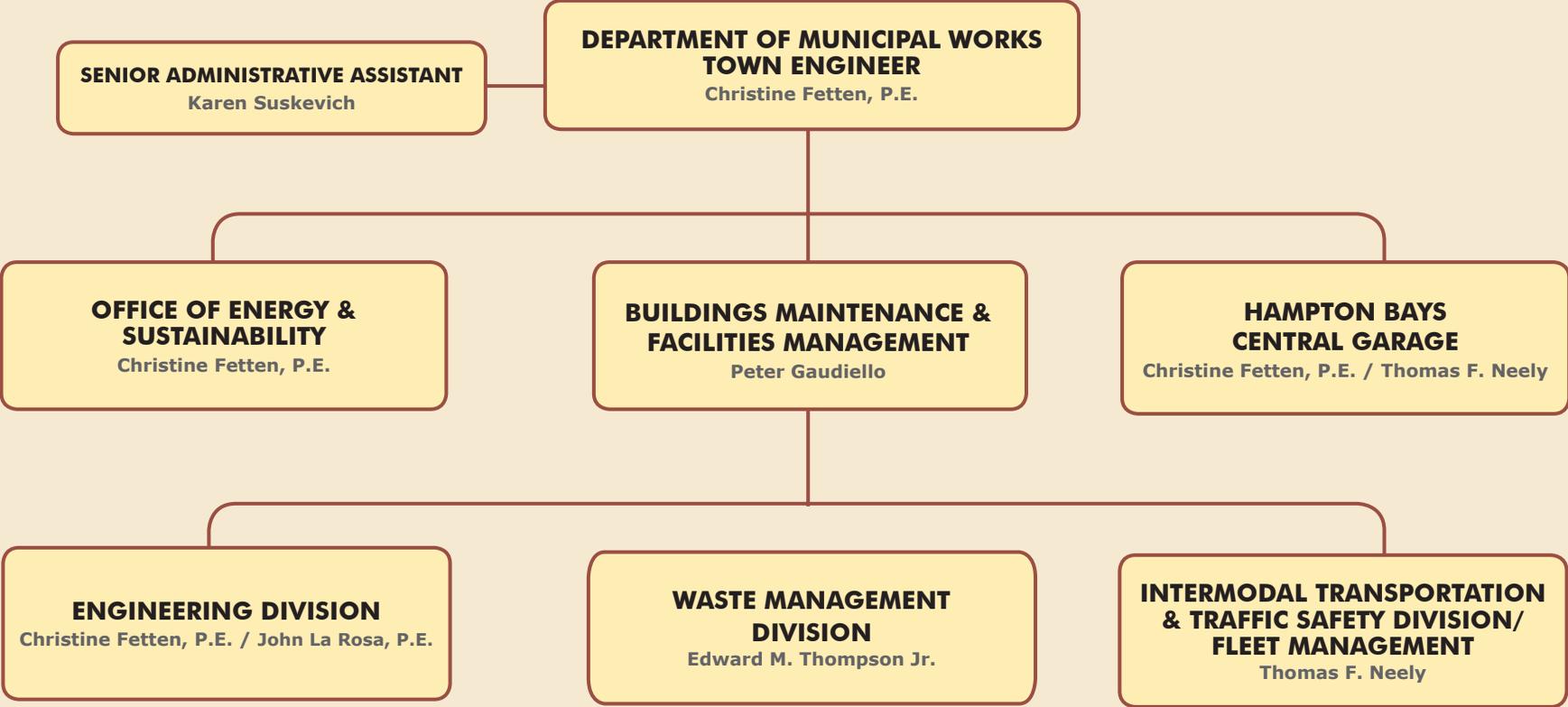


MUNICIPAL WORKS

2017 ORGANIZATIONAL CHART



Department Summary

Department: Municipal Works Administration

Budget Year: 2017

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1490

Manager: Christine Fetten

NOTES:

Departmental Mission & Responsibilities:

To oversee the Buildings & Facilities, Animal Shelter, Central Garage, Engineering, Post Closure, and Waste Management operations as well as to develop a self sustaining model for Waste Management including processing operations and recycling markets to offset the costs of operation.

Workload:

Promote recycling educational efforts to increase knowledge base of residential and commercial solid waste and recycling. Respond to constituent inquiries, concerns regarding solid waste management, public buildings, and sustainability initiatives. To prepare, execute and implement grants to improve the sustainability of the Town's various programs.

Goals & Objectives:

1. Maintain and improve recycling and waste reduction rates.
2. Improve the cost effectiveness of the Town's recycling programs through marketing and streamlining processing methods.
3. Conduct educational programs on recycling and waste reduction.
4. Maintain the Electronics Waste Recycling Program.
5. Continue to minimize taxpayer burden by seeking funding and support through sources other than Town taxes.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

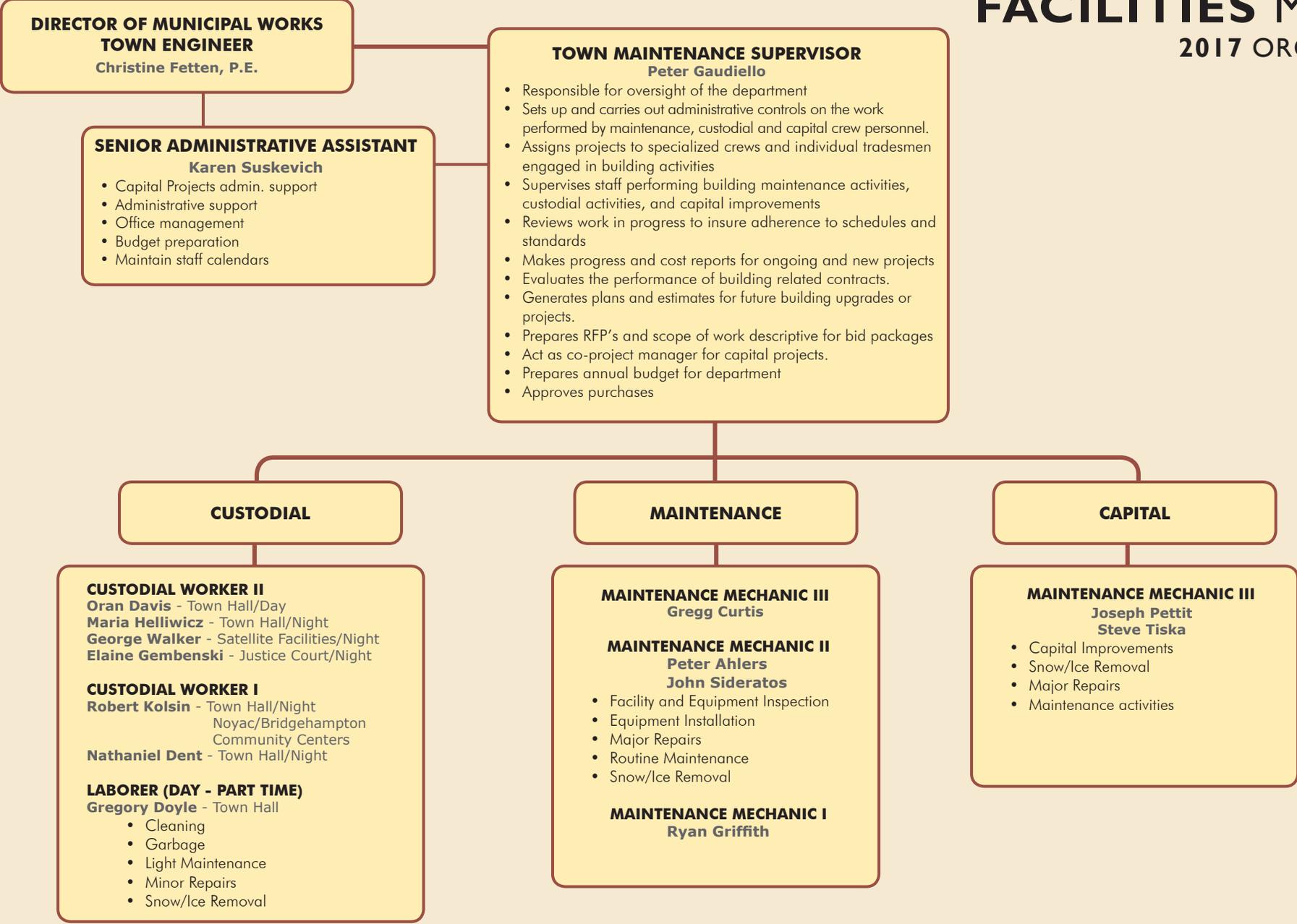
Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Municipal Works Department													
Municipal Works Admin													
Municipal Works Administration - 1490													
Town Engineer (Environmental Facilities)	ADMINISTRATIVE	128,489	3,780	0	132,269	24,615	8,540	18,716	1,956	53,827	186,097	5.7	100.0
Senior Administrative Assistant	ADMINSUPPORT	58,783	1,729	0	60,512	24,615	4,629	8,562	911	38,717	99,229	8.8	100.0
Administrative Aide	CSEA40HOUR - 7-1-2010 / D / 2	48,264	0	2,256	50,520	1,304	3,865	7,149	756	13,073	63,594	2.0	100.0
Clerk Typist	CSEA40HOUR - 7-1-2010 / B / 1	40,632	0	0	40,632	24,236	3,108	5,750	634	33,729	74,361	0.8	100.0
Total Municipal Works Administration - 1490		276,169	5,509	2,256	283,934	74,772	20,142	40,177	4,257	139,346	423,280		

NOTES:

FACILITIES MANAGEMENT

2017 ORGANIZATIONAL CHART



Department Summary

Department: Building Maintenance and Facility Management

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1620
Manager: Peter Gaudiello

NOTES:

Departmental Mission & Responsibilities:

The mission of the Division of Building Maintenance is to maintain and enhance the operation, appearance, cleanliness, and functionality of Town-owned buildings and facilities.

Workload:

Building Maintenance oversees and maintains Town-owned buildings; evaluates and oversees both minor and major repairs to the physical plant and systems of Town buildings, both in response to existing problems or issues, as well as proactively (to anticipate and prevent issues or problems in the future); researches and develops proposals and cost estimates to address existing building or building system issues, or in response to requested or required improvements to facilities; evaluates building equipment and/or systems for repair or replacement needs, develops cost estimates for alternative scenarios and approaches; provides technical support and advice to the Town Board with respect to building maintenance, repair, renovation, or restoration efforts; acts as liaison between the Town and construction management firms, contractors, engineers and other professionals working on various capital projects; assists other departments and divisions with support from the Buildings Maintenance staff, to assist with on going projects, make requested repairs, or perform certain tasks utilizing in-house labor to save costs; provides support for other departments or agencies with advice or assistance in building maintenance; assists in the development of plans and recommendations to the Town Board in response to the facility and space related needs of employees, partner nonprofit organizations, and the public; provides high quality janitorial services; and works to make available ongoing training and development opportunities for all Buildings Maintenance personnel.

