100.0
Beach Manager	SEASONAL	7,260	0	0	7,260	0	555	0	409	964	8,224		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Beaches													
Beach Manager	SEASONAL	6,200	0	0	6,200	0	474	0	354	828	7,028		100.0
Beach Manager	SEASONAL	5,338	0	0	5,338	0	408	0	308	717	6,054		100.0
Beach Manager	SEASONAL	7,468	0	0	7,468	0	571	0	420	991	8,459		100.0
Beach Manager	SEASONAL	4,875	0	0	4,875	0	373	0	284	657	5,532		100.0
Beach Manager	SEASONAL	6,100	0	0	6,100	0	467	0	348	815	6,915		100.0
Beach Manager	SEASONAL	5,338	0	0	5,338	0	408	0	308	717	6,054		100.0
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	134	288	2,301		100.0
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	134	288	2,301		100.0
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	134	288	2,301		100.0
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	134	288	2,301		100.0
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	134	288	2,301		100.0
Senior Beach Manager	SEASONAL	7,696	0	0	7,696	0	589	0	432	1,021	8,717		100.0
Assistant Chief Lifeguard	LIFEGUARDS	4,848	0	0	4,848	0	371	0	283	654	5,502		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,400	0	0	6,400	0	490	864	364	1,718	8,118		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,680	0	0	6,680	0	511	902	379	1,792	8,472		100.0
Assistant Chief Lifeguard	LIFEGUARDS	7,120	0	0	7,120	0	545	0	402	946	8,066		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,013	0	0	6,013	0	460	812	344	1,615	7,628		100.0
Assistant Chief Lifeguard	LIFEGUARDS	7,260	0	0	7,260	0	555	0	409	964	8,224		100.0
Assistant Chief Lifeguard	LIFEGUARDS	7,680	0	0	7,680	0	588	0	431	1,019	8,699		100.0
Assistant Chief Lifeguard	LIFEGUARDS	3,822	0	0	3,822	0	292	516	229	1,037	4,859		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,704	0	0	6,704	0	513	905	380	1,798	8,502		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,540	0	0	6,540	0	500	883	371	1,755	8,295		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,576	0	0	6,576	0	503	0	373	876	7,452		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,400	0	0	6,400	0	490	864	364	1,718	8,118		100.0
Assistant Chief Lifeguard	LIFEGUARDS	4,704	0	0	4,704	0	360	635	275	1,270	5,974		100.0
Chief Lifeguard	LIFEGUARDS	9,060	0	0	9,060	0	693	1,223	503	2,420	11,480		100.0
Chief Lifeguard	LIFEGUARDS	8,060	0	0	8,060	0	617	1,088	451	2,156	10,216		100.0
Life Guard - Pre-Season 014	LIFEGUARDS	4,820	0	0	4,820	0	369	651	194	1,213	6,033		100.0
Life Guard - Pre-Season 015	LIFEGUARDS	4,820	0	0	4,820	0	369	651	194	1,213	6,033		100.0
Life Guard - Pre-Season 016	LIFEGUARDS	4,820	0	0	4,820	0	369	651	194	1,213	6,033		100.0
Life Guard - Pre-Season 017	LIFEGUARDS	4,820	0	0	4,820	0	369	651	194	1,213	6,033		100.0
Life Guard - Pre-Season 018	LIFEGUARDS	4,820	0	0	4,820	0	369	651	194	1,213	6,033		100.0
Life Guard - Pre-Season 019	LIFEGUARDS	4,820	0	0	4,820	0	369	651	194	1,213	6,033		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Beaches													
Life Guard - Pre-Season 020	LIFEGUARDS	4,820	0	0	4,820	0	369	651	194	1,213	6,033		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	522	231	1,049	4,917		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	242	553	4,622		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	242	553	4,622		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	231	527	4,395		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	242	553	4,622		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	221	996	4,662		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	549	242	1,103	5,172		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	522	231	1,049	4,917		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	522	231	1,049	4,917		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	231	527	4,395		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	549	242	1,103	5,172		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	231	527	4,395		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	231	527	4,395		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	231	527	4,395		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	242	553	4,622		100.0
Lifeguard	LIFEGUARDS	3,868	0	0	3,868	0	296	0	231	527	4,395		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	221	996	4,662		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	242	553	4,622		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	221	996	4,662		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	495	221	996	4,662		100.0
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	221	501	4,167		100.0
Lifeguard	LIFEGUARDS	4,069	0	0	4,069	0	311	0	242	553	4,622		100.0
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	326	760	6,432		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Svc 1/1/17	Alloc. %
Parks & Recreation Department													
Beaches													
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	326	760	6,432	100.0	
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	326	760	6,432	100.0	
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	326	760	6,432	100.0	
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	326	760	6,432	100.0	
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	315	732	6,192	100.0	
Senior Life Guard	LIFEGUARDS	5,568	0	0	5,568	0	426	752	320	1,498	7,066	100.0	
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	315	1,470	6,930	100.0	
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	576	252	1,154	5,418	100.0	
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	576	252	1,154	5,418	100.0	
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	315	732	6,192	100.0	
Senior Life Guard	LIFEGUARDS	4,380	0	0	4,380	0	335	591	258	1,185	5,565	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	309	1,441	6,793	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	309	1,441	6,793	100.0	
Senior Life Guard	LIFEGUARDS	6,264	0	0	6,264	0	479	0	357	836	7,100	100.0	
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	0	252	578	4,842	100.0	
Senior Life Guard	LIFEGUARDS	6,264	0	0	6,264	0	479	0	357	836	7,100	100.0	
Senior Life Guard	LIFEGUARDS	6,380	0	0	6,380	0	488	861	363	1,712	8,092	100.0	
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	315	732	6,192	100.0	
Senior Life Guard	LIFEGUARDS	4,264	0	0	4,264	0	326	0	252	578	4,842	100.0	
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	315	1,470	6,930	100.0	
Senior Life Guard	LIFEGUARDS	6,500	0	0	6,500	0	497	878	369	1,744	8,244	100.0	
Senior Life Guard	LIFEGUARDS	4,500	0	0	4,500	0	344	608	265	1,216	5,716	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	0	309	719	6,071	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	309	1,441	6,793	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	0	309	719	6,071	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	309	1,441	6,793	100.0	
Senior Life Guard	LIFEGUARDS	4,380	0	0	4,380	0	335	591	258	1,185	5,565	100.0	
Senior Life Guard	LIFEGUARDS	4,144	0	0	4,144	0	317	0	246	563	4,707	100.0	
Senior Life Guard	LIFEGUARDS	5,904	0	0	5,904	0	452	0	338	790	6,694	100.0	
Senior Life Guard	LIFEGUARDS	4,144	0	0	4,144	0	317	559	246	1,122	5,266	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	309	1,441	6,793	100.0	
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	0	309	719	6,071	100.0	
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	315	1,470	6,930	100.0	

