I. Call to Order
1:00 PM Meeting called to order on October 7, 2019 at Town Hall - Town Board Room, 116 Hampton Road, Southampton, NY.

II. Pledge of Allegiance

III. Roll Call

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<th>Attendee Name</th>
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IV. Next Trustee Meeting

Work Session: October 16, 2019 at 3:00 p.m. (Lower Level Conference Room)
Regular Meeting: October 21, 2019 at 1:00 p.m. (Lower Level Conference Room)

V. Minutes Acceptance

1. Regular Meeting December 17, 2018 1:00 PM
2. Regular Meeting September 16, 2019 1:00 PM
3. Special Meeting September 25, 2019 2:45 PM
4. Regular Meeting October 1, 2019 7:00 PM

VI. Communications

Letters

1. U.S. Army Corps of Engineers:
   i. Availability of Public Notice re: 10-year Maintenance Dredge of Barry & Joyce Cohen, Quantuck Bay, Quogue, New York.
   iii. Availability of Public Notice re: Maintenance Dredge of SCDPW, Sebonac Creek, a tributary of Great Peconic Bay.
   iv. Application of Lilliam and Ana Oliveria for a 4’ X 96’ fixed pier in Reeves Bay, Flanders, New York.

2. Letter received from Joan Zito re: Recreational Shellfish Permits.
VII. Public Hearings


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VIII. Public Portion

IX. Applications for Permits

**Board of Trustees hereby waive a public hearing on the following applications because it has been determined that the following projects do not raise a significant degree of public interest or public input is not needed to aid in the decision making process**

Edward J. Warner Jr.

Trustees Resolution 2019-319
Category: General Permit - Trustees
Sponsors: Edward J. Warner, Jr.
Department: Trustees of the Freeholders
Applicant: Inter-Science Research Associates, Inc., Brant Reiner, P.O. Box 1201, Southampton, New York 11969-1201

Renewal Application (Fourth) of Permit No. BLK00022, 86 Foster Avenue LLC, 86 Foster Avenue, Hampton Bays, New York (SCTM No. 0900-374-2-3.1) Body of Water: Shinnecock Bay

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it

RESOLVED, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the RENEWAL PERMIT (FOURTH) OF 86 FOSTER AVENUE LLC Permit No. BLK00022 originally issued on March 6, 2015. The project includes a 150’ extension and 10’ bulkhead return of the existing south bulkhead along the south side of the boat basin to a 50’ southerly return that will replace the first 50’ of the deteriorating brush jetty along the east side of Foster’s Creek. The placement of approximately 300 cubic yards of clean sand to be planted with American beach grass to cover the exposed rip-rap along the Shinnecock Bay shoreline of the subject property for the premises located at 86 Foster Avenue, Hampton Bays, New York (SCTM No. 0900-374-2-3.1); and be it

FURTHER RESOLVED, the following conditions shall apply:

This will be the fourth and final renewal allowed for Permit No. BLK00022.

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Town Code of the Town of Southampton.
### Trustees Resolution 2019-320

**Category:** General Permit - Trustees  
**Sponsors:** Edward J. Warner, Jr.  
**Department:** Trustees of the Freeholders  
**Applicant:** Inter-Science Research Associates, Inc., Brant Reiner, P.O. Box 1201, Southampton, New York 11969-1201

**Renewal Application (Fourth) of Permit No. BLK00023, 86 Foster Avenue LLC, 86 Foster Avenue, Hampton Bays, New York (SCTM No. 0900-374-2-3.1) Body of Water: Shinnecock Bay**

**WHEREAS,** the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it

**RESOLVED,** that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the **RENEWAL PERMIT (FOURTH) OF 86 FOSTER AVENUE LLC Permit No. BLK00023** originally issued on June 9, 2016 for the in-place replacement of an existing brush jetty with a 150’ low sill bulkhead for the premises located at **86 Foster Avenue, Hampton Bays, New York (SCTM No. 0900-374-2-3.1);** and be it

**FURTHER RESOLVED,** the following conditions shall apply:

This will be the fourth and final renewal allowed for Permit No. BLK00023.

