

Dogs and cats are available for adoption at the Southampton Animal Shelter Foundation. For more info please call 631-728-PETS



Southampton Town Dog Licensing Information & Application



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TOWN CLERK
Sundy A. Schermeyer
116 Hampton Road
Southampton, NY 11968

www.southamptontownny.gov

DOG LICENSE APPLICATION

TOWN OF SOUTHAMPTON

Enter all information requested below. Sign & mail the document along with the fee, a current Rabies Certificate, Spay/Neuter Certificate (if not previously submitted), and a self-addressed stamped envelope to: Sundy Schermeyer, Town Clerk, Town of Southampton, 116 Hampton Road, Southampton, NY 11968.

___ **New License** ___ **Renewal**

License Number (renewals only): _____

Owner of Dog: _____ Street Address: _____

City: _____ Zip Code: _____ Telephone: _____

Dog Name: _____ Male / Female (Circle One)

Breed: _____ Year of Birth: _____ Color/Markings _____

Email Address: _____

Signature of Owner: _____

Rabies Certificate must be included with this application

LICENSE FEES for male or female dogs: Please Include:

SPAYED/NEUTERED dogs: \$ 7.50/year ; Senior \$ 5.00 /year * 1. Current Rabies Certificate

UNSPAYED/UNNEUTERED dogs: \$ 17.50/year ; Senior \$ 15.00 /year * 2. Spay/Neuter Certificate

UNSPAYED/UNNEUTERED under 4 months of age: \$ 12.00 3. Check for license fee made payable to:

Town of Southampton

GUIDE, POLICE WORK, or SERVICE* dogs: NO FEE

* **Proof of age required for Senior discount (62+). Owner Date of Birth:** _____

Name of Veterinarian: _____ Address: _____

Telephone: _____ Date of Vaccination: _____ 1-Year/3-Year (Circle One)

If you are transferring ownership of a dog license within the Town of Southampton, please send a request to the above address. Dog licenses are valid for one or three years. Renewal applications will be sent directly to you by this office.

Applications are available online at www.southamptontownny.gov/TownClerk
Questions, please call the Town Clerk's Office at 631-287-5740

WHY LICENSE YOUR DOG?

Not only does a license tell everyone that your dog has a home — it also says your dog has an up-to-date rabies shot.

Who suffers when pet owners don't license their dogs? DOGS!

Licensing fees go back to help other dogs. They are a major source of funding for spay/neutering and shelter care.

Check with your local veterinarian for recommendations on rabies vaccinations and microchip identifications.

Southampton Town Animal Shelter periodically holds clinics for rabies vaccination and microchip identification, as well as obedience classes and more!

**So . . . if you love your dog,
Please LICENSE YOUR DOG.**

AND REMEMBER, IT'S NEW YORK STATE LAW



WHICH DOGS MUST BE LICENSED?

Every dog owned or harbored in New York State for longer than 30-days must be licensed.

THE FOLLOWING ARE THE ONLY LICENSE EXEMPTIONS:

- Dogs under four months of age not running at large
- Dogs harbored in New York City (these dogs must be licensed by the NYC Department of Health)
- If a non-resident brings a dog into New York State for less than 30 days and the dog is licensed according to the primary residence state's licensing laws
- Dogs confined to the premises of any public or privation hospital, research institution, or a Class A Dealer with a certificate of exemption from the Commissioner.

HOW TO LICENSE YOUR DOG

Apply for a dog license at either location:

Southampton Town Clerk's Office
116 Hampton Road
Southampton, NY 11968
631-287-5740
Monday - Friday: 8:30 am - 4:00 pm

Southampton Town Clerk's Annex
25 Ponquogue Ave
Hampton Bays, NY 11946
631-723-2712
Tuesday & Thursday: 8:30 am - 4:00 pm

IN ADDITION TO THE APPLICATION, THE OWNER WILL NEED:

If the dog is spayed or neutered - a certificate from a licensed veterinarian showing that the dog has been spayed or neutered, unless this proof is already on file with the clerk.

ALL DOGS THREE MONTHS OR OLDER MUST HAVE PROOF OF A RABIES VACCINATION

Signed by a licensed veterinarian or a certificate stating why the life of the dog would be endangered by the vaccine.

Once the license fee has been paid, the license may be validated for up to three years.

Each dog is assigned a permanent, official Identification (ID) number and issued a metal ID tag which is to be attached to the dog's collar.

There is no license fee for guide dogs, war dogs, hearing dogs, police-work dogs, or service dogs.

SERVICE DOGS:

A service animal is a working animal, not a pet. The Americans with Disabilities Act (ADA) defines a service animal as any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. www.ADA.gov

LICENSE RENEWAL FORMS

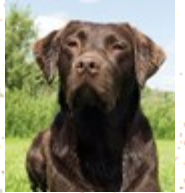
Once your dog is licensed, license renewal forms are emailed/mailed directly to the dog owner.



HOW TO CHANGE A LICENSE

To insure the accuracy of license records, it is essential that any change to the information on the license be provided to the Town Clerk at either the Town Clerk Office in Southampton or the Hampton Bays Annex. The owner must provide in writing any of the following changes:

- Dog ownership
- Dog owner's address
- Loss or theft of the dog
- The passing of a dog



LOST DOGS

A lost dog can be identified with either a N.Y.S. license identification tag or a microchip, that will assist the local Animal Control Officers to trace the dog to its owner.

IF YOUR DOG IS LOST OR YOU FIND A LOST DOG, IMMEDIATELY CONTACT:
Southampton Animal Shelter Foundation
102 Old Riverhead Road West
Hampton Bays, NY 11946 (631) 728-PETS

REPORT COMPLAINTS OR VIOLATIONS

Contact Animal Control:
via phone at 631-702-2915;
via the Southampton Online Solutions (SOS) www.southamptontownny.gov/sos;
or via email at AnimalControl@southamptontownny.gov

The local animal control officer may impose fines or civil penalties for violations of state and local laws. Town Code Chapter 150 (Dogs and Other Animals) may be found on the Town's website at www.southamptontownny.gov/TownCode

REPLACEMENT TAGS:

If your dog's metal ID tag is lost, a replacement tag may be purchased at the Town Clerk's Office for a fee of \$3.00.