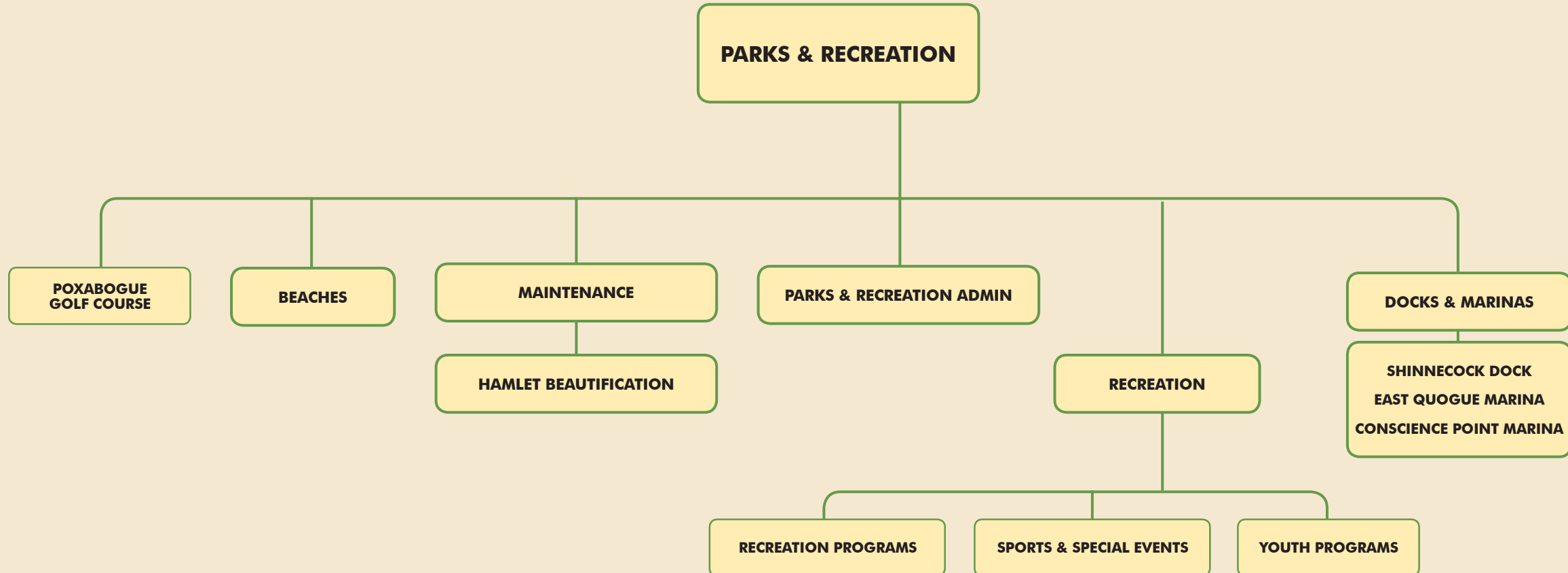


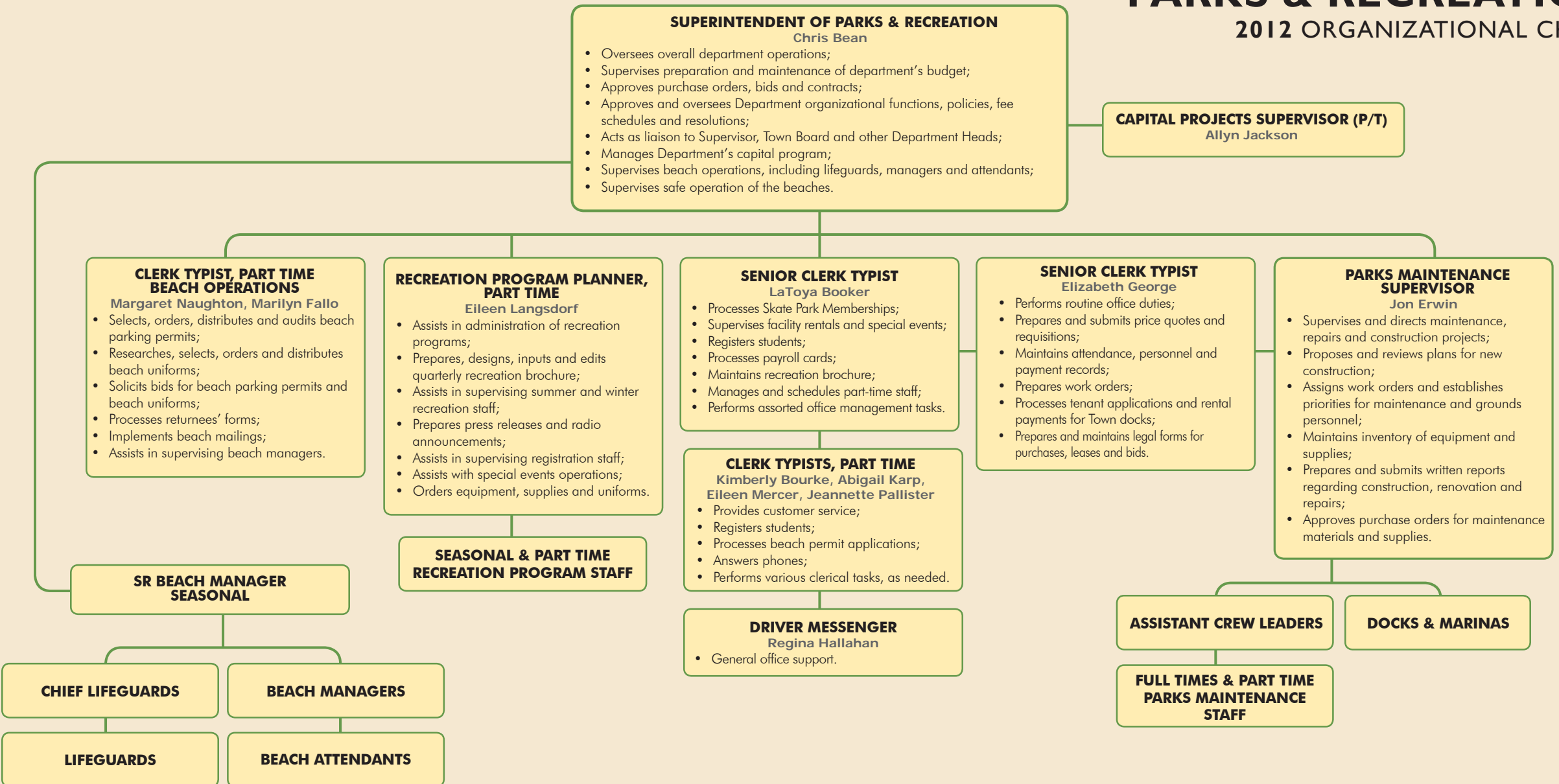
PARKS & RECREATION

2012 ORGANIZATIONAL CHART



PARKS & RECREATION

2012 ORGANIZATIONAL CHART



Department Summary

Department: Parks & Recreation Admin

Budget Year: 2012

Division: Parks & Recreation

Tax District: Full Town

Cost Center #: 7020

Manager: Chris Bean

Departmental Mission & Responsibilities:

The Parks Department's Administrative Division plans, organizes and manages all phases of a full-service Parks and Recreation organization. Divisions of responsibility include Office Operations, Recreation Programming, Parks Maintenance and Seasonal Beach Operations. It is our intent to manage the Department in a fair and professional manner, which will encourage public participation in our parks and programs. In addition, the Department is involved with numerous capital projects, which are designed to enhance the Town's parks system and facilities.

The Parks Superintendent shall also be responsible to administer the contractual obligations of the Park Districts and the Public Parking Districts for landscape maintenance and related matters. In addition, the "Hamlet Beautification" contractual obligations shall also be managed by the Parks Superintendent.

NOTES:

Department Summary

Department: Parks & Recreation Admin

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 7020
Manager: Chris Bean

NOTES:

Workload:

The Department is responsible for the general supervision and administration of park facilities and recreational program offerings as follows:

1. Personnel administration for approximately 17 fulltime and 235 part-time/seasonal workers.
2. Registering participants and collecting user fees for recreation programs, sports leagues and various special events.
3. Supervision of beach parking permits system. Permit issuance in 2011 was 42,828 resulting in revenue of \$1,262,220.00. Permit issuance in 2010 was 42,340 resulting in revenue of \$1,240,780.00.
4. Administration of facility use permits for town beaches, parks and community centers.
5. Issuing commercial photo/film permits.
6. Administer departmental budget allocations and secure state and county reimbursements for annual youth programs.
7. Oversight of maintenance functions, such as building repairs and grounds maintenance.
8. Registration of skate park users, processing over 120 annual memberships.
9. Customer Service operations of the Parks and Recreation Administrative Office.
10. Administration of summer and winter leases for 72 vessels at Conscience Point Marina, 18 vessels at the Shinnecock Commercial Dock, and 10 leases at East Quogue Marina.

Goals & Objectives:

1. Establish office procedures manual for all major operations.
2. Work with the Comptroller to improve accounting procedures and controls.

Department Summary

Department: Parks & Recreation Admin

Budget Year: 2012

Division: Parks & Recreation

Tax District: Full Town

Cost Center #: 7020

Manager: Chris Bean

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

NOTES:

2012 FEE SCHEDULE FOR THE DEPARTMENT OF PARKS AND RECREATION

<u>ALCOHOLIC BEVERAGE PERMITS</u> ¹	<u>FEE</u>
Pursuant to Chapter 111 of the Town Code (Beer & Wine Only. Max. 150 persons. Fee is in addition to Facility Use Permit Fee and Caterer Service Fee – if applicable. Certain restrictions apply.)	\$ 50 0- 25 people \$ 100 26- 75 people \$ 200 76-150 people 150+ persons - Special Event Permit Necessary
<u>BEACH PARKING PERMIT FEES</u>	<u>FEE</u>
Resident Full Season Parking Permit	\$ 30 per vehicle
Senior Resident Full Season Parking Permit	\$ 20 per vehicle
Town Employee Parking Permit (1 per employee)	\$ 40 per vehicle
Non-resident Full Season Parking Permit	\$ 300 per vehicle
Non-resident Daily Parking Permit	\$ 20 per vehicle
Non-resident Marine Park Permit (May - Sept.)	\$ 75 per vehicle
After-Hour Fishing Access: 9pm - 6am access (must have current Town Beach Parking Permit or Town Trustee Special Parking Permit)	Resident \$ 25 Senior Resident \$ 15 Non-Resident \$ 75
Special Courtesy Parking Permit: (college/school/research programs)	No Charge
VETERANS/FIRE/EMS	No Charge
<u>BEACH FACILITY USE PERMITS</u> ²	<u>FEE</u>
Beach Facility Use Permit for <u>Events/Fundraisers</u>	\$ 250 per 8-hour time frame or \$ 50 per hour 150+ persons - Special Event Permit Necessary
<u>Caterer service</u> (Fee is in addition to the Facility Use Permit Fee)	\$ 100
<u>"After Hours" (6 pm – 11 pm)</u> Resident/taxpayer -- (Guests have Town beach parking permits)	\$ 25 0- 25 people \$ 75 26- 75 people

NOTES:

<u>"After Hours" (6 pm – 11 pm)</u>	\$ 100	0- 75 people
Resident/taxpayer 0-150 people (includes facility use permit and parking waivers for guests)	\$ 150	76-150 people
LATE FEE - LESS THAN 1 WEEK	\$ 50	
<u>Local School Districts</u>	\$ 0	
Beach use without rest room (most facilities have porta lavs) No swimming	Facility Use Permit requested	
Beach use with rest room No swimming prior to July 1 and after Labor Day	\$ 75	Town opens and closes Facility Use Permit requested
Beach use with rest room and lifeguards Prior to July 1 and after Labor Day	\$ 75 \$ 180 for 3 lifeguards and equipment, 3-hr minimum \$ 60 per hour for each additional hour	Facility Use Permit requested Insurance Certificate \$1million with Town of Southampton as "additional insured"
Beach use with rest room and lifeguards July 1 through Labor Day	\$ 0	Facility Use Permit requested
<u>TIANA BEACH ACTIVITY CENTER</u> ²		
Resident/taxpayer for 5 hours (Maximum 150 guests - Parking at Tiana Beach) Certain restrictions apply	\$ 250 \$ 400 \$ 500	0- 25 people 26- 75 people 76-150 people

NOTES:

