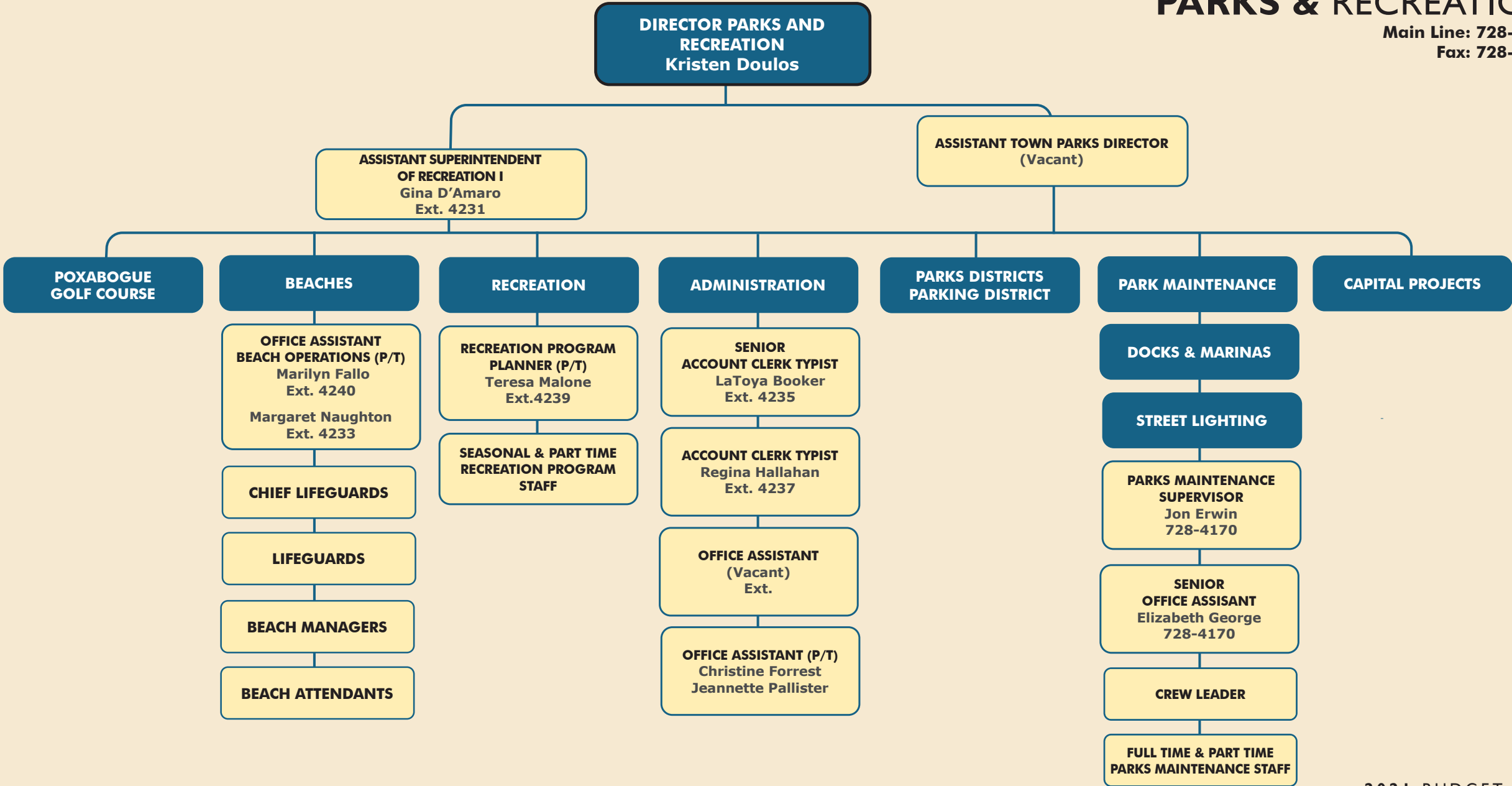


2021 ORGANIZATIONAL CHART
PARKS & RECREATION

Main Line: 728-8585
 Fax: 728-8525



PARKS & RECREATION ADMIN - SUMMARY

Department: Parks & Recreation Admin

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Administrative Division plans, organizes and manages all phases of a full-service Parks and Recreation organization. Divisions of responsibility include Office Operations, Recreation Programming, Parks Maintenance and Seasonal Beach Operations, Poxabogue Golf Course, and the Street Lighting Districts. It is the Department's intent to manage the Department in a fair and professional manner, which will encourage public participation in the Town's parks and programs. In addition, the Department is involved with numerous capital projects, which are designed to enhance the Town's parks system and facilities.

The Town Parks Director shall also be responsible to administer the contractual obligations of the Park Districts and the Public Parking Districts for landscape maintenance and related matters. In addition, the "Hamlet Beautification" contractual obligations shall also be managed by the Parks Director.

Workload:

The Department is responsible for the general supervision and administration of park facilities and recreational program offerings as follows:

1. Personnel administration for approximately 283 part-time/seasonal workers.
2. Registering participants and collecting user fees for recreation programs, sports leagues and various special events.
3. Supervision of beach parking permits system.
4. Administration of facility use permits for town beaches, parks and community centers.
5. Issuing commercial photo/film permits.
6. Administer departmental budget allocations and secure state and county reimbursements for annual youth programs.
7. Oversight of maintenance functions, such as building repairs and grounds maintenance.
8. Registration of skate park users, processing over 120 annual memberships.
9. Customer Service operations of the Parks and Recreation Administrative Office.
10. Administration of summer and winter leases for 64 vessels at Conscience Point Marina, 18 vessels at the Shinnecock Commercial Dock, 14 vessels at the Pine Neck Marina, and 10 leases at East Quogue Marina.

