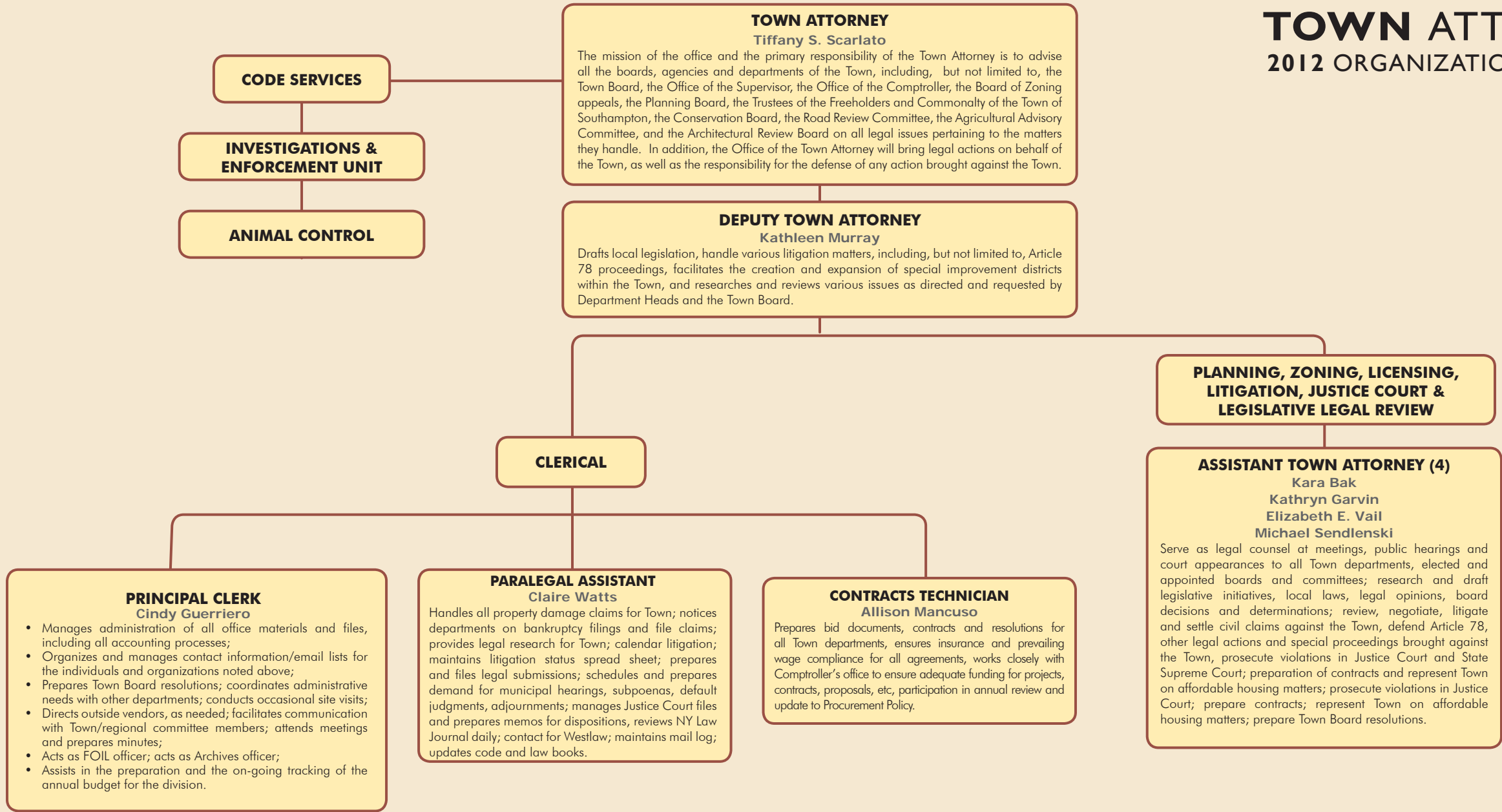


# TOWN ATTORNEY

## 2012 ORGANIZATIONAL CHART



# Department Summary

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*Department: Town Attorney's Office*

**Budget Year:** 2012

**Division:** Town Attorney Summary

**Tax District:** Full Town

**Cost Center #:** 1420

**Manager:** Tiffany Scarlato

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The Office of the Town Attorney provides legal advice, assistance and representation to the Town Board, as well as to all the other boards, committees, agencies, and departments of the Town. Other Boards include the Planning Board, Zoning Board of Appeals, Conservation Board, Architectural Review Board, Board of Trustees of the Freeholders and Commonalty of the Town of Southampton, Licensing Review Board, Historic Landmarks Board and Assessment Review Board. Legal support is also provided to, among others, the Audit Committee, Safety and Loss Committee, Road Review Committee and other entities designated by the Town Board. The Town Attorney's Office also provides legal resources and advice with respect to several specialized areas of the law and matters that span departments and taxing districts, such as: Freedom of Information Law (FOIL) requests; formation and administration of special districts such as fire, ambulance, water, etc.; formation of planned development districts (PDDs); moratoria; State Environmental Quality Review Act (SEQRA) matters, including preparation of environmental impact statements; special events; labor and employment matters; and drafting support for local laws, ordinances and resolutions.

This Department is also instrumental in preparing Requests for Proposals, bids and contracts and ensuring compliance with applicable laws.

The Office of the Town Attorney is also responsible for all Town litigation, which typically averages over 200 active claims, cases and appeals at any given time, the defense of which is either handled directly by in-house staff or through outside counsel. The Town Attorney's Office also handles the prosecution of all Town Code violations in the Justice Court (over 3,000 in 2009), parking violations (over 6,700 in 2009), and all enforcement actions in State Supreme Court.

## **Workload:**

The Town Attorney's Office workload includes the following:

1. Legal representation of all Town Boards, agencies and departments.
2. Contracts administration.
3. Coordination and review of all outside counsel services to the Town, including labor relations legal counsel.
4. Enforcement of matters in Justice Court and Supreme Court.

# Department Summary

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*Department: Town Attorney's Office*

**Budget Year:** 2012

**Division:** Town Attorney Summary

**Tax District:** Full Town

**Cost Center #:** 1420

**Manager:** Tiffany Scarlato

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## **Goals & Objectives:**

To provide legal representation to all Town Boards, agencies and departments.