<u>SHOW MOBILE FACILITY USE PERMITS</u>	<u>FEE</u>
Additional charges may apply	\$ 100 + Overtime (\$25 per hour)
Stage Mobile (uncovered)	\$ 400 4 Hours
Show Mobile (covered)	\$ 25 Each additional hour
	\$ 75 Generator
	\$ 100 Sound mixing
	\$ 150 Lights (4 hours)
	\$ 150 Bleachers (per day)
<u>COMMERCIAL DOCK RATES</u>	<u>FEE</u>
Suffolk County Resident Annual Slip Rental	\$ 50 per foot
Transient Fee	\$ 1 per foot per day
<u>CONSCIENCE POINT MARINA RATES</u>	<u>FEE</u>
Fuel	AS DETERMINED BY PARKS SUPERINTENDENT
Winter Storage (November 1-April 30)	
Dry dock	\$ 30 per foot
In-water	\$ 50 per foot w/\$225 for electric hook-up (\$.40 per KWH over 1,000 KWH)
Slip Rental (May 1-October 31)	\$ 125 per foot w/\$200 for electric hook-up (\$.30 per KWH over 1,000 KWH)
Pre & Post Season (\$20.00 additional per week for electric)	\$ 50 per week floating dock \$ 100 per week bulkhead
Transient Dockage Fee	21 feet or less \$ 35 per day 22 feet or more \$ 50 per day
EQ Marina (May 1-Oct.ober 31)	25 feet or less \$ 100 per foot

NOTES:

<u>COMMERCIAL ENTERPRISE SERVICE PERMIT</u>	<u>FEE</u>
Pursuant to Chapter 111 of the Town Code (Permit Length – Seasonal to one (1) year certain restrictions apply)	\$ 750-\$1,500
<u>CONCESSION RATES</u> ³	<u>MINIMUM FEE</u>
Flying Point Beach	\$ 4,000
Foster Memorial Beach	\$ 1,500
Mecox Beach	\$ 1,500
Pikes Beach	\$ 2,000
Red Creek Park	\$ 2,000
Sagg Main Beach	\$ 4,000
W. Scott Cameron Beach	\$ 1,500
Tiana Beach	\$ 2,500
Ponquogue Beach	\$10,000
<u>COMMERCIAL PHOTOGRAPHY PERMITS</u>	<u>FEE</u>
Filing fee (non-refundable)	\$ 0
Late Filing Fee (7 days or less from shoot date)	\$ 250
STILL PHOTOGRAPHY	
For 8 hours	\$ 350
Per additional hour over 8 hours	\$ 20
FILM OR VIDEO PHOTOGRAPHY	
Per 8 hours for cast/crew of 30 or 1-10 vehicles	\$ 750
Per 8 hours for cast/crew of 30+ or 11+ vehicles	\$1,600
Per additional hour over 8 hours	\$ 50

NOTES:

PROGRAM FEES (Subsidized)	
CPR	\$ 65
Hunter Safety	\$ 0
Jr. Lifeguards	\$ 75
Lifeguard Training ⁴	\$ 100 Recert \$ 200 Full
Sailing	\$ 200 Youth \$ 250 Adult
Soft Ball Leagues	\$ 125 Men's \$ 75 Women's \$ 100 Over 40 \$ 50 Non-Resident Individual
Special Events Youth	\$ 0
Swimming Lessons	\$ 20
Winter Rec	\$ 0
SUMMER FUN	\$ 50 INDIVIDUAL \$ 125 FAMILY (OF 3 OR MORE)
SPORTS PROGRAM FEES (Unsubsidized)	Cost of instruction+15% Overhead
SPORTS PROGRAM FEES (Non-Resident)	Resident fee+\$ 20
PARKS FACILITY USE PERMITS ²	FEE
Parks Facility Use Permit for <i>Events/Fundraisers</i>	\$ 250 per 8 hour time frame or \$ 35 per hour 150+ people – Special Event Permit Necessary
<i>Caterer service</i> (Fee is in addition to the Facility Use Permit Fee)	\$ 100
<i>Red Creek Park Activity Center</i> Resident/taxpayer for 5 hours (Max. 100 guests)	\$ 100 0- 50 people \$ 125 51-100 people
<i>Red Creek Park Picnic Pavilion</i> Resident/taxpayer for 5 hours (Max. 50 guests)	\$ 25 0- 50 people \$ 50 51-100 people
<i>Sports Fields/Sports Courts</i>	
Ball fields: 1½ hours	\$ 25
Ball field w/ lights: 2 hours	\$ 50

NOTES:

Tournament Fees: w/ lights	\$ 125 per 8 hrs + \$ 10 per hr OT
Basketball Courts: 2 hours	\$ 10 per court
Hockey Rink: 2 hours	\$ 20
Hockey Rink w/lights: 2 hours	\$ 40
Skate Park Membership	
Annual Resident Individual	\$ 40
Annual Resident Family	\$ 75 (2 members)
	\$ 100 (3 members)
Daily Resident Individual	\$ 5
Annual Non-Resident Individual	\$ 50
Daily Non-Resident Individual	\$ 10
Volleyball Court: 2 hours	\$ 10 per court
Soccer Field	\$ 15 per hour

FOOTNOTES:

1. Alcoholic Beverage Permits available for certain properties at certain times as determined by the Superintendent of P&R as per Chapter 283 of Town Code
2. Rates for facility use permits may be reduced by Superintendent of P&R or the Town Board for local not-for-profit groups when deemed appropriate for community benefit
3. Superintendent of P&R authorized to pro-rate one-year agreements if appropriate to establish a vendor for a partial season
4. Superintendent of P&R authorized to refund lifeguard training fee to persons hired by the Town and finishing one season of employment under satisfactory conditions

NOTES:

2012 TOWN FACILITY USE FEE SCHEDULE

Small Facility Fee Schedule

Applicable for use of the Westhampton Community Center, Noyac School House, and Bridgehampton Community Center:

<u>Length of Event</u>	<u>Up to 25 Persons</u>	<u>25-75 Persons</u>	<u>76 to capacity*</u>
Up to 2 hours	\$10	\$20	\$40
2-4 hours	\$20	\$40	\$80
More than 4 hours	\$50	\$75	\$100

Large Facility Fee Schedule

Applicable for use of the Hampton Bays Community Center, David W. Crohan Community Center, and Bridgehampton Community House:

<u>Length of Event</u>	<u>Up to 25 Persons</u>	<u>25-75 Persons</u>	<u>76 to capacity*</u>
Up to 2 hours	\$20	\$40	\$80
2-4 hours	\$40	\$80	\$160
More than 4 hours	\$75	\$150	\$300

Large Facility Weekend Usage Surcharge

A surcharge of \$50 per hour, not to exceed \$150 for a single event, shall be imposed for events taking place Saturday or Sunday. This fee covers the cost of Town staffing to open and close the facility, and to perform general oversight. Please note that this fee does NOT cover the cost of set-up or break-down of the facility, or post-event clean up. These items shall be the responsibility of the organization sponsoring the event, unless separate arrangements and compensation have been negotiated with and agreed upon by the Town.

Catering Permit Fee: \$100, valid for two years

Organizations wishing to serve more than light refreshments (e.g., coffee/cake, soda/chips, etc.) at their event must do so utilizing the services of a licensed caterer. The caterer shall be required to complete the Human Services' Caterer Permit form, provide copies of all applicable licenses, permits, and insurance relating to food service, and pay the above-referenced fee. The permit shall remain valid for two years from the date of issuance.

Alcohol Service Fee

Organizations wishing to serve alcoholic beverages (beer and wine ONLY) at any event at a Human Services facility must do so utilizing the services of a licensed caterer possessing a NYS liquor license. Additional insurance requirements also apply. The organization must complete an Alcohol Permit application, provide all required documentation, and pay the following fee:

<u>Up to 25 Persons</u>	<u>25-75 Persons</u>	<u>76 to capacity*</u>
\$50	\$100	\$200

* Please note that meeting attendance at any facility cannot exceed the maximum capacity for the individual facility as posted by the Town's Fire Marshal.

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
Parks & Recreation Admin - 7020												
Asst Superintendent of Rec I	ADMINSUPPORT	86,700	0	0	86,700	19,006	6,633	10,837	1,626	38,396	125,096	7.8
Driver Messenger	CSEA40HOUR - 7-1-2010 / A / 1	33,798	0	0	33,798	19,006	2,586	4,056	119	25,881	59,679	
Senior Clerk Typist	CSEA40HOUR-NEW / C / 5	43,303	1,732	0	45,035	19,006	3,445	5,629	145	28,378	73,414	5.6
Senior Clerk Typist	CSEA40HOUR-NEW / C / 5	43,303	1,732	0	45,035	19,006	3,445	5,629	145	28,378	73,414	8.8
Clerk Typist	PART-TIME	5,320	0	0	5,320	0	407	0	43	468	5,788	
Recreation Specialist	PART-TIME	12,000	0	0	12,000	0	918	0	61	1,020	13,020	1.0
Clerk Typist	SEASONAL	5,320	0	0	5,320	0	407	0	43	468	5,788	
Clerk Typist	SEASONAL	5,600	0	0	5,600	0	428	0	44	491	6,091	
Total Parks & Recreation Admin - 7020		235,345	3,464	0	238,809	76,023	18,269	26,152	2,226	123,482	362,291	

NOTES:

Town of Southampton

2012 Adopted Budget

Parks & Recreation Admin - 7020

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 Amended % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	319,444	325,612	134,518	290,544	290,164	352,306	345,751	345,751	345,991	55,447	19.08%	369,854	358,165	358,165	358,405
	Total Real Property Taxes	319,444	325,612	134,518	290,544	290,164	352,306	345,751	345,751	345,991	55,447	19.08%	369,854	358,165	358,165	358,405
Other Revenue:																
2001	Program Fees	9,000	72,649	30,000	30,000	68,388	40,000	40,000	40,000	40,000	10,000	33.33%	40,000	40,000	40,000	40,000
2410	Rental Income - Property	17,500	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	26,500	72,649	30,000	30,000	68,388	40,000	40,000	40,000	40,000	10,000	33.33%	40,000	40,000	40,000	40,000
	Total Revenue	345,944	398,261	164,518	320,544	358,552	392,306	385,751	385,751	385,991	65,447	20.42%	409,854	398,165	398,165	398,405
Salaries:																
6100	Salaries	200,992	201,001	42,282	149,606	122,929	207,105	207,105	207,105	207,105	(57,499)	(38.43%)	211,742	211,742	211,742	211,742
6103	Accumulated Sick/Personal Days	3,089	4,119	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	38,500	38,140	60,100	60,100	29,226	28,240	28,240	28,240	28,240	31,860	53.01%	28,240	28,240	28,240	28,240
6110	Longevity	1,583	1,641	1,691	1,690	1,409	3,464	3,464	3,464	3,464	(1,774)	(104.96%)	4,399	4,399	4,399	4,399
	Total Salaries	244,164	244,901	104,073	211,396	153,564	238,809	238,809	238,809	238,809	(27,413)	(12.97%)	244,381	244,381	244,381	244,381
Employee Benefits - Current:																
6810	Employee Retirement - Active	16,847	19,558	10,128	22,338	15,931	26,152	26,152	26,152	26,152	(3,814)	(17.07%)	31,166	29,004	29,004	29,004
6830	FICA Tax Expenditure	18,468	18,461	7,962	16,173	11,453	18,269	18,269	18,269	18,269	(2,096)	(12.96%)	18,695	18,695	18,695	18,695
6835	MTA Tax	0	0	0	0	0	812	812	812	812	(812)	(100.00%)	831	831	831	831
6840	Worker's Compensation	5,188	952	482	2,453	2,044	2,903	1,995	1,995	1,995	457	18.65%	2,965	2,035	2,035	2,035
6860	Medical Insurance - Active Employees	35,972	36,639	16,170	41,047	32,688	75,777	70,880	70,880	71,120	(30,073)	(73.27%)	81,839	74,090	74,090	74,330
6865	Dental & Optical	2,952	2,917	1,080	2,560	2,027	4,903	4,903	4,903	4,903	(2,343)	(91.53%)	5,296	5,197	5,197	5,197
6875	Disability	202	153	173	202	102	230	230	230	230	(29)	(14.17%)	230	230	230	230
	Total Employee Benefits - Current	79,630	78,681	35,994	84,772	64,245	129,047	123,242	123,242	123,482	(38,710)	(45.66%)	141,023	130,083	130,083	130,323
	Total Employee Costs	323,794	323,582	140,068	296,169	217,809	367,856	362,051	362,051	362,291	(66,122)	(22.33%)	385,404	374,465	374,465	374,705
Equipment:																
6200	Equipment	500	335	500	500	0	500	500	500	500	0	0.00%	500	500	500	500
	Total Equipment	500	335	500	500	0	500	500	500	500	0	0.00%	500	500	500	500
Contractual:																
6401	Contracts	1,450	561	1,450	1,450	1,099	1,450	1,450	1,450	1,450	0	0.00%	1,450	1,450	1,450	1,450
6404	Electric	3,800	3,738	3,800	3,800	3,098	3,800	3,800	3,800	3,800	0	0.00%	3,800	3,800	3,800	3,800
6405	Fuel Oil	3,000	1,191	1,500	1,900	1,451	3,000	3,000	3,000	3,000	(1,100)	(57.89%)	3,000	3,000	3,000	3,000
6406	Repair Equipment	500	0	250	250	120	250	250	250	250	0	0.00%	250	250	250	250
6407	Repair Building	1,000	462	500	500	429	500	500	500	500	0	0.00%	500	500	500	500
6409	Copier Supplies	(300)	203	450	450	0	450	200	200	200	250	55.56%	450	200	200	200
6411	Printing and Stationery	1,000	200	400	400	155	400	400	400	400	0	0.00%	400	400	400	400
6412	Publications	400	80	100	100	0	100	100	100	100	0	0.00%	100	100	100	100
6415	Telephone	5,000	3,836	0	0	0	0	0	0	0	0	0.00%	0	0	0	0

