TOWN OF SOUTHAMPTON

Department of Land Management
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SOUTHAMPTON, NY 11968

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JAY SCHNEIDERMAN
TOWN SUPERVISOR

JANICE SCHERER
TOWN PLANNING AND
DEVELOPMENT ADMINISTRATOR

DAVID A. WILCOX, JR.
DIRECTOR OF TOWN PLANNING AND
DEVELOPMENT RIGHT MANAGER

Request To Extinguish Town Owned Development Right for an Accessory Apartment

Pursuant to Town Code, Chapter 330-11.2(N) I am requesting Extinguishment of a Town owned Development Right to construct an Accessory Apartment, the occupancy of which is subject to the issuance of a Certificate of Compliance from the Building Division; a Tenant Qualification Certification and Lease Approval from the Housing Department; and an Accessory Apartment Rental Permit from Code Enforcement.

SCTM# 900 - _____ . _____ - _____ - _____ . _____ Date: _____
Section Block Lot

Property Owner: *Name* *Signature* *Owner **Residency** Address (not mailing address)*

***Accessory Apartment Address**: Street* *Hamlet* *School District*

Contact Person: *Name* *Mailing Address* *Phone* *Email*

TO BE COMPLETED BY DEVELOPMENT RIGHT MANAGER:

☐ Development Right set aside pending Cert. of Compliance from the Building Division _____ _____
Date Initial

OR

☐ No Development Rights available for Accessory Apartment in School District _____ _____
Date Initial

Bldg. Permit issued # _____ Date: _____ Certificate of Compliance _____ _____
Date Initial

☐ Development Right Extinguished _____ _____
Date Initial

Comments:

Revision: 01-15-2021