To expand legal staff in order to further limit the need to use the services of outside counsel, thereby cutting costs to the Town.

## **Legal Authority:**

Office of the Town Attorney was established by the Town Board pursuant to Section 20(2) of Town Law.

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**NOTES:**

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# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
<b>Town Attorney Summary</b>												
<b>Town Attorney's Office - 1420</b>												
Town Attorney	ADMINISTRATIVE	117,300	0	0	117,300	19,006	8,322	14,663	343	42,733	160,033	0.8
Assistant Town Attorney	ADMINSUPPORT	74,285	0	0	74,285	21,166	5,683	9,286	228	36,615	110,900	6.8
Assistant Town Attorney	ADMINSUPPORT	0	0	0	0	0	0	0	0	0	0	
Assistant Town Attorney	ADMINSUPPORT	83,232	0	0	83,232	19,006	6,367	10,404	252	36,312	119,544	3.0
Assistant Town Attorney	ADMINSUPPORT	79,591	0	0	79,591	19,006	6,089	9,949	242	35,556	115,147	7.4
Assistant Town Attorney	ADMINSUPPORT	68,979	0	0	68,979	19,006	5,277	8,622	214	33,353	102,332	4.3
Contracts Technician	ADMINSUPPORT	49,318	0	0	49,318	19,006	3,773	6,165	161	29,272	78,590	4.2
Deputy Town Attorney	ADMINSUPPORT	103,000	0	0	103,000	19,006	7,880	12,875	305	40,415	143,415	9.0
Paralegal Assistant	ADMINSUPPORT	52,530	0	0	52,530	9,406	4,019	6,566	170	20,339	72,869	8.8
Senior Assistant Town Attorney	ADMINSUPPORT	0	0	0	0	0	0	0	0	0	0	
Principal Clerk	CSEA40HOUR-NEW / F / 1	49,906	1,996	0	51,902	19,006	3,971	6,488	163	29,803	81,705	7.4
<b>Total Town Attorney's Office - 1420</b>		<b>678,141</b>	<b>1,996</b>	<b>0</b>	<b>680,137</b>	<b>163,613</b>	<b>51,380</b>	<b>85,017</b>	<b>2,077</b>	<b>304,398</b>	<b>984,535</b>	