Town of Southampton
2012 Adopted Budget
Parks & Recreation Admin - 7020

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual							2012 Adopted / 2011	2012 Adopted / 2011	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
							2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	Amended Difference	% of Change						
6420	Other	0	4,742	7,000	7,000	5,077	7,000	7,000	7,000	7,000	0	0.00%	7,000	7,000	7,000	7,000		
6425	Office Supplies	3,000	1,735	2,500	2,500	1,848	2,500	2,000	2,000	2,000	500	20.00%	2,500	2,000	2,000	2,000		
6466	Telephone - Wireless	0	0	3,000	3,000	1,945	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000		
6477	Copier Leases	2,800	1,486	3,000	3,000	263	1,500	1,500	1,500	1,500	1,500	50.00%	1,500	1,500	1,500	1,500		
	Total Contractual	21,650	18,233	23,950	24,350	15,484	23,950	23,200	23,200	23,200	1,150	4.72%	23,950	23,200	23,200	23,200		
	Total Expenditures	345,944	342,149	164,518	321,019	233,293	392,306	385,751	385,751	385,991	(64,972)	(20.24%)	409,854	398,165	398,165	398,405		
	Net Surplus (Deficit)	0	56,111	0	(475)	125,259	0	0	0	0			0	0	0	0		
	Appropriated Fund Balance:																	
9090	Appropriated Fund Balance	0	0	0	475	0	0	0	0	0			0	0	0	0		
	Net Surplus (Deficit)	0	56,111	0	0	125,259	0	0	0	0			0	0	0	0		

Department Summary

Department: Recreation Programs Admin

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 7021
Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

To provide administrative supervision for Red Creek Park and North Sea Community Park, as well as supervision of 2 skateboard parks. This division is also responsible for overall planning and supervision for over 516 recreation programs offered to residents Town-wide. Most programs offered are fee supported.

Workload:

The Division of Recreational Programming is responsible for the general supervision and administration of all publicity materials produced by the Parks Department in connection with parks facilities, special events and recreational program offerings.

Ongoing evaluation of recreational programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming.

Recreational programs are promoted and publicized with press releases, Public Service Announcements, radio announcements and flyers distributed throughout the Town. Quarterly recreational program brochures are produced for mailing and emailing to over 5,000 program registrants and distributed throughout the Town, as budgeted for through the Division of Recreational Programming.

The Division provides staffing oversight of the Red Creek Park Skate Park and similar facilities and oversees the coordination of recreational programming, sports activities and special events sponsored by the Department. In addition to the fulltime recreational staff and scheduling at recreation facilities and sports fields, the Division of Recreational Programming encompasses over 80 program instructors and over 40 part-time recreational staff employee's.

Under the direction of the Assistant Parks Superintendent, recreational annual revenues have increased in the past year due to expanded programming, allowing for additional budget reductions for expenses. Generally, more than 5,000 individuals participate in over 500 recreational programs.

As part of the 2012 Budget, the oversight of the management of the Poxabogue Golf Course and restaurant on behalf of the Town and co-owner Town of East Hampton was moved from the Business Management Department to the Parks and Recreation Department.

Goals & Objectives:

1. Maintain programs at current levels.
2. Reduce printing/ mailing costs by using the Internet to distribute winter, spring and fall program brochures.

Department Summary

Department: Recreation Programs Admin

Budget Year: 2012

Division: Parks & Recreation

Tax District: Full Town

Cost Center #: 7021

Manager: Chris Bean

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
Recreation Programs Admin - 7021												
Recreation Program Planner	PART-TIME	14,991	0	0	14,991	0	1,147	1,874	305	3,377	18,368	
Total Recreation Programs Admin - 7021		14,991	0	0	14,991	0	1,147	1,874	305	3,377	18,368	

NOTES:

Town of Southampton
 2012 Adopted Budget
 Recreation Programs Admin - 7021

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012		2012		2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 Amended % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
							Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget						
	Appropriated Fund Balance:															
9090	Appropriated Fund Balance	0	0	0	767	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	(15,312)	0	0	1,267	0	0	0	0			0	0	0	0

Department Summary

Department: Sports & Special Events

Budget Year: 2012

Division: Parks & Recreation

Tax District: Full Town

Cost Center #: 7022

Manager: Chris Bean

Departmental Mission & Responsibilities:

To provide day to day staffing for Red Creek Park, North Sea Community Park and skateboard facilities, and Tiana Beach Activity Center as well as to provide family-oriented special events and adult sports leagues.

Workload:

The Division of Recreational Programming organizes over 335 recreation programs with more than 6500 participants. Registering participants and collecting user fees for recreation programs, sports leagues and various special events are handled by the Division of Recreational Programming as well as Parks Administration clerical support staff.

Goals & Objectives:

1. Increase supervision for Red Creek Park and Tiana Beach Activity Center.

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
Sports & Special Events - 7022												
Assistant Recreation Leader	PART-TIME	13,520	0	0	13,520	0	1,034	0	278	1,358	14,878	
Assistant Recreation Leader	PART-TIME	14,560	0	0	14,560	0	1,114	0	297	1,460	16,020	
Recreation Aide	PART-TIME	2,945	0	0	2,945	0	225	0	83	318	3,263	
Recreation Aide	PART-TIME	2,325	0	0	2,325	0	178	0	72	257	2,582	
Recreation Aide II	PART-TIME	11,500	0	0	11,500	0	880	1,437	241	2,597	14,097	
Recreation Aide II	PART-TIME	9,779	0	0	9,779	0	748	0	209	990	10,770	
Recreation Leader	PART-TIME	11,250	0	0	11,250	0	861	0	236	1,135	12,385	
Total Sports & Special Events - 7022		65,879	0	0	65,879	0	5,040	1,437	1,415	8,116	73,996	

NOTES:

Town of Southampton
2012 Adopted Budget
Sports & Special Events - 7022

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	46,898	46,898	81,799	78,899	81,799	70,371	69,996	69,996	69,996	(8,904)	(11.28%)	70,601	70,111	70,111	70,111
	Total Real Property Taxes	46,898	46,898	81,799	78,899	81,799	70,371	69,996	69,996	69,996	(8,904)	(11.28%)	70,601	70,111	70,111	70,111
Other Revenue:																
1170	Cablevision Fees	10,000	10,000	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2553	Special Event Permits	15,000	12,175	15,000	15,000	9,995	15,000	15,000	15,000	15,000	0	0.00%	15,000	15,000	15,000	15,000
	Total Other Revenue	25,000	22,175	15,000	15,000	9,995	15,000	15,000	15,000	15,000	0	0.00%	15,000	15,000	15,000	15,000
	Total Revenue	71,898	69,073	96,799	93,899	91,794	85,371	84,996	84,996	84,996	(8,904)	(9.48%)	85,601	85,111	85,111	85,111
Salaries:																
6100	Salaries	0	0	0	0	(2)	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	49,276	50,367	70,595	70,595	51,867	65,879	65,879	65,879	65,879	4,716	6.68%	65,879	65,879	65,879	65,879
	Total Salaries	49,276	50,367	70,595	70,595	51,865	65,879	65,879	65,879	65,879	4,716	6.68%	65,879	65,879	65,879	65,879
Employee Benefits - Current:																
6810	Employee Retirement - Active	3,400	939	8,118	5,218	2,636	1,437	1,437	1,437	1,437	3,781	72.45%	1,668	1,552	1,552	1,552
6830	FICA Tax Expenditure	3,770	4,054	5,401	5,401	3,968	5,040	5,040	5,040	5,040	361	6.68%	5,040	5,040	5,040	5,040
6835	MTA Tax	0	0	0	0	0	224	224	224	224	(224)	(100.00%)	224	224	224	224
6840	Worker's Compensation	721	872	1,455	1,702	1,418	1,588	1,213	1,213	1,213	489	28.71%	1,588	1,213	1,213	1,213
6875	Disability	230	135	230	230	166	202	202	202	202	29	12.50%	202	202	202	202
	Total Employee Benefits - Current	8,122	6,000	15,204	12,551	8,189	8,491	8,116	8,116	8,116	4,435	35.33%	8,721	8,231	8,231	8,231
	Total Employee Costs	57,398	56,367	85,799	83,146	60,054	74,371	73,996	73,996	73,996	9,151	11.01%	74,601	74,111	74,111	74,111
Contractual:																
6401	Contracts	5,000	3,570	3,500	3,500	865	3,500	3,500	3,500	3,500	0	0.00%	3,500	3,500	3,500	3,500
6470	Program Expenses	9,500	6,717	7,500	7,500	2,518	7,500	7,500	7,500	7,500	0	0.00%	7,500	7,500	7,500	7,500
	Total Contractual	14,500	10,287	11,000	11,000	3,383	11,000	11,000	11,000	11,000	0	0.00%	11,000	11,000	11,000	11,000
	Total Expenditures	71,898	66,654	96,799	94,146	63,438	85,371	84,996	84,996	84,996	9,151	9.72%	85,601	85,111	85,111	85,111
	Net Surplus (Deficit)	0	2,419	0	(247)	28,357	0	0	0	0			0	0	0	0
Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	0	247	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	2,419	0	0	28,357	0	0	0	0			0	0	0	0

Department Summary

Department: Youth Programs

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 7310
Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

To sponsor and operate numerous beginner and intermediate level sports and recreation programs for the youth Town-wide. Most youth programs include a registration fee; however, many programs are funded through this budget, such as summer playgrounds. Water safety lessons are subsidized as they are determined to be vital for the health and safety of our youth population.

Workload:

Planning and development for youth programs takes place throughout the year. Youth programs are promoted and publicized with press releases, Public Safety Announcements, radio announcements and flyers are distributed throughout the Town and through the School Districts. Quarterly recreational program brochures are produced for mailing to over 5,000 program registrants and distribution throughout the Town, as budgeted for through the Division of Recreational Programming.

Ongoing evaluation of youth programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming. The workload also entails continuous recruitment of new program instructors and staff development for summer programs.