Goals & Objectives:

1. Complete an assessment and commence with the creation of a detailed inventory compilation of building and building system information for the fourteen (14) buildings under the auspices of the Division.
2. Work with the Facilities Renovation Committee and the Engineering Division to move forward with the design and installation of a heating system for Town Hall.
3. Complete necessary health, safety, and efficiency related renovations to the Town's Animal Shelter.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Municipal Works Department													
Buildings & Facilities													
Building Maintenance and Facility Management - 1620													
Town Maintenance Supervisor	ADMINISTRATIVE	89,255	3,500	0	92,755	24,615	7,096	13,125	6,773	51,609	144,364	11.1	100.0
Custodial Worker I	CSEA40HOUR - 7-1-2010 / A / 2	37,730	0	0	37,730	11,432	2,886	5,339	2,772	22,430	60,160	2.1	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / C / 3	45,341	0	0	45,341	24,236	3,469	6,416	3,306	37,427	82,768	3.3	100.0
Custodial Worker I	CSEA40HOUR-NEW / A / 5	40,152	3,212	0	43,364	23,936	3,317	6,136	3,182	36,572	79,936	14.8	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,890	3,511	0	47,401	12,548	3,626	6,707	3,475	26,357	73,758	16.1	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,890	3,511	0	47,401	23,936	3,626	6,707	3,475	37,745	85,146	16.4	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,890	2,633	0	46,523	12,548	3,559	6,583	3,412	26,102	72,625	14.3	100.0
Custodial Worker II	CSEA40HOUR-NEW / B / 5	43,890	2,633	0	46,523	12,548	3,559	6,583	3,412	26,102	72,625	14.4	100.0
Maintenance Mechanic II	CSEA40HOUR-NEW / D / 5	51,365	3,082	0	54,447	23,936	4,165	7,704	3,988	39,793	94,240	10.4	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / G / 1	58,370	3,502	5,100	66,972	1,304	5,123	9,477	4,898	20,803	87,775	10.4	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / G / 5	62,556	5,005	0	67,561	23,936	5,168	9,560	4,941	43,606	111,167	16.4	100.0
Maintenance Mechanic II	CSEA40HOUR-OLD / 05 / 5	62,348	6,235	0	68,582	23,936	5,247	9,704	5,015	43,903	112,485	20.8	100.0
Maintenance Mechanic IV	CSEA40HOUR-OLD / 13 / 3	72,735	5,819	0	78,554	23,936	6,009	11,115	5,740	46,802	125,356	18.3	100.0
Custodial Worker I	PART-TIME	11,440	0	0	11,440	0	875	0	861	1,736	13,176		100.0
Laborer	PART-TIME	7,800	0	0	7,800	0	597	0	596	1,193	8,993		100.0
Total Building Maintenance and Facility Management - 1620		714,652	42,644	5,100	762,395	242,852	58,323	105,156	55,846	462,178	1,224,573		

NOTES:

Town of Southampton

2017 Adopted Budget

Building Maintenance and Facility Management - 1620

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	2,129,122	2,129,122	2,179,588	2,179,588	2,179,588	2,341,131	2,343,022	2,343,022	2,343,022	163,433	7.50%	2,376,293	2,378,241	2,378,241	2,378,241
Total Real Property Taxes		2,129,122	2,129,122	2,179,588	2,179,588	2,179,588	2,341,131	2,343,022	2,343,022	2,343,022	163,433	7.50%	2,376,293	2,378,241	2,378,241	2,378,241
Other Revenue:																
2701	Miscellaneous Tax Receipts	0	369	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	0	624	0	0	1,121	0	0	0	0	0	0.00%	0	0	0	0
Total Other Revenue		0	993	0	0	1,121	0	0	0	0	0	0.00%	0	0	0	0
Total Revenue		2,129,122	2,130,115	2,179,588	2,179,588	2,180,710	2,341,131	2,343,022	2,343,022	2,343,022	163,433	7.50%	2,376,293	2,378,241	2,378,241	2,378,241
Salaries:																
6100	Salaries	613,964	612,341	635,179	635,179	592,883	695,412	695,412	695,412	695,412	(60,233)	(9.48%)	716,890	716,890	716,890	716,890
6101	Overtime	15,000	2,065	15,000	15,000	1,638	15,000	15,000	15,000	15,000	0	0.00%	15,000	15,000	15,000	15,000
6103	Accumulated Sick/Personal Days	0	0	0	470	468	0	0	0	0	470	100.00%	0	0	0	0
6105	Part Time Salaries	19,240	15,163	19,240	19,240	7,324	19,240	19,240	19,240	19,240	0	0.00%	19,240	19,240	19,240	19,240
6110	Longevity	29,981	29,951	35,321	35,321	35,021	42,644	42,644	42,644	42,644	(7,323)	(20.73%)	43,876	43,876	43,876	43,876
6127	Cash in Lieu of Health Benefits	2,500	2,500	2,500	2,500	1,250	5,100	5,100	5,100	5,100	(2,600)	(104.00%)	5,100	5,100	5,100	5,100
Total Salaries		680,685	662,020	707,240	707,710	638,584	777,395	777,395	777,395	777,395	(69,685)	(9.85%)	800,106	800,106	800,106	800,106
Employee Benefits - Current:																
6810	Employee Retirement - Active	106,663	113,455	112,391	112,391	103,004	104,042	105,156	105,156	105,156	7,235	6.44%	107,221	108,370	108,370	108,370
6830	FICA Tax Expenditure	52,075	49,103	54,106	54,106	47,249	59,473	59,473	59,473	59,473	(5,367)	(9.92%)	61,211	61,211	61,211	61,211
6835	MTA Tax	2,323	2,241	2,414	2,414	2,146	2,652	2,652	2,652	2,652	(239)	(9.88%)	2,729	2,729	2,729	2,729
6840	Worker's Compensation	45,473	41,049	47,287	47,287	46,528	52,046	52,822	52,822	52,822	(5,535)	(11.71%)	53,596	54,395	54,395	54,395
6860	Medical Insurance - Active Employees	176,688	172,589	185,136	184,666	174,339	225,900	225,900	225,900	225,900	(41,234)	(22.33%)	225,900	225,900	225,900	225,900
6865	Dental & Optical	15,648	13,508	15,648	15,648	12,825	16,952	16,952	16,952	16,952	(1,304)	(8.34%)	16,952	16,952	16,952	16,952
6875	Disability	403	78	403	403	45	432	432	432	432	(29)	(7.14%)	432	432	432	432
Total Employee Benefits - Current		399,273	392,025	417,385	416,915	386,137	461,497	463,388	463,388	463,388	(46,473)	(11.15%)	468,042	469,990	469,990	469,990
Total Employee Costs		1,079,958	1,054,044	1,124,625	1,124,625	1,024,721	1,238,893	1,240,783	1,240,783	1,240,783	(116,158)	(10.33%)	1,268,148	1,270,096	1,270,096	1,270,096
Contractual:																
6401	Contracts	139,739	75,121	100,789	103,238	71,267	141,064	141,064	141,064	141,064	(37,826)	(36.64%)	141,971	141,971	141,971	141,971
6404	Electric	268,800	247,755	268,800	258,957	198,257	266,800	266,800	266,800	266,800	(7,843)	(3.03%)	266,800	266,800	266,800	266,800
6405	Fuel Oil	108,200	112,398	155,200	155,200	77,295	155,200	155,200	155,200	155,200	0	0.00%	155,200	155,200	155,200	155,200
6406	Repair Equipment	19,150	14,657	19,150	15,875	8,593	16,150	16,150	16,150	16,150	(275)	(1.73%)	16,150	16,150	16,150	16,150
6407	Repair Building	26,250	23,479	24,250	26,193	18,834	26,250	26,250	26,250	26,250	(57)	(0.22%)	26,250	26,250	26,250	26,250
6414	Rentals	415,000	420,510	415,000	422,900	387,765	425,000	425,000	425,000	425,000	(2,100)	(0.50%)	430,000	430,000	430,000	430,000
6418	Uniforms	1,250	175	1,000	1,000	309	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
6423	Small Equipment (Non-Capital)	10,000	4,939	10,000	13,275	11,067	10,000	10,000	10,000	10,000	3,275	24.67%	10,000	10,000	10,000	10,000
6424	Taxes - Town Property	30,000	19,181	30,000	29,500	14,759	30,000	30,000	30,000	30,000	(500)	(1.69%)	30,000	30,000	30,000	30,000
6426	Supplies - Other	29,475	24,556	29,475	29,475	20,739	29,475	29,475	29,475	29,475	0	0.00%	29,475	29,475	29,475	29,475
6466	Telephone - Wireless	300	325	300	300	69	300	300	300	300	0	0.00%	300	300	300	300
6474	Other - Landfill Charges	1,000	1,504	1,000	1,500	1,269	1,000	1,000	1,000	1,000	500	33.33%	1,000	1,000	1,000	1,000
Total Contractual		1,049,164	944,601	1,054,964	1,057,413	810,222	1,102,239	1,102,239	1,102,239	1,102,239	(44,826)	(4.24%)	1,108,146	1,108,146	1,108,146	1,108,146
Total Expenditures		2,129,122	1,998,645	2,179,588	2,182,037	1,834,943	2,341,131	2,343,022	2,343,022	2,343,022	(160,984)	(7.38%)	2,376,293	2,378,241	2,378,241	2,378,241

Town of Southampton
2017 Adopted Budget
Building Maintenance and Facility Management - 1620

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual						2017 Adopted / 2016 Amended	2017 Adopted / 2016 Amended	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
							2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	Amended Difference	% of Change					
	Net Surplus (Deficit)	0	131,470	0	(2,449)	345,766	0	0	0	0				0	0	0	0
	Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	0	2,449	0	0	0	0	0				0	0	0	0
	Net Surplus (Deficit)	0	131,470	0	0	345,766	0	0	0	0				0	0	0	0

Department Summary

Department: Animal Shelter

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3510
Manager:

NOTES:

Departmental Mission & Responsibilities:

The 2010 Budget reflected the privatization of shelter operations and the transfer of staffing insofar as such was funded by the Town.

The mission is to maintain an animal shelter and adoption facility that addresses the needs of the animals, provides programs for enrichment and behavior modification through privatization and in coordination with the Town's Animal Shelter Supervisor.

Workload:

The privatized facility is tasked with providing animal sheltering and adoption services to Town residents.

Goals & Objectives:

The 2010 Budget directed that the Town of Southampton discontinue municipal shelter operations, and instead, function as a landlord, offering the site to an operator/tenant through privatization. Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter. Under such agreement, the Animal Shelter Supervisor is charged with coordination of the Town's obligations and serves as the point of contact for the contract agency. The contract was renewed by Resolution 2015-789 for an additional five years, expiring in 2020.

Legal Authority:

Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter.