Department Summary

Department: Parks & Recreation Admin

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Kristen Doulos

Goals & Objectives:

1. Implement new RecPro software system and allow for online registrations.
2. Streamline Phone System
3. Organize and streamline computer records
4. Continue to grow outreach and registrations through the use of internet and social media

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

NOTES:

2021 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
ALCOHOLIC BEVERAGE PERMITS ¹		
Pursuant to Chapter 111 of the Town Code (Beer & Wine Only. Max. 100 persons. Fee is in addition to Facility Use Permit Fee and Caterer Service Fee – if applicable. Certain restrictions apply.)	\$ 50 0- 25 people \$ 100 26- 75 people \$ 200 76-100 people	
	Note:100+ persons - Special Event Permit Necessary	
BEACH PARKING PERMIT FEES		
Resident Full Season Parking Permit	\$ 40 per vehicle	
Senior Resident Full Season Parking Permit	\$ 30 per vehicle	
Town Employee Parking Permit (1 per Employee)	\$ 75 per vehicle	
Non-resident Full Season Parking Permit	\$400 per vehicle	
Non-resident Daily Parking Permit	\$ 30 per vehicle	
Non-resident Marine Park Permit (May - Sept.)	\$ 90 \$100 per vehicle	\$10
After-Hour Fishing Access: 9pm - 6am access (must have current Town Beach Parking Permit or Town Trustee Special Parking Permit)	Resident \$ 25 Senior Resident \$ 15 (Also known as: Non-Resident \$ 75 Our Night Fishing Permit)	
Special Courtesy Parking Permit: (college/school/research programs)	No Charge	
Veterans/Fire/EMS Parking Permit	No Charge	

2021 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
BEACH FACILITY USE PERMITS ²	Fee	
Parking Lot Rental (Resident/Taxpayer 6p-11p)	\$600	
Parking Lot Rental (Commercial/Film/Etc.)	TBD Upon Review of Application	
<u>Events/Fundraisers</u>	\$ 400 per 8-hour time frame + \$50 per each add'l hour Note:100+ persons - Special Event Permit Necessary	
<u>Caterer service</u>	\$200	
(Fee is in addition to the Facility Use Permit Fee)		
<u>"After Hours" (6 pm – 11 pm)</u>	\$ 50 0- 25 people	
Resident/taxpayer --	\$ 100 26- 75 people	
(Guests have Town beach parking permits)		
<u>"After Hours" (6 pm – 11 pm)</u>	\$ 150 0- 75 people	
Resident/taxpayer 0-100 people	\$ 200 76-100 people	
(includes facility use permit and parking waivers for guests)		
LATE FEE – LESS THAN 3 BUSINESS DAYS		
	\$50	
Re-Scheduling Fee	\$50	

2021 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
Local School Districts Beach use without restrooms (most facilities have porta lavs) - No swimming	\$ 0 Facility Use Permit Requested	
Beach use with restrooms – No swimming prior to July 1 st and after Labor Day	\$ 75 \$100 Town opens and closes – Facility Use Permit Requested	\$25
Beach use with restrooms and lifeguards prior to July 1 st and after Labor Day	\$ 75 \$100 Facility Use Permit Requested, Insurance Certificate \$1M w/ TOS as “addt'l insured” \$ 180 for 3 lifeguards and equipment, 3-hr min. \$ 60 per hr for each addt'l hr.	\$25
Beach use with restrooms and lifeguards July 1 st through Labor Day	\$ 0 Facility Use Permit Requested	
Tiana Beach Activity Center ²		
Resident/taxpayer for 5 hours (Maximum 150 guests - Parking at Tiana Beach) Certain restrictions apply	\$ 500 0-25 people \$ 675 26-75 people \$ 900 76-150 people Security Deposit Required – Refundable \$500	
SHOWMOBILE/EQUIPMENT FACILITY USE PERMITS	Fee	
Portable Stage Mobile (uncovered)	\$ 150 \$200 4 Hours + \$25 per each addt'l hour \$ 100 Set-Up & Breakdown Fee	\$50 +\$25 add'l
Show Mobile (covered)	\$ 400 \$450 4 Hours + \$25 per each addt'l hour \$ 50 Overtime per hour \$ 150 Generator (4hours + \$25 per each addt'l hour) \$ 100 Mixing \$ 150 Lights (4 hours + \$25 per each addt'l hour)	\$50 + \$25 add'l
(Additional charges may apply)	\$ 150 Bleachers (per day)	

2021 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
COMMERCIAL DOCK RATES		
	FEE	
Suffolk County Resident Annual Slip Rental	\$ 60 per foot	
Transient Fee	\$ 1 per foot per day	
CONSCIENCE POINT MARINA RATES		
	Fee	
Fuel	AS DETERMINED BY COMPTROLLER	
Winter Storage (November 1 - April 30)		
Dry dock	\$ 30 per foot	
In-water	\$ 50 per foot w/ \$225 for electric hook-up (\$.40 per KWH over 1,000 KWH)	
Slip Rental (May 1 - October 31)	\$ 130 per foot w/ \$200 for electric hook-up (\$.30 per KWH over 1,000 KWH)	
Pre & Post Season	\$ 50 per week floating dock	
(\$20.00 additional per week for electric)	\$ 100 per week bulkhead	
Transient Dockage Fee	\$ 75 per day - 30 feet or less \$ 125 per day - 31 feet or more	
EQ Marina (May 1 - October 31)	\$ 25 per day for electric hook-up \$ 100 per foot - 25 feet or less	
Pine Neck (April 15 - November 15)	\$ 25 per day for electric hook-up \$ 100 per foot - 30 feet or less	
Beaver Dam Creek Marina (May 1 - October 31)	\$ 25 per day for electric hook-up \$ 100 per foot - 25 feet or less	
COMMERCIAL ENTERPRISE SERVICE PERMIT		
	Fee	
Pursuant to Chapter 111 of the Town Code (Permit Length – Seasonal to one (1) year certain restrictions apply)	\$ 750 - \$1,500	

2021 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
CONCESSION RATES ³	MINIMUM FEE	
Flying Point Beach	\$4,000	
Foster Memorial Beach	\$1,500	
Mecox Beach	\$4,000	
Pikes Beach	\$3,000	
Red Creek Park	\$2,000	
Sagg Main Beach	\$4,000	
W. Scott Cameron Beach	\$1,500	
Tiana Beach	\$2,500	
Ponquogue Beach	\$25,000	
Hot Dog Beach	\$250	
Good Ground Park (Food Truck)	\$500	
Good Ground Park (Ice Cream)	\$100 per event	
COMMERCIAL PHOTOGRAPHY FACILITY PERMITS	FEE	
Late Filing Fee (20 days or less from shoot date)	\$250	
Films/Photos w/ 0-25 people	\$350	
Films/Photos w/ 26-100 people	\$1,175	
Films/Photos w/ 101-200 people	\$1,600	
Per additional hour over 8 hours	\$50	
STUDENT FEE	\$90	
PROGRAM FEES (Subsidized)		
CPR	\$65	
Jr. Lifeguards	\$75	
Lifeguard Training	\$100 Recertification \$200 Full	
Sailing	\$225 Youth \$250 Adult	
Soft Ball Leagues	\$150 Men's \$100 Over 40 \$75 Women's Plus \$50 Per Non-Resident Individual	
Swimming Lessons	\$20	
Summer Fun	\$75 \$100 Individual / \$200-\$225 Family (of 3 or more)	\$25 +\$25 add'l