Goals & Objectives:

1. Maintain all programs at current levels.

Legal Authority:

Established pursuant to Executive Law #95.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
Youth Programs - 7310												
Assistant Recreation Leader	SEASONAL	4,000	0	0	4,000	0	306	0	102	422	4,422	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide I	SEASONAL	640	0	0	640	0	49	0	41	92	732	
Recreation Aide II	SEASONAL	860	0	0	860	0	66	0	45	113	973	
Recreation Aide II	SEASONAL	860	0	0	860	0	66	0	45	113	973	
Recreation Aide II	SEASONAL	860	0	0	860	0	66	0	45	113	973	
Recreation Aide II	SEASONAL	860	0	0	860	0	66	0	45	113	973	
Recreation Aide II	SEASONAL	860	0	0	860	0	66	0	45	113	973	
Recreation Leader	SEASONAL	1,100	0	0	1,100	0	84	0	49	137	1,237	
Recreation Leader	SEASONAL	1,100	0	0	1,100	0	84	0	49	137	1,237	

NOTES:

Employee Compensation & Benefits Schedule

Recreation Leader	SEASONAL	1,100	0	0	1,100	0	84	0	49	137	1,237
Recreation Leader	SEASONAL	1,100	0	0	1,100	0	84	0	49	137	1,237
Recreation Leader	SEASONAL	1,100	0	0	1,100	0	84	0	49	137	1,237
Recreation Leader	SEASONAL	1,100	0	0	1,100	0	84	0	49	137	1,237
Recreation Supervisor	SEASONAL	5,416	0	0	5,416	0	414	0	129	561	5,978
Senior Recreation Leader	SEASONAL	1,220	0	0	1,220	0	93	0	51	149	1,369
Senior Recreation Leader	SEASONAL	1,220	0	0	1,220	0	93	0	51	149	1,369
Senior Recreation Leader	SEASONAL	1,220	0	0	1,220	0	93	0	51	149	1,369
Senior Recreation Leader	SEASONAL	1,220	0	0	1,220	0	93	0	51	149	1,369
Assistant Recreation Leader	SEASONAL	1,250	0	0	1,250	0	96	0	52	152	1,402
Sr Recreation Leader	SEASONAL	1,500	0	0	1,500	0	115	0	56	176	1,676
Instructor	SEASONAL	2,070	0	0	2,070	0	158	0	67	232	2,302
Instructor	SEASONAL	2,070	0	0	2,070	0	158	0	67	232	2,302
Instructor	SEASONAL	2,070	0	0	2,070	0	158	0	67	232	2,302
Recreation Aide II	SEASONAL	1,800	0	0	1,800	0	138	0	62	206	2,006
Recreation Aide II	SEASONAL	1,800	0	0	1,800	0	138	0	62	206	2,006
Recreation Aide II	SEASONAL	1,800	0	0	1,800	0	138	0	62	206	2,006
Recreation Specialist	SEASONAL	2,520	0	0	2,520	0	193	0	75	276	2,796
Recreation Supervisor	SEASONAL	3,105	0	0	3,105	0	237	0	86	334	3,439
Recreation Aide I	SEASONAL	2,040	0	0	2,040	0	156	0	66	229	2,269
Recreation Aide I	SEASONAL	2,040	0	0	2,040	0	156	0	66	229	2,269
Recreation Aide I	SEASONAL	2,040	0	0	2,040	0	156	0	66	229	2,269
Recreation Aide II	SEASONAL	2,880	0	0	2,880	0	220	0	82	312	3,192
Recreation Aide II	SEASONAL	2,880	0	0	2,880	0	220	0	82	312	3,192
Recreation Aide II	SEASONAL	2,880	0	0	2,880	0	220	0	82	312	3,192
Recreation Specialist	SEASONAL	3,360	0	0	3,360	0	257	0	91	359	3,719
Recreation Aide I	SEASONAL	1,300	0	0	1,300	0	99	0	53	157	1,457
Recreation Aide I	SEASONAL	1,300	0	0	1,300	0	99	0	53	157	1,457
Recreation Aide II	SEASONAL	1,657	0	0	1,657	0	127	0	59	192	1,849
Recreation Aide II	SEASONAL	1,657	0	0	1,657	0	127	0	59	192	1,849
Recreation Aide II	SEASONAL	1,657	0	0	1,657	0	127	0	59	192	1,849
Recreation Aide II	SEASONAL	1,657	0	0	1,657	0	127	0	59	192	1,849
Recreation Supervisor	SEASONAL	2,242	0	0	2,242	0	172	0	70	249	2,492
Recreation Aide II	SEASONAL	7,000	0	0	7,000	0	536	0	158	717	7,717
Recreation Aide II	SEASONAL	7,000	0	0	7,000	0	536	0	158	717	7,717
Total Youth Programs - 7310		104,773	0	0	104,773	0	8,014	0	3,887	12,257	117,030

NOTES:

Town of Southampton

2012 Adopted Budget

Youth Programs - 7310

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	82,793	82,793	86,687	89,587	86,687	43,129	42,530	42,530	42,530	(47,058)	(52.53%)	43,129	42,530	42,530	42,530
	Total Real Property Taxes	82,793	82,793	86,687	89,587	86,687	43,129	42,530	42,530	42,530	(47,058)	(52.53%)	43,129	42,530	42,530	42,530
Other Revenue:																
1170	Cablevision Fees	9,000	9,000	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2001	Program Fees	50,000	41,231	50,000	50,000	8,075	90,000	90,000	90,000	90,000	40,000	80.00%	90,000	90,000	90,000	90,000
2770	Miscellaneous	0	30	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
3820	State Aid - Youth Programs,	0	23,962	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	59,000	74,223	50,000	50,000	8,075	90,000	90,000	90,000	90,000	40,000	80.00%	90,000	90,000	90,000	90,000
	Total Revenue	141,793	157,016	136,687	139,587	94,762	133,129	132,530	132,530	132,530	(7,058)	(5.06%)	133,129	132,530	132,530	132,530
Salaries:																
6105	Part Time Salaries	108,793	104,672	107,294	107,294	66,226	104,773	104,773	104,773	104,773	2,521	2.35%	104,773	104,773	104,773	104,773
	Total Salaries	108,793	104,672	107,294	107,294	66,226	104,773	104,773	104,773	104,773	2,521	2.35%	104,773	104,773	104,773	104,773
Employee Benefits - Current:																
6810	Employee Retirement - Active	2,139	0	0	2,900	2,759	0	0	0	0	2,900	100.00%	0	0	0	0
6830	FICA Tax Expenditure	8,323	8,007	8,208	8,208	5,066	8,014	8,014	8,014	8,014	194	2.37%	8,014	8,014	8,014	8,014
6835	MTA Tax	0	0	0	0	0	356	356	356	356	(356)	(100.00%)	356	356	356	356
6840	Worker's Compensation	1,224	1,801	2,198	2,587	2,156	2,528	1,929	1,929	1,929	658	25.45%	2,528	1,929	1,929	1,929
6875	Disability	1,814	365	1,987	1,987	239	1,958	1,958	1,958	1,958	29	1.45%	1,958	1,958	1,958	1,958
	Total Employee Benefits - Current	13,500	10,174	12,393	15,682	10,221	12,855	12,257	12,257	12,257	3,426	21.84%	12,855	12,257	12,257	12,257
	Total Employee Costs	122,293	114,846	119,687	122,976	76,447	117,629	117,030	117,030	117,030	5,947	4.84%	117,629	117,030	117,030	117,030
Equipment:																
6200	Equipment	1,500	40	1,500	1,500	0	1,500	1,500	1,500	1,500	0	0.00%	1,500	1,500	1,500	1,500
	Total Equipment	1,500	40	1,500	1,500	0	1,500	1,500	1,500	1,500	0	0.00%	1,500	1,500	1,500	1,500
Contractual:																
6401	Contracts	6,000	4,179	4,000	4,000	2,904	4,000	4,000	4,000	4,000	0	0.00%	4,000	4,000	4,000	4,000
6406	Repair Equipment	1,500	1,352	1,000	1,000	0	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
6418	Uniforms	1,500	1,185	1,500	1,500	406	1,500	1,500	1,500	1,500	0	0.00%	1,500	1,500	1,500	1,500
6470	Program Expenses	9,000	6,858	9,000	9,000	6,150	7,500	7,500	7,500	7,500	1,500	16.67%	7,500	7,500	7,500	7,500
	Total Contractual	18,000	13,573	15,500	15,500	9,460	14,000	14,000	14,000	14,000	1,500	9.68%	14,000	14,000	14,000	14,000
	Total Expenditures	141,793	128,460	136,687	139,976	85,907	133,129	132,530	132,530	132,530	7,447	5.32%	133,129	132,530	132,530	132,530
	Net Surplus (Deficit)	0	28,557	0	(389)	8,855	0	0	0	0			0	0	0	0
Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	0	389	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	28,557	0	0	8,855	0	0	0	0			0	0	0	0

Department Summary

Department: Parks Maintenance

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 7110
Manager: Jon Erwin

NOTES:

Departmental Mission & Responsibilities:

The Department of Parks and Recreation provides numerous services to the Town's residents and visitors, including the supervision and maintenance of Town-owned park facilities and offers a wide variety of recreation programs. The Parks Maintenance Division includes three sections: Parks Repair Crews, Grounds Crew and Docks and Marinas. All are supervised by the Parks Maintenance Director.

As per New York State law, if a cemetery is no longer used for active burial purposes and there is no longer an active Cemetery Board or Trustees for stewardship purposes, the cemetery is considered to be abandoned and grass cutting and suitable fencing is the responsibility of the Town Board as a General Fund Town-wide charge.

The Department of Parks and Recreation is responsible for providing maintenance and logistical support to various neighborhood park facilities, hamlet greens, pocket park projects and special events, as directed by the Town Board.

The "Cemeteries" and "Hamlet Greens" expenses have been consolidated into the Parks Maintenance Division.

The Parks & Recreation Department also administers funding for landscape maintenance in park districts, public parking districts and downtown enhancement projects for Bridgehampton, Water Mill and Hampton Bays. The park district budget allocations are located under the heading "Park Districts." The public parking district budget allocations are located under the heading "Public Parking Districts." "Hamlet Beautification" is funded under a separate cost center, and is also administered by the Parks & Recreation Department.

Department Summary

Department: Parks Maintenance

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 7110
Manager: Jon Erwin

NOTES:

Workload:

The Parks Maintenance Division is responsible for the overall maintenance and repair of twelve (12) Town buildings and numerous ground area parks, including: eleven (11) baseball diamonds (four of which are lighted), three (3) soccer fields and five (5) playgrounds, as well as eleven (11) tennis courts, three (3+) basketball courts, three (3) restrooms, three (3) picnic areas, ten (10) miles of nature trails, nine (9) County-approved bathing beaches two (2) of which have concession buildings) with restrooms, ten (10) historic cemeteries and grounds, two (2) historic sites, a roller skating rink, three (3) park activity centers, a park pavilion and two (2) skate parks.

The Parks Maintenance budget encompasses staffing, equipment and contractual needs for regional park facilities and neighborhood parks. Included in this Parks Maintenance budget are hamlet greens and pocket parks, cemeteries, historic buildings, nature preserves and trails. Shinnecock Commercial Dock (Enterprise Fund) and Conscience Point Marina (Enterprise Fund) have separate budgets. Parks Maintenance requirements at beaches and access roads are funded through an allocation from the beaches budget (Enterprise Fund), under the auspices of the Beach Operations Division, including an interdepartmental "tradeoff" to fund the full time salaries in exchange for Parks Maintenance services provided at beaches and access roads.

Tasks for the Parks Maintenance Division are especially intense from mid-March through the end of October as sports fields, beaches and parks are in constant need of general maintenance and repair. All outdoor facilities are shut down, drained and secured each fall and then opened each spring. This procedure must be on schedule, since thousands of resident taxpayers and guests expect the facilities to be ready for use during the peak season. The Parks Department is responsible for the overall maintenance of ten (10) Town-owned historic burial grounds and abandoned cemeteries, which range in size from the 100 square foot Indian Preacher gravesite in Hampton Bays to the large areas of South End Historic Burying Ground on Little Plains Road and North End Historic Burying Ground on Main Street in the Village of Southampton. All maintenance at Town-owned or abandoned cemeteries is done by the Parks Maintenance Division, which is directed to attend to the grounds maintenance needs of these memorial park sites as part of the daily routine, in addition to the Town's regional parks, neighborhood parks, hamlet greens, bathing beaches and other facilities under purview of the Department.

Each historic burial ground is cleaned up in autumn, e.g., leaves, tree trimming, etc. A spring clean up is also performed. Summer maintenance consists of mowing at least once every ten (10) to fourteen(14) days during growing season April – July. In addition, numerous hedges are cut each year and picket fences and signage repaired.

The Parks Department maintains the East Quogue Village Green, Flanders Memorial Green, Berwind Memorial, Riverside Circle Green at Peconic Avenue, pocket parks in Hampton Bays and East Quogue, and the Wildwood Lake area of Northampton.

The Parks Department is also responsible for snow plowing and related winter maintenance at the associated hamlet greens parking lots and flower watering in downtown areas of Hampton Bays, East Quogue, Water Mill, Flanders and Bridgehampton.

Department Summary

Department: Parks Maintenance

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 7110
Manager: Jon Erwin

Goals & Objectives:

1. Maintain overtime allocation of pay for summer maintenance needs for beach operations, in order to minimize compensation time and keep the Parks Maintenance staff available for winter projects, such as snowplowing.
2. Increase storage space for Parks equipment and supplies, including planning for a capital project to construct a Park Maintenance Shop at North Sea Park.
3. Add for loss of fulltime Groundskeeper I position.
4. Obtain additional funding for "in-house" repairs of aging maintenance equipment.

Legal Authority:

Established pursuant to Southampton Town Law #220, #290 & #536A.