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Town Code of the Town of Southampton.

### Vote Record - Trustees 2019-TRUS-320

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### Trustees Resolution 2019-321

**Category:** Waterfowl Hunting Location Permit  
**Sponsors:** Edward J. Warner, Jr.  
**Department:** Trustees of the Freeholders  
**Applicant:**

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Page 3 of 16
Waterfowl Hunting Location Applications for Removal of Co-Permittees and Approved Individuals from Waitlist

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; and

WHEREAS, the following Waterfowl Hunting Location ADDITION/REMOVAL OF PERMITTEE/CO-PERMITTEE Applications were received in the Trustees’ Office:

1. Brian A. Murphy, Permit #181 (Removal of Co-Permittee James J. Kelly)
2. Brian A. Murphy, Permit #187 (Removal of Co-Permittee James J. Kelly); and

WHEREAS, the following Waterfowl Hunting Location APPROVED INDIVIDUAL FROM WAITLIST Applications were received in the Trustees’ Office:

1. Emmanuel Emmanouilidis, Permit #68
2. Charles Decker, Permit #53; and

WHEREAS, the Southampton Town Bay Constables, pursuant to Article V, Section 38 have reviewed the Waterfowl Hunting Location Applications listed above and have recommended that they be approved; now therefore be it

RESOLVED, that pursuant to Article V (Waterfowl Hunting), Section 38 of the Rules and Regulations for the Management and Products of Waters of the Town of Southampton, the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby approves the above-listed Waterfowl Hunting Location Applications and grants them Waterfowl Hunting Location Permits, and directs that the names of those individual(s) who were approved from the waitlist to be stricken from the waitlist.

FURTHER RESOLVED, the following conditions shall apply:

The floating duck blind permitted to Charles Decker, Permit #53 must be removed from West Shinnecock Bay no later than April 1st of each year and may not be installed prior to October 1st of each year.

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☐ Reschedule
☐ Adjourned
☐ Acknowledged Signature
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☐ Defeated
☐ Withdrawn
Edward J. Warner Jr. Yes
Scott M. Horowitz Yes
William Pell IV Yes
Bruce A. Stafford Yes
Ann Welker Yes

Scott M. Horowitz

Trustees Resolution 2019-322
Category: General Permit - Trustees
Sponsors: Scott Horowitz
Department: Trustees of the Freeholders
Applicant: Town of Southampton (Kristen Doulos, Parks Director), 6 Newtown Road, Hampton Bays, New York 11968
Renewal Application (Second) of Permit No. DRE00006, Town of Southampton, 89 Dune Road (+/-580’ East of Mermaid Lane, North Side of Dune Road, +/- 9,300’ West of the Ponquogue Bridge) Hampton Bays, New York (SCTM No. 0900-386-1-29) Body of Water: Shinnecock Bay

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it

RESOLVED, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the RENEWAL PERMIT (SECOND) OF THE TOWN OF SOUTHAMPTON PERMIT NO. DRE00006 to undertake 10-year maintenance dredging activities, utilizing a hydraulic excavator or clamshell bucket dredge, in order to remove approximately 650 cubic yards of clean compatible beach sand to a depth of -3.0 feet below mean low water (NAVD 88 Datum), from the eastern portion of the Tiana Bayside Park facility. Dredged materials will be placed approximately 20 feet landward of tidal wetlands for the purposes of dewatering. Upon completion of dewatering, the stockpiled material will be used to undertake beach restoration and re-nourishment activities, by burying the existing gabion rip-rap, along 375 linear feet of the bathing beach, in accordance with the “Tiana Bayside Beach- Maintenance Dredge Plan” prepared by Vincent Guadiello, dated October 31, 2016, last revised June 7, 2017 for the premises located at 89 Dune Road, Hampton Bays, New York (+/-580’ east of Mermaid Lane, north side of Dune Road, +/-9,300’ west of the Ponquogue Bridge) (SCTM No. 0900-386-1-29); and be it

FURTHER RESOLVED, the following conditions shall apply:

The renewal application fee of $400.00 shall be waived.