2021 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
SPORTS PROGRAM FEES	Cost of instruction + Admin Overhead	
SPORTS PROGRAM FEES (Non-Resident)	Resident fee + \$20	
PARKS FACILITY USE PERMITS ²	Fee	
Parks Facility Use Permit for <u>Events/Fundraisers</u>	\$ 250 \$300 per 8 hour time frame + \$35 per each addtl hour Note: 100+ people – Special Event Permit Necessary	\$50
Commercial/Film/Etc.	TBD Upon Review of Application	
Corwith Ave. & Sayre Park Facility Use Permits		
Event Fee	\$ 2,500 per day (includes parking)	
Parking Only	\$ 600 per 8 hrs + \$50 per each addtl hour	
Security Deposit (Required)	\$ 2,500 - Refundable	
<u>Caterer service</u>	\$200	
(Fee is in addition to the Facility Use Permit Fee)		
Red Creek Park Activity Center	\$ 125 \$175 0 - 50 people	\$50
Resident/taxpayer for 5 hours	\$ 150 \$200 51-100 people	\$50
(Max. 100 guests)	Security Deposit Required – Refundable \$100	
Red Creek Park Picnic Pavilion	\$ 50 \$100 0 - 50 people	\$50
Resident/taxpayer for 5 hours	\$ 75 \$125 51-100 people	\$50
(Max. 50 guests)		
Sports Fields/Sports Courts		
Ball fields: 1½ hours	\$ 25	
Ball field w/ lights: 2 hours	\$ 50	
Tournament Fees: w/ lights	\$ 125 \$175 per 8 hrs + \$10 per hr OT	\$50
Basketball Courts: 2 hours	\$ 10 per court	
Hockey Rink: 2 hours	\$ 20	
Hockey Rink w/ lights: 2 hours	\$ 40	
Volleyball Court: 2 hours	\$ 10 per court	
Soccer Field	\$ 15 per hour	

2021 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
Skate Park Memberships		
Annual Resident Individual	\$40 \$50	\$10
Annual Resident Family	\$ 75 \$95 (2 members)	\$20
	\$ 100 \$130 (3 members)	\$30
Daily Resident Individual	\$5	
Annual Non-Resident Individual	\$50 \$60	\$10
Daily Non-Resident Individual	\$10	
<i>(Discounts May Apply to Membership Fees – Inquire Within)</i>		
FOOTNOTES :		
1. Alcoholic Beverage Permits available for certain properties at certain times as determined by the Superintendent of P&R as per Chapter 283 of Town Code		
2. Rates for facility use permits may be reduced by the Town Parks Director or the Town Board for local not-for-profit groups when deemed appropriate for community benefit		
3. Town Parks Director authorized to pro-rate one-year agreements if appropriate to establish a vendor for a partial season		

2021 Parks and Recreation Fee Schedule

# OF PEOPLE	A RED CREEK <i>(Security Deposit Required – Refundable \$100)</i>	B BEACH GATHERINGS <i>(Groups larger than 50 people will require an add'l Trustees Permit Application and Approval – Add'l Fees Apply)</i>	C TIANA BEACH ACTIVITY CENTER <i>(Security Deposit Required – Refundable \$500)</i>	ALCOHOL <i>(Permitted at Beaches & Tiana Beach Activity Center Only)</i>
1-25	\$125	\$50+ \$200 (Catering Fee) w/o parking waivers	\$550	\$50
26 - 50	\$125	\$100+ \$200 (Catering Fee) w/o parking waivers	\$600	\$100
51 - 75	\$150	\$100+ \$200 (Catering Fee) w/o parking waivers	\$600	\$100
0 – 75		\$100+ \$200 (Catering Fee) w/ parking waivers		\$50 / \$100 (Fee based on # of ppl)
76 - 100	\$150	\$150+ \$200 (Catering Fee) w/ parking waivers	\$800	\$200
101 - 150	N/A	\$200+ \$200 (Catering Fee) w/ parking waivers	\$800	\$200
Over 150	N/A	TBD by Town Board	TBD by Town Board	TBD by Town Board
		Late Fee (3 business days in adv)	\$50	
		Rescheduling Fee	\$50	

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Parks & Recreation Admin													
Parks & Recreation Admin - 7020													
Town Parks Director	ADMINISTRATIVE	115,500	3,466	0	118,966	29,340	8,397	17,153	3,899	58,788	177,754	13.8	100.0
Account Clerk Typist	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 3	48,389	1,936	0	50,325	28,488	3,867	7,082	412	39,848	90,173	9.8	100.0
Office Assistant - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 2	43,982	0	0	43,982	28,488	3,380	6,190	370	38,428	82,410		100.0
Senior Account Clerk Typist	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 6	59,631	4,770	0	64,402	28,488	4,948	9,061	512	43,008	107,410	17.8	100.0
Senior Office Assistant	CSEA40HOUR-NEW / CSEA40HOUR-NEW - D / Step 6	55,591	3,335	0	58,926	28,488	4,527	8,291	474	41,781	100,707	14.6	100.0
Office Assistant	PART-TIME	20,000	0	0	20,000	0	1,537	0	178	1,715	21,715		100.0
Office Assistant	PART-TIME	14,857	0	0	14,857	0	1,142	0	136	1,278	16,135		100.0
Office Assistant	SEASONAL	7,428	0	0	7,428	0	571	0	77	648	8,076		100.0
Total Parks & Recreation Admin - 7020		365,378	13,507	0	378,886	143,292	28,369	47,777	6,058	225,495	604,381		

NOTES:

Town of Southampton
2021 Tentative Budget
Parks & Recreation Admin - 7020

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
	Real Property Taxes:													
1001	Property Taxes	618,781	612,843	612,076	612,076	594,885	616,733	621,781	9,705	1.59%	626,398	631,566	9,785	1.57%
	Total Real Property Taxes	618,781	612,843	612,076	612,076	594,885	616,733	621,781	9,705	1.59%	626,398	631,566	9,785	1.57%
	Total Revenue	618,781	612,843	612,076	612,076	594,885	616,733	621,781	9,705	1.59%	626,398	631,566	9,785	1.57%
	Salaries:													
6100	Salaries	320,153	263,366	315,147	315,147	192,590	323,093	323,093	(7,946)	(2.52%)	330,910	330,910	(7,818)	(2.42%)
6105	Part Time Salaries	41,420	32,183	41,848	41,848	17,510	42,285	42,285	(437)	(1.04%)	42,285	42,285	0	0.00%
6110	Longevity	12,659	12,687	13,176	13,176	0	13,507	13,507	(332)	(2.52%)	13,737	13,737	(229)	(1.70%)
	Total Salaries	374,231	308,236	370,171	370,171	210,099	378,886	378,886	(8,715)	(2.35%)	386,932	386,932	(8,047)	(2.12%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	44,199	43,727	42,230	42,230	28,005	42,730	47,777	(5,547)	(13.14%)	43,750	48,918	(1,141)	(2.39%)
6830	FICA Tax Expenditure	28,762	22,353	28,111	28,111	15,203	28,369	28,369	(258)	(0.92%)	28,844	28,844	(475)	(1.68%)
6835	MTA Tax	1,315	979	1,291	1,291	639	1,304	1,304	(13)	(1.03%)	1,332	1,332	(28)	(2.12%)
6840	Worker's Compensation	12,538	11,445	9,442	9,442	5,007	4,614	4,614	4,828	51.13%	4,709	4,709	(95)	(2.05%)
6860	Medical Insurance - Active Employees	133,649	104,386	136,392	136,392	73,126	136,392	136,392	0	0.00%	136,392	136,392	0	0.00%
6865	Dental & Optical	6,549	5,419	6,900	6,900	3,800	6,900	6,900	0	0.00%	6,900	6,900	0	0.00%
6875	Disability	138	14	139	139	37	139	139	0	0.00%	139	139	0	0.00%
	Total Employee Benefits - Current	227,150	188,323	224,505	224,505	125,817	220,448	225,495	(990)	(0.44%)	222,066	227,233	(1,738)	(0.77%)
	Total Employee Costs	601,381	496,559	594,676	594,676	335,916	599,334	604,381	(9,705)	(1.63%)	608,998	614,166	(9,785)	(1.62%)

Town of Southampton
2021 Tentative Budget
Parks & Recreation Admin - 7020

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
Contractual:														
6401	Contracts	650	1,128	650	650	0	650	650	0	0.00%	650	650	0	(0.01%)
6404	Electric	3,800	3,201	3,800	3,800	1,471	3,800	3,800	0	0.00%	3,800	3,800	0	0.00%
6405	Fuel Oil	2,000	0	2,000	2,000	0	2,000	2,000	0	0.00%	2,000	2,000	0	0.00%
6410	Postage	600	0	600	600	0	600	600	0	0.00%	600	600	0	0.00%
6411	Printing and Stationery	200	0	200	200	0	200	200	0	0.00%	200	200	0	0.00%
6420	Other	5,500	7,281	5,500	5,500	4,895	5,500	5,500	0	0.00%	5,500	5,500	0	0.00%
6425	Office Supplies	1,700	1,723	1,700	1,700	1,418	1,700	1,700	0	0.00%	1,700	1,700	0	0.00%
6426	Supplies - Other	250	243	250	250	0	250	250	0	0.00%	250	250	0	0.00%
6466	Telephone - Wireless	1,700	2,096	1,700	1,700	849	1,700	1,700	0	0.00%	1,700	1,700	0	0.00%
6477	Copier Leases	1,000	563	1,000	1,000	11	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
Total Contractual		17,400	16,235	17,400	17,400	8,644	17,400	17,400	0	0.00%	17,400	17,400	0	0.00%
Total Expenditures		618,781	512,794	612,076	612,076	344,560	616,733	621,781	(9,705)	(1.59%)	626,398	631,566	(9,785)	(1.57%)
Net Surplus (Deficit)		0	100,049	0	0	250,324	0	0			0	0		
Net Surplus (Deficit)		0	100,049	0	0	250,324	0	0			0	0		

RECREATION PROGRAMS ADMIN - SUMMARY

Department: Recreation Programs Admin

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7021

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

To provide administrative supervision for Red Creek Park and North Sea Community Park, as well as supervision of 2 skateboard parks. This division is also responsible for overall planning and supervision for over 516 recreation programs offered to residents Town-wide. Most programs offered are fee supported.

Workload:

The Division of Recreational Programming is responsible for the general supervision and administration of all publicity materials produced by the Parks Department in connection with parks facilities, special events and recreational program offerings.

Ongoing evaluation of recreational programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming.

Recreational programs are promoted and publicized with press releases, Public Service Announcements, radio announcements, on the Town website, through email blasts and flyers distributed throughout the Town. Three quarterly recreational program brochures are produced annually for mailing and emailing to over 5,000 program registrants and distributed throughout the Town, as budgeted for through the Division of Recreational Programming.

The Division provides staffing oversight of the Red Creek Park Skate Park and similar facilities and oversees the coordination of recreational programming, sports activities and special events sponsored by the Department. In addition to the fulltime recreational staff and scheduling at recreation facilities and sports fields, the Division of Recreational Programming encompasses over 80 program instructors and over 40 part-time recreational staff employee's. Generally, more than 5,000 individuals participate in over 500 recreational programs.

Goals & Objectives:

1. Grow programming and registration rates.
2. Promote programs through the Town's website, email, and social media.
3. Streamline registration process and interaction with instructors through new RecPro software.

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Recreation													
Recreation Programs Admin - 7021													
Assistant Town Parks Director - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - L / Step 5	84,941	0	0	84,941	28,488	6,693	12,257	2,863	50,301	135,243		100.0
Assistant Recreation Leader	PART-TIME	15,451	0	0	15,451	0	1,187	0	141	1,329	16,780		100.0
Recreation Aide II	PART-TIME	13,796	0	0	13,796	0	1,060	0	128	1,188	14,984		100.0
Recreation Leader	PART-TIME	14,326	0	0	14,326	0	1,096	0	66	1,162	15,488		100.0
Recreation Program Planner	PART-TIME	16,979	0	0	16,979	0	1,305	0	154	1,458	18,438		100.0
Recreation Specialist	SEASONAL	936	0	0	936	0	72	0	21	92	1,029		100.0
Recreation Supervisor	SEASONAL	5,202	0	0	5,202	0	398	0	35	433	5,635		100.0
Senior Recreation Leader	SEASONAL	6,473	0	0	6,473	0	503	0	137	639	7,113		100.0
Recreation Aide I	SEASONAL	2,081	0	0	2,081	0	161	0	44	205	2,286		100.0
Recreation Aide I	SEASONAL	2,081	0	0	2,081	0	161	0	44	205	2,286		100.0
Recreation Aide I	SEASONAL	2,081	0	0	2,081	0	161	0	44	205	2,286		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Specialist	SEASONAL	2,081	0	0	2,081	0	159	0	24	184	2,264		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	205	0	39	243	2,905		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Recreation													
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Leader	SEASONAL	2,081	0	0	2,081	0	159	0	24	184	2,264		100.0
Recreation Aide I	SEASONAL	2,662	0	0	2,662	0	206	0	52	257	2,919		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Aide I	SEASONAL	2,081	0	0	2,081	0	160	0	34	194	2,275		100.0
Recreation Aide I	SEASONAL	2,081	0	0	2,081	0	161	0	44	205	2,286		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Recreation Aide II	SEASONAL	2,831	0	0	2,831	0	219	0	54	273	3,103		100.0
Total Recreation Programs Admin - 7021		254,048	0	0	254,048	28,488	19,718	12,257	5,366	65,830	319,877		