Town of Southampton
2017 Adopted Budget
Animal Shelter - 3510

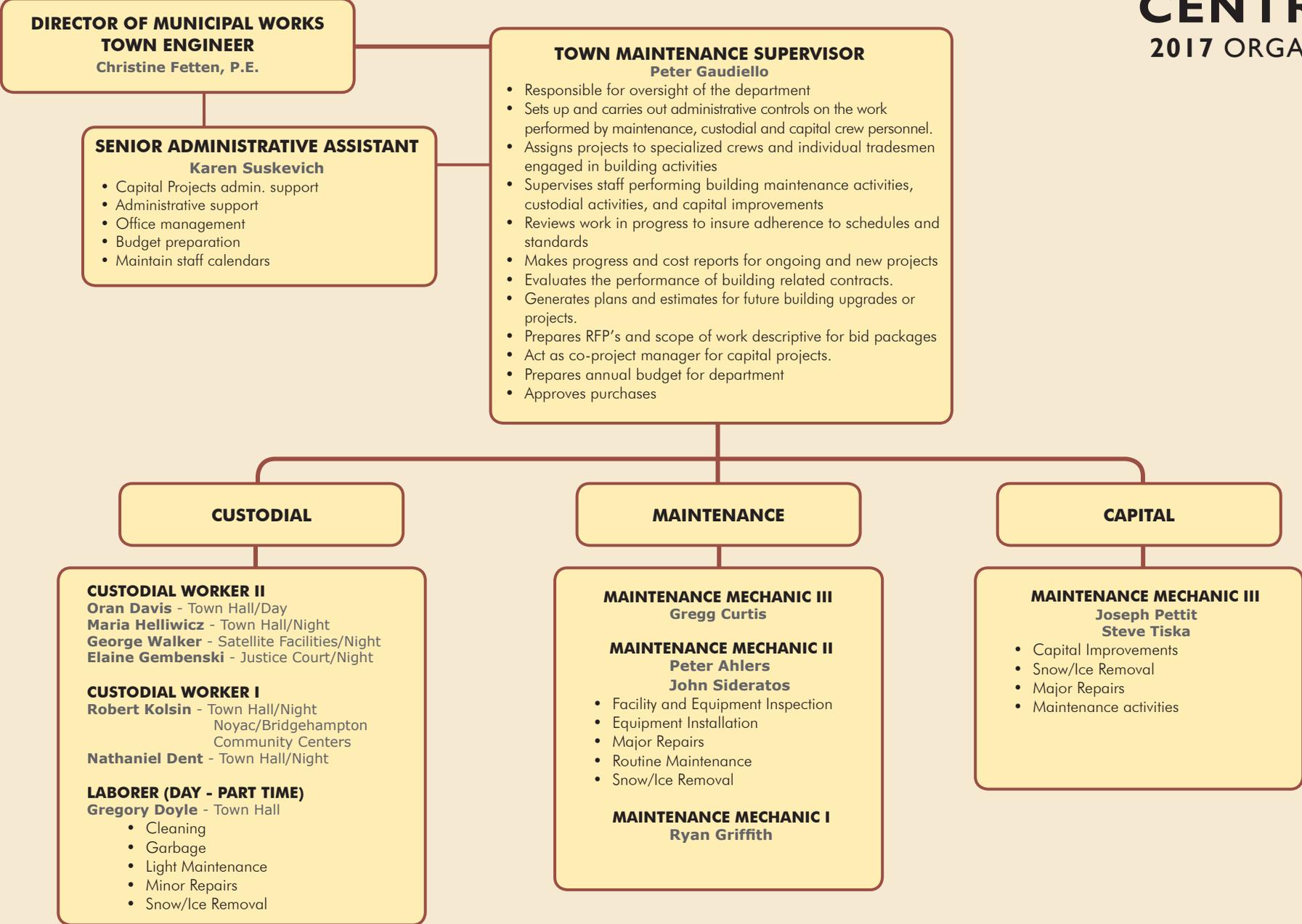
Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
	Real Property Taxes:															
1001	Property Taxes	364,200	364,200	390,400	390,400	390,400	390,400	390,400	390,400	390,400	0	0.00%	417,400	417,400	417,400	417,400
	Total Real Property Taxes	364,200	364,200	390,400	390,400	390,400	390,400	390,400	390,400	390,400	0	0.00%	417,400	417,400	417,400	417,400
	Other Revenue:															
2770	Miscellaneous	0	0	0	0	32	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	0	0	0	0	32	0	0	0	0	0	0.00%	0	0	0	0
	Total Revenue	364,200	364,200	390,400	390,400	390,432	390,400	390,400	390,400	390,400	0	0.00%	417,400	417,400	417,400	417,400
	Total Employee Costs										0	0.00%				
	Contractual:															
6401	Contracts	203,400	203,654	228,600	228,600	211,161	253,600	253,600	253,600	253,600	(25,000)	(10.94%)	278,600	278,600	278,600	278,600
6404	Electric	80,000	44,651	80,000	80,000	27,460	70,000	70,000	70,000	70,000	10,000	12.50%	70,000	70,000	70,000	70,000
6405	Fuel Oil	60,000	30,188	60,000	60,000	17,046	45,000	45,000	45,000	45,000	15,000	25.00%	47,000	47,000	47,000	47,000
6407	Repair Building	13,000	10,148	14,000	14,000	5,275	14,000	14,000	14,000	14,000	0	0.00%	14,000	14,000	14,000	14,000
6420	Other	7,800	0	7,800	7,800	0	7,800	7,800	7,800	7,800	0	0.00%	7,800	7,800	7,800	7,800
	Total Contractual	364,200	288,640	390,400	390,400	260,941	390,400	390,400	390,400	390,400	0	0.00%	417,400	417,400	417,400	417,400
	Total Expenditures	364,200	288,640	390,400	390,400	260,941	390,400	390,400	390,400	390,400	0	0.00%	417,400	417,400	417,400	417,400
	Net Surplus (Deficit)	0	75,560	0	0	129,491	0	0	0	0			0	0	0	0

Net Surplus (Deficit)

0 75,560 0 0 154,098 0 0 0 0

CENTRAL GARAGE

2017 ORGANIZATIONAL CHART



Department Summary

Department: Central Garage

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1640
Manager: Christine Fetten

NOTES:

Departmental Mission & Responsibilities:

The Central Garage and North Sea Garage are full service vehicle repair garages created with specific task of repair, service and maintenance of Town-owned passenger vehicles and light duty trucks/buses. The responsibilities of the Garages includes the repair, service, maintenance and preventive maintenance of approximately 270 passenger vehicles and light duty trucks and buses for various Southampton Town Governmental agencies, excluding the Highway Department.

Workload:

The specific workload includes the following major areas:

Repairs and installations:

Removal and replacement of rear axle assemblies and four wheel drive transfer cases

Minor body and fender work

Air conditioning repairs

Tire service and repair

New York State Inspections

Routine tune ups and oil changes, etc.

Electrical & computer system repairs

Police vehicle conversion to include installation of lights, sirens and decals

Minor engine repairs

Removal/replacement of automatic transmissions & various other equipment

Towing and Impounds:

Central Garage operates two (2) tow vehicles to assist the police department in removing abandoned vehicles, criminal investigations involving motor vehicles and towing of police/governmental vehicles experiencing mechanical difficulty.

Goals & Objectives:

To continue the mechanical repairs on the many Town-owned vehicles.

Legal Authority:

Established pursuant to Town Law.

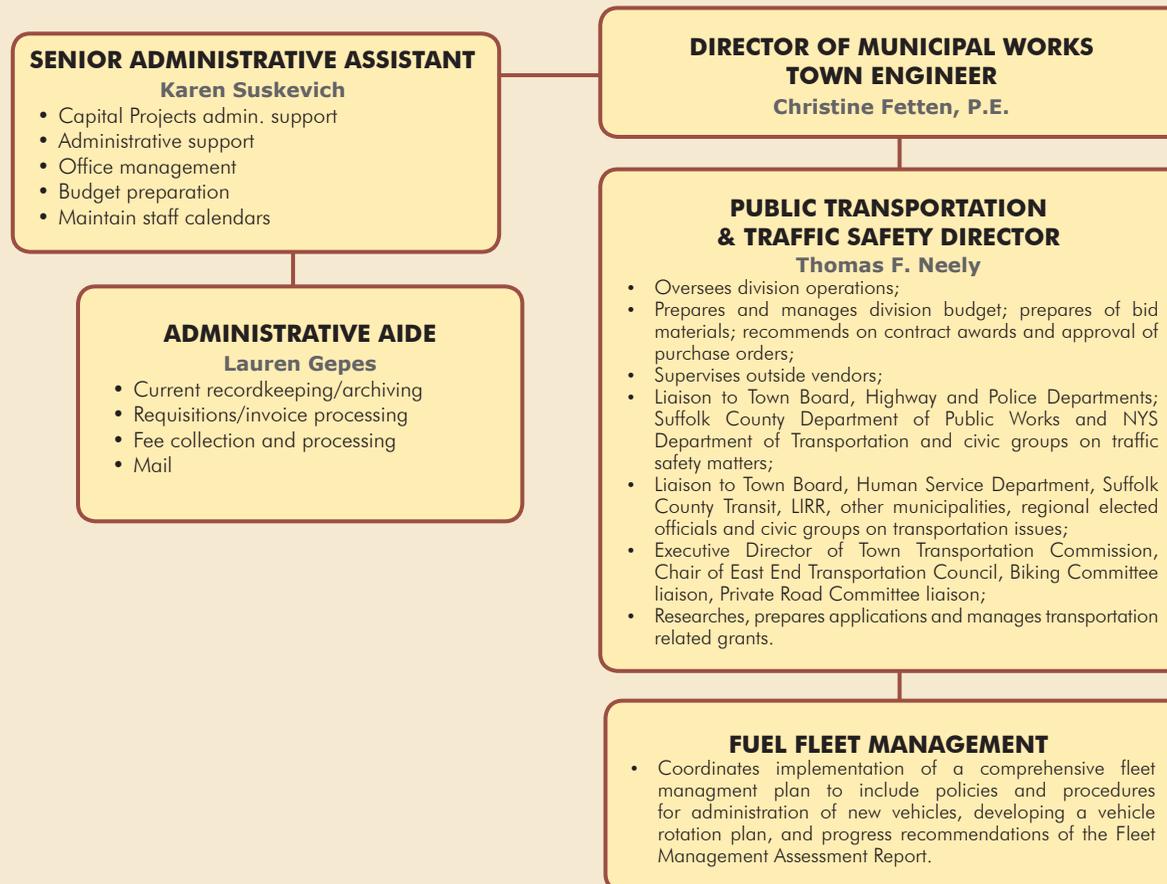
Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Municipal Works Department													
Buildings & Facilities													
Central Garage - 1640													
Automotive Mechanic II	CSEA40HOUR - 7-1-2010 / D / 2	48,264	0	0	48,264	11,432	3,932	7,273	5,377	28,013	76,277	1.8	100.0
Automotive Mechanic III	CSEA40HOUR-NEW / G / 5	62,556	5,005	0	67,561	23,936	5,168	9,560	6,963	45,628	113,189	15.5	100.0
Automotive Mechanic III	CSEA40HOUR-OLD / 09 / 5	67,129	6,713	5,100	78,942	1,304	6,039	11,170	7,492	26,006	104,948	20.4	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / 13 / 5	76,797	7,993	1,400	86,190	26,780	6,833	12,639	14,754	61,007	147,196	27.2	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / 13 / 5	76,797	7,680	2,700	87,176	26,780	6,669	12,335	8,556	54,341	141,517	28.1	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / 13 / 5	76,797	6,394	0	83,191	12,548	6,604	12,215	8,553	39,920	123,111	17.4	100.0
Total Central Garage - 1640		408,340	33,784	9,200	451,324	102,782	35,245	65,192	51,696	254,915	706,239		

NOTES:

INTERMODAL TRANSPORTATION & TRAFFIC SAFETY DIVISION

2017 ORGANIZATIONAL CHART



Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager: Tom Neely

NOTES:

Departmental Mission & Responsibilities:

Intermodal Transportation Mission & Responsibilities:

The mission of the Intermodal Transportation portion of this division is to advocate for and facilitate the improvement of public transportation and Human Service transportation opportunities; and to advocate for and facilitate improvements to the roadway system to optimize the safe and efficient flow of people and goods through both motorized and non-motorized forms of transportation. The roadway system includes related infrastructure such as sidewalks, bike lanes, etc.

To accomplish this mission, this office is responsible for working with the Town Board, elected and appointed officials at all levels of government, outside agencies, Town departments, the Town Transportation Commission, the Town Planning Board and members of the public to determine areas of concern or opportunity. Then, working with the appropriate parties, develop solutions which will address Town goals, concerns and opportunities.

Traffic Safety Mission & Responsibilities:

The mission of the Traffic Safety portion of this division is to ensure existing Town traffic safety devices operate properly and are maintained in a state of good repair, and to address public/traffic safety concerns, identified by this office or others, through evaluation of identified issues and development of appropriate responses to these concerns.

This office is responsible for achieving this mission through implementation of initiatives and administrative procedures within this office and by working closely with various Town Departments (primarily Highway and Police), the Town Transportation Commission, the Town Board, members of the public, outside consultants and outside agencies, including New York State Department of Transportation (NYS DOT) and Suffolk County Department of Public Works (SCDPW).

This Division is also an integral component of Fleet Management and works closely with the Central Garage and Department Heads to determine vehicle needs. Processing this information along with the goal of maintaining an economically efficient working fleet vehicle, vehicle use is reviewed and vehicles are transferred as needed to equally distribute use among the fleet.

Workload:

Intermodal Transportation Workload:

1. Represent the Town on various transportation oriented community and advocacy groups, task forces and forums including, but not limited to: Town Transportation Commission, Private Roads Committee, Biking Committee, Sustainability Committee, East End Transportation Council and Gabreski Airport Community Advisory Board; or as part of various planning studies facilitated by the Department of Land Management.
2. Assist the Town Board, Transportation Commission, Department of Land Management and other Town Departments with development and implementation of

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager: Tom Neely

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various transportation studies, plans and projects, including recommendations to engage the services of consultants, as needed.

3. Coordinate with other jurisdictions, including, but not limited to the New York State Department of Transportation (NYS DOT), Suffolk County Department of Public Works (SCDPW), Suffolk County Transit, the Long Island Rail Road, other Towns and Villages.
4. Prepare reports on transportation matters referred by the Town Board, Planning Board, other Town Departments, outside agencies or other jurisdictions. The Intermodal Transportation Division also generates recommendations and reports to the Town Board and other agencies, in conjunction with the Transportation Commission, when appropriate.
5. Work with agencies, departments, community groups and the private sector to facilitate greater public/private cooperation to improve transit operations within the Town's Intermodal Transportation network.
6. In cooperation with the Town Department of Land Management, review all matters pertaining to transportation arising within or referred to the divisions of the Department of Land Management.
7. Working with the Grants Office, identify and pursue transportation related grant opportunities for the financial betterment of the Town and explore non-grant related opportunities for funding of transportation related improvements.
8. At the direction of the Town Board, serve as the project management lead on regional/inter-municipal transportation/land use studies and projects.
9. Progress Fleet Management objectives to facilitate more efficient policies and procedures regarding fueling, maintenance and procurement and rotation.