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Beaches													
Senior Life Guard	LIFEGUARDS	6,144	0	0	6,144	0	470	829	351	1,650	7,794		100.0
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	309	1,441	6,793		100.0
Senior Life Guard	LIFEGUARDS	5,352	0	0	5,352	0	409	723	309	1,441	6,793		100.0
Senior Life Guard	LIFEGUARDS	5,568	0	0	5,568	0	426	752	320	1,498	7,066		100.0
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	737	315	1,470	6,930		100.0
Senior Life Guard	LIFEGUARDS	5,904	0	0	5,904	0	452	0	338	790	6,694		100.0
Senior Life Guard	LIFEGUARDS	5,904	0	0	5,904	0	452	797	338	1,587	7,491		100.0
Senior Life Guard	LIFEGUARDS	5,460	0	0	5,460	0	418	0	315	732	6,192		100.0
Total Beach Operations - 7180		800,864	3,052	0	803,916	12,548	61,499	41,896	43,485	159,429	963,345		

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Town of Southampton

2017 Adopted Budget

Beach Operations - 7180

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Other Revenue:																
1201	Interest And Earnings	500	1,672	1,000	1,000	1,444	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
2011	Rentals	90,000	98,934	90,000	90,000	92,686	90,000	90,000	90,000	90,000	0	0.00%	90,000	90,000	90,000	90,000
2025	Beach Parking Fees	1,450,000	1,726,239	1,450,000	1,542,120	1,667,762	1,450,000	1,450,000	1,450,000	1,450,000	(92,120)	(5.97%)	1,505,027	1,450,000	1,450,000	1,450,000
2701	Miscellaneous Tax Receipts	0	425	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
3960	State Aid, Emergency Disaster	0	321	0	0	629	0	0	0	0	0	0.00%	0	0	0	0
4960	Federal Grants - FEMA	0	4,722	0	0	941	0	0	0	0	0	0.00%	0	0	0	0
Total Other Revenue		1,540,500	1,832,313	1,541,000	1,633,120	1,763,462	1,541,000	1,541,000	1,541,000	1,541,000	(92,120)	(5.64%)	1,596,027	1,541,000	1,541,000	1,541,000
Total Revenue		1,540,500	1,832,313	1,541,000	1,633,120	1,763,462	1,541,000	1,541,000	1,541,000	1,541,000	(92,120)	(5.64%)	1,596,027	1,541,000	1,541,000	1,541,000
Salaries:																
6100	Salaries	45,472	47,529	49,068	49,068	44,617	50,864	50,864	50,864	50,864	(1,796)	(3.66%)	52,601	52,601	52,601	52,601
6101	Overtime	30,000	32,118	30,000	30,000	15,941	30,000	30,000	30,000	30,000	0	0.00%	30,000	30,000	30,000	30,000
6103	Accumulated Sick/Personal Days	0	991	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	703,954	769,502	703,954	774,954	780,240	750,000	750,000	750,000	750,000	24,954	3.22%	750,000	750,000	750,000	750,000
6110	Longevity	2,728	2,852	2,944	2,944	2,925	3,052	3,052	3,052	3,052	(108)	(3.66%)	3,156	3,156	3,156	3,156
Total Salaries		782,155	852,991	785,966	856,966	843,723	833,916	833,916	833,916	833,916	23,050	2.69%	835,757	835,757	835,757	835,757
Employee Benefits - Current:																
6810	Employee Retirement - Active	51,056	43,765	42,953	42,953	39,366	41,815	41,896	41,896	41,896	1,057	2.46%	42,073	42,156	42,156	42,156
6830	FICA Tax Expenditure	60,640	65,162	60,131	65,031	64,527	63,799	63,799	63,799	63,799	1,232	1.89%	63,940	63,940	63,940	63,940
6835	MTA Tax	2,672	2,798	2,680	2,900	2,824	2,843	2,843	2,843	2,843	57	1.96%	2,849	2,849	2,849	2,849
6840	Worker's Compensation	29,030	26,206	29,267	29,267	28,797	32,323	35,799	35,799	35,799	(6,532)	(22.32%)	32,441	35,918	35,918	35,918
6860	Medical Insurance - Active Employees	9,768	10,317	10,608	10,608	9,339	11,244	11,244	11,244	11,244	(636)	(6.00%)	11,244	11,244	11,244	11,244
6865	Dental & Optical	1,304	1,226	1,304	1,304	1,129	1,304	1,304	1,304	1,304	0	0.00%	1,304	1,304	1,304	1,304
6875	Disability	4,810	1,175	4,810	4,810	967	4,954	4,954	4,954	4,954	(144)	(2.99%)	4,954	4,954	4,954	4,954
Total Employee Benefits - Current		159,280	150,648	151,753	156,873	146,949	158,283	161,839	161,839	161,839	(4,966)	(3.17%)	158,805	162,366	162,366	162,366
Total Employee Costs		941,435	1,003,640	937,719	1,013,839	990,672	992,199	995,755	995,755	995,755	18,085	1.78%	994,562	998,123	998,123	998,123
Equipment:																
6213	Improvements	0	0	0	3,641	0	0	0	0	0	3,641	100.00%	0	0	0	0
6220	Building Improvements	0	0	0	46,859	36,594	25,000	25,000	25,000	25,000	21,859	46.65%	0	25,000	25,000	25,000
Total Equipment		0	0	0	50,500	36,594	25,000	25,000	25,000	25,000	25,500	50.50%	0	25,000	25,000	25,000
Contractual:																
6401	Contracts	13,910	13,292	13,580	31,280	11,108	25,580	25,580	25,580	25,580	5,700	18.22%	25,580	25,580	25,580	25,580
6404	Electric	16,898	10,223	15,000	14,550	6,669	15,000	15,000	15,000	15,000	(450)	(3.09%)	15,000	15,000	15,000	15,000
6406	Repair Equipment	25,000	17,634	20,000	20,000	19,316	20,000	20,000	20,000	20,000	0	0.00%	20,000	20,000	20,000	20,000
6407	Repair Building	60,000	30,502	108,411	90,911	58,103	100,000	100,000	100,000	100,000	(9,089)	(10.00%)	100,000	100,000	100,000	100,000
6411	Printing and Stationery	25,000	17,223	20,000	22,270	4,357	20,000	20,000	20,000	20,000	2,270	10.19%	20,000	20,000	20,000	20,000
6412	Publications	0	0	1,000	1,000	0	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
6418	Uniforms	17,640	12,951	15,000	18,600	14,453	15,000	15,000	15,000	15,000	3,600	19.35%	15,000	15,000	15,000	15,000
6420	Other	4,900	9,100	7,500	11,500	11,375	7,500	7,500	7,500	7,500	4,000	34.78%	7,500	7,500	7,500	7,500
6423	Small Equipment (Non-Capital)	0	0	1,000	6,000	2,834	5,000	5,000	5,000	5,000	1,000	16.67%	5,000	5,000	5,000	5,000
6425	Office Supplies	500	356	500	500	67	500	500	500	500	0	0.00%	500	500	500	500