**NOTES:**

**Town of Southampton**  
**2012 Adopted Budget**  
 Town Attorney's Office - 1420

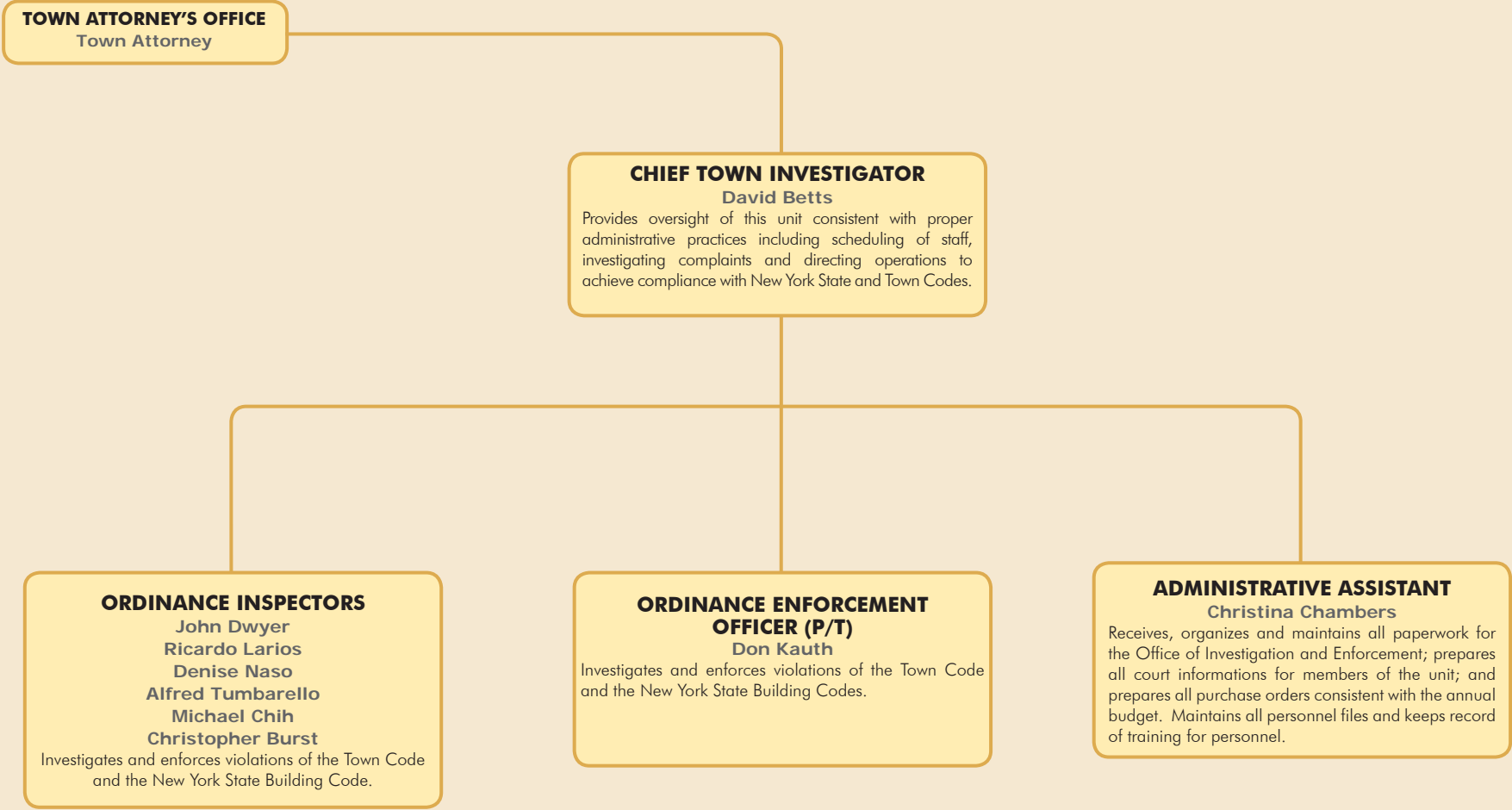
Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	1,966,787	1,947,191	1,672,769	1,793,061	1,797,399	1,604,969	1,485,005	1,485,005	1,486,685	(306,376)	(17.09%)	1,555,028	1,412,444	1,412,444	1,412,974
	<b>Total Real Property Taxes</b>	<b>1,966,787</b>	<b>1,947,191</b>	<b>1,672,769</b>	<b>1,793,061</b>	<b>1,797,399</b>	<b>1,604,969</b>	<b>1,485,005</b>	<b>1,485,005</b>	<b>1,486,685</b>	<b>(306,376)</b>	<b>(17.09%)</b>	<b>1,555,028</b>	<b>1,412,444</b>	<b>1,412,444</b>	<b>1,412,974</b>
<b>Other Revenue:</b>																
2770	Miscellaneous	0	2,526	0	0	1	0	0	0	0	0	0.00%	0	0	0	0
	<b>Total Other Revenue</b>	<b>0</b>	<b>2,526</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue</b>	<b>1,966,787</b>	<b>1,949,717</b>	<b>1,672,769</b>	<b>1,793,061</b>	<b>1,797,400</b>	<b>1,604,969</b>	<b>1,485,005</b>	<b>1,485,005</b>	<b>1,486,685</b>	<b>(306,376)</b>	<b>(17.09%)</b>	<b>1,555,028</b>	<b>1,412,444</b>	<b>1,412,444</b>	<b>1,412,974</b>
<b>Salaries:</b>																
6100	Salaries	772,766	794,036	815,876	818,006	681,878	745,767	678,141	678,141	678,141	139,865	17.10%	761,707	692,729	692,729	692,729
6103	Accumulated Sick/Personal Days	1,964	2,417	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6110	Longevity	0	0	5,359	3,637	4,466	1,996	1,996	1,996	1,996	1,641	45.11%	2,029	2,029	2,029	2,029
	<b>Total Salaries</b>	<b>774,729</b>	<b>796,452</b>	<b>821,234</b>	<b>821,642</b>	<b>686,344</b>	<b>747,763</b>	<b>680,137</b>	<b>680,137</b>	<b>680,137</b>	<b>141,506</b>	<b>17.22%</b>	<b>763,736</b>	<b>694,757</b>	<b>694,757</b>	<b>694,757</b>
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	53,456	76,549	99,442	96,826	78,824	93,471	85,017	85,017	85,017	11,809	12.20%	110,742	93,792	93,792	93,792
6830	FICA Tax Expenditure	59,068	60,092	62,316	62,316	51,510	56,553	51,380	51,380	51,380	10,937	17.55%	57,629	52,353	52,353	52,353
6835	MTA Tax	0	0	0	0	0	2,542	2,312	2,312	2,312	(2,312)	(100.00%)	2,597	2,362	2,362	2,362
6840	Worker's Compensation	16,462	2,345	2,879	3,633	3,028	3,319	1,817	1,817	1,817	1,816	49.97%	3,391	1,856	1,856	1,856
6860	Medical Insurance - Active Employees	141,737	128,632	160,250	170,550	142,968	181,626	150,900	150,900	152,580	17,970	10.54%	196,155	153,120	153,120	153,650
6865	Dental & Optical	10,332	10,373	11,880	11,880	9,651	12,258	11,032	11,032	11,032	848	7.14%	13,240	11,694	11,694	11,694
6875	Disability	302	306	317	317	253	288	259	259	259	58	18.18%	288	259	259	259
	<b>Total Employee Benefits - Current</b>	<b>281,358</b>	<b>278,297</b>	<b>337,084</b>	<b>345,522</b>	<b>286,234</b>	<b>350,056</b>	<b>302,718</b>	<b>302,718</b>	<b>304,398</b>	<b>41,124</b>	<b>11.90%</b>	<b>384,042</b>	<b>315,437</b>	<b>315,437</b>	<b>315,967</b>
	<b>Total Employee Costs</b>	<b>1,056,087</b>	<b>1,074,750</b>	<b>1,158,319</b>	<b>1,167,165</b>	<b>972,578</b>	<b>1,097,819</b>	<b>982,855</b>	<b>982,855</b>	<b>984,535</b>	<b>182,630</b>	<b>15.65%</b>	<b>1,147,778</b>	<b>1,010,194</b>	<b>1,010,194</b>	<b>1,010,724</b>
<b>Contractual:</b>																
6401	Contracts	0	0	10,000	10,000	4,023	0	0	0	0	10,000	100.00%	0	0	0	0
6403	Gasoline	0	134	200	200	120	200	200	200	200	0	0.00%	200	200	200	200
6411	Printing and Stationery	10,000	290	10,000	10,000	0	8,000	8,000	8,000	8,000	2,000	20.00%	8,000	8,000	8,000	8,000
6412	Publications	30,000	30,336	30,000	30,000	18,864	35,000	30,000	30,000	30,000	0	0.00%	35,000	30,000	30,000	30,000
6415	Telephone	1,200	(287)	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6416	Travel, Dues and Related	500	248	2,250	2,250	0	3,000	3,000	3,000	3,000	(750)	(33.33%)	3,000	3,000	3,000	3,000
6420	Other	7,000	3,735	2,000	2,000	580	2,000	2,000	2,000	2,000	0	0.00%	2,000	2,000	2,000	2,000
6425	Office Supplies	3,000	1,807	2,500	2,500	1,325	2,500	2,500	2,500	2,500	0	0.00%	2,600	2,600	2,600	2,600
6430	Legal Fees	850,000	714,257	450,000	700,000	630,931	450,000	450,000	450,000	450,000	250,000	35.71%	350,000	350,000	350,000	350,000
6450	Schools & Training	2,000	2,276	3,000	3,000	1,160	2,000	2,000	2,000	2,000	1,000	33.33%	2,000	2,000	2,000	2,000
6477	Copier Leases	7,000	4,426	4,500	4,500	3,567	4,450	4,450	4,450	4,450	50	1.11%	4,450	4,450	4,450	4,450
	<b>Total Contractual</b>	<b>910,700</b>	<b>757,222</b>	<b>514,450</b>	<b>764,450</b>	<b>660,570</b>	<b>507,150</b>	<b>502,150</b>	<b>502,150</b>	<b>502,150</b>	<b>262,300</b>	<b>34.31%</b>	<b>407,250</b>	<b>402,250</b>	<b>402,250</b>	<b>402,250</b>
	<b>Total Expenditures</b>	<b>1,966,787</b>	<b>1,831,972</b>	<b>1,672,769</b>	<b>1,931,615</b>	<b>1,633,147</b>	<b>1,604,969</b>	<b>1,485,005</b>	<b>1,485,005</b>	<b>1,486,685</b>	<b>444,930</b>	<b>23.03%</b>	<b>1,555,028</b>	<b>1,412,444</b>	<b>1,412,444</b>	<b>1,412,974</b>

