



**BOARD OF TRUSTEES**  
 OF THE FREEHOLDERS AND COMMONALTY OF THE  
 TOWN OF SOUTHAMPTON

**MOORING APPLICATION COVER SHEET**

**\*ALL FEES ARE NON-REFUNDABLE – cash or check only**

APPLICATION TYPE:	LENGTH OF PERMIT ON CALENDAR YEAR:	NON-REFUNDABLE FEE:
Resident/Taxpayer	3 year permit on calendar year	\$300
Resident/Taxpayer PWC/Jet Ski	3 year permit on calendar year	\$300
Temporary Resident	1 year permit on calendar year	\$200
Temporary Resident PWC/Jet Ski	1 year permit on calendar year	\$250
Commercial/Aquaculture	1 year permit on calendar year	\$250

**The Mooring Permit Application Process is as follows:**

- ✦ Submit Mooring Checklist, Application, Fee and ALL additional documents to the Town Trustees Office.
- ✦ Once you RECEIVE your permit, the mooring is ready to be set in the water for the mooring season (April 1 – December 1)
- ✦ For waitlisted area permittees, the mooring must be in the water NO LATER than July 4<sup>th</sup>

**Waitlisted Mooring Areas Information:**

- ✦ To be added to any of the waitlisted areas, please submit Mooring Checklist, Application, and ALL additional documents – DO NOT INCLUDE FEE AT THIS TIME.
- ✦ The following areas are on a WAITLIST and do not have availability:
  1. Red Creek Pond, Hampton Bays
  2. Wooley Pond, North Sea
  3. Noyack Creek, Noyac
  4. Mill Creek, Noyac

**DOCUMENTS TO BE SUBMITTED WITH APPLICATION:**

Please check the following to ensure your application is complete and acknowledge with signature below.  
**SEE NEXT PAGE FOR DESCRIPTIONS OF BELOW INFORMATION.**

- \_\_\_\_\_ Application
- \_\_\_\_\_ Non-Refundable Application Fee
- \_\_\_\_\_ Proof of valid vessel insurance
- \_\_\_\_\_ Proof of Residency (provide ONE of the following residency requirements)
- \_\_\_\_\_ Current Boat Registration (Required for both powered/non- powered vessels)
- \_\_\_\_\_ Indemnification and Hold Harmless
- \_\_\_\_\_ Color Photograph of Vessel
- \_\_\_\_\_ Map of waterbody with proposed mooring location marked
- \_\_\_\_\_ Deed and/or property survey (ONLY applicants applying in front of their own property)
- \_\_\_\_\_ Copy of Lease/Rent Papers (TEMPORARY RESIDENTS ONLY)

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**Description of Additional Documents Required**

*The Southampton Town Trustees office will NOT accept any incomplete applications.*

- 1. Application**
- 2. Non-Refundable Application Fee**
- 3. Proof of valid vessel insurance with declarations page showing amount of coverage and fuel spill coverage**
  - a. Licensee agrees to maintain in full force and effect during the Term and thereafter so long as Licensee is in occupancy of any part of the Premises, with a reputable insurance company qualified to do business in the State (a) customary "all risk" hull insurance to insure the full declared value of the Vessel and related equipment from damage or theft for the full insurable amount thereof, such insurance to include wreck removal coverage, and (b) public liability insurance of not less than \$500,000 per occurrence or in the aggregate.
  - b. Licensee shall cause Licensor to be named an additional insured and as a certificate holder entitled to notice under such insurance policies. Licensor should be stated as follows:

*Southampton Town Trustees  
116 Hampton Road  
Southampton, NY 11968*
- 4. Proof of Residency (provide ONE of the following residency requirements)**
  - a. Driver's license with a Town of Southampton Street Address
  - b. A current tax bill with the applicant's name listed in the owner's box
    - i. *If the tax bill is in a corporation or LLC, please supply Articles of Incorporation or LLC documentation*
    - ii. *If the tax bill is in your spouse's name, please include a copy of your marriage certificate*
  - c. Three (3) utility bills service to a street address in the township
    - i. *One current, one from six months ago, and one from a year ago*
- 5. Current Boat Registration (Required for both powered/non powered vessels)**
  - a. Name on the boat registration must match proof of residency, insurance and indemnification and hold harmless
- 6. Indemnification and Hold Harmless**
  - a. Must be notarized
  - b. Please put your primary residence address
- 7. Color Photograph of Vessel**
- 8. Map of waterbody with proposed mooring location marked**
- 9. Deed and/or survey of property**
  - a. ONLY if you are applying for a mooring facing your property
- 10. Copy of Lease/Rent Papers (TEMPORARY RESIDENTS ONLY)**



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**MOORING WATERBODIES**

*\*Any maximum boat length left blank will depend on the water depth in that waterbody\**

<b>Waterbody</b>	<b>Hamlet Location</b>	<b>Regular Mooring Maximum Boat Length</b>	<b>Commercial/ Aquaculture Mooring Maximum Boat Length</b>
Beaverdam Creek	Westhampton	-	40'
Bullhead Bay		26'	40'
Cold Spring Pond	Tuckahoe	26'	40'
Davis Creek	North Sea	26'	40'
Far Pond	Shinnecock Hills	-	40'
Fresh Pond	North Sea	26'	40'
Genets Creek	Village of North Haven	26'	40'
Hayground Cove	Water Mill	-	40'
Heady Creek	Village of Southampton	-	40'
Ligonee Creek	Village of Sag Harbor	26'	40'
Mecox Bay		-	40'
Middle Pond	Shinnecock Hills	-	40'
Mill Creek	Water Mill	-	40'
Moneybogue Bay	Village of Westhampton Beach	-	40'
Moriches Bay	Westhampton	-	40'
Morris Cove	Village of Sag Harbor	26'	40'
North Sea Harbor	North Sea	26'	40'
Old Fort Pond	Shinnecock Hills	-	40'
Penniman Creek	Village of Quogue	-	40'
Quantuck Bay		-	40'
Reeves Bay	Flanders	26'	40'
Sag Harbor Cove	Sag Harbor	26'	40'
Scallop Pond	North Sea	26'	40'
Seatuck Creek	Eastport	-	40'
Sebonac Creek	North Sea	26'	40'
Shinnecock Bay East		-	40'
Shinnecock Bay West		-	40'
Staff Paynes Creek	Noyac	26'	40'
Taylor Creek	Village of Southampton	-	40'
Tiana Bay		-	40'
Upper Sag Harbor Cove	Village of Sag Harbor	26'	40'
Weesuck Creek	East Quogue	-	40'

**WAITLISTED AREAS**

<b>Waterbody</b>	<b>Hamlet Location</b>	<b>Regular Mooring Maximum Boat Length</b>	<b>Commercial/ Aquaculture Mooring Maximum Boat Length</b>
Mill Creek	Noyac	26'	40'
Noyack Creek	Noyac	26'	40'
Red Creek Pond	Hampton Bays	26'	40'
Wooley Pond	North Sea	26'	40'



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**ANCHOR WEIGHT GUIDE**

*\*Please be advised the anchor weights below are just a suggestion, we advise you to consult with your local marina or marine specialist\**

**Boat Anchor Guide**

Registered Vessel Length Ft.	Anchor Weight Lbs.	Chain	Nylon Dacron Line
Up to 13	100	3/8"	1/2"
14-20	150	3/8"	5/8"
20-23	200	3/8"	5/8"
23-26	250	3/8"	5/8"
27-30	250	3/8"	3/4"
31-34	300	3/8"	3/4"
35-37	350	3/8"	3/4"
38-40	400	3/8"	3/4"

**Personal Watercraft/Jet Ski Anchor Guide**

Registered Vessel Length Ft.	Anchor Weight Lbs.	Chain	Nylon Dacron Line
PWC/Jet Ski & Float	200	3/8"	1/2"
PWC/Jet Ski	150	3/8"	1/2"

