

TRUSTEES OFFICE  
116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968



PHONE: 631 287-5717

FAX: 631 287-5723

**BOARD OF TRUSTEES**  
OF THE FREEHOLDERS AND COMMONALTY OF THE  
TOWN OF SOUTHAMPTON

**Waterfowl Hunting Location Permit Transfer Application**

**CHECKLIST OF REQUIRED DOCUMENTS TO BE SUBMITTED WITH APPLICATION:**

*Please complete and submit the following checklist to ensure your application is complete.*

- Application
- Copy of Proof of Residency (provide **ONE** of the following residency requirements)
  1. Driver's license with a Town of Southampton Street Address
  2. A current tax bill with the applicant's name listed in the owner's box
    - \* If the tax bill is in a corporation or LLC, please supply Articles of Incorporation or LLC documentation
    - \* If the tax bill is in your spouse's name, please include a copy of your marriage certificate
  3. Three (3) utility bills service to a street address in the township
    - \* One current, one from six months ago, and one from a year ago
- Copy of Current Season's Hunting License
- Copy of Current Season's Duck Stamp
- Notarized Waterfowl Hunting Location Affidavit
- Copy of Current New York State Guide License (if applicable)
- Copy of Current Town of Southampton Waterfowl Hunting Guide (if applicable)

*Please note these applications are only processed during the Waterfowl Renewal Season from August 1<sup>st</sup> – October 31<sup>st</sup>.*

**DUCK BLIND PERMIT INFORMATION:**

Hunting Location #: \_\_\_\_\_ Waterbody: \_\_\_\_\_

Description of Location: \_\_\_\_\_

Type of Blind:  Floating Duck Blind  Shore Blind  Duck Boat  Stake Blind  Other

Type of Use (CHECK ONE):  Commercial Blind  Recreational Blind

**CURRENT PERMIT HOLDER INFORMATION:**

Permit Holder Name (Print): \_\_\_\_\_

Phone #: \_\_\_\_\_ Alt. Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Town of Southampton Street Address: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

*I hereby consent to transfer my waterfowl hunting location permit to the transferee named herein. In the event, this transfer is not approved by the Bay Constables and the Trustees, then I agree to retain my hunting location permit and shall fully comply with Chapter A340, Article V § 38.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

**PERMIT TRANSFEEE INFORMATION:**

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**Permit Transferee Name (Print):** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Alt. Phone #:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Town of Southampton Street Address:** \_\_\_\_\_

**Mailing Address (if different from above):** \_\_\_\_\_

*The undersigned has read Chapter A340, Article V, §38 and is familiar with the same and agrees to fully comply with all the provisions thereof, and has signed the front hereof as part of this application.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Sworn to before me this**  
\_\_\_\_\_ **day of** \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
**NOTARY PUBLIC**

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**Application must be reviewed by Southampton Town Bay Constables and the Southampton Town Trustees.  
If both approve this application, a resolution must be passed by the Southampton Town Trustees.**

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**Waterfowl Hunting Location Affidavit**

State of New York        )  
  ) ss.:  
County of Suffolk        )

I, \_\_\_\_\_, residing at:

\_\_\_\_\_

duly swears and states under oath that:

1. I am the owner of the (**circle one**) **FLOATING DUCK BLIND, DUCK BOAT, SHORE BLIND, STAKE BLIND** permitted by the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton (hereinafter "Board of Trustees") under **permit number** \_\_\_\_\_ which is located in the Town of Southampton, County of Suffolk, State of New York (hereinafter "Waterfowl Hunting Location").
2. I hereby agree that I will hunt my Waterfowl Hunting Location at least once during the current waterfowl hunting season.
3. I shall have my Waterfowl Hunting Location ready to hunt by no later than December 31<sup>st</sup> of the current hunting season and I shall notify the Town of Southampton Bay Constables at 631-702-2268 when it is ready for inspection. Failure to notify the Bay Constables by December 31<sup>st</sup> of the current hunting season shall be deemed an abandonment of the Waterfowl Hunting Location.
4. I make this Affidavit in order to obtain a Waterfowl Hunting Permit from the Board of Trustees knowing that the Board of Trustees will rely on same.
5. I hereby shall release, indemnify, defend and hold harmless the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton, its officers, employees, contractors, agents and representatives from and against any and all demands, liabilities, losses, damages, expenses (including reasonable attorney's fees) and judgments for any personal injuries, death, or property damage directly relating to or arising from the installation and/or use of the waterfowl hunting location permitted under this application.

\_\_\_\_\_  
**Applicant Signature**

**Sworn to before me this**

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
**Notary Public**