Traffic Safety Workload:

1. The Traffic Safety portion of the Intermodal Transportation Division is responsible for management of contractual obligations and service related to the proper operation of over fifty (50) electronic traffic control devices throughout the Town, utilizing an outside contractor.
2. The Traffic Safety office coordinates various permit and legal matters involving the installation or upgrade of signals and coordinates technical issues (such as signal timing) for both Town maintained devices, as well as those operated by Suffolk County or the New York State Department of Transportation (NYS DOT).
3. Development of programs or projects in support of public/traffic safety is an ongoing effort. This can range from addressing site specific concerns to broader strategies.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

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4. Log, prioritize and track resolution of concerns regarding traffic safety issues ranging from speeding to line of sight problems related to parking.
5. Traffic Safety manages the consultant hiring and report approval process, when traffic engineers are retained to conduct evaluations of specific situations involving traffic safety/calming such as the need for stop signs or to conduct speed limit studies on particular roadways.
6. This office coordinates with the Police Department for the evaluation of traffic safety related issues and facilitates Police involvement in proactive traffic calming programs.
7. This office is responsible for facilitating or directly implementing traffic safety related plans/recommendations. These can range from changes in Town Vehicle and Traffic regulations, which require Town Board approval, to enforcement coordination involving the Police Department. Also, this Division facilitates roadway infrastructure or signage related improvements, which require Highway Department implementation.
8. This office is responsible for drafting Town Code amendments to Chapter 312 (Vehicle & Traffic Law) for review by the Town Attorney and potential approval by the Town Board, as well as, presenting of information relevant to the proposed change at the Public Hearing for the amendment.
9. Working with the Department of Land Management, the traffic safety office reviews select site plan applications from both a traffic safety and traffic impact basis, in order to provide the Department of Land Management and the Planning Board with insight on potential concerns. These are generally large scale developments and/or are located on key arterial roadways.

Goals & Objectives:

Intermodal Transportation Goals & Objectives:

1. Pursue implementation of the East End Transportation (Volpe) Study.
2. Develop and implement an Action Plan for the Transportation Element of the Comprehensive Plan.
3. Incorporate the efforts of three (3) Town advisory committees, to present the Town Board with a long term planning concept that will address common goals in a proactive manner. This is the "complete streets" approach to roadway related land use planning.
4. Finalize long term design recommendation and approvals developed by Suffolk County Department of Public Works (SCDPW) for future improvement plans for CR 39; advocate for improved roadway maintenance along key corridors, such as SR 27.
5. Assist the Department of Land Management with completion of the CR 39 Corridor Study.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2017

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 3310

Manager: Tom Neely

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6. Finalize completion of the CR 39 Access Management Plan.

7. Continue to implement bike lane and route recommendations into "on the road" reality through a planned program with the Town Highway Department, New York State Department of Transportation (NYS DOT) and Suffolk County Department of Public Works (SCDPW).

8. Advocate for installation of additional bus shelters within the Town, working with the Transportation Commission, Suffolk County Transit and the New York State Department of Transportation (NYS DOT).

9. Work with Human Services to expand and improve upon current inter-municipal medical transportation program with adjoining Towns.

10. Continue efforts, which started in 2009, to develop broad consensus on possible 'low impact' solutions to traffic congestion/traffic flow issues in key corridors.

11. Explore grant and other funding opportunities to support various transportation related improvements.

Traffic Safety Goals & Objectives:

1. The Traffic Safety division plans to further develop proactive traffic calming planning by creating a community based traffic safety program. The Town Transportation Commission has agreed to work on developing this program with additional support anticipated from the Police and Highway Departments. Once developed, it is expected that with the support of the Town Board and the Traffic Safety Division, the Commission members will reach out to individual communities to implement this program.

2. Continue to work with local communities groups, individual residents and various Town, County and State departments to advocate and plan for public safety/traffic safety improvements through infrastructure improvements designed to calm traffic; deterrence efforts, such as targeted enforcement; and safety awareness and education programs.

3. In consultation with the Town Board and Town Attorney, review current procedures for handling of Traffic Safety matters to further refine appropriate evaluation and response mechanisms to different types of traffic safety issues (e.g. stops signs, parking regulations) with regard to the role of traffic engineering evaluations and Police Department evaluations in Town Vehicle and Traffic law changes.

4. Pursue grant opportunities in the areas of traffic safety, such as the Local Safe Streets program, in order to fund increased education, enforcement and/or infrastructure improvement efforts.

5. Facilitate the bidding process of the Town Maintenance contract for traffic signals, in order to ensure the Town is obtaining quality service at a competitive rate.

Legal Authority:

Established by a 2004 Town Board resolution and through the 2005 Operating Budget.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Municipal Works Department													
Intermodal Transportation & Traffic Safety Division													
Intermodal Transportation & Traffic Safety Division - 3310													
AsstTwn Dir PublicTrans & TrSaf	ADMINISTRATIVE	90,747	2,669	3,500	96,916	24,615	7,414	13,714	1,402	47,145	144,060	12.0	100.0
Total Intermodal Transportation & Traffic Safety Division - 3310		90,747	2,669	3,500	96,916	24,615	7,414	13,714	1,402	47,145	144,060		

NOTES:

Town of Southampton

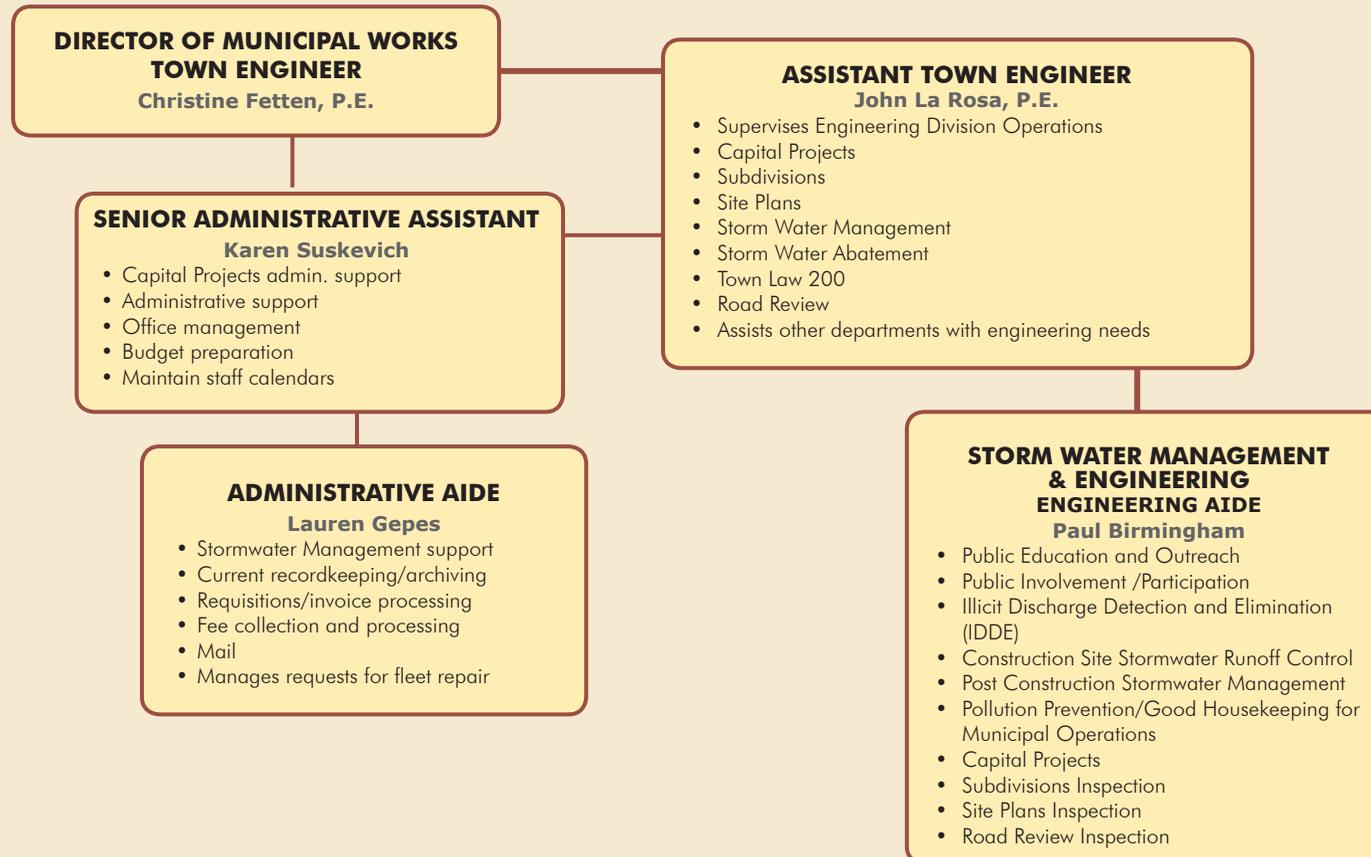
2017 Adopted Budget

Intermodal Transportation & Traffic Safety Division - 3310

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	237,565	237,565	269,575	269,575	269,575	254,980	255,560	255,560	255,560	(14,014)	(5.20%)	257,206	257,798	257,798	257,798
	Total Real Property Taxes	237,565	237,565	269,575	269,575	269,575	254,980	255,560	255,560	255,560	(14,014)	(5.20%)	257,206	257,798	257,798	257,798
Other Revenue:																
2770	Miscellaneous	0	180	0	0	240	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	0	180	0	0	240	0	0	0	0	0	0.00%	0	0	0	0
	Total Revenue	237,565	237,745	269,575	269,575	269,815	254,980	255,560	255,560	255,560	(14,014)	(5.20%)	257,206	257,798	257,798	257,798
Salaries:																
6100	Salaries	87,223	87,223	88,967	88,967	81,553	90,747	90,747	90,747	90,747	(1,779)	(2.00%)	92,562	92,562	92,562	92,562
6103	Accumulated Sick/Personal Days	3,300	3,113	6,850	6,850	3,422	3,500	3,500	3,500	3,500	3,350	48.91%	3,500	3,500	3,500	3,500
6110	Longevity	0	0	0	0	0	2,669	2,669	2,669	2,669	(2,669)	(100.00%)	2,669	2,669	2,669	2,669
	Total Salaries	90,523	90,336	95,817	95,817	84,975	96,916	96,916	96,916	96,916	(1,098)	(1.15%)	98,731	98,731	98,731	98,731
Employee Benefits - Current:																
6810	Employee Retirement - Active	14,936	15,887	16,001	16,001	14,665	13,568	13,714	13,714	13,714	2,288	14.30%	13,822	13,970	13,970	13,970
6830	FICA Tax Expenditure	6,925	6,687	7,330	7,330	6,297	7,414	7,414	7,414	7,414	(84)	(1.15%)	7,553	7,553	7,553	7,553
6835	MTA Tax	308	297	326	326	280	330	330	330	330	(4)	(1.14%)	336	336	336	336
6840	Worker's Compensation	349	315	356	356	350	608	1,044	1,044	1,044	(688)	(193.25%)	620	1,064	1,064	1,064
6860	Medical Insurance - Active Employees	21,696	19,780	20,916	20,916	19,208	23,316	23,316	23,316	23,316	(2,400)	(11.47%)	23,316	23,316	23,316	23,316
6865	Dental & Optical	1,299	1,226	1,299	1,299	1,129	1,299	1,299	1,299	1,299	0	0.00%	1,299	1,299	1,299	1,299
6875	Disability	29	29	29	29	23	29	29	29	29	0	0.00%	29	29	29	29
	Total Employee Benefits - Current	45,542	44,220	46,257	46,257	41,951	46,564	47,145	47,145	47,145	(888)	(1.92%)	46,975	47,568	47,568	47,568
	Total Employee Costs	136,065	134,556	142,075	142,075	126,926	143,480	144,060	144,060	144,060	(1,986)	(1.40%)	145,706	146,298	146,298	146,298
Contractual:																
6400	Contracts - Other	0	0	7,500	3,300	840	3,500	3,500	3,500	3,500	(200)	(6.06%)	3,500	3,500	3,500	3,500
6401	Contracts	31,000	29,080	37,000	37,000	19,708	38,000	38,000	38,000	38,000	(1,000)	(2.70%)	38,000	38,000	38,000	38,000
6404	Electric	59,000	46,424	59,000	49,500	36,696	50,000	50,000	50,000	50,000	(500)	(1.01%)	50,000	50,000	50,000	50,000
6406	Repair Equipment	3,000	1,019	19,500	29,000	12,956	14,500	14,500	14,500	14,500	14,500	50.00%	14,500	14,500	14,500	14,500
6407	Repair Building	2,500	500	1,500	1,500	120	1,500	1,500	1,500	1,500	0	0.00%	1,500	1,500	1,500	1,500
6436	Hardware	1,000	0	0	4,200	4,159	1,000	1,000	1,000	1,000	3,200	76.19%	1,000	1,000	1,000	1,000
6490	Consultants	5,000	1,700	3,000	3,000	0	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
	Total Contractual	101,500	78,723	127,500	127,500	74,480	111,500	111,500	111,500	111,500	16,000	12.55%	111,500	111,500	111,500	111,500
Debt Service:																
6900	Interfund Transfer Expense	0	670	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Debt Service	0	670	0	0	0	0	0	0	0	0	0.00%	0	0	0	0

ENGINEERING

2017 ORGANIZATIONAL CHART



Department Summary

Department: Town Engineer

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager: John LaRosa

NOTES:

Departmental Mission & Responsibilities:

The Engineering Division's mission is to ensure that development within the Town complies with good engineering standards and practices for design and construction. The Division also provides the highest level of professional and courteous service to the public.