NOTES:

Town of Southampton
2021 Tentative Budget
Recreation Programs Admin - 7021

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
Real Property Taxes:														
1001	Property Taxes	150,920	150,920	170,134	170,134	165,355	172,212	173,507	3,373	1.98%	175,802	177,141	3,634	2.09%
	Total Real Property Taxes	150,920	150,920	170,134	170,134	165,355	172,212	173,507	3,373	1.98%	175,802	177,141	3,634	2.09%
Other Revenue:														
2001	Program Fees	375,000	402,635	375,000	375,000	107,785	375,000	375,000	0	0.00%	375,000	375,000	0	0.00%
3820	State Aid - Youth Programs,	6,000	4,500	6,000	6,000	4,500	6,000	6,000	0	0.00%	6,000	6,000	0	0.00%
	Total Other Revenue	381,000	407,135	381,000	381,000	112,285	381,000	381,000	0	0.00%	381,000	381,000	0	0.00%
	Total Revenue	531,920	558,055	551,134	551,134	277,640	553,212	554,507	3,373	0.61%	556,802	558,141	3,634	0.66%
Salaries:														
6100	Salaries	79,378	61,504	82,446	82,446	3	84,941	84,941	(2,495)	(3.03%)	87,833	87,833	(2,891)	(3.40%)
6105	Part Time Salaries	152,536	167,828	167,792	167,792	70,049	169,106	169,106	(1,314)	(0.78%)	169,106	169,106	0	0.00%
	Total Salaries	231,914	229,332	250,238	250,238	70,051	254,048	254,048	(3,809)	(1.52%)	256,939	256,939	(2,891)	(1.14%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	10,722	10,607	10,801	10,801	7,162	10,962	12,257	(1,457)	(13.49%)	11,336	12,675	(417)	(3.40%)
6830	FICA Tax Expenditure	18,237	17,369	19,582	19,582	5,662	19,718	19,718	(136)	(0.69%)	19,946	19,946	(228)	(1.16%)
6835	MTA Tax	811	760	870	870	217	876	876	(6)	(0.70%)	887	887	(10)	(1.16%)
6840	Worker's Compensation	6,479	5,915	5,742	5,742	3,045	3,707	3,707	2,035	35.44%	3,793	3,793	(87)	(2.34%)
6860	Medical Insurance - Active Employees	27,012	21,715	27,108	27,108	(86)	27,108	27,108	0	0.00%	27,108	27,108	0	0.00%
6865	Dental & Optical	1,332	1,129	1,380	1,380	0	1,380	1,380	0	0.00%	1,380	1,380	0	0.00%

Town of Southampton
2021 Tentative Budget
 Recreation Programs Admin - 7021

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
6875	Disability	783	20	783	783	104	783	783	0	0.00%	783	783	0	0.00%
	Total Employee Benefits - Current	65,376	57,514	66,266	66,266	16,105	64,535	65,830	436	0.66%	65,233	66,572	(742)	(1.13%)
	Total Employee Costs	297,290	286,846	316,504	316,504	86,156	318,583	319,877	(3,373)	(1.07%)	322,172	323,511	(3,633)	(1.14%)
	Contractual:													
6401	Contracts	34,130	20,946	34,130	34,130	0	34,130	34,130	0	0.00%	34,130	34,130	0	0.00%
6410	Postage	6,500	5,235	6,500	6,500	240	6,500	6,500	0	0.00%	6,500	6,500	0	0.00%
6411	Printing and Stationery	10,000	8,964	10,000	10,000	2,164	10,000	10,000	0	0.00%	10,000	10,000	0	0.00%
6418	Uniforms	1,000	1,082	1,000	1,000	0	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6420	Other	8,000	6,961	8,000	8,000	1,477	8,000	8,000	0	0.00%	8,000	8,000	0	0.00%
6470	Program Expenses	175,000	135,616	175,000	175,000	22,922	175,000	175,000	0	0.00%	175,000	175,000	0	0.00%
	Total Contractual	234,630	178,804	234,630	234,630	26,803	234,630	234,630	0	0.00%	234,630	234,630	0	0.00%
	Total Expenditures	531,920	465,650	551,134	551,134	112,959	553,213	554,507	(3,373)	(0.61%)	556,802	558,141	(3,633)	(0.66%)
	Net Surplus (Deficit)	0	92,405	0	0	164,682	0	0			0	0		
	Net Surplus (Deficit)	0	92,405	0	0	164,682	0	0			0	0		

PARKS MAINTENANCE - SUMMARY

Department: Parks Maintenance

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7110

Manager: Jon Erwin

NOTES:

Departmental Mission & Responsibilities:

The Department of Parks and Recreation provides numerous services to the Town's residents and visitors, including the supervision and maintenance of Town-owned park facilities and offers a wide variety of recreation programs. The Parks Maintenance Division includes four sections: Parks Repair Crews, Grounds Crew and Docks, Street Lighting and Marinas. All are supervised by the Town Maintenance Supervisor.

As per New York State law, if a cemetery is no longer used for active burial purposes and there is no longer an active Cemetery Board or Trustees for stewardship purposes, the cemetery is considered to be abandoned and grass cutting and suitable fencing is the responsibility of the Town Board as a General Fund Town-wide charge.

The Department of Parks and Recreation is responsible for providing maintenance and logistical support to various neighborhood park facilities, hamlet greens, pocket park projects and special events, as directed by the Town Board.

The "Cemeteries" and "Hamlet Greens" expenses have been consolidated into the Parks Maintenance Division.

The Parks & Recreation Department also administers funding for landscape maintenance in park districts, public parking districts and downtown enhancement projects for Bridgehampton, Water Mill and Hampton Bays. The park district budget allocations are located under the heading "Park Districts." The public parking district budget allocations are located under the heading "Public Parking Districts." "Hamlet Beautification" is funded under a separate cost center, and is also administered by the Parks & Recreation Department.