Town of Southampton
2017 Adopted Budget
Beach Operations - 7180

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual							2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
							2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 % of Change				
6426	Supplies - Other	20,000	21,620	21,000	23,450	23,829	21,000	21,000	21,000	21,000	2,450	10.45%	21,000	21,000	21,000	21,000
6444	Mileage Reimbursement	2,940	3,422	2,000	2,700	2,684	2,000	2,000	2,000	2,000	700	25.93%	2,000	2,000	2,000	2,000
6455	Depreciation	0	127,379	0	0	63,551	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	345	171	345	345	184	345	345	345	345	0	0.00%	345	345	345	345
6474	Other - Landfill Charges	25,000	42,669	45,000	45,000	22,125	45,000	45,000	45,000	45,000	0	0.00%	45,000	45,000	45,000	45,000
6485	Uniform Cleaning	0	0	100	100	0	100	100	100	100	0	0.00%	100	100	100	100
	Total Contractual	212,133	306,545	270,436	288,205	240,655	278,025	278,025	278,025	278,025	10,180	3.53%	278,025	278,025	278,025	278,025
	Debt Service:															
6600	Debt Service Principal Expense	218,633	0	196,499	196,499	0	199,168	199,168	199,168	199,168	(2,669)	(1.36%)	199,689	199,689	199,689	199,689
6700	Debt Service Interest Expense	43,299	35,564	36,346	36,346	36,345	32,926	32,926	32,926	32,926	3,420	9.41%	23,751	23,751	23,751	23,751
6900	Interfund Transfer Expense	125,000	125,000	300,000	300,000	300,000	200,000	200,000	200,000	200,000	100,000	33.33%	100,000	200,000	200,000	200,000
	Total Debt Service	386,932	160,564	532,845	532,845	336,345	432,094	432,094	432,094	432,094	100,751	18.91%	323,440	423,440	423,440	423,440
	Total Expenditures	1,540,500	1,470,749	1,741,000	1,885,390	1,604,266	1,727,318	1,730,874	1,730,874	1,730,874	154,516	8.20%	1,596,027	1,724,588	1,724,588	1,724,588
	Net Surplus (Deficit)	0	361,564	(200,000)	(252,270)	159,196	(186,318)	(189,874)	(189,874)	(189,874)			0	(183,588)	(183,588)	(183,588)
	Appropriated Fund Balance:															
9090	Appropriated Fund Balance	0	0	200,000	252,270	0	186,318	189,874	189,874	189,874			0	183,588	183,588	183,588
	Net Surplus (Deficit)	0	361,564	0	0	159,196	0	0	0	0			0	0	0	0

Department Summary

Department: Conscience Point Marina

Budget Year: 2017
Division: Parks & Recreation Department
Tax District: Conscience Point Marina

Cost Center #: 7182
Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department administers the operation of the Town's first recreational marina at the former Conscience Point Inn in the Hamlet of North Sea.