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Town Code of the Town of Southampton.

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Trustees Resolution 2019-323
Category: General Permit - Trustees
Sponsors: Scott Horowitz
Department: Trustees of the Freeholders
Applicant: Kristin Trovitch, 10 Dawnwood Drive, Manorville, New York 11949

Renewal Application (First) of Permit No. BLK00143, Alexander & Nadine Miral, 21 Old Point Road, Village of Quogue, New York (SCTM No. 0902-5-1-10) Body of Water: Phillips Creek

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it
RESOLVED, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the RENEWAL PERMIT (FIRST) OF ALEXANDER & NADINE MIRAL OF PERMIT NO. BLK00143, to remove 224' of the existing bulkhead and replace with a new 224' drop wale bulkhead; to install 2/6' returns; to install a 4'x5' cantilever platform; to install a 3'x12' aluminum ramp and to install a 6'x20' floating dock; no increase in bulkhead elevation; all timber to be "non-treated" tropical hardwood and light penetrating decking to be used; and a 10' native vegetated buffer behind the bulkhead for the premises located at 21 Old Point Road, Village of Quogue, New York (SCTM No. 0902-5-1-10); and be it

FURTHER RESOLVED, the following conditions shall apply:

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Village Code of the Village of Quogue.

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Ann Welker ☐ ☐ ☐ ☐

Bruce A. Stafford

Trustees Resolution 2019-324
Category: General Permit - Trustees
Sponsors: Bruce A. Stafford
Department: Trustees of the Freeholders
Applicant: Owner
Application of Patrick Witty and James Gazda, 43 Noyack Harbor Road, Noyac, New York (SCTM No. 0900-04-01-64) Body of Water: Noyac Harbor

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it

RESOLVED, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the Permit of PATRICK WITTY AND JAMES GAZDA to construct a dock assembly along the southwestern shoreline of subject property and Noyac Creek; the proposed dock assembly is to consist of a fixed elevated catwalk measuring 4’ wide X 80’ long and supported by twenty-four (24) pilings (6” diameter); a hinged ramp measuring 3’ wide X 16’ long; and floating dock measuring 6’ wide X 20’ long, secured by four (4) pilings (8” diameter); all materials to be non-treated; all decking to utilize open-grate design where required; dock to be elevated a minimum of 4’ over vegetated tidal wetlands and/or submerged aquatic vegetation where required; and all underwater elevations as per Robert H. Fox on April 9, 2018 for the premises located at 43 Noyack Harbor Road, Noyac, New York (SCTM No. 0900-04-01-64); and be it

FURTHER RESOLVED, the following conditions shall apply:

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Town Code of the Town of Southampton.
**Trustees Resolution 2019-325**  
**Category:** General Permit - Trustees  
**Sponsors:** Bruce A. Stafford  
**Department:** Trustees of the Freeholders  
**Applicant:** Bill Evens, P.O. Box 2300, Sag Harbor, New York, 11963

Application of Ray D Oh LLC, 23 Redwood Road, Village of Sag Harbor, New York (SCTM No. 9003-02-01-40) Body of Water: Upper Sag Harbor Cove

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it

RESOLVED, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the Permit of RAY D OH LLC to allow additional stairs added to existing dock. The stairs (11 of them) are 5 feet wide, the staircase is 11 feet long, and 7 feet high from the cove bottom; the stairs are made from natural (untreated) cedar for the premises located at 23 Redwood Road, Village of Sag Harbor, New York (SCTM No. 0903-02-01-40); and be it

FURTHER RESOLVED, the following conditions shall apply:

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Village Code of the Village of Sag Harbor.