Workload:

Department Summary

Department: Parks Maintenance

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7110

Manager: Jon Erwin

NOTES:

The Parks Maintenance Division is responsible for the overall maintenance and repair of twelve (12) Town buildings and numerous ground area parks, including: eleven (11) baseball diamonds (four of which are lighted), three (3) soccer fields and Ten (10) playgrounds, as well as eleven (11) tennis courts, three (3+) basketball courts, three (3) restrooms, three (3) picnic areas, ten (10) miles of nature trails, nine (9) County approved bathing beaches two (2) of which have concession buildings) with restrooms, ten (10) historic cemeteries and grounds, two (2) historic sites, three (3) park activity centers, a park pavilion, two (2) skate parks, and pickle ball courts.

The Parks Maintenance budget encompasses staffing, equipment and contractual needs for regional park facilities and neighborhood parks. Included in this Parks Maintenance budget are hamlet greens and pocket parks, cemeteries, historic buildings, nature preserves and trails. Shinnecock Commercial Dock (Enterprise Fund) and Conscience Point Marina (Enterprise Fund) have separate budgets. Parks Maintenance requirements at beaches and access roads are funded through an allocation from the beaches budget (Enterprise Fund), under the auspices of the Beach Operations Division, including an interdepartmental "tradeoff" to fund the full time salaries in exchange for Parks Maintenance services provided at beaches and access roads.

Tasks for the Parks Maintenance Division are especially intense from mid March through the end of October as sports fields, beaches and parks, and facilities are in constant need of general maintenance and repair. All outdoor facilities are shut down, drained and secured each fall and then opened each spring. This procedure must be on schedule, since thousands of resident taxpayers and guests expect the facilities to be ready for use during the peak season. The Parks Department is responsible for the overall maintenance of ten (10) Town-owned historic burial grounds and abandoned cemeteries, which range in size from the 100 square foot Indian Preacher gravesite in Hampton Bays to the large areas of South End Historic Burying Ground on Little Plains Road and North End Historic Burying Ground on Main Street in the Village of Southampton. All maintenance at Town-owned or abandoned cemeteries is done by the Parks Maintenance Division, which is directed to attend to the grounds maintenance needs of these memorial park sites as part of the daily routine, in addition to the Town's regional parks, neighborhood parks, hamlet greens, bathing beaches and other facilities under purview of the Department.

Each historic burial ground is cleaned up in autumn, e.g., leaves, tree trimming, etc. A spring clean up is also performed. Summer maintenance consists of mowing at least once every ten (10) to fourteen(14) days during growing season April – July. In addition, numerous hedges are cut each year and picket fences and signage repaired.

The Parks Department maintains the East Quogue Village Green, Flanders Memorial Green, Berwind Memorial, Riverside Circle Green at Peconic Avenue, pocket parks in Hampton Bays and East Quogue, and the Wildwood Lake Park in Northampton. They are also charge with maintaining parkland, open space, and certain CPF purchased properties.

The Parks Department is also responsible for snow plowing and related winter maintenance at the associated hamlet greens parking lots and flower watering in downtown areas of Hampton Bays, East Quogue, Water Mill, Flanders and Bridgehampton.

The Parks Department is also responsible for all refuse/recyclables collections at all Town facilities, parks, beaches, and access roads.

Department Summary

Department: Parks Maintenance

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7110

Manager: Jon Erwin

Goals & Objectives:

1. Pursue additional training in areas such as power equipment safety and pesticide application.
2. Assist with various capital projects and improvements in several park and beach facilities.

Legal Authority:

Established pursuant to Southampton Town Law #220, #290 & #536A.

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Park Maintenance													
Parks Maintenance - 7110													
Town Maintenance Supervisor	ADMINISTRATIVE	96,612	4,831	2,764	104,207	29,340	8,175	15,006	3,280	55,800	160,007	26.9	100.0
Groundskeeper I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 5	45,912	0	2,603	48,515	1,380	3,817	6,990	1,564	13,751	62,266	3.8	100.0
Groundskeeper I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 5	45,912	0	0	45,912	13,104	3,618	6,625	1,556	24,902	70,814	3.6	100.0
Groundskeeper II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	51,553	2,062	0	53,615	28,488	4,220	7,728	1,752	42,187	95,802	7.8	100.0
Groundskeeper II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	51,553	0	0	51,553	14,400	4,062	7,439	1,745	27,646	79,199	6.6	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 6	50,448	0	0	50,448	13,104	3,975	7,280	1,708	26,066	76,514	5.2	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	51,553	3,093	0	54,646	28,488	4,299	7,873	1,755	42,414	97,060	14.3	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 4	49,085	0	0	49,085	13,104	3,868	7,083	1,662	25,717	74,802	6.5	100.0
Maintenance Mechanic I - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 1	47,024	0	0	47,024	28,488	3,705	6,786	1,593	40,572	87,596		100.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 5	26,154	1,046	0	27,200	11,395	2,157	3,950	1,097	18,599	45,798	7.8	40.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 4	64,487	0	0	64,487	13,104	5,081	9,306	2,178	29,669	94,156	6.6	100.0
Parks Maintenance Crew Leader	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 7	75,296	3,012	0	78,308	28,488	6,163	11,287	2,550	48,489	126,797	8.4	100.0
Maintenance Mechanic I	CSEA40HOUR-NEW / CSEA40HOUR-NEW - C / Step 6	51,553	3,093	0	54,646	14,400	4,299	7,873	1,755	28,326	82,972	12.5	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6	67,712	5,417	0	73,129	28,488	5,750	10,530	2,304	47,072	120,201	19.6	100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Park Maintenance													
Maintenance Mechanic III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 4	65,735	5,259	0	70,994	28,488	5,582	10,223	2,238	46,530	117,524	17.0	100.0
Groundskeeper III	CSEA40HOUR-OLD / CSEA40HOUR-OLD - 11 / Step 6	77,944	7,794	1,284	87,023	31,500	6,836	12,519	2,660	53,515	140,538	30.3	100.0
Maintenance Mechanic IV - Vacant	CSEA40HOUR-OLD / 13 / Step 6	83,144	0	0	83,144	1,380	6,551	11,998	2,803	22,732	105,876		100.0
Groundskeeper I	PART-TIME	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Groundskeeper I	PART-TIME	8,055	0	0	8,055	0	635	0	287	922	8,976		100.0
Automotive Equipment Operator	SEASONAL	9,020	0	0	9,020	0	711	0	320	1,030	10,051		100.0
Groundskeeper I	SEASONAL	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Groundskeeper I	SEASONAL	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Groundskeeper I	SEASONAL	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Groundskeeper I	SEASONAL	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Maintenance Mechanic I	SEASONAL	10,283	0	0	10,283	27,108	810	0	362	28,280	38,563		100.0
Park Attendant	SEASONAL	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Park Attendant	SEASONAL	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Park Attendant	SEASONAL	7,959	0	0	7,959	0	627	0	284	911	8,870		100.0
Total Parks Maintenance - 7110		1,092,707	35,608	6,651	1,134,966	354,247	89,330	150,495	37,438	631,510	1,766,476		