Dockage is offered at the fees noted in the Department of Parks and Recreation Fee Schedule and accommodates approximately 64 boats in addition to a couple of transient slips. Slip rental fees include electric power, water, gasoline service, and assistance from part-time park attendants under the supervision of Parks Maintenance crews. The Conscience Point Marina is operated as its own "Enterprise Fund" operation with all revenues being used to pay operational costs and offset future capital improvements.

Workload:

This budget provides general year round supervision of the facility. Seasonal operations at this Town-owned marina from May 1 to October 30 will be supplemented through seasonal staffing. In addition, winter dry dock storage and in-water storage are offered at the fees noted in the Department of Parks and Recreation Fee Schedule.

The Department of Parks and Recreation's Senior Clerk Typist provides clerical support, accounting functions, and other administrative services for the Conscience Point Marina operation.

Goals & Objectives:

1. Consider alternatives for repair/restoration of old boathouse and inn structure.

Legal Authority:

Established pursuant to Southampton Town Law #290.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Conscience Point Marina - 7182													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 4	7,406	0	0	7,406	3,590	567	1,048	540	5,745	13,151	3.8	15.0
Park Attendant	SEASONAL	3,250	0	0	3,250	0	249	0	140	389	3,639		100.0
Total Conscience Point Marina - 7182		10,656	0	0	10,656	3,590	815	1,048	680	6,133	16,790		

NOTES:

Town of Southampton

2017 Adopted Budget

Conscience Point Marina - 7182

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	120,410	120,410	109,881	109,881	109,881	101,138	101,162	101,162	101,162	(8,720)	(7.94%)	93,002	93,027	93,027	93,027
	Total Real Property Taxes	120,410	120,410	109,881	109,881	109,881	101,138	101,162	101,162	101,162	(8,720)	(7.94%)	93,002	93,027	93,027	93,027
Other Revenue:																
1201	Interest And Earnings	250	351	325	325	288	325	325	325	325	0	0.14%	325	325	325	325
2411	Rentals - Dockage/Storage	233,000	199,819	233,000	233,000	173,672	233,000	233,000	233,000	233,000	0	0.00%	233,000	233,000	233,000	233,000
2598	Diesel Sales	12,000	14,680	12,000	12,000	8,926	12,000	12,000	12,000	12,000	0	0.00%	12,000	12,000	12,000	12,000
2701	Miscellaneous Tax Receipts	0	0	0	0	1,398	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	3,800	1,659	3,000	3,000	1,589	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
2803	Gasoline Sales	115,000	100,418	115,000	115,000	86,434	115,000	115,000	115,000	115,000	0	0.00%	115,000	115,000	115,000	115,000
	Total Other Revenue	364,050	316,926	363,325	363,325	272,307	363,325	363,325	363,325	363,325	0	0.00%	363,325	363,325	363,325	363,325
	Total Revenue	484,460	437,336	473,206	473,206	382,189	464,463	464,487	464,487	464,487	(8,719)	(1.84%)	456,327	456,352	456,352	456,352
Salaries:																
6100	Salaries	6,871	6,959	7,185	7,185	6,576	7,406	7,406	7,406	7,406	(221)	(3.08%)	7,691	7,691	7,691	7,691
6105	Part Time Salaries	6,500	0	3,250	3,250	0	3,250	3,250	3,250	3,250	0	0.00%	3,250	3,250	3,250	3,250
	Total Salaries	13,371	6,959	10,435	10,435	6,576	10,656	10,656	10,656	10,656	(221)	(2.12%)	10,941	10,941	10,941	10,941
Employee Benefits - Current:																
6810	Employee Retirement - Active	1,134	1,206	1,200	1,200	1,100	1,037	1,048	1,048	1,048	152	12.66%	1,077	1,088	1,088	1,088
6830	FICA Tax Expenditure	1,023	505	798	798	478	815	815	815	815	(17)	(2.12%)	837	837	837	837
6835	MTA Tax	45	22	35	35	21	36	36	36	36	(1)	(2.11%)	37	37	37	37
6840	Worker's Compensation	637	575	566	566	557	597	610	610	610	(44)	(7.86%)	617	630	630	630
6860	Medical Insurance - Active Employees	2,898	2,926	3,098	3,098	2,825	3,395	3,395	3,395	3,395	(297)	(9.59%)	3,395	3,395	3,395	3,395
6865	Dental & Optical	196	19	196	196	169	196	196	196	196	0	0.00%	196	196	196	196
6875	Disability	62	0	33	33	0	33	33	33	33	0	0.00%	33	33	33	33
	Total Employee Benefits - Current	5,995	5,253	5,926	5,926	5,150	6,109	6,133	6,133	6,133	(207)	(3.50%)	6,191	6,216	6,216	6,216
	Total Employee Costs	19,367	12,212	16,361	16,361	11,725	16,766	16,790	16,790	16,790	(428)	(2.62%)	17,132	17,157	17,157	17,157
Contractual:																
6401	Contracts	8,500	15,261	4,100	4,850	4,805	4,100	4,100	4,100	4,100	750	15.46%	4,100	4,100	4,100	4,100
6403	Gasoline	115,000	83,331	115,000	113,280	55,945	115,000	115,000	115,000	115,000	(1,720)	(1.52%)	115,000	115,000	115,000	115,000
6404	Electric	20,000	21,960	23,000	19,350	15,254	23,000	23,000	23,000	23,000	(3,650)	(18.86%)	23,000	23,000	23,000	23,000
6407	Repair Building	2,450	2,557	5,000	11,690	11,471	5,000	5,000	5,000	5,000	6,690	57.23%	5,000	5,000	5,000	5,000
6420	Other	6,860	5,095	6,000	4,930	4,549	6,000	6,000	6,000	6,000	(1,070)	(21.70%)	6,000	6,000	6,000	6,000
6421	Legal Notices	0	0	500	500	0	500	500	500	500	0	0.00%	500	500	500	500
6423	Small Equipment (Non-Capital)	735	7,682	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6425	Office Supplies	147	126	100	100	98	100	100	100	100	0	0.00%	100	100	100	100
6426	Supplies - Other	1,960	2,325	1,960	1,760	1,728	1,960	1,960	1,960	1,960	(200)	(11.36%)	1,960	1,960	1,960	1,960
6441	Diesel Fuel	12,000	10,558	12,000	12,000	3,931	12,000	12,000	12,000	12,000	0	0.00%	12,000	12,000	12,000	12,000
6445	Food	980	229	980	180	160	980	980	980	980	(800)	(444.44%)	980	980	980	980
6455	Depreciation	0	173,324	0	0	86,662	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	500	375	500	500	135	500	500	500	500	0	0.00%	500	500	500	500
	Total Contractual	169,132	322,822	169,140	169,140	184,737	169,140	169,140	169,140	169,140	0	0.00%	169,140	169,140	169,140	169,140