**Town of Southampton**  
 2012 Adopted Budget  
 Town Attorney's Office - 1420

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 Amended % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
	Net Surplus (Deficit)	0	117,745	0	(138,554)	164,253	0	0	0	0			0	0	0	0
	<b>Appropriated Fund Balance:</b>															
9090	Appropriated Fund Balance	0	0	0	138,554	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	117,745	0	0	164,253	0	0	0	0			0	0	0	0

# INVESTIGATIONS & ENFORCEMENT UNIT

2012 ORGANIZATIONAL CHART



# Department Summary

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*Department: Investigation & Enforcement Unit*

**Budget Year:** 2012

**Division:** Town Attorney Summary

**Tax District:** Land Management Enterprise

**Cost Center #:** 3125

**Manager:** Dave Betts

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The goals and objectives of this unit are to obtain compliance with all local and state codes by voluntary compliance. Absent voluntary compliance, the unit assists in the prosecution of the offenders in Town Justice Court, as directed by the prosecutors in the Town Attorney's Office.

## **Workload:**

The investigations and Enforcement Unit is responsible to effectively, efficiently and proactively investigate all violations of quality of life complaints within the Town of Southampton. The unit will assist in obtaining compliance, the ultimate goal of all violations of the Town and State codes as reported to or discovered by investigation of the members of the unit. In 2011 the Investigations and Enforcement Unit investigated more complaints and issues through the first nine months of the year than all of 2010, resulting in an approximate 25% increase in calls for service. Many of these complaints and code violations were corrected by voluntary compliance of the residents and property owners in the Township. The overall mission of the unit is to assist in correcting quality of life violations by voluntary compliance and education of the residents of the Town.

## **Goals & Objectives:**

The goals and objectives of this unit are to obtain compliance with all local and state codes by voluntary compliance. Absent voluntary compliance, the unit assists in the prosecution of the offenders in Town Justice Court, as directed by the prosecutors in the Town Attorney's Office.

## **Legal Authority:**

The Investigation & Enforcement Unit was created by adoption of the 2007 Operating Budget.



# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
<b>Town Attorney Summary</b>												
<b>Investigation &amp; Enforcement Unit - 3125</b>												
Administrative Assistant	ADMINSUPPORT	47,754	0	0	47,754	19,006	3,653	5,969	157	28,947	76,701	3.8
Chief Town Investigator	ADMINSUPPORT	77,256	0	1,500	78,756	1,226	6,025	0	2,601	10,119	88,875	4.4
Ordinance Inspector	CSEA40HOUR - 7-1-2010 / E / 1	46,385	0	0	46,385	10,366	3,548	5,566	1,573	21,211	67,596	0.8
Ordinance Inspector	CSEA40HOUR - 7-1-2010 / E / 1	46,385	0	0	46,385	10,366	3,548	5,566	1,573	21,211	67,596	0.8
Ordinance Inspector	CSEA40HOUR-NEW / E / 1	46,741	0	0	46,741	19,006	3,576	5,843	1,585	30,168	76,909	5.0
Ordinance Inspector	CSEA40HOUR-NEW / E / 2	47,663	0	0	47,663	19,006	3,646	5,958	1,257	30,029	77,692	4.3
Ordinance Inspector	CSEA40HOUR-NEW / E / 5	50,073	2,003	2,500	54,576	1,226	4,175	6,822	1,696	14,104	68,681	7.0
Ordinance Inspector (Spanish)	CSEA40HOUR-NEW / E / 4	49,581	0	0	49,581	19,006	3,793	6,198	1,679	30,844	80,425	4.1
Ordinance Enforcement Officer PT	PART-TIME	30,004	0	0	30,004	0	2,295	0	1,028	3,425	33,429	
<b>Total Investigation &amp; Enforcement Unit - 3125</b>		<b>441,841</b>	<b>2,003</b>	<b>4,000</b>	<b>447,844</b>	<b>99,207</b>	<b>34,260</b>	<b>41,922</b>	<b>13,148</b>	<b>190,059</b>	<b>637,903</b>	