**Ann Welker**

**Trustees Resolution 2019-326**  
**Category:** General Permit - Trustees  
**Sponsors:** Ann E. Welker  
**Department:** Trustees of the Freeholders  
**Applicant:** Agena Rigdon, DKR Shores, P.O. Box 488 Hampton Bays, NY 11946
Application of Carl Nederman, 206 Dune Rd, Village of Westhampton Beach, New York (SCTM No. 0905-20-01-08) Body of Water: Moneybogue Bay

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it

RESOLVED, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the Permit of CARL NEDERMAN to reconstruct in place of existing 94’ bulkhead with vinyl sheet piling; bulkhead 18” higher, to reconstruct existing 27’ return to the west, to lengthen return by an additional 10’, to establish a 10’ non turf/beach grass vegetative buffer area as required by Southampton Town Trustees; to reconstruct in place of an existing 4’ x 16’ on grade boardwalk with untreated material; to install a 4’ x 30 boardwalk landward of bulkhead; all materials to be untreated; bulkhead to be reconstructed landward of existing/in-place of old bulkhead at Moneybogue Bay, Village of Westhampton Beach, Town of Southampton, Suffolk County, New York for the premises located at 206 Dune Road, Village of Westhampton Beach, New York (SCTM No. 0905-20-01-08); and be it

FURTHER RESOLVED, the following conditions shall apply:

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Village Code of the Village of Westhampton Beach.

![Vote Record - Trustees 2019-TRUS-326](image)

Trustees Resolution 2019-327
Category: General Permit - Trustees
Sponsors: Ann E. Welker
Department: Trustees of the Freeholders
Applicant: Agena Rigdon, DKR Shore Inc., P.O. Box 488, Hampton Bays, NY 11946

Application of Senad Prusac and Irina Skobova, 239 Oneck Ln, Village of Westhampton Beach, New York (SCTM No. 0905-09-02-13.8) Body of Water: Oneck Creek

WHEREAS, the Board of Trustees finds that the subject project is a Type II Action pursuant to 6 NYCRR Part 617 and no further environmental review is required under the State Environmental Quality Review Act; now therefore be it

RESOLVED, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton hereby authorizes the President and Secretary-Treasurer to sign the Permit of SENAD PRUSAC AND IRINA SKOBOVA to reconstruct in place 185’ of smooth faced bulkhead utilizing vinyl sheathing and one 6’ return; to raise height of structure up to 18’ (to match neighbor to the south); utilize 100 c.y. backfill for new structure/clean sand from upland source; all material shall be untreated; all construction activity shall be from the landward side of bulkhead with no disturbance to the intertidal marsh; silt curtain shall be installed to reduce environmental impacts during construction activity; bulkhead shall be vibrated in to reduce silt
and turbidity entering the waterway; a required 10’ non-turf vegetative buffer shall be installed with Cape American beach grass with added salt tolerant grass/shrub species, no mow, no fertilizers, no irrigation within areas of native vegetative buffer area; at Oneck Creek, Village of Westhampton Beach, Town of Southampton, Suffolk County, New York for the premises located at 239 Oneck Lane, Village of Westhampton Beach, New York (SCTM No. 0905-09-02-13.8); and be it

FURTHER RESOLVED, the following conditions shall apply:

Subject to and conditioned upon Permittee receiving any and all approvals required pursuant to the Village Code of the Village of Westhampton Beach.

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X. Resolutions

Trustees Resolution 2019-279
Category: Resolutions
Sponsors: Edward J. Warner, Jr.
Department: Trustees of the Freeholders
Applicant:
Adopt Mecox Bay Management Plan dated August 2019

History:
08/19/19 Trustees of the Freeholders TABLED Next: 09/04/19
09/04/19 Trustees of the Freeholders TABLED Next: 09/16/19
09/16/19 Trustees of the Freeholders TABLED Next: 10/07/19

WHEREAS, the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton ("Trustees") are a corporate body politic and the owners of all of the waters of the Town of Southampton, including Mecox Bay pursuant to the Dongan Patent of 1686 and several acts of the New York State Legislature including Chapter 155 of the Laws of 1818, Chapter 283 of the Laws of 1831, Chapter 257 of the Laws of 1892; Chapter 872 of the Laws of 1896, Chapter 133 of the Laws of 1902, and Chapter 403 of the Laws of 1907; and