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Docks & Recreation												
Parks Maintenance - 7110												
Town Maintenance Supervisor	ADMINISTRATIVE	72,694	0	0	72,694	19,006	5,561	9,087	4,528	38,429	111,123	17.9
Groundskeeper I - Vacant	CSEA40HOUR - 7-1-2010 / B / E	0	0	0	0	0	0	0	0	0	0	
Automotive Equipment Operator	CSEA40HOUR-NEW / C / 5	0	0	0	0	0	0	0	0	0	0	
Groundskeeper I	CSEA40HOUR-NEW / B / 4	0	0	0	0	0	0	0	0	0	0	
Groundskeeper I	CSEA40HOUR-NEW / B / 5	0	0	0	0	0	0	0	0	0	0	
Groundskeeper II	CSEA40HOUR-NEW / C / 5	43,303	2,598	0	45,902	19,006	3,511	5,738	2,709	31,120	77,022	10.4
Groundskeeper II	CSEA40HOUR-NEW / C / 5	43,303	0	0	43,303	10,366	3,313	5,413	2,709	21,948	65,251	5.3
Groundskeeper II	CSEA40HOUR-NEW / C / 5	43,303	1,732	0	45,035	10,366	3,445	5,629	2,709	22,302	67,338	8.0
Maintenance Mechanic III	CSEA40HOUR-NEW / G / 3	55,209	3,312	0	58,521	19,006	4,477	7,315	3,446	34,442	92,964	10.6
Maintenance Mechanic IV	CSEA40HOUR-NEW / I / 5	63,676	6,368	1,823	71,867	10,366	5,498	8,983	3,970	29,061	100,928	21.7
Park Maintenance Crew Leader	CSEA40HOUR-NEW / I / 5	63,676	2,547	0	66,224	19,006	5,066	8,278	3,970	36,545	102,768	5.8
Maintenance Mechanic II	CSEA40HOUR-OLD / 05 / 5	56,697	4,536	1,787	63,019	21,166	4,821	7,877	3,538	37,616	100,635	18.4
Maintenance Mechanic III*	CSEA40HOUR-OLD / 07 / 5	34,898	3,490	184	38,572	12,699	2,951	4,821	2,177	22,780	61,352	25.5
Maintenance Mechanic III	CSEA40HOUR-OLD / 07 / 5	58,164	3,490	0	61,654	19,006	4,716	7,707	3,629	35,267	96,921	12.3
Groundskeeper III	CSEA40HOURPROMO	58,164	4,653	0	62,817	21,166	4,806	7,852	3,629	37,666	100,483	21.3
Maintenance Mechanic I	SEASONAL	12,375	0	0	12,375	0	947	1,547	795	3,330	15,705	
Maintenance Mechanic I	SEASONAL	12,375	0	0	12,375	0	947	0	795	1,783	14,158	
Maintenance Mechanic I - Vacant	SEASONAL	7,840	0	0	7,840	0	600	0	514	1,140	8,980	
Maintenance Mechanic I - Vacant	SEASONAL	7,840	0	0	7,840	0	600	0	514	1,140	8,980	
Maintenance Mechanic I - Vacant	SEASONAL	7,840	0	0	7,840	0	600	0	514	1,140	8,980	
Maintenance Mechanic I - Vacant	SEASONAL	7,840	0	0	7,840	0	600	0	514	1,140	8,980	
Maintenance Mechanic I - Vacant	SEASONAL	7,840	0	0	7,840	0	600	0	514	1,140	8,980	
Maintenance Mechanic I - Vacant	SEASONAL	7,840	0	0	7,840	0	600	0	514	1,140	8,980	
Total Parks Maintenance - 7110		664,878	32,726	3,793	701,398	181,158	53,657	80,248	41,685	359,132	1,060,530	

* Allocated 40% to Docks and Marinas

NOTES:

Town of Southampton

2012 Adopted Budget

Parks Maintenance - 7110

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	1,671,144	1,661,929	1,716,927	1,639,094	1,644,600	1,734,150	1,461,130	1,461,130	1,461,370	(177,724)	(10.84%)	1,798,898	1,498,728	1,498,728	1,494,198
	Total Real Property Taxes	1,671,144	1,661,929	1,716,927	1,639,094	1,644,600	1,734,150	1,461,130	1,461,130	1,461,370	(177,724)	(10.84%)	1,798,898	1,498,728	1,498,728	1,494,198
Other Revenue:																
1521	Departmental Income	68,500	50,382	50,000	50,000	50,592	50,000	50,000	50,000	50,000	0	0.00%	50,000	50,000	50,000	50,000
2680	Insurance Recoveries	0	0	0	840	840	0	0	0	0	(840)	(100.00%)	0	0	0	0
	Total Other Revenue	68,500	50,382	50,000	50,840	51,432	50,000	50,000	50,000	50,000	(840)	(1.65%)	50,000	50,000	50,000	50,000
	Total Revenue	1,739,644	1,712,311	1,766,927	1,689,934	1,696,032	1,784,150	1,511,130	1,511,130	1,511,370	(178,564)	(10.57%)	1,848,898	1,548,728	1,548,728	1,544,198
Salaries:																
6100	Salaries	833,318	773,554	807,556	755,472	614,364	763,850	593,089	593,089	593,089	162,384	21.49%	781,177	606,052	606,052	606,052
6101	Overtime	15,000	38,757	23,750	23,750	18,057	28,500	28,500	28,500	28,500	(4,750)	(20.00%)	28,500	28,500	28,500	28,500
6103	Accumulated Sick/Personal Days	6,607	1,699	3,774	1,936	1,936	3,855	3,793	3,793	3,793	(1,857)	(95.95%)	3,891	3,829	3,829	3,829
6105	Part Time Salaries	35,160	31,600	37,125	37,125	28,971	24,750	71,790	71,790	71,790	(34,665)	(93.37%)	24,750	71,790	71,790	71,790
6110	Longevity	33,999	33,165	35,865	30,739	29,887	37,218	32,726	32,726	32,726	(1,987)	(6.47%)	40,734	36,170	36,170	36,170
6127	Cash in Lieu of Health Benefits	2,500	2,500	2,500	2,500	1,250	2,500	0	0	0	2,500	100.00%	2,500	0	0	0
	Total Salaries	926,583	881,275	910,570	851,522	694,465	860,672	729,898	729,898	729,898	121,624	14.28%	881,551	746,341	746,341	746,341
Employee Benefits - Current:																
6810	Employee Retirement - Active	62,568	83,385	110,590	106,154	77,954	105,855	83,810	83,810	83,810	22,344	21.05%	125,842	93,020	93,020	93,020
6830	FICA Tax Expenditure	70,884	67,101	69,755	66,714	50,126	65,842	55,838	55,838	55,838	10,876	16.30%	67,440	57,096	57,096	57,096
6835	MTA Tax	0	0	0	0	0	2,927	2,482	2,482	2,482	(2,482)	(100.00%)	2,997	2,538	2,538	2,538
6840	Worker's Compensation	33,375	36,602	45,029	77,040	64,200	78,320	41,149	41,149	41,149	35,891	46.59%	80,248	41,951	41,951	41,951
6860	Medical Insurance - Active Employees	194,844	192,965	227,178	217,406	172,841	235,410	167,924	167,924	168,164	49,241	22.65%	254,242	176,974	176,974	172,444
6865	Dental & Optical	16,728	15,560	17,064	16,484	13,045	18,142	12,993	12,993	12,993	3,491	21.18%	19,595	13,773	13,773	13,773
6875	Disability	662	66	541	535	60	484	536	536	536	0	(0.04%)	484	536	536	536
	Total Employee Benefits - Current	379,061	395,678	470,157	484,333	378,227	506,978	364,732	364,732	364,972	119,361	24.64%	550,847	385,887	385,887	381,358
	Total Employee Costs	1,305,644	1,276,953	1,380,727	1,335,855	1,072,691	1,367,650	1,094,630	1,094,630	1,094,870	240,985	18.04%	1,432,398	1,132,228	1,132,228	1,127,698
Equipment:																
6200	Equipment	20,500	20,325	7,000	7,000	6,068	10,000	10,000	10,000	10,000	(3,000)	(42.86%)	10,000	10,000	10,000	10,000
	Total Equipment	20,500	20,325	7,000	7,000	6,068	10,000	10,000	10,000	10,000	(3,000)	(42.86%)	10,000	10,000	10,000	10,000
Contractual:																
6401	Contracts	45,000	43,122	33,200	32,900	28,295	41,500	41,500	41,500	41,500	(8,600)	(26.14%)	41,500	41,500	41,500	41,500
6403	Gasoline	75,000	46,521	55,000	63,796	56,274	64,000	64,000	64,000	64,000	(204)	(0.32%)	64,000	64,000	64,000	64,000
6404	Electric	110,000	111,006	115,000	115,000	75,351	115,000	115,000	115,000	115,000	0	0.00%	115,000	115,000	115,000	115,000
6405	Fuel Oil	19,000	20,068	18,000	20,500	18,026	36,000	36,000	36,000	36,000	(15,500)	(75.61%)	36,000	36,000	36,000	36,000
6406	Repair Equipment	17,000	16,250	17,000	17,000	11,358	17,000	17,000	17,000	17,000	0	0.00%	17,000	17,000	17,000	17,000
6407	Repair Building	42,000	40,171	40,000	43,140	40,360	40,000	40,000	40,000	40,000	3,140	7.28%	40,000	40,000	40,000	40,000
6408	Repair Vehicle	13,500	21,174	15,000	15,000	14,224	15,000	15,000	15,000	15,000	0	0.00%	15,000	15,000	15,000	15,000

Town of Southampton
2012 Adopted Budget
Parks Maintenance - 7110

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual						2012 Adopted / 2011	2012 Adopted / 2011	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
							Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Amended Difference	% of Change					
6415	Telephone	5,000	2,902	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6418	Uniforms	5,000	4,942	5,000	2,700	2,646	5,000	5,000	5,000	5,000	(2,300)	(85.19%)	5,000	5,000	5,000	5,000	
6420	Other	0	4,164	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6423	Small Equipment (Non-Capital)	1,000	516	1,000	1,000	838	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000	
6426	Supplies - Other	31,000	30,680	30,000	30,000	22,182	30,500	30,500	30,500	30,500	(500)	(1.67%)	30,500	30,500	30,500	30,500	
6474	Other - Landfill Charges	50,000	63,649	50,000	50,000	23,451	40,000	40,000	40,000	40,000	10,000	20.00%	40,000	40,000	40,000	40,000	
6477	Copier Leases	0	657	0	300	53	1,500	1,500	1,500	1,500	(1,200)	(400.00%)	1,500	1,500	1,500	1,500	
	Total Contractual	413,500	405,822	379,200	391,336	293,059	406,500	406,500	406,500	406,500	(15,164)	(3.87%)	406,500	406,500	406,500	406,500	
	Debt Service:																
6900	Interfund Transfer Expense	0	1,342	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	Total Debt Service	0	1,342	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	Total Expenditures	1,739,644	1,704,442	1,766,927	1,734,191	1,371,818	1,784,150	1,511,130	1,511,130	1,511,370	222,821	12.85%	1,848,898	1,548,728	1,548,728	1,544,198	
	Net Surplus (Deficit)	0	7,869	0	(44,257)	324,214	0	0	0	0			0	0	0	0	
	Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	0	44,257	0	0	0	0	0			0	0	0	0	
	Net Surplus (Deficit)	0	7,869	0	0	324,214	0	0	0	0			0	0	0	0	

Department Summary

Department: Hamlet Beautification

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 7115
Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Hamlet Beautification allocation supports the maintenance of center medians, roundabouts and flagpole areas not included in park settings, bus shelter areas, and traffic calming features.

Workload:

The Hamlet Beautification cost center is the liaison between the Town of Southampton and various civic groups including, but not limited to, the Hampton Bays Beautification Association (HBBA) and the Bridgehampton Village Improvement Society (BVIS). This cost center covers expenses related to downtown areas for landscaping enhancements in medians and roundabouts, as well as bus shelter maintenance. The Parks and Recreation Department disburses funds and ensures the proper use of those funds by the recipient organizations for the use of community beautification and landscape maintenance services.

Goals & Objectives:

The Hamlet Beautification allocation supports community beautification and improvement organizations in order to provide well-maintained public areas for the use and benefit of the public.

Legal Authority:

Town Board Resolution and funding through the Annual Operating Budget.