Town of Southampton
2017 Adopted Budget
Conscience Point Marina - 7182

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended	2017 Adopted / 2016 Amended	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
											Difference	% of Change				
Debt Service:																
6600	Debt Service Principal Expense	225,951	0	232,317	232,317	0	231,441	231,441	231,441	231,441	876	0.38%	234,192	234,192	234,192	234,192
6700	Debt Service Interest Expense	70,010	57,140	55,388	55,388	55,388	47,116	47,116	47,116	47,116	8,272	14.93%	35,863	35,863	35,863	35,863
Total Debt Service		295,961	57,140	287,705	287,705	55,388	278,557	278,557	278,557	278,557	9,148	3.18%	270,055	270,055	270,055	270,055
Total Expenditures		484,460	392,174	473,206	473,206	251,850	464,463	464,487	464,487	464,487	8,720	1.84%	456,327	456,352	456,352	456,352
Net Surplus (Deficit)		0	45,162	0	0	130,339	0	0	0	0			0	0	0	0

Department Summary

Department: East Quogue Marina

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: East Quogue Marina

Cost Center #: 7183

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation East Quogue Marina Division maintains and improves the eleven (12)-slip marina at Bay Avenue, East Quogue. In addition, the surrounding area will be renovated to encourage its use as a waterfront park and picnic area. The East Quogue Marina is part of the Docks & Marinas Enterprise Fund.

Workload:

Approximately twelve (12) wooden floating docks are used to moor vessels up to twenty five (25) feet. Rental fees are based on the surrounding areas and were set at \$100 per foot per slip and did not include electric. The East Quogue Marina is administered through the Parks Maintenance Division.

Goals & Objectives:

1. Obtain a DEC permit to remove three of four cottages on the site and establish a gravel parking area for the marina, as well as for boat trailers using the Bay Avenue ramp.
2. Investigate alternative plans for the East Quogue Historical Society to allow for the removal of the apartment building on site.

Legal Authority:

Pursuant to Town Board Resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
East Quogue Marina - 7183													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 4	4,938	0	0	4,938	2,394	378	699	360	3,830	8,767	3.8	10.0
Total East Quogue Marina - 7183		4,938	0	0	4,938	2,394	378	699	360	3,830	8,767		

NOTES:

Town of Southampton

2017 Adopted Budget

East Quogue Marina - 7183

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Other Revenue:																
1201	Interest And Earnings	0	44	0	0	27	0	0	0	0	0	0.00%	0	0	0	0
2412	East Quogue Marina Rental	16,000	12,641	16,000	16,000	10,100	16,000	16,000	16,000	16,000	0	0.00%	16,000	16,000	16,000	16,000
2701	Miscellaneous Tax Receipts	0	41	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	16,000	12,726	16,000	16,000	10,127	16,000	16,000	16,000	16,000	0	0.00%	16,000	16,000	16,000	16,000
	Total Revenue	16,000	12,726	16,000	16,000	10,127	16,000	16,000	16,000	16,000	0	0.00%	16,000	16,000	16,000	16,000
Salaries:																
6100	Salaries	4,581	4,640	4,790	4,790	4,384	4,938	4,938	4,938	4,938	(147)	(3.08%)	5,127	5,127	5,127	5,127
	Total Salaries	4,581	4,640	4,790	4,790	4,384	4,938	4,938	4,938	4,938	(147)	(3.08%)	5,127	5,127	5,127	5,127
Employee Benefits - Current:																
6810	Employee Retirement - Active	756	804	800	800	733	691	699	699	699	101	12.66%	718	726	726	726
6830	FICA Tax Expenditure	350	337	366	366	319	378	378	378	378	(11)	(3.08%)	392	392	392	392
6835	MTA Tax	16	15	16	16	14	17	17	17	17	(1)	(3.07%)	17	17	17	17
6840	Worker's Compensation	302	272	316	316	311	334	340	340	340	(24)	(7.75%)	347	353	353	353
6860	Medical Insurance - Active Employees	1,932	1,951	2,065	2,065	1,883	2,263	2,263	2,263	2,263	(198)	(9.59%)	2,263	2,263	2,263	2,263
6865	Dental & Optical	130	12	130	130	113	130	130	130	130	0	0.00%	130	130	130	130
6875	Disability	3	0	3	3	0	3	3	3	3	0	0.00%	3	3	3	3
	Total Employee Benefits - Current	3,489	3,391	3,697	3,697	3,372	3,816	3,830	3,830	3,830	(133)	(3.60%)	3,870	3,885	3,885	3,885
	Total Employee Costs	8,070	8,031	8,487	8,487	7,756	8,754	8,767	8,767	8,767	(280)	(3.30%)	8,998	9,012	9,012	9,012
Contractual:																
6404	Electric	3,496	1,856	2,500	1,470	1,334	2,500	2,500	2,500	2,500	(1,030)	(70.07%)	2,500	2,500	2,500	2,500
6406	Repair Equipment	1,934	1,060	2,500	2,500	2,420	2,234	2,225	2,225	2,225	275	11.00%	2,208	2,199	2,199	2,199
6407	Repair Building	2,500	373	2,313	3,343	3,244	2,312	2,308	2,308	2,308	1,035	30.96%	2,094	2,089	2,089	2,089
6421	Legal Notices	0	0	200	200	0	200	200	200	200	0	0.00%	200	200	200	200
6455	Depreciation	0	1,847	0	0	923	0	0	0	0	0	0.00%	0	0	0	0
	Total Contractual	7,930	5,136	7,513	7,513	7,921	7,246	7,233	7,233	7,233	280	3.73%	7,002	6,988	6,988	6,988
	Total Expenditures	16,000	13,166	16,000	16,000	15,677	16,000	16,000	16,000	16,000	0	0.00%	16,000	16,000	16,000	16,000
	Net Surplus (Deficit)	0	(441)	0	0	(5,550)	0	0	0	0	0	0.00%	0	0	0	0

Department Summary

Department: Pine Neck Marina

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Pine Neck Marina

Cost Center #: 7184

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

It is the intention of the Parks and Recreation Department to have a Request for Proposals (RFP) issued for the possible use of the vacant building on site to be used as a water sports facility for rental and instruction in the use of kayaks and paddleboards. The facility features 14 floating dock slips (30 ft max), power and water available away from docks.

The Department would also seek to upgrade a part of the facility for a picnic and barbecue area with tables and grills.

Workload:

Goals & Objectives:

Legal Authority:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Pine Neck Marina - 7184													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 4	4,938	0	0	4,938	2,394	378	699	360	3,830	8,767	3.8	10.0
Total Pine Neck Marina - 7184		4,938	0	0	4,938	2,394	378	699	360	3,830	8,767		

NOTES:

Town of Southampton

2017 Adopted Budget

Pine Neck Marina - 7184

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Other Revenue:																
1201	Interest And Earnings	0	276	100	100	304	100	100	100	100	0	0.00%	100	100	100	100
2411	Rentals - Dockage/Storage	32,000	27,700	30,000	30,000	25,600	30,000	30,000	30,000	30,000	0	0.00%	30,000	30,000	30,000	30,000
2701	Miscellaneous Tax Receipts	0	189	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
Total Other Revenue		32,000	28,166	30,100	30,100	25,904	30,100	30,100	30,100	30,100	0	0.00%	30,100	30,100	30,100	30,100
Total Revenue		32,000	28,166	30,100	30,100	25,904	30,100	30,100	30,100	30,100	0	0.00%	30,100	30,100	30,100	30,100
Salaries:																
6100	Salaries	4,581	4,640	4,790	4,790	4,384	4,938	4,938	4,938	4,938	(147)	(3.08%)	5,127	5,127	5,127	5,127
Total Salaries		4,581	4,640	4,790	4,790	4,384	4,938	4,938	4,938	4,938	(147)	(3.08%)	5,127	5,127	5,127	5,127
Employee Benefits - Current:																
6810	Employee Retirement - Active	756	804	800	800	733	691	699	699	699	101	12.66%	718	726	726	726
6830	FICA Tax Expenditure	350	337	366	366	319	378	378	378	378	(11)	(3.08%)	392	392	392	392
6835	MTA Tax	16	15	16	16	14	17	17	17	17	(1)	(3.07%)	17	17	17	17
6840	Worker's Compensation	302	272	316	316	311	334	340	340	340	(24)	(7.75%)	347	353	353	353
6860	Medical Insurance - Active Employees	1,932	1,951	2,065	2,065	1,883	2,263	2,263	2,263	2,263	(198)	(9.59%)	2,263	2,263	2,263	2,263
6865	Dental & Optical	130	12	130	130	113	130	130	130	130	0	0.00%	130	130	130	130
6875	Disability	3	0	3	3	0	3	3	3	3	0	0.00%	3	3	3	3
Total Employee Benefits - Current		3,489	3,391	3,697	3,697	3,372	3,816	3,830	3,830	3,830	(133)	(3.60%)	3,870	3,885	3,885	3,885
Total Employee Costs		8,070	8,031	8,487	8,487	7,756	8,754	8,767	8,767	8,767	(280)	(3.30%)	8,998	9,012	9,012	9,012
Contractual:																
6401	Contracts	5,000	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6404	Electric	2,290	1,491	3,000	3,000	1,224	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
6406	Repair Equipment	7,350	1,596	10,000	10,000	493	10,000	10,000	10,000	10,000	0	0.00%	10,000	10,000	10,000	10,000
6407	Repair Building	4,900	215	8,213	8,213	2,244	7,946	7,933	7,933	7,933	280	3.41%	7,702	7,688	7,688	7,688
6421	Legal Notices	490	0	400	400	0	400	400	400	400	0	0.00%	400	400	400	400
6423	Small Equipment (Non-Capital)	3,900	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
Total Contractual		23,930	3,302	21,613	21,613	3,961	21,346	21,333	21,333	21,333	280	1.30%	21,102	21,088	21,088	21,088
Total Expenditures		32,000	11,333	30,100	30,100	11,718	30,100	30,100	30,100	30,100	0	0.00%	30,100	30,100	30,100	30,100
Net Surplus (Deficit)		0	16,833	0	0	14,186	0	0	0	0			0	0	0	0