NOTES:

Town of Southampton

2021 Tentative Budget

Parks Maintenance - 7110

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
	Real Property Taxes:													
1001	Property Taxes	2,387,114	2,376,212	2,449,594	2,444,799	2,375,997	2,401,603	2,417,501	(27,298)	(1.12%)	2,410,482	2,426,796	9,295	0.38%
	Total Real Property Taxes	2,387,114	2,376,212	2,449,594	2,444,799	2,375,997	2,401,603	2,417,501	(27,298)	(1.12%)	2,410,482	2,426,796	9,295	0.38%
	Other Revenue:													
1521	Departmental Income	25,000	29,500	25,000	25,000	10,038	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
2701	Miscellaneous Tax Receipts	0	203	0	0	0	0	0	0	0.00%	0	0	0	0.00%
3910	State Aid - Conservation	0	1,999	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	25,000	31,702	25,000	25,000	10,038	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
	Total Revenue	2,412,114	2,407,914	2,474,594	2,469,799	2,386,034	2,426,603	2,442,501	(27,298)	(1.11%)	2,435,482	2,451,796	9,295	0.38%
	Salaries:													
6100	Salaries	953,295	944,896	983,302	978,848	624,122	1,001,677	1,001,677	(22,829)	(2.33%)	1,028,245	1,028,245	(26,568)	(2.65%)
6101	Overtime	50,000	34,173	50,000	50,000	48,514	50,000	50,000	0	0.00%	50,000	50,000	0	0.00%
6103	Accumulated Sick/Personal Days	5,406	3,416	1,977	1,977	387	4,048	4,048	(2,071)	(104.75%)	4,048	4,048	0	0.00%
6105	Part Time Salaries	87,496	78,503	89,246	89,246	41,286	91,030	91,030	(1,785)	(2.00%)	91,030	91,030	0	0.00%
6110	Longevity	40,352	40,303	41,444	41,444	370	35,608	35,608	5,836	14.08%	36,365	36,365	(757)	(2.13%)
6127	Cash in Lieu of Health Benefits	5,190	2,503	2,603	2,603	1,238	2,603	2,603	0	0.00%	2,603	2,603	0	0.00%
	Total Salaries	1,141,739	1,103,794	1,168,572	1,164,118	715,917	1,184,966	1,184,966	(20,848)	(1.79%)	1,212,291	1,212,291	(27,325)	(2.31%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	135,219	133,773	134,796	134,796	89,391	134,597	150,495	(15,699)	(11.65%)	138,121	154,436	(3,941)	(2.62%)
6830	FICA Tax Expenditure	91,444	82,531	93,292	92,951	53,564	93,155	93,155	(204)	(0.22%)	95,183	95,183	(2,029)	(2.18%)
6835	MTA Tax	4,064	3,774	4,146	4,146	2,235	4,141	4,141	5	0.13%	4,237	4,237	(96)	(2.31%)

Town of Southampton

2021 Tentative Budget

Parks Maintenance - 7110

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
6840	Worker's Compensation	53,610	48,939	50,927	50,927	27,007	32,990	32,990	17,936	35.22%	33,795	33,795	(804)	(2.44%)
6860	Medical Insurance - Active Employees	345,737	315,824	358,723	358,723	198,128	331,615	331,615	27,108	7.56%	331,615	331,615	0	0.00%
6865	Dental & Optical	21,845	20,865	22,632	22,632	13,380	22,632	22,632	0	0.00%	22,632	22,632	0	0.00%
6875	Disability	477	26	477	477	53	477	477	0	0.00%	477	477	0	0.00%
Total Employee Benefits - Current		652,396	605,731	664,993	664,652	383,759	619,607	635,505	29,147	4.39%	626,060	642,374	(6,869)	(1.08%)
Total Employee Costs		1,794,134	1,709,525	1,833,564	1,828,769	1,099,676	1,804,573	1,820,471	8,298	0.45%	1,838,351	1,854,665	(34,195)	(1.88%)
Equipment:														
6200	Equipment	65,000	31,232	50,000	50,000	9,317	50,000	50,000	0	0.00%	50,000	50,000	0	0.00%
Total Equipment		65,000	31,232	50,000	50,000	9,317	50,000	50,000	0	0.00%	50,000	50,000	0	0.00%
Contractual:														
6401	Contracts	118,300	94,358	168,300	144,749	57,771	148,300	148,300	(3,551)	(2.45%)	148,300	148,300	0	0.00%
6403	Gasoline	33,000	30,062	33,000	33,000	12,548	33,000	33,000	0	0.00%	33,000	33,000	0	0.00%
6404	Electric	85,000	105,904	85,000	85,000	52,568	85,000	85,000	0	0.00%	85,000	85,000	0	0.00%
6405	Fuel Oil	30,000	13,564	30,000	30,000	7,700	30,000	30,000	0	0.00%	30,000	30,000	0	0.00%
6406	Repair Equipment	25,000	25,259	25,000	34,000	28,509	25,000	25,000	9,000	26.47%	25,000	25,000	0	0.00%
6407	Repair Building	85,000	95,359	85,000	86,334	56,186	85,000	85,000	1,334	1.55%	85,000	85,000	0	0.00%
6408	Repair Vehicle	20,000	25,534	20,000	30,000	24,142	20,000	20,000	10,000	33.33%	20,000	20,000	0	0.00%
6415	Telephone	350	1,216	350	1,550	801	350	350	1,200	77.42%	350	350	0	0.00%
6418	Uniforms	4,500	5,035	6,000	7,851	4,095	6,000	6,000	1,851	23.58%	6,000	6,000	0	0.00%
6423	Small Equipment (Non-Capital)	2,500	2,046	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6426	Supplies - Other	30,130	23,195	25,030	25,030	15,677	25,030	25,030	0	0.00%	30,130	30,130	(5,100)	(20.38%)
6432	Tree & Stump Removal	38,000	47,950	30,000	30,000	11,270	30,000	30,000	0	0.00%	0	0	30,000	100.00%