Town of Southampton
 2012 Adopted Budget
 Hamlet Beautification - 7115

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 Amended % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	20,000	20,000	23,000	23,000	23,000	23,000	6,500	6,500	6,500	(16,500)	(71.74%)	23,000	6,500	6,500	6,500
	Total Real Property Taxes	20,000	20,000	23,000	23,000	23,000	23,000	6,500	6,500	6,500	(16,500)	(71.74%)	23,000	6,500	6,500	6,500
	Total Revenue	20,000	20,000	23,000	23,000	23,000	23,000	6,500	6,500	6,500	(16,500)	(71.74%)	23,000	6,500	6,500	6,500
Total Employee Costs											0	0.00%				
Contractual:																
6401	Contracts	2,000	0	2,000	800	0	2,000	2,000	2,000	2,000	(1,200)	(150.00%)	2,000	2,000	2,000	2,000
6475	P&R Chargeback - Watering	4,000	3,612	4,500	4,500	2,451	4,500	4,500	4,500	4,500	0	0.00%	4,500	4,500	4,500	4,500
6479	Contracts - HBBA	1,000	1,396	0	1,200	638	0	0	0	0	1,200	100.00%	0	0	0	0
6494	Contracts - Park Maintenance	13,000	13,985	16,500	16,500	15,490	16,500	0	0	0	16,500	100.00%	16,500	0	0	0
	Total Contractual	20,000	18,993	23,000	23,000	18,579	23,000	6,500	6,500	6,500	16,500	71.74%	23,000	6,500	6,500	6,500
	Total Expenditures	20,000	18,993	23,000	23,000	18,579	23,000	6,500	6,500	6,500	16,500	71.74%	23,000	6,500	6,500	6,500
	Net Surplus (Deficit)	0	1,007	0	0	4,421	0	0	0	0			0	0	0	0

Department Summary

Department: Beach Operations

Budget Year: 2012
Division: Parks & Recreation
Tax District: Beaches

Cost Center #: 7180
Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Division of Beach Operations provides oversight for the nine (9) Suffolk County Health Department approved bathing beaches located in various hamlets in Southampton Town. The Beach Operations Division has the following as its core mission: providing safe enhanced public access to all waterfront areas, while taking appropriate actions necessary to preserve and protect the integrity and beauty of the Town's beaches.

Workload:

Each County approved bathing beach facility is staffed with parking attendants and certified lifeguards seven (7) days per week from 10 am-5pm, from the end of June through Labor Day. In addition to seasonal staff, fulltime staff is needed to repair and maintain over twenty seven (27) pavilions, restrooms, ticket booths and first aid areas. Parking lots are also maintained at the bathing beaches, as well as other access points. Annually, the Parks Department administers nearly 35,000 beach parking permits for the approximately 4,000 permit parking spaces currently in place at various beach facilities and access roads regulated as seasonal Parking by Permit Only Areas.

Goals & Objectives:

1. Improve maintenance at Trustee-owned access roads.
2. Continue funding for Parks Patrol to pay for night supervision of the beach and park areas using Town Public Safety and Bay Constable personnel, for the enforcement of rules and regulations, dog control ordinances and facility use permit requirements.
3. Purchase new lifeguard patrol vehicle.

Legal Authority:

General Municipal Law, Article 13

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
Beach Operations - 7180												
Maintenance Mechanic I	CSEA40HOUR-NEW / C / 5	43,303	1,732	0	45,035	10,366	3,445	5,629	2,709	22,302	67,338	6.8
Park Maintenance Crew Leader	CSEA40HOUR-OLD / 13 / 5	23,273	2,327	0	25,600	3,455	1,958	3,200	1,450	10,151	35,751	27.7
Attendant Pre-Season 001	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 002	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 003	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 004	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 005	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 006	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 007	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 008	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 009	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 010	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 011	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 012	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 013	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 014	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 015	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 016	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 017	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 018	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 019	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Attendant Pre-Season 020	PART-TIME	3,000	0	0	3,000	0	229	0	84	324	3,324	
Clerk Typist	PART-TIME	14,250	0	0	14,250	0	1,090	1,781	67	2,987	17,237	
Clerk Typist	PART-TIME	15,250	0	0	15,250	0	1,167	1,906	70	3,194	18,444	
Clerk Typist	PART-TIME	10,500	0	0	10,500	0	803	1,312	57	2,208	12,708	
Assistant Beach Manager	SEASONAL	4,360	0	0	4,360	0	334	545	214	1,108	5,468	
Assistant Beach Manager	SEASONAL	4,360	0	0	4,360	0	334	0	214	563	4,923	
Assistant Beach Manager	SEASONAL	4,360	0	0	4,360	0	334	0	214	563	4,923	
Assistant Beach Manager	SEASONAL	4,360	0	0	4,360	0	334	0	214	563	4,923	
Assistant Beach Manager	SEASONAL	4,360	0	0	4,360	0	334	0	214	563	4,923	
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	394	163	808	3,958	
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	394	163	808	3,958	
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	394	163	808	3,958	

NOTES:

Employee Compensation & Benefits Schedule

Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	394	163	808	3,958
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	394	163	808	3,958
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	394	163	808	3,958
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Attendant	SEASONAL	3,150	0	0	3,150	0	241	0	163	415	3,565
Beach Manager	SEASONAL	4,950	0	0	4,950	0	379	619	240	1,254	6,204
Beach Manager	SEASONAL	4,950	0	0	4,950	0	379	619	240	1,254	6,204
Beach Manager	SEASONAL	4,950	0	0	4,950	0	379	619	240	1,254	6,204
Beach Manager	SEASONAL	4,950	0	0	4,950	0	379	619	240	1,254	6,204
Beach Manager	SEASONAL	4,950	0	0	4,950	0	379	619	240	1,254	6,204
Beach Manager	SEASONAL	5,775	0	0	5,775	0	442	0	275	736	6,511
Beach Manager	SEASONAL	5,775	0	0	5,775	0	442	0	275	736	6,511
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	114	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	114	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	114	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	114	275	2,288
Beach Manager Pre-season	SEASONAL	2,013	0	0	2,013	0	154	0	114	275	2,288
Senior Beach Manager	SEASONAL	8,000	0	0	8,000	0	612	1,000	369	2,009	10,009
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505

NOTES:

Employee Compensation & Benefits Schedule

Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	849	318	1,710	8,505
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	0	318	861	7,656
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	0	318	861	7,656
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	0	318	861	7,656
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	0	29	572	7,367
Assistant Chief Lifeguard	LIFEGUARDS	6,795	0	0	6,795	0	520	0	29	572	7,367
Chief Lifeguard	LIFEGUARDS	7,813	0	0	7,813	0	598	977	361	1,962	9,775
Chief Lifeguard	LIFEGUARDS	7,813	0	0	7,813	0	598	977	361	1,962	9,775
Life Guard - Pre-Season 014	LIFEGUARDS	4,820	0	0	4,820	0	369	603	118	1,105	5,925
Life Guard - Pre-Season 015	LIFEGUARDS	4,820	0	0	4,820	0	369	603	118	1,105	5,925
Life Guard - Pre-Season 016	LIFEGUARDS	4,820	0	0	4,820	0	369	603	118	1,105	5,925
Life Guard - Pre-Season 017	LIFEGUARDS	4,820	0	0	4,820	0	369	603	118	1,105	5,925
Life Guard - Pre-Season 018	LIFEGUARDS	4,820	0	0	4,820	0	369	603	118	1,105	5,925
Life Guard - Pre-Season 019	LIFEGUARDS	4,820	0	0	4,820	0	369	603	118	1,105	5,925
Life Guard - Pre-Season 020	LIFEGUARDS	4,820	0	0	4,820	0	369	603	118	1,105	5,925
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	2,820	0	0	2,820	0	216	0	149	374	3,194
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard	LIFEGUARDS	3,666	0	0	3,666	0	280	0	185	478	4,144
Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	521	206	1,060	5,225
Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	521	206	1,060	5,225
Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	0	206	539	4,704
Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	0	206	539	4,704
Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	0	206	539	4,704
Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	0	206	539	4,704
Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	0	206	539	4,704

NOTES:

Employee Compensation & Benefits Schedule

Lifeguard PT	LIFEGUARDS	4,165	0	0	4,165	0	319	0	206	539	4,704
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	4,892	0	0	4,892	0	374	612	237	1,240	6,132
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	270	724	6,396
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	709	270	1,433	7,105
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	270	724	6,396
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	270	724	6,396
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	270	724	6,396
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	270	724	6,396
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	270	724	6,396
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	270	724	6,396
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154

NOTES:

Employee Compensation & Benefits Schedule

Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Senior Life Guard	LIFEGUARDS	5,672	0	0	5,672	0	434	0	29	482	6,154
Total Beach Operations - 7180		768,351	4,059	0	772,411	13,821	59,088	46,083	29,517	151,137	923,548

NOTES:

Town of Southampton

2012 Adopted Budget

Beach Operations - 7180

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	0	235,083	117,350	167,731	167,731	77,866	17,707	17,707	53,458	(114,273)	(68.13%)	100,606	35,111	35,111	34,561
	Total Real Property Taxes	0	235,083	117,350	167,731	167,731	77,866	17,707	17,707	53,458	(114,273)	(68.13%)	100,606	35,111	35,111	34,561
Other Revenue:																
1201	Interest And Earnings	0	1,662	0	0	1,087	1,700	1,700	1,700	1,700	1,700	100.00%	1,700	1,700	1,700	1,700
2011	Rentals	58,809	84,884	90,000	90,000	84,648	90,000	90,000	90,000	90,000	0	0.00%	90,000	90,000	90,000	90,000
2025	Beach Parking Fees	1,026,597	1,239,567	1,160,000	1,214,525	1,259,312	1,250,000	1,250,000	1,250,000	1,250,000	35,475	2.92%	1,250,000	1,250,000	1,250,000	1,250,000
2770	Miscellaneous	0	1,300	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
3960	State Aid, Emergency Disaster	0	0	0	0	355	0	0	0	0	0	0.00%	0	0	0	0
4960	Federal Grants - FEMA	0	0	0	0	2,127	0	0	0	0	0	0.00%	0	0	0	0
5031	Interfund Transfer - Revenue	0	258,269	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	1,085,406	1,585,681	1,250,000	1,304,525	1,347,528	1,341,700	1,341,700	1,341,700	1,341,700	37,175	2.85%	1,341,700	1,341,700	1,341,700	1,341,700
	Total Revenue	1,085,406	1,820,764	1,367,350	1,472,256	1,515,259	1,419,566	1,359,407	1,359,407	1,395,158	(77,098)	(5.24%)	1,442,306	1,376,811	1,376,811	1,376,261
Salaries:																
6100	Salaries	105,392	106,262	110,069	110,069	91,173	113,121	43,303	43,303	66,576	43,493	39.51%	115,385	44,163	44,163	44,163
6101	Overtime	10,000	26,552	28,500	28,500	24,093	28,500	28,500	28,500	28,500	0	0.00%	28,500	28,500	28,500	28,500
6103	Accumulated Sick/Personal Days	0	2,925	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	633,975	700,746	623,772	673,772	663,480	735,808	701,775	701,775	701,775	(28,003)	(4.16%)	735,808	701,775	701,775	701,775
6110	Longevity	6,280	6,562	8,476	8,476	7,063	8,714	1,732	1,732	4,059	4,417	52.11%	8,855	1,760	1,760	1,760
	Total Salaries	755,647	843,048	770,817	820,817	785,810	886,143	775,311	775,311	800,911	19,907	2.43%	888,547	776,198	776,198	776,198
Employee Benefits - Current:																
6810	Employee Retirement - Active	43,156	47,168	79,418	79,418	51,909	58,172	46,445	46,445	49,645	29,773	37.49%	67,830	50,567	50,567	50,567
6830	FICA Tax Expenditure	61,172	64,641	59,082	63,057	59,301	67,789	59,310	59,310	61,269	1,789	2.84%	67,973	59,378	59,378	59,378
6835	MTA Tax	0	0	0	0	0	3,016	2,638	2,638	2,726	(2,726)	(100.00%)	3,024	2,641	2,641	2,641
6840	Worker's Compensation	10,060	23,002	28,808	49,103	40,919	48,122	23,775	23,775	25,216	23,888	48.65%	48,344	23,829	23,829	23,829
6860	Medical Insurance - Active Employees	14,007	14,202	16,680	16,680	13,878	18,902	9,140	9,140	12,187	4,493	26.94%	20,415	9,690	9,690	9,140
6865	Dental & Optical	1,968	1,945	2,160	2,160	1,763	2,452	1,226	1,226	1,634	526	24.33%	2,648	1,299	1,299	1,299
6875	Disability	4,896	1,129	5,069	5,069	1,089	4,493	4,291	4,291	4,301	768	15.15%	4,493	4,291	4,291	4,291
	Total Employee Benefits - Current	135,259	152,087	191,218	215,488	168,859	202,945	146,826	146,826	156,977	58,511	27.15%	214,726	151,696	151,696	151,146
	Total Employee Costs	890,906	995,134	962,035	1,036,305	954,669	1,089,088	922,137	922,137	957,888	78,417	7.57%	1,103,273	927,894	927,894	927,344
Equipment:																
6200	Equipment	10,000	7,855	9,000	9,000	6,439	9,000	9,000	9,000	9,000	0	0.00%	9,000	9,000	9,000	9,000
	Total Equipment	10,000	7,855	9,000	9,000	6,439	9,000	9,000	9,000	9,000	0	0.00%	9,000	9,000	9,000	9,000
Contractual:																
6401	Contracts	27,500	27,738	27,500	27,500	26,634	27,500	27,500	27,500	27,500	0	0.00%	27,500	27,500	27,500	27,500
6404	Electric	10,000	4,823	9,000	9,000	3,484	9,000	6,000	6,000	6,000	3,000	33.33%	9,000	6,000	6,000	6,000
6406	Repair Equipment	2,500	6,126	6,000	6,070	5,662	6,000	5,000	5,000	5,000	1,070	17.63%	6,000	5,000	5,000	5,000