**NOTES:**

# Town of Southampton

## 2012 Adopted Budget

### Investigation & Enforcement Unit - 3125

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	473,764	473,764	491,976	500	500	740,520	696,677	696,677	698,537	698,038	139713.72%	776,149	724,772	724,772	725,532
	<b>Total Real Property Taxes</b>	<b>473,764</b>	<b>473,764</b>	<b>491,976</b>	<b>500</b>	<b>500</b>	<b>740,520</b>	<b>696,677</b>	<b>696,677</b>	<b>698,537</b>	<b>698,038</b>	<b>139713.72%</b>	<b>776,149</b>	<b>724,772</b>	<b>724,772</b>	<b>725,532</b>
<b>Other Revenue:</b>																
1790	Inter-Departmental Revenue	0	0	369,517	0	0	0	0	0	0	0	0.00%	0	0	0	0
5031	Interfund Transfer - Revenue	115,000	0	0	5,710	5,710	0	0	0	0	(5,710)	(100.00%)	0	0	0	0
	<b>Total Other Revenue</b>	<b>115,000</b>	<b>0</b>	<b>369,517</b>	<b>5,710</b>	<b>5,710</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,710)</b>	<b>(100.00%)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue</b>	<b>588,764</b>	<b>473,764</b>	<b>861,493</b>	<b>6,210</b>	<b>6,210</b>	<b>740,520</b>	<b>696,677</b>	<b>696,677</b>	<b>698,537</b>	<b>692,328</b>	<b>11149.28%</b>	<b>776,149</b>	<b>724,772</b>	<b>724,772</b>	<b>725,532</b>
<b>Salaries:</b>																
6100	Salaries	361,654	340,820	351,498	385,751	315,720	411,837	411,837	411,837	411,837	(26,086)	(6.76%)	423,885	423,885	423,885	423,885
6101	Overtime	20,500	13,452	23,275	9,275	978	20,500	20,500	20,500	20,500	(11,225)	(121.02%)	20,500	20,500	20,500	20,500
6103	Accumulated Sick/Personal Days	1,836	2,203	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	0	0	30,000	26,000	14,400	30,004	30,004	30,004	30,004	(4,004)	(15.40%)	30,004	30,004	30,004	30,004
6110	Longevity	6,389	4,840	1,957	1,957	1,631	2,003	2,003	2,003	2,003	(46)	(2.37%)	5,812	5,812	5,812	5,812
6127	Cash in Lieu of Health Benefits	5,000	5,000	5,000	5,000	2,500	5,000	2,500	2,500	4,000	1,000	20.00%	5,000	2,500	2,500	4,000
6144	Clothing Cleaning	0	0	0	1,700	1,700	0	1,800	1,800	1,800	(100)	(5.88%)	0	1,800	1,800	1,800
	<b>Total Salaries</b>	<b>395,379</b>	<b>366,316</b>	<b>411,729</b>	<b>429,682</b>	<b>336,928</b>	<b>469,344</b>	<b>468,644</b>	<b>468,644</b>	<b>470,144</b>	<b>(40,462)</b>	<b>(9.42%)</b>	<b>485,200</b>	<b>484,500</b>	<b>484,500</b>	<b>486,000</b>
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	37,511	35,438	35,043	43,130	37,012	44,484	44,484	44,484	44,484	(1,354)	(3.14%)	53,734	50,200	50,200	50,200
6830	FICA Tax Expenditure	30,246	31,349	31,591	34,455	25,274	35,906	35,714	35,714	35,829	(1,374)	(3.99%)	37,118	36,927	36,927	37,042
6835	MTA Tax	0	0	0	0	0	1,595	1,587	1,587	1,592	(1,592)	(100.00%)	1,649	1,640	1,640	1,646
6840	Worker's Compensation	8,406	8,769	13,426	24,783	20,653	26,932	12,889	12,889	12,889	11,894	47.99%	27,828	13,246	13,246	13,246
6860	Medical Insurance - Active Employees	69,689	66,303	84,764	91,019	61,188	94,680	89,160	89,160	89,400	1,619	1.78%	102,254	93,470	93,470	92,610
6865	Dental & Optical	6,888	4,660	7,560	8,100	4,231	9,806	9,806	9,806	9,806	(1,706)	(21.07%)	10,592	10,395	10,395	10,395
6875	Disability	202	57	230	254	60	259	259	259	259	(5)	(1.89%)	259	259	259	259
	<b>Total Employee Benefits - Current</b>	<b>152,941</b>	<b>146,576</b>	<b>172,614</b>	<b>201,741</b>	<b>148,417</b>	<b>213,662</b>	<b>193,899</b>	<b>193,899</b>	<b>194,259</b>	<b>7,482</b>	<b>3.71%</b>	<b>233,435</b>	<b>206,138</b>	<b>206,138</b>	<b>205,398</b>
	<b>Total Employee Costs</b>	<b>548,320</b>	<b>512,891</b>	<b>584,344</b>	<b>631,424</b>	<b>485,345</b>	<b>683,006</b>	<b>662,543</b>	<b>662,543</b>	<b>664,403</b>	<b>(32,980)</b>	<b>(5.22%)</b>	<b>718,635</b>	<b>690,638</b>	<b>690,638</b>	<b>691,398</b>
<b>Equipment:</b>																
6200	Equipment	5,000	4,877	1,861	7,571	757	13,484	0	0	0	7,571	100.00%	13,484	0	0	0
	<b>Total Equipment</b>	<b>5,000</b>	<b>4,877</b>	<b>1,861</b>	<b>7,571</b>	<b>757</b>	<b>13,484</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,571</b>	<b>100.00%</b>	<b>13,484</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual:</b>																
6401	Contracts	4,708	1,210	1,300	1,617	1,049	1,300	1,300	1,300	1,300	317	19.60%	1,300	1,300	1,300	1,300
6403	Gasoline	3,500	11,613	8,000	18,000	14,004	17,000	17,000	17,000	17,000	1,000	5.56%	17,000	17,000	17,000	17,000
6406	Repair Equipment	2,000	785	1,500	1,500	0	1,700	1,000	1,000	1,000	500	33.33%	1,700	1,000	1,000	1,000
6409	Copier Supplies	250	0	0	0	0	200	200	200	200	(200)	(100.00%)	200	200	200	200
6410	Postage	7,500	0	6,000	5,643	0	4,000	0	0	0	5,643	100.00%	4,000	0	0	0
6411	Printing and Stationery	4,160	2,163	2,500	2,500	248	2,550	500	500	500	2,000	80.00%	2,550	500	500	500

**Town of Southampton**  
**2012 Adopted Budget**  
**Investigation & Enforcement Unit - 3125**

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011	2012 Adopted / 2011	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
											Amended Difference	% of Change				
6415	Telephone	4,200	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6418	Uniforms	4,127	3,416	2,000	1,840	1,831	2,400	2,400	2,400	2,400	(560)	(30.43%)	2,400	2,400	2,400	2,400
6420	Other	0	969	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6423	Small Equipment (Non-Capital)	0	0	0	0	0	0	1,534	1,534	1,534	(1,534)	(100.00%)	0	1,534	1,534	1,534
6425	Office Supplies	1,500	1,567	1,500	1,500	699	1,630	1,000	1,000	1,000	500	33.33%	1,630	1,000	1,000	1,000
6443	Clothing	1,500	1,500	1,500	0	0	1,800	0	0	0	0	0.00%	1,800	0	0	0
6450	Schools & Training	2,000	250	2,000	2,000	250	3,250	1,000	1,000	1,000	1,000	50.00%	3,250	1,000	1,000	1,000
6466	Telephone - Wireless	0	0	3,000	4,800	3,266	8,200	8,200	8,200	8,200	(3,400)	(70.83%)	8,200	8,200	8,200	8,200
	<b>Total Contractual</b>	35,445	23,473	29,300	39,400	21,347	44,030	34,134	34,134	34,134	5,266	13.37%	44,030	34,134	34,134	34,134
	<b>Total Expenditures</b>	<b>588,764</b>	<b>541,241</b>	<b>615,505</b>	<b>678,395</b>	<b>507,449</b>	<b>740,520</b>	<b>696,677</b>	<b>696,677</b>	<b>698,537</b>	<b>(20,143)</b>	<b>(2.97%)</b>	<b>776,149</b>	<b>724,772</b>	<b>724,772</b>	<b>725,532</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>(67,477)</b>	<b>245,988</b>	<b>(672,185)</b>	<b>(501,240)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Appropriated Fund Balance:</b>															
9090	Appropriated Fund Balance	0	0	(245,988)	672,185	0	0	0	0	0			0	0	0	0
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>(67,477)</b>	<b>0</b>	<b>0</b>	<b>(501,240)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# ANIMAL CONTROL

## 2012 ORGANIZATIONAL CHART

**TOWN ATTORNEY**

**CODE SERVICES**

### **ANIMAL SHELTER SUPERVISOR**

**Donald Bambrick**

Supervises Animal Control Officer I and Animal Control Officer II in the enforcement of NYS and Town of Southampton codes pertaining to animals. Enforcement includes dealing directly with the public; writing notices of violation; issuing appearance tickets and criminal summonses.