Workload:

1. The Engineering Division reviews the engineering aspects of all residential subdivisions to ensure that good engineering standards are met. We also prepare construction cost estimates for performance bonds. The Engineering Division also inspects all roads, drainage and other improvements related to the subdivision (exclusive of building construction) during construction, making recommendations to the Planning Division regarding completion and bond status, including final construction inspection for acceptance into the Town Highway System.
2. The Engineering Division reviews the engineering aspects of all commercial Site Plan and PDD applications to ensure that good engineering standards are met. The Engineering Division inspects the site improvements during construction, and issues a sign-off recommendation to the Planning Division when the site work is complete.
3. The Engineering Division enforces all stormwater management and erosion and sediment control requirements in subdivisions and site plans applications, including review and approval, and field inspection.
4. Anyone building a residential structure on a vacant lot on a Private or Trustee Road is required by Town Code to apply to the Road Review Committee, which is headed by the Town Engineer. The Committee makes recommendations for road improvements on a particular road or road network, which is then approved by Town Board resolution. Road Review recommendations require the Engineer to visit the site, make his recommendations to the Committee, prepare Town Board resolutions, meet with the applicant to discuss the project, and then inspect and verify it was properly completed. The applicant must complete these improvements, under supervision of the Town Engineer, before a Certificate of Occupancy can be issued for the dwelling by the Building Department.
5. The Engineering Division is responsible for bringing private roads into Town Highway System through Town Law 200. This work includes performing an engineering inspection and estimating the cost necessary to bring an existing private road up to engineering standards so that it can be accepted into the Town Highway System. The process is typically initiated by residents living along the particular road, and entails coordination with the residents, tax assessor and Town Attorney. Each TL200 is subject to a public hearing to approve the project and the expenditure. Once the funding is approved and bonded, the Engineering Division coordinates surveying, design and construction by public bid, or a combination of public bid and annual contracts. The funds are usually recovered from residing on the road, through property tax increase over a period of years.
6. Manage the Highway Department inspections of building lots for a flooding determination.
7. Serve on various Committees, as appointed by the Town Board.

Department Summary

Department: Town Engineer

Budget Year: 2017

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1440

Manager: John LaRosa

NOTES:

8. The Engineering Division works on numerous capital projects within our division and provides engineering assistance to the Waste Management, Buildings Maintenance & Facilities Management, Office of Energy & Sustainability, and Intermodal Transportation & Traffic Safety divisions within our Municipal Works Department and other Town Departments. Engineering assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors.

9. The Engineering Division is responsible for implementing the Town's stormwater management program and the stormwater abatement program. The Stormwater Management Program is permitted under the State Pollution Discharge and Elimination (SPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), Permit No. GP-0-10-002. As part of the Town's stormwater compliance activities, the Engineering Division educates and informs the public about stormwater and its impact on the environment, regulates construction and post-construction stormwater discharges from subdivisions and site plans, identifies illicit discharges and connections to the Town MS4, conducts municipal good housekeeping audits of Town facilities and files annual compliance reports. The Town has two local stormwater laws, one to regulate the discharge of stormwater from construction sites and another to regulate illicit discharges and connections to the Town MS4.

All construction projects within the Town that disturb more than one acre of land are required to obtain SPDES construction permit coverage from the NYSDEC prior to starting construction. As part of this permit process, the developer must prepare a Stormwater Pollution Prevention Plan (SWPPP) for the site that addresses all applicable construction and post-construction stormwater standards. All SWPPPs are reviewed by the Engineering Division. The Engineering Division is responsible for accepting the final SWPPP. Field SWPPP inspections are conducted by the Engineering Division.

The stormwater abatement program is a capital improvement program under which the Town designs and installs stormwater abatement infrastructure to address specific problem areas or polluted bodies of water. The Engineering Division works with the Highway Department to identify potential project sites, the Environmental Division and Board of Trustees are consulted as needed when projects involve regulated wetlands or bodies of water and the Grants Coordinator helps to identify potential sources of grant funding for each project. Once approved, stormwater abatement projects are implemented in the same manner as any other capital project.

10. The Engineering Division works in the capacity to oversee certain capital efforts to restore Town functions following natural disasters such as hurricanes. The Engineering Division works with both the Comptroller's Office and FEMA to ensure that the Town submits Information to substantiate public assistance reimbursements.

Goals & Objectives:

Department Summary

Department: Town Engineer

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager: John LaRosa

NOTES:

1. Engineering will review all Site Plans and Subdivision applications referred to us by the Planning Division to ensure that all improvements are in compliance to Town codes and specifications. A measure of a successful application review is knowing that the engineering elements of the proposed improvements will have a positive impact on the community. The Engineering Division will work closely with the applicant and Town stake-holders to attain this goal. Prompt review of all stages of the application is an important element in the application review process.
2. Before a permit for the construction of any building on a private road is issued, the private road shall be suitably improved in accordance with acceptable standards and specifications in respect to health, safety and general welfare. The Engineering Division will continue to chair the Road Review Committee meetings and prepare recommendations for appropriate road improvements to private roads. The goal of the Engineering Division is to strike a delicate balance in ensuring that an applicant suitably improves the private road to the acceptable standards and specifications as recommended by the Road Review Committee, while at the same time keeping the costs of the improvements reasonable in order not to create financial hardships for the applicants.
3. Town Law 200 is the mechanism that allows residents living on a private road to improve their road in order to bring it into the Town Highway System. The Engineering Division guides interested residents through this process. Since the cost of the road improvements is entirely borne by the residents, Engineering's goal is to strike a balance in designing the improvements in an economical cost effective way, in accordance with acceptable standards, to the satisfaction of the Highway Superintendent in order for him to take the road into the Town system. The Engineering Division then prepares a construction estimate for the residents. If the residents want to move forward to bring their road into the Town Highway System, Engineering will provide in-house design and construction management services to improve the road, and assist in the administrative process.
4. The Engineering Division will provide technical assistance to Town Departments on capital improvement projects and associated public infrastructure improvements. Technical assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist the various Town Departments in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors. It is our goal to ensure that capital improvement work is completed so that the project improvements are available to the Town for use within the stipulated completion time and within budget. Engineering will work with the Town Board to prioritize capital improvement projects by immediate needs.
5. The Engineering Divisions goals and objectives relating to Stormwater Management and Stormwater Abatement projects are as follows : protect the health and safety of both the public and the ecosystem; address both stormwater quality and quantity concerns; meet or exceed federal and state mandates regarding stormwater runoff and discharge.

The Engineering Division will provide the following services to reach these goals and objectives: develop and implement activities to comply with the New York State Department of Environmental Conservation (NYSDEC) municipal stormwater permit including the six minimum measures and annual reporting requirements; work with the Land Management Department to implement Stormwater regulations mandated by NYSDEC for construction activities; Identify grant opportunities to fund water quality improvement projects; prepare and submit grant applications with the assistance of the Town's Grants Coordinator; develop and monitor approved grant funded projects; prepare contract documents and administer stormwater-related professional services and construction contracts.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

2017 Engineering Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
Site Plan			
		Fee*	
Area to be improved is Less than 500 Square Feet	\$1,150	\$1,150	
Area to be improved is 500 Square Feet or Greater and Less than 1 Acres	\$2,450	\$2,450	
Area to be improved is Greater than 1 Acres	\$4,750	\$4,750	
Site Plan Amendment	\$400	\$400	
Condos/Townhouses (no review or inspection fees for affordable units)	\$200/dwelling unit (minimum \$5,000)	\$200/dwelling unit (minimum \$5,000)	
NOTE: Fire Departments exempt from fees.			
*NOTE: These fees are a combination of Review, Inspection and include Erosion Control and SWPPP where required.			
Subdivisions			
		Fee*	
Preliminary Application (no roads)	\$750/Lot	\$750/Lot	
Preliminary Application (with roads)	½ (\$100.00 x length of road x .075)	½ (\$100.00 x length of road x .075)	
Final Application (minor review with no roads and 3 Lots or more)	\$400/Lot	\$400/Lot	
Final Application (with roads)	(Bond Estimate x.075) - Preliminary Review Fee +\$3,250	(Bond Estimate x.075) - Preliminary Review Fee +\$3,250	
Modification to Road and Drainage Plans	\$100 + \$1.25 per linear foot of road	\$100 + \$1.25 per linear foot of road	
Subdivision without roads but with common driveways	\$1450/common driveway	\$1450/common driveway	
Stormwater Management			
Subdivisions requiring a SWPPP	\$1,750	\$1,750	
*Note: These fees are a combination of Review and Inspection.			
Determination For Flooding (For Building Permit Applications)			
Flooding Determination (Engineering & Highway)	\$200	\$200	
Single Family Homes Requiring a SWPPP			
Application	\$500	\$500	

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Municipal Works Department													
Town Engineer													
Town Engineer - 1440													
Assistant Town Engineer	ADMINISTRATIVE	104,996	2,059	0	107,055	11,583	8,174	15,148	4,540	39,446	146,501	8.9	100.0
Total Town Engineer - 1440		104,996	2,059	0	107,055	11,583	8,174	15,148	4,540	39,446	146,501		

NOTES:

Town of Southampton

2017 Tentative Budget

Town Engineer - 1440

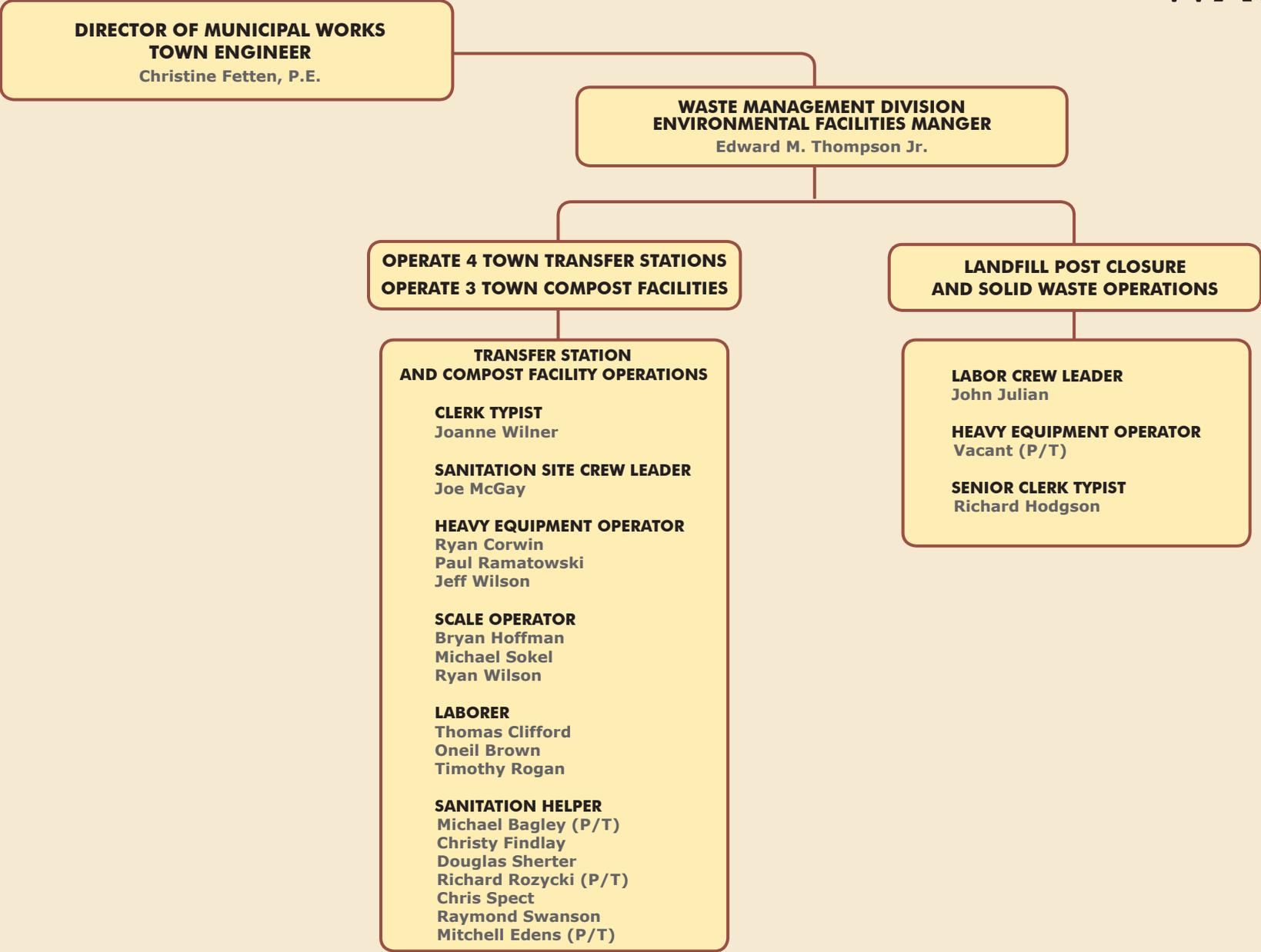
Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Tentative/2016 Amended Difference	2017 Tentative/2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Tentative/2017 Tentative Difference	2018 Tentative/2017 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	43,815	52,344	37,215	37,215	37,215	(100,015)	(99,539)	(136,755)	(367.47%)	(97,507)	(97,022)	2,518	(2.53%)
	Total Real Property Taxes	43,815	52,344	37,215	37,215	37,215	(100,015)	(99,539)	(136,755)	(367.47%)	(97,507)	(97,022)	2,518	(2.53%)
Other Revenue:														
1563	Engineering Fees	100,000	95,900	110,000	110,000	168,443	250,000	250,000	140,000	127.27%	250,000	250,000	0	0.00%
	Total Other Revenue	100,000	95,900	110,000	110,000	168,443	250,000	250,000	140,000	127.27%	250,000	250,000	0	0.00%
	Total Revenue	143,815	148,244	147,215	147,215	205,658	149,985	150,461	3,245	2.20%	152,493	152,978	2,518	1.67%
Salaries:														
6100	Salaries	100,919	100,919	102,937	102,937	68,625	104,996	104,996	(2,059)	(2.00%)	107,096	107,096	(2,100)	(2.00%)
6110	Longevity	0	0	0	0	0	2,059	2,059	(2,059)	(100.00%)	2,059	2,059	0	0.00%
6127	Cash in Lieu of Health Benefits	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Salaries	100,919	100,919	102,937	102,937	68,625	107,055	107,055	(4,118)	(4.00%)	109,155	109,155	(2,100)	(1.96%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	16,652	17,712	17,191	17,191	11,458	14,988	15,148	2,042	11.88%	15,282	15,445	(297)	(1.96%)
6830	FICA Tax Expenditure	7,720	7,647	7,875	7,875	5,201	8,174	8,174	(299)	(3.80%)	8,204	8,204	(30)	(0.37%)
6835	MTA Tax	343	341	350	350	231	364	364	(14)	(4.00%)	371	371	(7)	(1.96%)
6840	Worker's Compensation	3,360	3,033	3,427	3,427	2,505	3,832	4,147	(721)	(21.03%)	3,909	4,230	(83)	(2.00%)
6860	Medical Insurance - Active Employees	9,768	8,806	9,648	9,648	6,152	10,284	10,284	(636)	(6.59%)	10,284	10,284	0	0.00%
6865	Dental & Optical	1,299	1,226	1,299	1,299	821	1,299	1,299	0	0.00%	1,299	1,299	0	0.00%

Town of Southampton
2017 Adopted Budget
Town Engineer - 1440

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
	Real Property Taxes:															
1001	Property Taxes	43,815	52,344	37,215	37,215	37,215	(100,015)	(99,539)	(99,539)	(99,539)	(136,755)	(367.47%)	(97,507)	(97,022)	(97,022)	(97,022)
	Total Real Property Taxes	43,815	52,344	37,215	37,215	37,215	(100,015)	(99,539)	(99,539)	(99,539)	(136,755)	(367.47%)	(97,507)	(97,022)	(97,022)	(97,022)
	Other Revenue:															
1563	Engineering Fees	100,000	95,900	110,000	110,000	233,675	250,000	250,000	250,000	250,000	140,000	127.27%	250,000	250,000	250,000	250,000
	Total Other Revenue	100,000	95,900	110,000	110,000	233,675	250,000	250,000	250,000	250,000	140,000	127.27%	250,000	250,000	250,000	250,000
	Total Revenue	143,815	148,244	147,215	147,215	270,890	149,985	150,461	150,461	150,461	3,245	2.20%	152,493	152,978	152,978	152,978
	Salaries:															
6100	Salaries	100,919	100,919	102,937	102,937	94,359	104,996	104,996	104,996	104,996	(2,059)	(2.00%)	107,096	107,096	107,096	107,096
6110	Longevity	0	0	0	0	0	2,059	2,059	2,059	2,059	(2,059)	(100.00%)	2,059	2,059	2,059	2,059
	Total Salaries	100,919	100,919	102,937	102,937	94,359	107,055	107,055	107,055	107,055	(4,118)	(4.00%)	109,155	109,155	109,155	109,155
	Employee Benefits - Current:															
6810	Employee Retirement - Active	16,652	17,712	17,191	17,191	15,755	14,988	15,148	15,148	15,148	2,042	11.88%	15,282	15,445	15,445	15,445
6830	FICA Tax Expenditure	7,720	7,647	7,875	7,875	7,151	8,174	8,174	8,174	8,174	(299)	(3.80%)	8,204	8,204	8,204	8,204
6835	MTA Tax	343	341	350	350	318	364	364	364	364	(14)	(4.00%)	371	371	371	371
6840	Worker's Compensation	3,360	3,033	3,427	3,427	3,372	3,832	4,147	4,147	4,147	(721)	(21.03%)	3,909	4,230	4,230	4,230
6860	Medical Insurance - Active Employees	9,768	8,806	9,648	9,648	8,459	10,284	10,284	10,284	10,284	(636)	(6.59%)	10,284	10,284	10,284	10,284
6865	Dental & Optical	1,299	1,226	1,299	1,299	1,129	1,299	1,299	1,299	1,299	0	0.00%	1,299	1,299	1,299	1,299
6875	Disability	29	29	29	29	23	29	29	29	29	0	0.00%	29	29	29	29
	Total Employee Benefits - Current	39,171	38,792	39,818	39,818	36,206	38,970	39,446	39,446	39,446	372	0.94%	39,378	39,863	39,863	39,863
	Total Employee Costs	140,090	139,711	142,755	142,755	130,565	146,025	146,501	146,501	146,501	(3,745)	(2.62%)	148,533	149,018	149,018	149,018
	Contractual:															
6416	Travel, Dues and Related	0	160	160	160	0	160	160	160	160	0	0.00%	160	160	160	160
6418	Uniforms	0	0	500	500	0	0	0	0	0	500	100.00%	0	0	0	0
6423	Small Equipment (Non-Capital)	250	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	475	564	800	800	614	800	800	800	800	0	0.00%	800	800	800	800
6490	Consultants	3,000	11,280	3,000	3,000	810	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
	Total Contractual	3,725	12,003	4,460	4,460	1,424	3,960	3,960	3,960	3,960	500	11.21%	3,960	3,960	3,960	3,960
	Total Expenditures	143,815	151,714	147,215	147,215	131,989	149,985	150,461	150,461	150,461	(3,245)	(2.20%)	152,493	152,978	152,978	152,978
	Net Surplus (Deficit)	0	(3,471)	0	0	138,902	0	0	0	0			0	0	0	0

WASTE MANAGEMENT

2017 ORGANIZATIONAL CHART



Department Summary

Department: Waste Management Post Closure

Budget Year: 2017
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 8160
Manager: Christine Fetten

NOTES:

Departmental Mission & Responsibilities:

Provide efficient management and operations of existing Town-owned Solid Waste Facilities.

Workload:

The Town has capped and closed the North Sea Landfill and is currently engaged in Post Closure activities.

Goals & Objectives:

1. Ensure compliance with all Federal, State and Local regulations and requirements.
2. Maintain environmental integrity of the landfill capping system.
3. Provide landfill gas control and monitoring.
4. Complete periodic ground water sampling and monitoring.
5. Properly collect and dispose of landfill generated leachate.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Municipal Works Department													
Waste Management Summary													
Waste Management Post Closure - 8160													
Environmental Facilities Manager	ADMINSUPPORT	66,000	0	0	66,000	24,231	5,049	9,339	1,012	39,632	105,632	2.7	100.0
Heavy Equipment Operator	CSEA40HOUR - 7-1-2010 / E / 1	51,020	0	0	51,020	24,236	3,903	7,219	13,325	48,684	99,704	1.3	100.0
Senior Clerk Typist	CSEA40HOUR-NEW / C / 5	47,627	2,858	0	50,485	23,936	3,862	7,144	748	35,690	86,175	10.8	100.0
Labor Crew Leader	CSEA40HOUR-OLD / 11 / 5	72,015	7,202	2,000	81,217	26,780	6,213	11,492	8,068	52,554	133,770	26.4	100.0
Heavy Equipment Operator	PART-TIME	6,000	0	0	6,000	0	459	0	696	1,155	7,155		100.0
Total Waste Management Post Closure - 8160		242,663	10,059	2,000	254,722	99,185	19,486	35,194	23,849	177,714	432,436		

NOTES:

Town of Southampton

2017 Adopted Budget

Waste Management Post Closure - 8160

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	821,057	746,483	767,012	767,012	767,012	795,733	797,366	797,366	797,366	30,354	3.96%	804,717	806,395	806,395	806,395
	Total Real Property Taxes	821,057	746,483	767,012	767,012	767,012	795,733	797,366	797,366	797,366	30,354	3.96%	804,717	806,395	806,395	806,395
	Total Revenue	821,057	746,483	767,012	767,012	767,012	795,733	797,366	797,366	797,366	30,354	3.96%	804,717	806,395	806,395	806,395
Salaries:																
6100	Salaries	257,110	172,678	230,451	230,451	210,124	236,663	236,663	236,663	236,663	(6,212)	(2.70%)	242,814	242,814	242,814	242,814
6101	Overtime	12,500	24,785	12,500	27,500	26,992	30,000	30,000	30,000	30,000	(2,500)	(9.09%)	30,000	30,000	30,000	30,000
6103	Accumulated Sick/Personal Days	2,540	0	4,870	2,390	2,387	2,000	2,000	2,000	2,000	390	16.32%	2,000	2,000	2,000	2,000
6105	Part Time Salaries	6,000	3,283	6,000	6,000	0	6,000	6,000	6,000	6,000	0	0.00%	6,000	6,000	6,000	6,000
6110	Longevity	8,695	8,752	9,899	9,899	9,834	10,059	10,059	10,059	10,059	(161)	(1.62%)	10,298	10,298	10,298	10,298
	Total Salaries	286,845	209,498	263,720	276,240	249,337	284,722	284,722	284,722	284,722	(8,482)	(3.07%)	291,112	291,112	291,112	291,112
Employee Benefits - Current:																
6810	Employee Retirement - Active	44,277	47,096	40,952	40,952	37,531	34,821	35,194	35,194	35,194	5,758	14.06%	35,716	36,098	36,098	36,098
6830	FICA Tax Expenditure	21,987	15,105	20,198	21,348	18,457	20,466	20,466	20,466	20,466	882	4.13%	20,955	20,955	20,955	20,955
6835	MTA Tax	983	767	904	964	891	916	916	916	916	48	4.99%	938	938	938	938
6840	Worker's Compensation	21,775	19,657	20,458	20,458	20,130	21,579	22,839	22,839	22,839	(2,381)	(11.64%)	22,268	23,563	23,563	23,563
6860	Medical Insurance - Active Employees	87,480	60,113	81,024	77,294	64,587	93,972	93,972	93,972	93,972	(16,678)	(21.58%)	93,972	93,972	93,972	93,972
6865	Dental & Optical	6,517	3,777	5,213	5,213	4,412	5,213	5,213	5,213	5,213	0	0.00%	5,213	5,213	5,213	5,213
6875	Disability	173	38	144	144	23	144	144	144	144	0	0.00%	144	144	144	144
	Total Employee Benefits - Current	183,192	146,553	168,893	166,373	146,031	177,111	178,744	178,744	178,744	(12,371)	(7.44%)	179,205	180,883	180,883	180,883
	Total Employee Costs	470,037	356,051	432,612	442,612	395,368	461,833	463,466	463,466	463,466	(20,854)	(4.71%)	470,317	471,995	471,995	471,995
Contractual:																
6400	Contracts - Other	3,000	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6401	Contracts	154,480	114,475	129,800	129,480	91,617	129,800	129,800	129,800	129,800	(320)	(0.25%)	129,800	129,800	129,800	129,800
6404	Electric	2,500	2,189	2,500	2,220	1,096	2,500	2,500	2,500	2,500	(280)	(12.61%)	3,000	3,000	3,000	3,000
6405	Fuel Oil	4,000	0	4,000	4,000	0	4,000	4,000	4,000	4,000	0	0.00%	4,000	4,000	4,000	4,000
6406	Repair Equipment	35,000	34,972	35,000	35,280	31,517	35,000	35,000	35,000	35,000	280	0.79%	35,000	35,000	35,000	35,000
6407	Repair Building	2,500	1,629	15,000	15,000	5,112	15,500	15,500	15,500	15,500	(500)	(3.33%)	15,500	15,500	15,500	15,500
6414	Rentals	2,500	0	2,500	2,500	2,040	2,500	2,500	2,500	2,500	0	0.00%	2,500	2,500	2,500	2,500
6420	Other	5,000	7,674	5,000	5,000	3,661	5,000	5,000	5,000	5,000	0	0.00%	5,000	5,000	5,000	5,000
6421	Legal Notices	0	0	2,000	2,020	2,016	2,100	2,100	2,100	2,100	(80)	(3.96%)	2,100	2,100	2,100	2,100
6423	Small Equipment (Non-Capital)	1,500	3,039	3,000	8,000	7,859	3,000	3,000	3,000	3,000	5,000	62.50%	3,000	3,000	3,000	3,000
6425	Office Supplies	500	997	500	800	518	500	500	500	500	300	37.50%	500	500	500	500
6441	Diesel Fuel	65,000	65,000	65,000	60,000	30,640	65,000	65,000	65,000	65,000	(5,000)	(8.33%)	65,000	65,000	65,000	65,000
6464	Municipal Dues	20,000	1,171	15,800	5,800	660	15,800	15,800	15,800	15,800	(10,000)	(172.41%)	15,800	15,800	15,800	15,800
6466	Telephone - Wireless	3,240	2,379	3,500	3,500	1,545	3,500	3,500	3,500	3,500	0	0.00%	3,500	3,500	3,500	3,500
6477	Copier Leases	1,800	800	1,800	1,800	193	1,800	1,800	1,800	1,800	0	0.00%	1,800	1,800	1,800	1,800
6490	Consultants	50,000	37,518	49,000	49,000	16,539	47,900	47,900	47,900	47,900	1,100	2.24%	47,900	47,900	47,900	47,900
	Total Contractual	351,020	271,846	334,400	324,400	195,014	333,900	333,900	333,900	333,900	(9,500)	(2.93%)	334,400	334,400	334,400	334,400
	Total Expenditures	821,057	627,896	767,012	767,012	590,382	795,733	797,366	797,366	797,366	(30,354)	(3.96%)	804,717	806,395	806,395	806,395
	Net Surplus (Deficit)	0	118,586	0	0	176,630	0	0	0	0			0	0	0	0

Department Summary

Department: Waste Management Recycling Centers

Budget Year: 2017
Division: Municipal Works Department
Tax District: Waste Management

Cost Center #: 8161
Manager: Christine Fetten

NOTES:

Departmental Mission & Responsibilities:

Manage and operate Town Transfer Stations, Recycling Centers and Yard Waste Facilities.

Workload:

The Town of Southampton currently operates four (4) Transfer Stations (North Sea, Hampton Bays, Sag Harbor, and Westhampton), four Recycling Centers (North Sea, Hampton Bays, Sag Harbor and Westhampton) and three Yard Waste Facilities (North Sea, Hampton Bays and Westhampton).

Goals & Objectives:

- 1. Ensure compliance with all Federal, State and Local regulations and requirements.
- 2. Continue to improve efficiency in the department through improved recycling and enforcement of existing disposal policies.
- 3. Continue to develop the yard waste recycling program to minimize costs incurred by the Town.
- 4. Operate all facilities efficiently to ensure revenues offset expenses.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

2017 Recycling Center Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
MSW			
Non-recyclable Household Garbage (In TOS Green Bag ONLY)			
Cost to dump -	\$0 with purchase of TOS Green Bags	\$0 with purchase of TOS Green Bags	
Customer Type (Residents Only)			
Accepting Facilities (All)			
Recyclables			
Commingled glass, cans and type 1 and 2 PE plastic	\$0	\$0	
Residents Only			
Accepting Facilities (All)			
Mixed Paper	\$0	\$0	
Residents Only			
Accepting Facilities (All)			
Corrugated Cardboard	\$0	\$0	
Residents Only			
Accepting Facilities (All)			
Household Hazardous Waste (HHW)			
Vehicle Batteries	STOP Day Only	STOP Day Only	
car, pick-up truck, van			
Residents Only			
Waste Oil	\$0	\$0	
car, pick-up truck, van			
Residents Only			
Accepting Facilities (All)			
Propane Tanks (Empty & 20 lb ONLY)	\$3 - tank	\$3 - tank	
car, pick-up truck, van			
Residents Only			
Accepting Facility (NS Only)			

NOTES:

2017 Recycling Center Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
Other HHW	STOP Day Only	STOP Day Only	
car, pick-up truck, van			
Residents Only			
Other Household Items			
Car Residential Tires (no rim)	\$5.00/tire	\$5.00/tire	
car, pick-up truck, van or trailer with sides less than 2 feet			
Residents Only			
Accepting Facility (NS Only)			
Bulk Items			
Small Bulk (under 3ft x 3ft x 3ft)	\$5.00/item	\$5.00/item	
car, pick-up truck, van or trailer with sides less than 2 feet			
Residents Only			
Accepting Facilities (NS & HB)			
Large Bulk (Larger than 3ft x 3ft x 3ft)	\$25.00/item	\$25.00/item	
car, pick-up truck, van or trailer with sides less than 2 feet			
Residents Only			
Accepting Facilities (NS & HB)			
Large and small Residential mixed Bulk	\$180.00/ton Min Charge \$25.00	\$180.00/ton Min Charge \$25.00	
Any Residential Vehicle, trailer or Box truck			
Residents Only			
Accepting Facility (NS Only)			
E-Waste Items	No Cost	No Cost	
car, pick-up truck, van			
Residents Only			
Accepting Facility (NS Only)			

NOTES:

2017 Recycling Center Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
METAL			
Appliances	\$15.00/item	\$15.00/item	
Any Vehicle			
Residents Only			
Accepting Facilities (NS & HB)			
Scrap Metal (NOT mixed with other items)	\$50.00/ton \$15.00.00 min. charge	\$50.00/ton \$15.00.00 min. charge	
car, pick-up truck, van or trailer with sides less than 2 feet (NO DUMP VEHICLES, BOX TRUCKS OR TRUCKS AND TRAILERS WITH SIDE BOARDS)			
Residents Only			
Accepting Facility (NS Only)			
C&D Material			
car, pick-up truck, van	\$155.00/ton	\$155.00/ton	
Residents Only	\$15.00 min. charge	\$15.00 min. charge	
Accepting Facility (NS Only)			
Facility Locations			
NS - North Sea Transfer Station	1370 Majors Path Jackson Ave., Hampton Bays		
SH - Sag Harbor Transfer Station	1404 Sag Harbor Bridgehampton Turnpike 66 Old Country Rd.		
HB - Hampton Bays Transfer Station	Jackson Ave., Hampton Bays		
WH - Westhampton Transfer Station	66 Old Country Rd.		

NOTES:

2017 Recycling Center Fee Schedule

Fee Schedule	2016 Fee Schedule	2017 Fee Schedule	Proposed Increase
Special Notes:			
1. Tipping Fees for brush will be suspended for residents for 6 weeks in Spring and 6 weeks for Fall Clean up, dates and times to be posted..			
2. Grass clippings and wood chips will not be accepted.			
3. No concrete, bricks, or asphalt will be accepted as construction & demolition debris.			
4. No boats or vehicles accepted.			
5. Courtesy Weights shall cost \$5/weigh for residents, \$10/weigh for commercial entities			
6. Credit Cards shall be accepted at North Sea Transfer Station only.			
7. Screened and un-screened compost is free for residential self – haulers picking up at NS, BH, and WH			
8. Un-screened Compost can be purchased by Commercial Business for \$2/CY at NS, HB.			
9. Un-screened Compost can be purchased and delivered to sites within Southampton for \$3.5/CY, sites outside of Southampton for \$6/CY as approved by the Department Head.			
10. Screened Compost can be purchased by Commercial Business for \$20/CY at NS, HB.			
11. Screened Compost can be purchased and delivered to sites within Southampton for \$23.50/CY, sites outside of Southampton for \$26/CY as approved by the Department Head.			\$23.50/CY, sites outside of Southampton for \$26/CY as approved by the Department Head.
12. Unscreened and screened mulch, when available is free for residential self-haulers at NS< HB< and WH.			
13. Mulch, when available can be purchased and delivered to sites within Southampton for \$11.50/CY, sites outside of Southampton for \$14/CY as approved by the Department Head.			
14. Retail Sale of Green Bags – Large 5 Bags/\$15.50; Small 5 Bags/ \$8.50			\$1 per set of 5 bag large/small