1. All shackles and pins with stainless steel wire.
2. The effective length of each of the above pennant lines shall be two (2) times the distance from the bow chock to the water plus the distance from the bow chock to the mooring cleat, or shall be two (2) times the distance from the stem mooring ring to the water. All pennants shall be six (6) feet in length.
3. All anchor shackles, swivels and other hardware used in mooring hookups shall be of proportionate size to the chains used. A minimum of one (1) swivel shall be located between the bottom chain and top chain. Chains of one size throughout shall have a minimum of one (1) swivel located below the main buoy not more than halfway to the mushroom anchor. All chain and hardware must be of appropriate rated strength.
4. The length of the top chain shall be determined by the depth of the water in the assigned mooring area and the total scope shall be at least 40' or two and one-half (2-1/2) times the depth of the water at high tide as determined from local charts, whichever is greater.
5. All pennant lines shall be nylon, dacron, chain or stainless steel wire. All pennant lines running through a chock or any other object where chafing may occur shall have adequate chafe guards.
6. Moorings may be required to be installed under the supervision of the Trustees or their duly authorized agent and they may direct the placement of said mooring in the correct location.

TRUSTEES OFFICE  
116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968



PHONE: 631 287-5717

FAX: 631 287-5723

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**MOORING PERMIT APPLICATION**

(Please note The Southampton Town Trustees accept cash or check only. Please make check payable to *Southampton Town Trustees*.)

**Type of Mooring (Please select one):**

**RESIDENT/TAXPAYER PERMIT: (3 years)**

**Non-Refundable Fee: \$300**

- Anchor  
 Wooden Stake (select areas only)  
 Storm Anchor

**RESIDENT/TAXPAYER PWC/JET SKI PERMIT: (3 years)**

**Non-Refundable Fee: \$300**

- Anchor  
 Wooden Stake (select areas only)

**TEMPORARY RESIDENT PERMIT: (1 year)**

**Non-Refundable Fee: \$200**

- Anchor  
 Wooden Stake (select areas only)  
 Storm Anchor

**TEMPORARY RESIDENT PWC/JET SKI PERMIT: (1 year)**

**Non-Refundable Fee: \$250**

- Anchor  
 Wooden Stake (select areas only)

**COMMERCIAL/AQUACULTURE PERMIT: (1 years)**

**Non-Refundable Fee: \$250**

- Anchor  
 Storm Anchor

**Applicant Information:**

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone #: \_\_\_\_\_ Alt. Phone #: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address (if different than above): \_\_\_\_\_  
\_\_\_\_\_

**Vessel Information:**

Water Body: \_\_\_\_\_ Hamlet Location: \_\_\_\_\_

Is this mooring located facing your waterfront property?  YES  NO

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Name: \_\_\_\_\_

Length (SEE BOAT LENGTH LIMITS – ATTACHED): \_\_\_\_\_ Height (AT WATERLINE): \_\_\_\_\_ Year: \_\_\_\_\_

Registration #: \_\_\_\_\_ Hull ID #: \_\_\_\_\_

*The undersigned has read the Rules & Regulations of the Board of Trustees, Article V, Section 2 (Mooring), and is familiar with the same and agrees to fully comply with all the provisions thereof, and has signed the front hereof as part of this application.*

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**INDEMNIFICATION AND HOLD HARMLESS**

I, \_\_\_\_\_, residing at:

\_\_\_\_\_

hereby shall release, indemnify, defend and hold harmless the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton, its officers, employees, contractors, agents and representatives from and against any and all demands, liabilities, losses, damages, expenses (including reasonable attorney's fees) and judgments for any personal injuries, death, or property damage directly relating to or arising from the installation and/or use of the mooring permitted under this application.

\_\_\_\_\_  
Signature

STATE OF NEW YORK)

) ss.:

COUNTY OF SUFFOLK)

On the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, before me the undersigned, personally appeared \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) and that by his/her/their signature(s) on the instrument the individual(s) or the person upon their behalf of which the individual(s) acted executed the instrument.

\_\_\_\_\_  
NOTARY PUBLIC