Supervises Animal Control Officer I and Animal Control Officer II in the investigation of complaints pertaining to animals. Complaints include, but are not limited to, noise violations, animal housing issues, bites and dogs running at large. Reviews and maintains records.

Operates a motor vehicle in the course of duties.

Supervises and participates in the patrol of Town properties, roadways and beaches for the purpose of enforcing New York State and Town of Southampton laws pertaining to animals. Maintains records on activities.

Investigates complaints of cruelty to animals; educates the public on humane care of animals; issues warnings and appearance tickets, as necessary.

Acts as liaison between the Town and the privatized Animal Shelter.

Attends Animal Behavior Assessment Committee meetings.

Prepares and maintains statistical reports regarding the operations of the Animal Control Department and Animal Shelter.

Reviews policies and procedures to assure the safety of all individuals involved in the transportation, contact and housing of animals under the control of the Town of Southampton and the animal shelter and makes recommendations.

Reviews policies and procedures regarding the effective and efficient operation of the Animal Control Department and Animal Shelter and makes recommendations.

Coordinates within the National Incident Management System (NIMS), as set up by the Town of Southampton during emergencies, typical duties may include, but are not limited to supervising Animal Control officers and the Animal Shelter in their assigned emergency duties; assisting with the Town's emergency operations.

May attend other meetings including public information meetings, Town Board meetings, other public meetings and educational presentations.

### **ANIMAL CONTROL OFFICER I**

**Michael Lorenz**

**Vacant (F/T)**

**Vacant (P/T)**

Enforces NYS and Town of Southampton codes pertaining to animals. Enforcement includes dealing directly with the public; writing notices of violation; issuing appearance tickets and criminal summonses.

Patrols town properties, roadways and beaches for the purpose of enforcing New York State and Town of Southampton laws pertaining to animals. Maintains records on activities.

Investigates complaints pertaining to animals. Complaints include, but are not limited to, noise violations, animal housing issues, bites and dogs running at large. Maintains records.

Picks up and transports animals either injured, or running at large.

Assists with shelter duties, as needed.

Coordinates with the shelter staff and resources, under the direction of the Animal Shelter Supervisor, to assure the safety of all individuals involved in the transportation, contact and housing of animals under the control of the Town of Southampton.

Assists the public with issues involving wild animals.

Assists the public with issues involving destruction of chickens, ducks, domesticated rabbits and/or livestock by dogs running at large.

Is available on a rotating basis 24 hours-a-day, 365 days-a-year for response to after-hour emergencies.

Understands safe handling procedures for stray and wild animals. Utilizes humane equipment including restraining devices and traps to perform duties.

Possesses and maintains knowledge of animal disease, including zoonotic diseases. Observes animals under their control for signs of illness. Provides information to the appropriate individuals, including but not limited to the Animal Shelter Supervisor, Veterinary Technician and kennel attendants.

Does related work, as required.

# Department Summary

Department: Animal Control

Budget Year: 2012

Division: Animal Control Summary

Tax District: Full Town

Cost Center #: 3511

Manager: Don Bambrick

NOTES:

## Departmental Mission & Responsibilities:

Enforcing applicable Town Code and NYS Agriculture and Market Laws to ensure public safety and quality of life for resident and visitors, including the associated animal populations.

## Workload:

Responds to calls as dispatched; enforces Town Code Chapter 150 and NYS Agriculture and Markets Law Article 7; seizes dogs found to be in violation of State and local laws; provides routine patrols, including Town beaches; maintains records and files bite reports; reviews applications for Commercial Animal Enterprises and issues permits; works with the SPCA on cruelty complaints and animal emergency preparedness; follows up on dog licensing.

2008 2009 2010 2011\*

Animal Control Activities                      3003                      2284 1573 966

### Animals Seized

Dogs	642	680	596	441
Cats	476	435	455	258

### Animal Dispositions

Dogs				
Redeemed		352	375	287 185
Adopted	260	230	248	214
Euthanized		24	24	24 14

### Cats

Redeemed		24	33	33 17
Adopted	356	227	318	124
Euthanized		40	57	45 21

\*as of 7/31/11

# Department Summary

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*Department: Animal Control*

**Budget Year:** 2012

**Division:** Animal Control Summary

**Tax District:** Full Town

**Cost Center #:** 3511

**Manager:** Don Bambrick

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**NOTES:**

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## **Goals & Objectives:**

In 2010, the Animal Control Unit was relocated to the Animal Shelter. The Animal Shelter Supervisor is tasked with oversight of the privatized animal shelter. In 2012, the Town will continue to function as a landlord to the Southampton Animal Shelter Foundation, the non-profit organization which was awarded the contract to privatize the animal shelter by Town Board Resolution 2009-1313. Pursuant to this agreement, the Animal Shelter Supervisor will continue to coordinate the Town's obligations and serve as the point of contact to the Southampton Animal Shelter Foundation.

Animal Control Duties include:

Providing animal control services 7-days-a-week;

Providing animal emergency services 24 hours a day, 365 days a year;

Assuring the humane treatment of all animals;

Ensuring public safety by the control of stray animals;

Enforcing NYS Agriculture & Markets Law pertaining to dangerous dogs;

Investigating animal bites and refer these to the Suffolk County Department of Health;

Seizing dogs found to be in violation of Town and State laws;

Seizing sick or injured dogs, cats, other pets and domestic animals in order to obtain medical attention for them.