Town of Southampton

2012 Adopted Budget

Beach Operations - 7180

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012	2012	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
											Adopted / 2011 Difference	Adopted / 2011 % of Change				
6407	Repair Building	40,000	40,224	40,000	40,000	35,238	40,000	40,000	40,000	40,000	0	0.00%	40,000	40,000	40,000	40,000
6411	Printing and Stationery	20,000	19,948	21,000	20,000	3,249	21,000	21,000	21,000	21,000	(1,000)	(5.00%)	21,000	21,000	21,000	21,000
6415	Telephone	10,000	5,874	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6416	Travel, Dues and Related	3,500	0	3,000	0	0	0	0	0	0	0	0.00%	0	0	0	0
6418	Uniforms	18,000	13,436	18,000	17,930	16,083	18,000	18,000	18,000	18,000	(70)	(0.39%)	18,000	18,000	18,000	18,000
6420	Other	5,000	4,180	5,000	6,000	5,721	5,000	5,000	5,000	5,000	1,000	16.67%	5,000	5,000	5,000	5,000
6425	Office Supplies	1,000	709	1,000	1,000	609	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
6426	Supplies - Other	12,000	12,690	14,000	14,000	13,265	15,000	12,000	12,000	12,000	2,000	14.29%	15,000	12,000	12,000	12,000
6444	Mileage Reimbursement	5,000	4,497	0	3,000	0	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
6450	Schools & Training	5,000	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6455	Depreciation	0	112,802	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	0	0	200	800	419	250	250	250	250	550	68.75%	250	250	250	250
6474	Other - Landfill Charges	25,000	25,000	25,000	25,000	24,083	25,000	25,000	25,000	25,000	0	0.00%	25,000	25,000	25,000	25,000
Total Contractual		184,500	278,045	169,700	170,300	134,447	170,750	163,750	163,750	163,750	6,550	3.85%	170,750	163,750	163,750	163,750
Debt Service:																
6600	Debt Service Principal Expense	0	0	166,900	205,734	0	114,747	199,747	199,747	199,747	5,987	2.91%	128,220	217,520	217,520	217,520
6700	Debt Service Interest Expense	0	47,930	59,715	71,262	54,335	35,981	66,753	66,753	66,753	4,509	6.33%	31,063	58,647	58,647	58,647
6740	Unallocated Income & Expenses - BAN Interest	0	1,032	0	550	546	0	0	0	0	550	100.00%	0	0	0	0
Total Debt Service		0	48,962	226,615	277,546	54,881	150,728	266,500	266,500	266,500	11,046	3.98%	159,283	276,167	276,167	276,167
Total Expenditures		1,085,406	1,329,996	1,367,350	1,493,151	1,150,436	1,419,566	1,361,387	1,361,387	1,397,138	96,013	6.43%	1,442,306	1,376,811	1,376,811	1,376,261
Net Surplus (Deficit)		0	490,768	0	(20,895)	364,823	0	(1,980)	(1,980)	(1,980)			0	0	0	0
Appropriated Fund Balance:																
9090	Appropriated Fund Balance	0	0	0	20,895	0	0	1,980	1,980	1,980			0	0	0	0
Net Surplus (Deficit)		0	490,768	0	0	364,823	0	0	0	0			0	0	0	0

Department Summary

Department: Shinnecock Commercial Dock

Budget Year: 2012
Division: Parks & Recreation
Tax District: Full Town

Cost Center #: 6420
Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation Department administers the operation of the Shinnecock Commercial Dock facility located on Dune Road, Hampton Bays. Oversight of the facility is provided by the Park Maintenance Supervisor and maintenance crews. Administrative duties include the issuance of annual dockage permits for commercial fishing boats (fees noted on the Department of Parks and Recreation Fee Schedule) and collecting quarterly rent payments. Duties also include maintenance responsibilities of general cleanup and repairs of the facility including electric and plumbing systems.

Workload:

The Department of Parks and Recreation handles supervision, maintenance and upkeep of the Shinnecock Commercial Dock and slips with the assistance of part-time staff. Currently, there are twenty two (22) slips for boats from 41 feet 90 feet in length. Rules and regulations are promulgated for the facility by the Superintendent of Parks and Recreation, in accordance with Chapter 111 (Beaches, Parks and Waterways).

The Shinnecock Commercial Dock requires ongoing repairs to the Dock Master's support building, dock bumpers, electrical outlets, lighting fixtures, as well as structural repairs to decking and dolphin systems. In addition, continual monitoring of the storage areas is needed, in order to keep them free from debris generated by the fishermen and deposited by the public.

Goals & Objectives:

1. Complete dredging program, once DEC permit is obtained.
2. Determine the feasibility of allowing fuel, fish and ice to be moved over the dock.

Legal Authority:

Established pursuant to Navigational Law #32.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
Shinnecock Commercial Dock - 6420												
Maintenance Mechanic III	CSEA40HOUR-OLD / 07 / 5	5,816	582	31	6,429	2,117	492	804	363	3,797	10,225	25.5
Total Shinnecock Commercial Dock - 6420		5,816	582	31	6,429	2,117	492	804	363	3,797	10,225	

* 10% Allocated from Parks Maintenance Division

NOTES:

Town of Southampton
2012 Adopted Budget
Shinnecock Commercial Dock - 6420

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Amended Difference	2012 Adopted / 2011 Amended % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	0	0	(31,500)	(31,500)	(31,500)	(25,800)	(15,575)	(15,575)	(15,575)	15,925	(50.56%)	(25,800)	(15,222)	(15,222)	(15,342)
	Total Real Property Taxes	0	0	(31,500)	(31,500)	(31,500)	(25,800)	(15,575)	(15,575)	(15,575)	15,925	(50.56%)	(25,800)	(15,222)	(15,222)	(15,342)
Other Revenue:																
2413	Shinnecock Commercial Dock Rental	40,000	43,336	40,000	40,000	39,261	35,000	35,000	35,000	35,000	(5,000)	(12.50%)	35,000	35,000	35,000	35,000
2770	Miscellaneous	0	1,000	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	40,000	44,336	40,000	40,000	39,261	35,000	35,000	35,000	35,000	(5,000)	(12.50%)	35,000	35,000	35,000	35,000
	Total Revenue	40,000	44,336	8,500	8,500	7,761	9,200	19,425	19,425	19,425	10,925	128.53%	9,200	19,778	19,778	19,658
Salaries:																
6100	Salaries	0	0	0	0	0	0	5,816	5,816	5,816	(5,816)	(100.00%)	0	5,934	5,934	5,934
6103	Accumulated Sick/Personal Days	0	0	0	0	0	0	31	31	31	(31)	(100.00%)	0	31	31	31
6110	Longevity	0	0	0	0	0	0	582	582	582	(582)	(100.00%)	0	591	591	591
	Total Salaries	0	0	0	0	0	0	6,429	6,429	6,429	(6,429)	(100.00%)	0	6,555	6,555	6,555
Employee Benefits - Current:																
6810	Employee Retirement - Active	0	0	0	0	0	0	804	804	804	(804)	(100.00%)	0	885	885	885
6830	FICA Tax Expenditure	0	0	0	0	0	0	492	492	492	(492)	(100.00%)	0	501	501	501
6835	MTA Tax	0	0	0	0	0	0	22	22	22	(22)	(100.00%)	0	22	22	22
6840	Worker's Compensation	0	0	0	0	0	0	360	360	360	(360)	(100.00%)	0	367	367	367
6860	Medical Insurance - Active Employees	0	0	0	0	0	0	1,994	1,994	1,994	(1,994)	(100.00%)	0	2,114	2,114	1,994
6865	Dental & Optical	0	0	0	0	0	0	123	123	123	(123)	(100.00%)	0	130	130	130
6875	Disability	0	0	0	0	0	0	3	3	3	(3)	(100.00%)	0	3	3	3
	Total Employee Benefits - Current	0	0	0	0	0	0	3,797	3,797	3,797	(3,797)	(100.00%)	0	4,023	4,023	3,903
	Total Employee Costs	0	0	0	0	0	0	10,225	10,225	10,225	(10,225)	(100.00%)	0	10,578	10,578	10,458
Equipment:																
6200	Equipment	20,000	5,616	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Equipment	20,000	5,616	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
Contractual:																
6401	Contracts	5,000	1,925	2,000	2,000	923	2,000	2,000	2,000	2,000	0	0.00%	2,000	2,000	2,000	2,000
6404	Electric	5,000	2,263	3,500	3,500	1,058	3,500	3,500	3,500	3,500	0	0.00%	3,500	3,500	3,500	3,500
6405	Fuel Oil	2,000	1,697	2,000	2,000	795	1,200	1,200	1,200	1,200	800	40.00%	1,200	1,200	1,200	1,200
6406	Repair Equipment	2,000	1,400	500	500	411	2,000	2,000	2,000	2,000	(1,500)	(300.00%)	2,000	2,000	2,000	2,000
6407	Repair Building	1,000	772	500	500	485	500	500	500	500	0	0.00%	500	500	500	500
6415	Telephone	1,200	890	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6420	Other	3,800	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Contractual	20,000	8,947	8,500	8,500	3,672	9,200	9,200	9,200	9,200	(700)	(8.24%)	9,200	9,200	9,200	9,200
	Total Expenditures	40,000	14,563	8,500	8,500	3,672	9,200	19,425	19,425	19,425	(10,925)	(128.53%)	9,200	19,778	19,778	19,658

Town of Southampton
 2012 Adopted Budget
 Shinnecock Commercial Dock - 6420

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual						2012 Adopted / 2011	2012 Adopted / 2011	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
							2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	Amended Difference	% of Change	Amended				
	Net Surplus (Deficit)	0	29,773	0	0	4,089	0	0	0	0				0	0	0	0

Department Summary

Department: Conscience Point Marina

Budget Year: 2012

Division: Parks & Recreation

Tax District: Conscience Point Marina

Cost Center #: 7182

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks Department administers the operation of the Town's first recreational marina at the former Conscience Point Inn in the Hamlet of North Sea.

Dockage is offered at the fees noted in the Department of Parks and Recreation Fee Schedule and accommodates approximately 68 boats. Slip rental fees include electric power, water, gasoline service, and assistance from part-time park attendants under the supervision of Parks Maintenance crews. The Conscience Point Marina is operated as its own "Enterprise Fund" operation with all revenues being used to pay operational costs and offset future capital improvements.

Workload:

This budget provides general year-round supervision of the facility. Seasonal operations at this Town-owned marina from May 1 to October 30 will be supplemented through seasonal staffing. In addition, winter dry dock storage and in-water storage are offered at the fees noted in the Department of Parks and Recreation Fee Schedule.

The Department of Parks and Recreation Administrative Office Manager (Senior Administrative Assistant) and the Parks Maintenance Senior Clerk Typist provide clerical support, accounting functions, and other administrative services for the Conscience Point Marina operation.

Goals & Objectives:

1. Begin plans to tear down old inn structure and investigate the possibility of attracting a concession vendor to operate a 60-seat café/snack bar by 2013.
2. Increase revenue by raising dock fees.