Department Summary

Department: Poxabogue Golf Course

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Poxabogue Golf Course

Cost Center #: 7181

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Poxabogue Golf Course was purchased jointly by the Town of Southampton and the Town of East Hampton to ensure public access to golf and affordable recreational opportunities. In 2013, the Town of Southampton purchased the Town of East Hampton's share and now owns the property outright. Facility features 9 hole public golf course, complete with driving range and restaurant.

Workload:

This facility, located in the Village of Sagaponack, is currently operated under a Management Agreement. The Town has established an Enterprise Fund for revenues and expenditures associated with this recreational amenity.

The Parks & Recreation Department is administering the Management Agreement and overseeing capital improvements.

Goals & Objectives:

A budget for the Poxabogue Golf Course Enterprise Fund Account will be reviewed and future capital improvements at the facility will be considered. Debt service requirements for any capital improvements will be paid from the revenues in the Enterprise Fund Balance, after operating expenses.

Legal Authority:

Established in 2004.

Resolution 2004-113, dated January 13, 2004.

Town of Southampton

2017 Adopted Budget

Poxabogue Golf Course - 7181

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Other Revenue:																
1201	Interest And Earnings	0	1,182	1,000	1,000	898	1,000	1,000	1,000	1,000	0	0.04%	1,000	1,000	1,000	1,000
2011	Rentals	150,500	145,041	155,000	155,000	172,850	155,000	155,000	155,000	155,000	0	0.00%	157,420	157,420	157,420	157,420
2701	Miscellaneous Tax Receipts	0	1,278	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	0	0	0	0	3,151	0	0	0	0	0	0.00%	0	0	0	0
Total Other Revenue		150,500	147,502	156,000	156,000	176,900	156,000	156,000	156,000	156,000	0	0.00%	158,420	158,420	158,420	158,420
Total Revenue		150,500	147,502	156,000	156,000	176,900	156,000	156,000	156,000	156,000	0	0.00%	158,420	158,420	158,420	158,420
Total Employee Costs											0	0.00%				
Contractual:																
6404	Electric	7,000	7,036	6,000	10,500	8,541	6,000	6,000	6,000	6,000	4,500	42.86%	6,000	6,000	6,000	6,000
6405	Fuel Oil	5,000	6,333	8,000	8,000	3,889	8,000	8,000	8,000	8,000	0	0.00%	8,000	8,000	8,000	8,000
6407	Repair Building	10,000	22,878	21,000	17,000	510	21,000	21,000	21,000	21,000	(4,000)	(23.53%)	23,420	23,420	23,420	23,420
6415	Telephone	1,000	675	1,000	4,000	2,078	6,000	6,000	6,000	6,000	(2,000)	(50.00%)	6,000	6,000	6,000	6,000
6420	Other	20,000	19,285	20,000	16,500	15,678	15,000	15,000	15,000	15,000	1,500	9.09%	15,000	15,000	15,000	15,000
6455	Depreciation	0	22,812	0	0	10,352	0	0	0	0	0	0.00%	0	0	0	0
6499	Contingent	7,500	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
Total Contractual		50,500	79,019	56,000	56,000	41,048	56,000	56,000	56,000	56,000	0	0.00%	58,420	58,420	58,420	58,420
Debt Service:																
6900	Interfund Transfer Expense	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0	0.00%	100,000	100,000	100,000	100,000
Total Debt Service		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0	0.00%	100,000	100,000	100,000	100,000
Total Expenditures		150,500	179,019	156,000	156,000	141,048	156,000	156,000	156,000	156,000	0	0.00%	158,420	158,420	158,420	158,420
Net Surplus (Deficit)		0	(31,517)	0	0	35,852	0	0	0	0			0	0	0	0

Town of Southampton
2017 Tentative Budget
Poxabogue Golf Course - 7181

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Tentative/2016 Amended Difference	2017 Tentative/2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Tentative/2017 Tentative Difference	2018 Tentative/2017 Tentative % of Change
	Debt Service:													
6900	Interfund Transfer Expense	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0	0.00%	100,000	100,000	0	0.00%
	Total Debt Service	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0	0.00%	100,000	100,000	0	0.00%
	Total Expenditures	150,500	179,019	156,000	156,000	137,124	156,000	156,000	0	0.00%	158,420	158,420	(2,420)	(1.55%)
	Net Surplus (Deficit)	0	(31,517)	0	0	(16,943)	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		

Department Summary

Department: Shinnecock Commercial Dock

Budget Year: 2017

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 6420

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation Department administers the operation of the Shinnecock Commercial Dock facility located on Dune Road, Hampton Bays. Oversight of the facility is provided by the Park Maintenance Supervisor and maintenance crews. Administrative duties include the issuance of annual dockage permits for commercial fishing boats (fees noted on the Department of Parks and Recreation Fee Schedule) and collecting quarterly rent payments. Duties also include maintenance responsibilities of general cleanup and repairs of the facility including electric and plumbing systems.