## **Legal Authority:**

Animal Control operates under the authority of NYS Agriculture & Markets Law Article 7, Sections 114 and 115 and Southampton Town Code Chapter 150. Pursuant to Town Board Resolution, effective January 1, 2002, the Department was moved into Public Safety. It was separated from shelter operations in 2005. By resolution, adopted in 2009, in connection with the adoption of the 2010 budget, the Department was moved from Public Safety effective January 1, 2010 and was relocated to the animal shelter.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
<b>Town Attorney Summary</b>												
<b>Animal Control - 3511</b>												
Animal Shelter Supervisor	ADMINISTRATIVE	80,440	0	3,820	84,260	1,226	6,446	10,533	2,474	20,965	105,225	24.3
Animal Control Officer I - Vacant	CSEA40HOUR - 7-1-2010 / C / E	0	0	0	0	0	0	0	0	0	0	
Animal Control Officer I	CSEA40HOUR-OLD / 05 / 5	56,697	5,670	0	62,366	10,366	4,771	7,796	1,752	24,897	87,264	23.2
Animal Control Officer I	CSEA40HOUR-OLD / 05 / 5	56,697	5,670	1,623	63,989	21,166	4,895	7,999	1,752	36,030	100,019	27.0
Animal Control Officer I - Vacant	PART-TIME	17,160	0	0	17,160	0	1,313	0	550	1,921	19,081	
<b>Total Animal Control - 3511</b>		<b>210,993</b>	<b>11,339</b>	<b>5,443</b>	<b>227,776</b>	<b>32,757</b>	<b>17,425</b>	<b>26,327</b>	<b>6,529</b>	<b>83,813</b>	<b>311,589</b>	

NOTES:

# Town of Southampton

## 2012 Adopted Budget

### Animal Control - 3511

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	349,438	346,293	290,846	299,162	299,162	398,108	322,882	322,882	324,689	25,527	8.53%	415,388	333,089	333,089	333,161
	<b>Total Real Property Taxes</b>	<b>349,438</b>	<b>346,293</b>	<b>290,846</b>	<b>299,162</b>	<b>299,162</b>	<b>398,108</b>	<b>322,882</b>	<b>322,882</b>	<b>324,689</b>	<b>25,527</b>	<b>8.53%</b>	<b>415,388</b>	<b>333,089</b>	<b>333,089</b>	<b>333,161</b>
<b>Other Revenue:</b>																
1550	Public Pound Charges	12,000	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2552	Animal Control Permit Fees	900	700	1,000	1,000	800	1,500	1,500	1,500	1,500	500	50.00%	1,500	1,500	1,500	1,500
	<b>Total Other Revenue</b>	<b>12,900</b>	<b>700</b>	<b>1,000</b>	<b>1,000</b>	<b>800</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>500</b>	<b>50.00%</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
	<b>Total Revenue</b>	<b>362,338</b>	<b>346,993</b>	<b>291,846</b>	<b>300,162</b>	<b>299,962</b>	<b>399,608</b>	<b>324,382</b>	<b>324,382</b>	<b>326,189</b>	<b>26,027</b>	<b>8.67%</b>	<b>416,888</b>	<b>334,589</b>	<b>334,589</b>	<b>334,661</b>
<b>Salaries:</b>																
6100	Salaries	240,973	228,694	189,610	189,610	158,008	233,343	193,833	193,833	193,833	(4,224)	(2.23%)	238,578	197,706	197,706	197,706
6101	Overtime	600	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6103	Accumulated Sick/Personal Days	3,666	5,221	3,821	4,637	4,637	3,943	3,943	3,943	3,943	694	14.97%	4,850	4,850	4,850	4,850
6105	Part Time Salaries	0	0	0	6,788	0	17,160	17,160	17,160	17,160	(10,372)	(152.80%)	17,160	17,160	17,160	17,160
6110	Longevity	16,366	15,063	11,076	11,076	9,230	11,339	11,339	11,339	11,339	(264)	(2.38%)	11,522	11,522	11,522	11,522
6127	Cash in Lieu of Health Benefits	2,500	2,500	2,500	2,500	1,250	2,500	0	0	1,500	1,000	40.00%	2,500	0	0	1,500
6144	Clothing Cleaning	0	0	0	600	600	0	900	900	900	(300)	(50.00%)	0	900	900	900
	<b>Total Salaries</b>	<b>264,105</b>	<b>251,478</b>	<b>207,006</b>	<b>215,210</b>	<b>173,725</b>	<b>268,286</b>	<b>227,176</b>	<b>227,176</b>	<b>228,676</b>	<b>(13,466)</b>	<b>(6.26%)</b>	<b>274,609</b>	<b>232,137</b>	<b>232,137</b>	<b>233,637</b>
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	18,182	23,989	23,806	23,806	19,126	31,193	26,140	26,140	26,327	(2,521)	(10.59%)	37,126	28,900	28,900	29,103
6830	FICA Tax Expenditure	20,204	19,191	15,836	16,355	12,700	20,524	17,310	17,310	17,425	(1,070)	(6.54%)	21,008	17,690	17,690	17,805
6835	MTA Tax	0	0	0	0	0	912	769	769	774	(774)	(100.00%)	934	786	786	791
6840	Worker's Compensation	5,612	5,582	5,504	8,253	6,877	10,589	6,414	6,414	6,414	1,839	22.28%	10,839	6,532	6,532	6,532
6860	Medical Insurance - Active Employees	39,283	35,963	26,467	26,467	22,078	48,457	29,080	29,080	29,080	(2,613)	(9.87%)	52,333	30,830	30,830	29,080
6865	Dental & Optical	3,936	3,687	3,240	3,240	2,644	4,903	3,677	3,677	3,677	(437)	(13.50%)	5,296	3,898	3,898	3,898
6875	Disability	115	29	86	98	24	144	115	115	115	(17)	(17.07%)	144	115	115	115
	<b>Total Employee Benefits - Current</b>	<b>87,333</b>	<b>88,441</b>	<b>74,939</b>	<b>78,219</b>	<b>63,450</b>	<b>116,722</b>	<b>83,506</b>	<b>83,506</b>	<b>83,813</b>	<b>(5,594)</b>	<b>(7.15%)</b>	<b>127,679</b>	<b>88,752</b>	<b>88,752</b>	<b>87,324</b>
	<b>Total Employee Costs</b>	<b>351,438</b>	<b>339,919</b>	<b>281,946</b>	<b>293,430</b>	<b>237,175</b>	<b>385,008</b>	<b>310,682</b>	<b>310,682</b>	<b>312,489</b>	<b>(19,059)</b>	<b>(6.50%)</b>	<b>402,288</b>	<b>320,889</b>	<b>320,889</b>	<b>320,961</b>
<b>Contractual:</b>																
6403	Gasoline	5,000	6,398	5,000	6,718	5,550	7,000	7,000	7,000	7,000	(282)	(4.20%)	7,000	7,000	7,000	7,000
6411	Printing and Stationery	300	267	300	300	0	300	300	300	300	0	0.00%	300	300	300	300
6415	Telephone	900	1,537	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6418	Uniforms	800	781	800	800	0	800	800	800	800	0	0.00%	800	800	800	800
6443	Clothing	900	900	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	0	0	900	2,050	1,468	3,600	3,600	3,600	3,600	(1,550)	(75.61%)	3,600	3,600	3,600	3,600
6481	Veterinarian Fees	3,000	2,127	2,000	2,000	381	2,000	2,000	2,000	2,000	0	0.00%	2,000	2,000	2,000	2,000
6485	Uniform Cleaning	0	0	900	300	0	900	0	0	0	300	100.00%	900	0	0	0
	<b>Total Contractual</b>	<b>10,900</b>	<b>12,009</b>	<b>9,900</b>	<b>12,168</b>	<b>7,398</b>	<b>14,600</b>	<b>13,700</b>	<b>13,700</b>	<b>13,700</b>	<b>(1,532)</b>	<b>(12.59%)</b>	<b>14,600</b>	<b>13,700</b>	<b>13,700</b>	<b>13,700</b>