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/17	Alloc. %
Municipal Works Department													
Waste Management Summary													
Waste Management Recycling Centers - 8161													
Laborer	CSEA40HOUR - 7-1-2010 / B / 2	41,217	0	0	41,217	11,588	3,153	5,832	4,612	25,186	66,403	2.5	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / A / 3	38,273	0	0	38,273	12,548	2,928	5,416	1,671	22,563	60,836	2.6	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / A / 2	37,730	0	0	37,730	11,432	2,886	5,339	1,647	21,305	59,035	1.9	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / A / 3	38,273	0	0	38,273	12,548	2,928	5,416	1,671	22,563	60,836	2.9	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / A / 1	37,187	0	0	37,187	11,432	2,845	5,262	1,624	21,163	58,351	0.8	100.0
Sanitation Site Crew Leader	CSEA40HOUR - 7-1-2010 / H / 1	61,366	0	0	61,366	24,236	4,695	8,683	237	37,852	99,218	3.9	100.0
Scale Operator	CSEA40HOUR - 7-1-2010 / C / 1	44,078	0	2,256	46,334	1,304	3,545	6,556	3,398	14,803	61,137	1.2	100.0
Scale Operator	CSEA40HOUR - 7-1-2010 / C / 3	45,341	0	0	45,341	12,548	3,469	6,416	1,974	24,407	69,748	3.0	100.0
Heavy Equipment Operator	CSEA40HOUR-NEW / E / 5	55,081	2,203	0	57,285	23,936	4,382	8,106	6,161	42,586	99,871	8.8	100.0
Heavy Equipment Operator	CSEA40HOUR-NEW / E / 5	55,081	3,305	0	58,386	23,936	4,467	8,262	6,165	42,830	101,216	10.7	100.0
Laborer	CSEA40HOUR-NEW / B / 5	43,890	2,633	0	46,523	23,936	3,559	6,583	4,918	38,997	85,520	13.1	100.0
Sanitation Helper	CSEA40HOUR-NEW / A / 5	40,152	2,409	0	42,561	12,548	3,256	6,022	4,502	26,329	68,890	10.4	100.0
Sanitation Helper	CSEA40HOUR-NEW / A / 5	40,152	3,212	5,100	48,464	1,304	3,708	6,858	4,522	16,392	64,856	16.6	100.0
Sanitation Site Crew Leader	CSEA40HOUR-NEW / H / 5	66,294	5,304	0	71,598	23,936	5,477	10,131	7,419	46,963	118,561	17.4	100.0
Scale Operator	CSEA40HOUR-NEW / C / 5	47,627	2,858	0	50,485	12,548	3,862	7,144	5,335	28,889	79,374	11.6	100.0
Sanitation Helper	PART-TIME	12,500	0	0	12,500	0	956	0	565	1,521	14,021		100.0
Sanitation Helper	PART-TIME	12,500	0	0	12,500	0	956	0	1,419	2,375	14,875		100.0
Total Waste Management Recycling Centers - 8161		716,744	21,924	7,356	746,024	219,786	57,071	102,025	57,840	436,722	1,182,746		

NOTES:

Town of Southampton

2017 Adopted Budget

Waste Management Recycling Centers - 8161

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016 Amended Difference	2017 Adopted / 2016 Amended % of Change	2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	0	22,397	186,534	186,534	186,534	1,852	(36,864)	(36,864)	(36,864)	(223,398)	(119.76%)	5,917	(32,704)	(32,704)	(32,704)
	Total Real Property Taxes	0	22,397	186,534	186,534	186,534	1,852	(36,864)	(36,864)	(36,864)	(223,398)	(119.76%)	5,917	(32,704)	(32,704)	(32,704)
Other Revenue:																
1201	Interest And Earnings	2,000	6,259	6,000	6,000	5,099	6,000	6,000	6,000	6,000	0	(0.01%)	6,000	6,000	6,000	6,000
2130	Landfill - Chargebacks	421,900	363,949	421,900	421,900	161,218	421,900	421,900	421,900	421,900	0	0.00%	421,900	421,900	421,900	421,900
2131	Pay Per Bags	685,000	685,789	685,000	685,000	579,910	746,000	746,000	746,000	746,000	61,000	8.91%	746,000	746,000	746,000	746,000
2590	Landfill Fees	600,000	726,544	600,000	600,000	739,572	800,000	800,000	800,000	800,000	200,000	33.33%	800,000	800,000	800,000	800,000
2650	Scrap	60,000	89,326	60,000	60,000	24,641	60,000	60,000	60,000	60,000	0	0.00%	60,000	60,000	60,000	60,000
2651	Waste Management-Leaf Compost Sales	0	14,120	20,000	20,000	8,208	100,000	100,000	100,000	100,000	80,000	400.00%	100,000	100,000	100,000	100,000
2652	Paper	105,000	89,276	72,000	72,000	82,184	111,000	111,000	111,000	111,000	39,000	54.17%	121,000	121,000	121,000	121,000
2653	E-Waste	0	178	1,000	1,000	0	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
2701	Miscellaneous Tax Receipts	0	479	0	0	1,976	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	21,700	445	21,700	21,700	780	20,100	20,100	20,100	20,100	(1,600)	(7.37%)	20,100	20,100	20,100	20,100
3910	State Aid - Conservation	19,898	19,898	19,898	19,898	29,976	19,898	19,898	19,898	19,898	0	0.00%	19,898	19,898	19,898	19,898
3960	State Aid, Emergency Disaster	0	1,650	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	1,915,498	1,997,913	1,907,498	1,907,498	1,633,563	2,285,898	2,285,898	2,285,898	2,285,898	378,400	19.84%	2,295,898	2,295,898	2,295,898	2,295,898
	Total Revenue	1,915,498	2,020,310	2,094,032	2,094,032	1,820,097	2,287,750	2,249,034	2,249,034	2,249,034	155,001	7.40%	2,301,815	2,263,194	2,263,194	2,263,194
Salaries:																
6100	Salaries	597,538	617,473	652,685	652,685	591,206	691,744	691,744	691,744	691,744	(39,059)	(5.98%)	713,299	713,299	713,299	713,299
6101	Overtime	36,500	49,200	36,500	36,500	31,464	40,000	40,000	40,000	40,000	(3,500)	(9.59%)	40,000	40,000	40,000	40,000
6102	Severance Pay	0	1,825	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6103	Accumulated Sick/Personal Days	0	5,489	0	415	414	0	0	0	0	415	100.00%	0	0	0	0
6105	Part Time Salaries	15,400	10,469	15,400	15,400	15,000	25,000	25,000	25,000	25,000	(9,600)	(62.34%)	25,000	25,000	25,000	25,000
6110	Longevity	19,722	19,852	19,588	19,588	20,510	21,924	21,924	21,924	21,924	(2,336)	(11.93%)	22,450	22,450	22,450	22,450
6127	Cash in Lieu of Health Benefits	2,500	4,000	4,000	4,000	1,875	7,356	7,356	7,356	7,356	(3,356)	(83.90%)	7,356	7,356	7,356	7,356
	Total Salaries	671,659	708,308	728,173	728,588	660,469	786,024	786,024	786,024	786,024	(57,436)	(7.88%)	808,105	808,105	808,105	808,105
Employee Benefits - Current:																
6810	Employee Retirement - Active	101,722	61,709	112,938	112,938	103,505	100,943	102,025	102,025	102,025	10,913	9.66%	104,035	105,149	105,149	105,149
6830	FICA Tax Expenditure	51,240	53,058	55,733	55,733	49,490	59,891	59,891	59,891	59,891	(4,158)	(7.46%)	61,580	61,580	61,580	61,580
6835	MTA Tax	2,288	2,245	2,482	2,482	2,124	2,666	2,666	2,666	2,666	(185)	(7.45%)	2,742	2,742	2,742	2,742
6840	Worker's Compensation	55,468	50,072	57,007	57,007	56,092	52,612	54,814	54,814	54,814	2,193	3.85%	54,038	56,301	56,301	56,301
6860	Medical Insurance - Active Employees	170,616	153,436	181,800	181,385	151,257	200,220	200,220	200,220	200,220	(18,835)	(10.38%)	200,220	200,220	200,220	200,220
6865	Dental & Optical	18,262	17,411	19,566	19,566	16,262	19,566	19,566	19,566	19,566	0	0.00%	19,566	19,566	19,566	19,566
6875	Disability	461	125	490	490	68	490	490	490	490	0	0.00%	490	490	490	490
	Total Employee Benefits - Current	400,056	338,056	430,015	429,600	378,799	436,389	439,672	439,672	439,672	(10,072)	(2.34%)	442,669	446,048	446,048	446,048
	Total Employee Costs	1,071,716	1,046,363	1,158,187	1,158,187	1,039,268	1,222,412	1,225,696	1,225,696	1,225,696	(67,509)	(5.83%)	1,250,774	1,254,153	1,254,153	1,254,153
Contractual:																
6401	Contracts	70,000	82,392	70,000	79,100	79,079	81,950	81,950	81,950	81,950	(2,850)	(3.60%)	83,950	83,950	83,950	83,950
6403	Gasoline	24,000	12,764	20,000	20,000	8,659	20,000	20,000	20,000	20,000	0	0.00%	20,000	20,000	20,000	20,000
6404	Electric	23,000	17,480	22,000	21,600	13,118	22,000	22,000	22,000	22,000	(400)	(1.85%)	22,000	22,000	22,000	22,000

Town of Southampton
2017 Adopted Budget
Waste Management Recycling Centers - 8161

Account Code	Description	2015 Adopted Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Dec YTD Actual	2017 Requested Budget	2017 Tentative Budget	2017 Preliminary Budget	2017 Adopted Budget	2017 Adopted / 2016		2018 Requested Budget	2018 Tentative Budget	2018 Preliminary Budget	2018 Adopted Budget
											Amended Difference	% of Change				
6405	Fuel Oil	10,000	4,447	8,000	8,000	3,538	8,000	8,000	8,000	8,000	0	0.00%	8,000	8,000	8,000	8,000
6406	Repair Equipment	60,000	70,125	50,000	49,857	31,978	50,000	50,000	50,000	50,000	(143)	(0.29%)	50,000	50,000	50,000	50,000
6407	Repair Building	2,000	3,583	4,000	4,000	2,245	5,000	5,000	5,000	5,000	(1,000)	(25.00%)	4,000	4,000	4,000	4,000
6418	Uniforms	3,300	664	1,000	1,000	239	2,000	2,000	2,000	2,000	(1,000)	(100.00%)	1,000	1,000	1,000	1,000
6420	Other	2,500	3,477	3,500	3,900	4,834	3,600	3,600	3,600	3,600	300	7.69%	3,600	3,600	3,600	3,600
6421	Legal Notices	3,000	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6433	Safety Equipment	2,500	2,497	2,500	4,593	4,593	4,500	4,500	4,500	4,500	93	2.02%	4,500	4,500	4,500	4,500
6441	Diesel Fuel	70,000	4,420	70,000	12,950	(360)	65,000	65,000	65,000	65,000	(52,050)	(401.93%)	65,000	65,000	65,000	65,000
6447	Salt	3,000	1,907	3,000	3,000	1,272	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
6455	Depreciation	0	366,542	0	0	183,271	0	0	0	0	0	0.00%	0	0	0	0
6458	Tipping Fees	527,700	516,298	512,000	558,000	477,133	574,700	574,700	574,700	574,700	(16,700)	(2.99%)	584,700	584,700	584,700	584,700
6485	Uniform Cleaning	0	0	800	800	0	800	800	800	800	0	0.00%	800	800	800	800
6490	Consultants	2,000	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Contractual	803,000	1,086,594	766,800	766,800	809,598	840,550	840,550	840,550	840,550	(73,750)	(9.62%)	850,550	850,550	850,550	850,550
	Debt Service:															
6600	Debt Service Principal Expense	346,263	0	359,294	359,294	0	379,019	379,019	379,019	379,019	(19,725)	(5.49%)	370,008	370,008	370,008	370,008
6700	Debt Service Interest Expense	125,658	113,549	109,751	109,751	109,750	103,769	103,769	103,769	103,769	5,982	5.45%	88,483	88,483	88,483	88,483
6900	Interfund Transfer Expense	118,861	118,861	0	0	0	42,000	0	0	0	0	0.00%	42,000	0	0	0
	Total Debt Service	590,782	232,410	469,045	469,045	109,750	524,788	482,788	482,788	482,788	(13,743)	(2.93%)	500,491	458,491	458,491	458,491
	Total Expenditures	2,465,498	2,365,368	2,394,032	2,394,032	1,958,617	2,587,750	2,549,034	2,549,034	2,549,034	(155,002)	(6.47%)	2,601,815	2,563,194	2,563,194	2,563,194
	Net Surplus (Deficit)	(550,000)	(345,058)	(300,000)	(300,000)	(138,519)	(300,000)	(300,000)	(300,000)	(300,000)			(300,000)	(300,000)	(300,000)	(300,000)
	Appropriated Fund Balance:															
9090	Appropriated Fund Balance	550,000	0	300,000	300,000	0	300,000	300,000	300,000	300,000			300,000	300,000	300,000	300,000
	Net Surplus (Deficit)	0	(345,058)	0	0	(138,519)	0	0	0	0			0	0	0	0