Legal Authority:

Established pursuant to Southampton Town Law #290.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
Conscience Point Marina - 7182												
Maintenance Mechanic III*	CSEA40HOUR-OLD / 07 / 5	11,633	1,163	61	12,857	4,233	984	1,607	726	7,593	20,451	25.5
Park Attendant	SEASONAL	4,480	0	0	4,480	0	343	0	111	469	4,949	
Park Attendant	SEASONAL	4,480	0	0	4,480	0	343	0	111	469	4,949	
Total Conscience Point Marina - 7182		20,593	1,163	61	21,817	4,233	1,669	1,607	948	8,532	30,349	

* Allocated 20% from Parks Maintenance Division

NOTES:

Town of Southampton
2012 Adopted Budget
Conscience Point Marina - 7182

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	0	0	159,880	159,880	159,880	134,742	129,088	129,088	129,088	(30,792)	(19.26%)	132,397	126,508	126,508	126,268
	Total Real Property Taxes	0	0	159,880	159,880	159,880	134,742	129,088	129,088	129,088	(30,792)	(19.26%)	132,397	126,508	126,508	126,268
Other Revenue:																
1201	Interest And Earnings	0	215	0	0	84	200	200	200	200	200	100.00%	200	200	200	200
2411	Rentals - Dockage/Storage	211,000	204,470	213,000	213,000	185,797	238,000	238,000	238,000	238,000	25,000	11.74%	238,000	238,000	238,000	238,000
2598	Diesel Sales	13,200	7,615	12,000	12,000	11,365	12,000	12,000	12,000	12,000	0	0.00%	12,000	12,000	12,000	12,000
2770	Miscellaneous	0	3,234	4,000	4,000	3,193	4,000	4,000	4,000	4,000	0	0.00%	4,000	4,000	4,000	4,000
2803	Gasoline Sales	78,000	78,228	70,000	78,500	104,268	75,000	80,000	80,000	80,000	1,500	1.91%	75,000	80,000	80,000	80,000
5031	Interfund Transfer - Revenue	0	10,404	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	302,200	304,166	299,000	307,500	304,707	329,200	334,200	334,200	334,200	26,700	8.68%	329,200	334,200	334,200	334,200
	Total Revenue	302,200	304,166	458,880	467,380	464,587	463,942	463,288	463,288	463,288	(4,092)	(0.88%)	461,597	460,708	460,708	460,468
Salaries:																
6100	Salaries	0	0	11,363	11,363	9,469	11,633	11,633	11,633	11,633	(270)	(2.38%)	11,868	11,868	11,868	11,868
6103	Accumulated Sick/Personal Days	0	0	61	61	0	61	61	61	61	0	0.04%	61	61	61	61
6105	Part Time Salaries	8,500	8,506	6,387	6,387	4,595	8,960	8,960	8,960	8,960	(2,572)	(40.27%)	8,960	8,960	8,960	8,960
6110	Longevity	0	0	1,136	1,136	947	1,163	1,163	1,163	1,163	(27)	(2.37%)	1,182	1,182	1,182	1,182
	Total Salaries	8,500	8,506	18,948	18,948	15,011	21,817	21,817	21,817	21,817	(2,869)	(15.14%)	22,071	22,071	22,071	22,071
Employee Benefits - Current:																
6810	Employee Retirement - Active	310	395	1,927	1,927	1,362	1,607	1,607	1,607	1,607	320	16.62%	1,901	1,770	1,770	1,770
6830	FICA Tax Expenditure	650	651	1,450	1,450	1,066	1,669	1,669	1,669	1,669	(220)	(15.15%)	1,688	1,688	1,688	1,688
6835	MTA Tax	0	29	22	22	15	74	74	74	74	(52)	(237.09%)	75	75	75	75
6840	Worker's Compensation	203	186	778	1,314	1,095	1,403	885	885	885	429	32.65%	1,427	900	900	900
6860	Medical Insurance - Active Employees	0	0	3,625	3,625	3,028	4,124	3,988	3,988	3,988	(363)	(10.00%)	4,454	4,228	4,228	3,988
6865	Dental & Optical	0	0	216	216	176	245	245	245	245	(29)	(13.50%)	265	260	260	260
6875	Disability	58	19	63	63	9	63	63	63	63	0	0.00%	63	63	63	63
	Total Employee Benefits - Current	1,222	1,279	8,082	8,618	6,752	9,186	8,532	8,532	8,532	86	1.00%	9,873	8,984	8,984	8,744
	Total Employee Costs	9,722	9,785	27,030	27,566	21,763	31,003	30,349	30,349	30,349	(2,783)	(10.10%)	31,944	31,055	31,055	30,815
Contractual:																
6401	Contracts	7,000	6,897	7,500	5,799	5,554	7,500	7,500	7,500	7,500	(1,701)	(29.33%)	7,500	7,500	7,500	7,500
6403	Gasoline	70,000	74,666	70,000	94,160	68,017	70,000	70,000	70,000	70,000	24,160	25.66%	70,000	70,000	70,000	70,000
6404	Electric	13,000	20,362	15,000	18,755	13,287	15,000	15,000	15,000	15,000	3,755	20.02%	15,000	15,000	15,000	15,000
6407	Repair Building	2,500	2,453	2,500	2,355	2,016	2,500	2,500	2,500	2,500	(145)	(6.16%)	2,500	2,500	2,500	2,500
6415	Telephone	1,500	701	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6420	Other	3,426	5,132	5,000	7,246	6,662	7,000	7,000	7,000	7,000	246	3.39%	7,000	7,000	7,000	7,000
6423	Small Equipment (Non-Capital)	750	585	750	157	157	750	750	750	750	(593)	(377.71%)	750	750	750	750
6425	Office Supplies	150	46	150	150	42	150	150	150	150	0	0.00%	150	150	150	150

Town of Southampton
2012 Adopted Budget
Conscience Point Marina - 7182

Account Code	Description	2010	2010	2011	2011	2011	2012	2012	2012	2012	2012	2012	2012	2012	2012	2012
		Adopted Budget	Actual	Adopted Budget	Amended Budget	Oct YTD Actual	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Adopted / 2011 Amended Difference	Adopted / 2011 % of Change	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget
6426	Supplies - Other	1,000	989	2,000	215	214	2,000	2,000	2,000	2,000	(1,785)	(830.23%)	2,000	2,000	2,000	2,000
6441	Diesel Fuel	10,000	8,376	12,000	11,195	7,420	12,000	12,000	12,000	12,000	(805)	(7.19%)	12,000	12,000	12,000	12,000
6445	Food	1,000	567	1,000	368	367	1,000	1,000	1,000	1,000	(632)	(171.74%)	1,000	1,000	1,000	1,000
6455	Depreciation	0	172,785	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6466	Telephone - Wireless	0	0	0	110	77	180	180	180	180	(70)	(63.64%)	180	180	180	180
6497	Misc Expenses	0	(79)	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Contractual	110,326	293,479	115,900	140,510	103,814	118,080	118,080	118,080	118,080	22,430	15.96%	118,080	118,080	118,080	118,080
	Debt Service:															
6600	Debt Service Principal Expense	207,600	0	212,800	212,800	0	219,700	219,700	219,700	219,700	(6,900)	(3.24%)	224,800	224,800	224,800	224,800
6700	Debt Service Interest Expense	110,831	110,831	103,150	103,150	82,836	95,159	95,159	95,159	95,159	7,991	7.75%	86,773	86,773	86,773	86,773
	Total Debt Service	318,431	110,831	315,950	315,950	82,836	314,859	314,859	314,859	314,859	1,091	0.35%	311,573	311,573	311,573	311,573
	Total Expenditures	438,479	414,095	458,880	484,026	208,412	463,942	463,288	463,288	463,288	20,738	4.28%	461,597	460,708	460,708	460,468
	Net Surplus (Deficit)	(136,279)	(109,929)	0	(16,646)	256,175	0	0	0	0			0	0	0	0
	Appropriated Fund Balance:															
9090	Appropriated Fund Balance	136,279	0	0	16,646	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	(109,929)	0	0	256,175	0	0	0	0			0	0	0	0

Department Summary

Department: East Quogue Marina

Budget Year: 2012

Division: Parks & Recreation

Tax District: East Quogue Marina

Cost Center #: 7183

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation East Quogue Marina Division maintains and improves the eleven (11)-slip marina at Bay Avenue, East Quogue. In addition, the surrounding area will be renovated to encourage its use as a waterfront park and picnic area. The East Quogue Marina should be opened as part of the Docks & Marinas Enterprise Fund.

Workload:

Approximately twelve (12) wooden floating docks are used to moor vessels up to twenty five (25) feet. In 2009, rental fees were based on the surrounding areas and were set at \$85 per foot per slip and did not include electric. The East Quogue Marina is administered through the Parks Maintenance Division.

Goals & Objectives:

1. Obtain a DEC permit to remove three of four cottages on the site and establish a gravel parking area for the marina, as well as for boat trailers using the Bay Avenue ramp.
2. Investigate alternative plans for the East Quogue Historical Society to allow for the removal of the apartment building on site.

Legal Authority:

Pursuant to Town Board Resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/12
Parks & Recreation												
East Quogue Marina - 7183												
Maintenance Mechanic III*	CSEA40HOUR-OLD / 07 / 5	5,816	582	31	6,429	2,117	492	804	363	3,797	10,225	25.5
Total East Quogue Marina - 7183		5,816	582	31	6,429	2,117	492	804	363	3,797	10,225	

* Allocated 10% from Parks Maintenance Division

NOTES:

Town of Southampton
 2012 Adopted Budget
 East Quogue Marina - 7183

Account Code	Description	2010 Adopted Budget	2010 Actual	2011 Adopted Budget	2011 Amended Budget	2011 Oct YTD Actual	2012 Requested Budget	2012 Tentative Budget	2012 Preliminary Budget	2012 Adopted Budget	2012 Adopted / 2011 Difference	2012 Adopted / 2011 % of Change	2013 Requested Budget	2013 Tentative Budget	2013 Preliminary Budget	2013 Adopted Budget
Other Revenue:																
2412	East Quogue Marina Rental	19,060	18,365	16,500	16,500	15,710	16,000	16,000	16,000	16,000	(500)	(3.03%)	16,000	16,000	16,000	16,000
	Total Other Revenue	19,060	18,365	16,500	16,500	15,710	16,000	16,000	16,000	16,000	(500)	(3.03%)	16,000	16,000	16,000	16,000
	Total Revenue	19,060	18,365	16,500	16,500	15,710	16,000	16,000	16,000	16,000	(500)	(3.03%)	16,000	16,000	16,000	16,000
Salaries:																
6100	Salaries	0	0	0	0	0	0	5,816	5,816	5,816	(5,816)	(100.00%)	0	5,934	5,934	5,934
6103	Accumulated Sick/Personal Days	0	0	0	0	0	0	31	31	31	(31)	(100.00%)	0	31	31	31
6110	Longevity	0	0	0	0	0	0	582	582	582	(582)	(100.00%)	0	591	591	591
	Total Salaries	0	0	0	0	0	0	6,429	6,429	6,429	(6,429)	(100.00%)	0	6,555	6,555	6,555
Employee Benefits - Current:																
6810	Employee Retirement - Active	0	0	0	0	0	0	804	804	804	(804)	(100.00%)	0	885	885	885
6830	FICA Tax Expenditure	0	0	0	0	0	0	492	492	492	(492)	(100.00%)	0	501	501	501
6835	MTA Tax	0	0	0	0	0	0	22	22	22	(22)	(100.00%)	0	22	22	22
6840	Worker's Compensation	0	0	0	0	0	0	360	360	360	(360)	(100.00%)	0	367	367	367
6860	Medical Insurance - Active Employees	0	0	0	0	0	0	1,994	1,994	1,994	(1,994)	(100.00%)	0	2,114	2,114	1,994
6865	Dental & Optical	0	0	0	0	0	0	123	123	123	(123)	(100.00%)	0	130	130	130
6875	Disability	0	0	0	0	0	0	3	3	3	(3)	(100.00%)	0	3	3	3
	Total Employee Benefits - Current	0	0	0	0	0	0	3,797	3,797	3,797	(3,797)	(100.00%)	0	4,023	4,023	3,903
	Total Employee Costs	0	0	0	0	0	0	10,225	10,225	10,225	(10,225)	(100.00%)	0	10,578	10,578	10,458
Contractual:																
6404	Electric	2,000	1,703	2,500	2,500	1,236	2,000	1,500	1,500	1,500	1,000	40.00%	2,000	1,500	1,500	1,620
6406	Repair Equipment	2,500	2,490	2,500	2,500	85	2,500	2,200	2,200	2,200	300	12.00%	2,500	1,522	1,522	1,522
6407	Repair Building	3,000	2,759	3,000	3,000	514	3,000	2,075	2,075	2,075	925	30.83%	3,000	2,400	2,400	2,400
	Total Contractual	7,500	6,952	8,000	8,000	1,834	7,500	5,775	5,775	5,775	2,225	27.81%	7,500	5,422	5,422	5,542
	Total Expenditures	7,500	6,952	8,000	8,000	1,834	7,500	16,000	16,000	16,000	(8,000)	(100.01%)	7,500	16,000	16,000	16,000
	Net Surplus (Deficit)	11,560	11,413	8,500	8,500	13,876	8,500	0	0	0			8,500	0	0	0
Appropriated Fund Balance:																
9090	Appropriated Fund Balance	(11,560)	0	(8,500)	(8,500)	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	11,413	0	0	13,876	8,500	0	0	0			8,500	0	0	0