WHEREAS, for more than three hundred (300) years, the Trustees have periodically dredged the ephemeral inlet to Mecox Bay; and

WHEREAS, in response to the Trustees’ application for a ten (10) year maintenance dredging permit for Mecox Inlet, the New York State Department of Environmental Conservation (NYSDEC) required the preparation of a Management Plan for Mecox Bay (the "Plan") as a condition of granting said permit; and

WHEREAS, in response to such requirement, the Board of Trustees were assisted by the Town of Southampton Environment Division in preparing such a Plan and with the SEQRA process; and

WHEREAS, the Trustees Division held several meetings with the NYSDEC, the US Fish and
Wildlife Service (USFWS), and the US Army Corps of Engineers, as well as with local stakeholders, in order to receive feedback and to address any concerns during the preparation of the Plan; and

WHEREAS, the Draft Management Plan for Mecox Bay was released in September 2018; and

WHEREAS, the Board of Trustees held a public hearing on December 3, 2018 to receive public comments from any and all persons including inter alia, the Southampton Town Baymen’s Association; local farmers, and residential property owners in the vicinity of Mecox Bay; and

WHEREAS, the Board of Trustees determined that additional public hearings were needed, which additional hearings were held on December 17, 2018, January 8, 2019, February 11, 2019 and March 18, 2019; and

WHEREAS, the public hearing was closed on March 18, 2019; and

WHEREAS, Trustees determined that the adoption of the Plan is a Type I Action, pursuant to 6 NYCRR 617.4 (b)(10), and the Town’s Environment Division prepared an EAF Part I and send SEQRA coordination letters on March 21, 2019 to the Town of Southampton Town Board, New York State Department of Environmental Conservation, and U.S. Army Corps of Engineers; and

WHEREAS, the other involved agencies either had no interest in assuming Lead Agency Status or did not respond within the required statutory timeframes; and

WHEREAS, the Town’s Environment Division prepared the EAF Parts II and III, inclusive of a Negative Declaration (Determination of Non-Significance), for review by the Board of Trustees; and

WHEREAS, the Board of Trustees reviewed the EAF Parts II and III at their May 20, 2019 meeting and determined that the proposed periodic dredging of Mecox Inlet will not result in any significant environmental impact; and

WHEREAS, that the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton assumed Lead Agency Status for the adoption of the Mecox Bay Management Plan and adopted a Negative Declaration (Determination of Non-Significance) pursuant to the State Environmental Quality Review Act at its meeting on May 20, 2019 pursuant to Trustees Resolution 2019-184; and

WHEREAS, a copy of the Negative Declaration was published in the May 29, 2019 Environmental Notice Bulletin; and

WHEREAS, the Trustees held a public hearing on the second draft of the Mecox Bay Management Plan dated August 2019 at their August 19, 2019 meeting; now therefore be it

RESOLVED, that the Trustees of the Freeholders and Commonalty of the Town of Southampton hereby adopt the Mecox Bay Management Plan dated August 2019; and be it

FURTHER RESOLVED, that the following Notice of Adoption is hereby authorized to be published:

NOTICE OF ADOPTION

PLEASE TAKE NOTICE that a public hearing was held by the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton on December 3, 2018 and December
17, 2018, January 8, 2019, February 11, 2019, March 18, 2019, and August 19, 2019 and the
Board of Trustees at its meeting of August 19, 2019 adopted the Mecox Bay Management Plan
dated August 2019; and take

FURTHER NOTICE, that (i) a copy of the Management Plan for Mecox Bay, dated August 2019
shall be available at the Office of the Trustees for public review and inspection, or (ii) may be
purchased at a cost of $3.00; or (iii) a may be viewed for free on the Trustee’s website at
www.southamptontownny.gov.