**Town of Southampton**  
 2012 Adopted Budget  
 Animal Control - 3511

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 Amended % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
	<b>Total Expenditures</b>	362,338	351,928	291,846	305,598	244,573	399,608	324,382	324,382	326,189	(20,591)	(6.74%)	416,888	334,589	334,589	334,661
	<b>Net Surplus (Deficit)</b>	0	(4,935)	0	(5,436)	55,388	0	0	0	0			0	0	0	0
	<b>Appropriated Fund Balance:</b>															
9090	Appropriated Fund Balance	0	0	0	5,436	0	0	0	0	0			0	0	0	0
	<b>Net Surplus (Deficit)</b>	0	(4,935)	0	0	55,388	0	0	0	0			0	0	0	0

# Department Summary

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*Department: Animal Shelter*

**Budget Year:** 2012  
**Division:** Animal Control Summary  
**Tax District:** Full Town

**Cost Center #:** 3510  
**Manager:**

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**NOTES:**

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## **Departmental Mission & Responsibilities:**

The 2010 Budget reflected the privatization of shelter operations and the transfer of staffing insofar as such was funded by the Town.

The mission is to maintain an animal shelter and adoption facility that addresses the needs of the animals, provides programs for enrichment and behavior modification through privatization and in coordination with the Town's Animal Shelter Supervisor.

## **Workload:**

The privatized facility is tasked with providing animal sheltering and adoption services to Town residents.

## **Goals & Objectives:**

The 2010 Budget directed that the Town of Southampton discontinue municipal shelter operations, and instead, function as a landlord, offering the site to an operator/tenant through privatization. Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter. Under such agreement, the Animal Shelter Supervisor is charged with coordination of the Town's obligations and serves as the point of contact for the contract agency.

## **Legal Authority:**

Moved to Public Safety by resolution effective January, 2002. Separated from Animal Control in 2005. Returned Supervisor duties from Public Safety to Animal Control in 2010. Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter.

**Town of Southampton**  
**2012 Adopted Budget**  
**Animal Shelter - 3510**

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 Amended % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget	
<b>Real Property Taxes:</b>																	
1001	Property Taxes	200,000	207,303	250,000	250,000	250,000	305,800	305,800	305,800	305,800	55,800	22.32%	306,090	306,090	306,090	306,090	
	<b>Total Real Property Taxes</b>	<b>200,000</b>	<b>207,303</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>55,800</b>	<b>22.32%</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	
	<b>Total Revenue</b>	<b>200,000</b>	<b>207,303</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>55,800</b>	<b>22.32%</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	
<b>Salaries:</b>																	
6100	Salaries	0	(943)	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6101	Overtime	0	6,394	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	<b>Total Salaries</b>	<b>0</b>	<b>5,451</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Employee Benefits - Current:</b>																	
6830	FICA Tax Expenditure	0	1,852	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6875	Disability	0	1	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	<b>Total Employee Benefits - Current</b>	<b>0</b>	<b>1,854</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Total Employee Costs</b>	<b>0</b>	<b>7,305</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Contractual:</b>																	
6401	Contracts	44,200	42,027	94,200	114,200	82,310	150,000	150,000	150,000	150,000	(35,800)	(31.35%)	150,290	150,290	150,290	150,290	
6404	Electric	80,000	50,730	80,000	56,792	31,361	80,000	80,000	80,000	80,000	(23,208)	(40.86%)	80,000	80,000	80,000	80,000	
6405	Fuel Oil	60,000	39,666	60,000	58,000	33,551	60,000	60,000	60,000	60,000	(2,000)	(3.45%)	60,000	60,000	60,000	60,000	
6407	Repair Building	8,000	16,693	8,000	13,000	9,633	8,000	8,000	8,000	8,000	5,000	38.46%	8,000	8,000	8,000	8,000	
6415	Telephone	0	2,074	0	208	208	0	0	0	0	208	100.00%	0	0	0	0	
6420	Other	7,800	0	7,800	7,800	0	7,800	7,800	7,800	7,800	0	0.00%	7,800	7,800	7,800	7,800	
6425	Office Supplies	0	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	<b>Total Contractual</b>	<b>200,000</b>	<b>151,191</b>	<b>250,000</b>	<b>250,000</b>	<b>157,063</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>(55,800)</b>	<b>(22.32%)</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	
	<b>Total Expenditures</b>	<b>200,000</b>	<b>158,495</b>	<b>250,000</b>	<b>250,000</b>	<b>157,063</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>305,800</b>	<b>(55,800)</b>	<b>(22.32%)</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	<b>306,090</b>	
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>48,808</b>	<b>0</b>	<b>0</b>	<b>92,937</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	