Workload:

The Department of Parks and Recreation handles supervision, maintenance and upkeep of the Shinnecock Commercial Dock and slips with the assistance of part-time staff. Currently, there are twenty two (22) slips for boats from 41 feet 90 feet in length. Rules and regulations are promulgated for the facility by the Superintendent of Parks and Recreation, in accordance with Chapter 111 (Beaches, Parks and Waterways).

The Shinnecock Commercial Dock requires ongoing repairs to the Dock Master's support building, dock bumpers, electrical outlets, lighting fixtures, as well as structural repairs to decking and dolphin systems. In addition, continual monitoring of the storage areas is needed, in order to keep them free from debris generated by the fishermen and deposited by the public.

Goals & Objectives:

1. Complete dredging program, once DEC permit is obtained.
2. Determine the feasibility of allowing fuel, fish and ice to be moved over the dock.

Legal Authority:

The Shinnecock Commercial Dock is managed by the Town of Southampton Parks and Recreation Department as directed by a long term lease agreement with Suffolk County, as directed by Resolution 2002-1094.

Established pursuant to Navigational Law #32.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Shinnecock Commercial Dock - 6420													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / D / 4	7,406	0	0	7,406	3,590	567	1,048	540	5,745	13,151	3.8	15.0
Total Shinnecock Commercial Dock - 6420		7,406	0	0	7,406	3,590	567	1,048	540	5,745	13,151		

NOTES:

Town of Southampton
2017 Adopted Budget
Shinnecock Commercial Dock - 6420

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Other Revenue:																
2413	Shinnecock Commercial Dock Rental	37,000	50,458	37,000	37,000	45,400	37,000	37,000	37,000	37,000	0	0.00%	37,000	37,000	37,000	37,000
	Total Other Revenue	37,000	50,458	37,000	37,000	45,400	37,000	37,000	37,000	37,000	0	0.00%	37,000	37,000	37,000	37,000
	Total Revenue	37,000	50,458	37,000	37,000	45,400	37,000	37,000	37,000	37,000	0	0.00%	37,000	37,000	37,000	37,000
Salaries:																
6100	Salaries	6,871	6,959	7,185	7,185	6,576	7,406	7,406	7,406	7,406	(221)	(3.08%)	7,691	7,691	7,691	7,691
	Total Salaries	6,871	6,959	7,185	7,185	6,576	7,406	7,406	7,406	7,406	(221)	(3.08%)	7,691	7,691	7,691	7,691
Employee Benefits - Current:																
6810	Employee Retirement - Active	1,134	1,206	1,200	1,200	1,100	1,037	1,048	1,048	1,048	152	12.66%	1,077	1,088	1,088	1,088
6830	FICA Tax Expenditure	526	505	550	550	478	567	567	567	567	(17)	(3.08%)	588	588	588	588
6835	MTA Tax	23	22	24	24	21	25	25	25	25	(1)	(3.07%)	26	26	26	26
6840	Worker's Compensation	453	409	473	473	466	501	510	510	510	(37)	(7.75%)	520	530	530	530
6860	Medical Insurance - Active Employees	2,898	2,926	3,098	3,098	2,825	3,395	3,395	3,395	3,395	(297)	(9.59%)	3,395	3,395	3,395	3,395
6865	Dental & Optical	196	19	196	196	169	196	196	196	196	0	0.00%	196	196	196	196
6875	Disability	4	0	4	4	0	4	4	4	4	0	0.00%	4	4	4	4
	Total Employee Benefits - Current	5,234	5,086	5,545	5,545	5,059	5,724	5,745	5,745	5,745	(199)	(3.60%)	5,806	5,827	5,827	5,827
	Total Employee Costs	12,105	12,046	12,731	12,731	11,635	13,130	13,151	13,151	13,151	(421)	(3.30%)	13,497	13,518	13,518	13,518
Contractual:																
6401	Contracts	2,000	851	1,500	1,500	1,068	1,500	1,500	1,500	1,500	0	0.00%	1,499	1,499	1,499	1,499
6404	Electric	3,500	5,596	6,000	6,000	2,647	6,000	6,000	6,000	6,000	0	0.00%	6,000	6,000	6,000	6,000
6405	Fuel Oil	1,800	928	1,800	1,800	434	1,800	1,800	1,800	1,800	0	0.00%	1,800	1,800	1,800	1,800
6406	Repair Equipment	2,000	923	2,000	2,000	0	2,000	2,000	2,000	2,000	0	0.00%	2,000	2,000	2,000	2,000
6407	Repair Building	500	497	500	500	136	500	500	500	500	0	0.00%	500	500	500	500
6499	Contingent	15,095	0	12,469	12,469	0	12,070	12,049	12,049	12,049	420	3.37%	11,704	11,683	11,683	11,683
	Total Contractual	24,895	8,795	24,269	24,269	4,286	23,870	23,849	23,849	23,849	420	1.73%	23,503	23,482	23,482	23,482
	Total Expenditures	37,000	20,841	37,000	37,000	15,920	37,000	37,000	37,000	37,000	0	0.00%	37,000	37,000	37,000	37,000
	Net Surplus (Deficit)	0	29,617	0	0	29,480	0	0	0	0			0	0	0	0