BY ORDER OF THE BOARD OF TRUSTEES OF THE
FREEHOLDERS AND COMMONALTY TOWN OF
SOUTHAMPTON, NEW YORK
EDWARD J. WARNER, JR., PRESIDENT

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Trustees Resolution 2019-328
Category: Agreements, Contracts, Leases - Trustees
Sponsors: Edward J. Warner, Jr.
Department: Trustees of the Freeholders
Applicant: Accept Grant from New York State Department of Education's Local Government
Records Management Improvement Fund (LGRMIF) to Assist in the Document
Conversion Project for the Board of Trustees' Records
WHEREAS, on January 2, 2019 the Board of Trustees of the Freeholders and Commonalty of the
Town of Southampton ("Board of Trustees") formally appointed Legislative Secretary Lisa
Dunlap as their Records Management Officer ("RMO") in order to be eligible to apply for funding
under the NYS Local Government Records Management Improvement Fund (LGRMIF); and

WHEREAS, on January 2, 2019 the Board of Trustees formally adopted the New York State
Records Retention and Disposition Schedule MU-1, issued pursuant to Article 57-A of the Arts &
Cultural Affairs Law, which contains the legal minimum retention periods for local government
records, for use by all officers and employees in legally disposing of valueless records listed
therein; and

WHEREAS, on January 2, 2019 the Board of Trustees authorized the submission of a Grant
Application to the New York State Archives LGRMIF for grant funding to cover the cost of a
project to convert paper to electronic records and create access to the records not to exceed
$75,000, with no local match funding requirement; and

WHEREAS, the Board of Trustees will retain the services of a Preferred Source vendor to
convert 200 cubic feet of Waterways Records (5.[60]) to digital PDF/A files and output these
files to microfilm. The funds will also support temporary staffing required for the project,
supplies and third-party microfilm verification services. The Waterways Records targeted in this
project are permanent records with a date range spanning 1929 to 1985. There are
approximately 11,000 sequentially numbered permit file folders containing a mix of pages that include small non-standard pages, standard letter size pages and large format plans. It is estimated that the project will generate 150,000 images smaller than 11” x 17” and 17,000 images larger than 11” x 17”. The digitized images will be retained as use copies managed through the Trustees’ existing electronic records management system. The microfilm will be stored in a secure offsite location for preservation purposes. The requested funds will also provide seed monies to support the Trustees’ efforts to replace an existing inefficient, error-prone, paper-based records management system with an electronic system that will provide multiple benefits. The Project benefits will include improved capacity to preserve valuable records; streamlining access to records; increasing staff efficiency; reducing demand for storage space; and improving service to the public; and

WHEREAS, the Board of Trustees’ RMO will oversee a part-time records technician funded by the Grant to set-up a work area in the Trustees’ Office to allow sufficient space for pick-up by the vendor. The records technician will further create a spreadsheet using the case file numbers as the index key and existing datasets will be used to add tax map numbers to the index. The boxes will be numbered and logged into the spreadsheet. The spreadsheet will be used to manage the inventory during the project and will also aid in retrievals for FOIL Requests should any be required during processing. All boxes will be then brought to a staging area for pick-up by the vendor; and

WHEREAS, the Board of Trustees have been awarded a Grant in the amount of $74,963.00 from the New York State Local Government Records Management Improvement Fund (LGRMIF) to effectuate this work being performed and have received advanced payment in the amount of $37,481.00; and

WHEREAS, the Grant funding when received will pay the salary of a part-time records technician at a rate of $22.00 per hour to perform the work described above as well as fund the purchase of boxes; and

WHEREAS, the records technician will work 20 hours per week for up to 145 hours to complete the tasks at hand; now therefore be it

RESOLVED, that the Board of Trustees hereby accept the Grant from the New York State Local Government Records Management Improvement Fund (LGRMIF) in the amount of $74,963.00; $3,190.00 of which is appropriated to hire a part-time records technician and in addition authorizes the President of the Trustees to execute any and all documents pertaining to same; and be it further

RESOLVED, that the Board of Trustees will reimburse the Town for all expenses associated with hiring part-time help; and be it further

RESOLVED, that the comptroller is authorized to make all budgetary and accounting entries necessary to execute.
Trustees Resolution 2019-329
Category: General Misc
Sponsors: Bruce A. Stafford
Department: Trustees of the Freeholders
Applicant: Resolution Accepting PSEG Offer for Utility Easement on Northwest Path, Sag Harbor and Authorizing President to Sign Easement Documents

WHEREAS, the Trustees are the owners in fee of a parcel of land on Northwest Path in Sag Harbor (900-55-01-20.2) that currently has a utility easement permitting overhead utility lines; and

WHEREAS, PSEG wishes to acquire an easement to permit the installation of an underground electric transmission line on the property; and

WHEREAS, the installation of the underground transmission line will benefit the residents of the Town of Southampton by its delivery of electric power to the Township; and

WHEREAS, PSEG has offered the Trustees the sum of $2342.25 (Two Thousand Three Hundred Forty-Two and 25/100) to purchase the underground utility easement; now, therefore, be it

RESOLVED, that the Trustees accept the offer made by PSEG; and be it further

RESOLVED, that the President is authorized to execute any documents necessary to grant the easement.
WHEREAS, the water levels Sagaponack Pond are at flood stage and are in danger of flooding neighboring homes and land; and

WHEREAS, in order to avoid such flooding, the Trustees desire to open Sagaponack Pond; and

WHEREAS, the Trustees have authorization from the New York State Department of Environmental Conservation (DEC) and the U.S. Army Corps of Engineers to open Mecox Bay and Sagaponack Pond; and

WHEREAS, Chesterfield Associates, Inc. holds a current contract with Suffolk County for dredging; and

WHEREAS, when goods procured from a valid State/County or Legal Applicable Federal and Cooperative Entities, a contract exceeding the mandatory bidding threshold (i.e.: $20,000 goods), a resolution authorizing the purchase must be submitted and approved; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes the Trustees to have Chesterfield Associates, Inc., using the Suffolk County contract to open up an inlet from the ocean to Sagaponack Pond anytime during the time period of October 7, 2019 up to and including November 4, 2019.
transplanted shellfish to be breeder stocks; and

WHEREAS, the State of New York has approached the Board of Trustees and offered to place up to 1.5 million adult hard shell clams and 45 million juvenile hard clams and oysters for transplantation into the spawner sanctuary located in Shinnecock Bay between now and November 2021; and

WHEREAS, the Board of Trustees has recently enlarged its spawner sanctuary in order to accommodate the placement of such hard clams and oysters; and

WHEREAS, the Board of Trustees enthusiastically support this effort by the State of New York to improve the water quality and shellfish population in the Town of Southampton; now, therefore, be it

RESOLVED, that the Board of Trustees agree to participate in the Long Island Shellfish Restoration Project administered by the Department of Environmental Conservation; and be it

FURTHER RESOLVED, that the Board of Trustees agrees to the placement of up to 1.5 million adult hard clams and 45 million juvenile hard clams and oysters into the spawner sanctuary in Shinnecock Bay as described in Section 17 of the Rules and Regulations for Management and Products of Town Waters (the "Blue Book"); and be it

FURTHER RESOLVED, that the Board of Trustees prohibits the harvesting of hard shell clams and oysters from this specific sanctuary for the next 25 years.

Vote Record - Trustees 2019-TRUS-331

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Edward J. Warner Jr.  □  □  □  □  □
Scott M. Horowitz     □  □  □  □  □
William Pell IV       □  □  □  □  □
Bruce A. Stafford     □  □  □  □  □
Ann Welker            □  □  □  □  □

Trustees Resolution 2019-332
Category: Budget & Finance - Trustees
Sponsors: Edward J. Warner, Jr.
Department: Trustees of the Freeholders
Applicant: Warrant #16 of 2019 - Trustees
RESOLVED, per the recommendation and reviewed by the Town Comptroller, the following vendor payment warrant dated be approved in the amount of:

Warrant #16 $17,893.85

BE IT FURTHER RESOLVED, the Town Comptroller is directed to approve and execute all bank wire transfers required to fund payments associated with Warrant #16 of 2019.
XI. Closing