Town of Southampton

2021 Tentative Budget

Parks Maintenance - 7110

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
6437	Beach & Dune Monitoring	5,000	6,125	5,000	5,000	0	5,000	5,000	0	0.00%	5,000	5,000	0	0.00%
6441	Diesel Fuel	25,000	25,047	25,000	25,000	11,610	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
6447	Salt	10,000	1,271	10,000	10,000	0	10,000	10,000	0	0.00%	10,000	10,000	0	0.00%
6450	Schools & Training	1,000	0	1,000	1,000	990	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6466	Telephone - Wireless	0	362	350	350	219	350	350	0	0.00%	350	350	0	0.00%
6474	Other - Landfill Charges	40,000	31,139	40,000	40,000	17,230	40,000	40,000	0	0.00%	40,000	40,000	0	0.00%
6477	Copier Leases	200	1,361	2,000	3,500	2,109	3,000	3,000	500	14.29%	3,000	3,000	0	0.00%
Total Contractual		552,980	534,787	591,030	592,364	303,425	572,030	572,030	20,334	3.43%	547,130	547,130	24,900	4.35%
Debt Service:														
6900	Interfund Transfer Expense	0	25,905	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Debt Service		0	25,905	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Expenditures		2,412,114	2,301,448	2,474,594	2,471,133	1,412,417	2,426,603	2,442,501	28,632	1.16%	2,435,482	2,451,796	(9,295)	(0.38%)
Net Surplus (Deficit)		0	106,466	0	(1,334)	973,617	0	0			0	0		
Appropriated Fund Balance:														
9090	Appropriated Fund Balance	0	0	0	1,334	0	0	0			0	0		

HAMLET BEAUTIFICATION - SUMMARY

Department: Hamlet Beautification

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7115

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Hamlet Beautification allocation supports the maintenance of center medians, roundabouts and flagpole areas not included in park settings, bus shelter areas, and traffic calming features.

Workload:

The Hamlet Beautification cost center is the liaison between the Town of Southampton and various civic groups including, but not limited to, the Hampton Bays Beautification Association (HBBA) and the Bridgehampton Village Improvement Society (BVIS). This cost center covers expenses related to downtown areas for landscaping enhancements in medians and roundabouts, as well as bus shelter maintenance. The Parks and Recreation Department disburses funds and ensures the proper use of those funds by the recipient organizations for the use of community beautification and landscape maintenance services.

Goals & Objectives:

The Hamlet Beautification allocation supports community beautification and improvement organizations in order to provide well maintained public areas for the use and benefit of the public.

Legal Authority:

Town Board Resolution and funding through the Annual Operating Budget.

Town of Southampton

2021 Tentative Budget

Hamlet Beautification - 7115

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
	Real Property Taxes:													
1001	Property Taxes	32,200	32,200	32,200	32,200	31,296	32,200	32,200	0	0.00%	12,200	12,200	(20,000)	(62.11%)
	Total Real Property Taxes	32,200	32,200	32,200	32,200	31,296	32,200	32,200	0	0.00%	12,200	12,200	(20,000)	(62.11%)
	Total Revenue	32,200	32,200	32,200	32,200	31,296	32,200	32,200	0	0.00%	12,200	12,200	(20,000)	(62.11%)
	Total Employee Costs								0	0.00%			0	0.00%
	Contractual:													
6401	Contracts	20,000	19,847	20,000	20,000	0	20,000	20,000	0	0.00%	0	0	20,000	100.00%
6420	Other	7,000	207	7,000	7,000	0	7,000	7,000	0	0.00%	7,000	7,000	0	0.00%
6475	P&R Chargeback - Watering	5,200	2,995	5,200	5,200	426	5,200	5,200	0	0.00%	5,200	5,200	0	0.00%
	Total Contractual	32,200	23,049	32,200	32,200	426	32,200	32,200	0	0.00%	12,200	12,200	20,000	62.11%
	Total Expenditures	32,200	23,049	32,200	32,200	426	32,200	32,200	0	0.00%	12,200	12,200	20,000	62.11%
	Net Surplus (Deficit)	0	9,151	0	0	30,870	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		

BEACH OPERATIONS - SUMMARY

Department: Beach Operations

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Beaches

Cost Center #: 7180

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Division of Beach Operations provides oversight for the nine (8) Suffolk County Health Department approved bathing beaches located in various hamlets in Southamptton Town. The Beach Operations Division has the following as its core mission: providing safe enhanced public access to all waterfront areas, while taking appropriate actions necessary to preserve and protect the integrity and beauty of the Town's beaches.

Workload:

Each County approved bathing beach facility is staffed with parking attendants and certified lifeguards seven (7) days per week from 10 am-5pm, from the end of June through Labor Day. In addition to seasonal staff, fulltime staff is needed to repair and maintain over twenty seven (27) pavilions, restrooms, ticket booths and first aid areas. Parking lots are also maintained at the bathing beaches, as well as other access points. Annually, the Parks Department administers nearly 45,000 beach parking permits for the approximately 4,000 permit parking spaces currently in place at various beach facilities and access roads regulated as seasonal Parking by Permit Only Areas.

Goals & Objectives:

1. Improve communication between office administration and staff at bathing beaches.
2. Continue funding for Parks Patrol to pay for night supervision of the beach and park areas using Town Public Safety and Bay Constable personnel, for the enforcement of rules and regulations, dog control ordinances and facility use permit requirements.
3. Continue to purchase updated radios and other equipment.
4. Increase recruitment of staff in eastern beach facilities.
5. Complete the renovation of Ponquogue Beach facility, and improvements at Hot Dog Beach.
6. Increase security at attendants' booths.
7. Move beach operations into RecPro software system.

Legal Authority:

General Municipal Law, Article 13

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Beaches													
Beach Operations - 7180													
Assistant Superintendent of Recreation I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - L / Step 1	80,233	0	0	80,233	1,380	6,166	11,292	661	19,499	99,731	0.5	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	19,085	0	0	19,085	11,395	1,504	2,754	646	16,299	35,385	0.8	40.0
Maintenance Mechanic II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 6	59,631	3,578	0	63,209	14,400	4,972	9,106	2,027	30,506	93,715	15.8	100.0
Attendant Pre-Season 001	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 002	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 003	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 004	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 005	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 006	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 007	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 008	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 009	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 010	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 011	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 012	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 013	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 014	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 015	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 016	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 017	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 018	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 019	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Attendant Pre-Season 020	PART-TIME	7,549	0	0	7,549	0	589	0	195	784	8,333		100.0
Office Assistant	PART-TIME	4,775	0	0	4,775	0	367	0	56	423	5,198		100.0
Office Assistant	PART-TIME	2,467	0	0	2,467	0	190	0	37	227	2,694		100.0
Office Assistant	PART-TIME	11,143	0	0	11,143	0	856	0	107	963	12,106		100.0
Assistant Beach Manager	SEASONAL	5,306	0	0	5,306	0	414	0	142	556	5,862		100.0
Assistant Beach Manager	SEASONAL	3,980	0	0	3,980	0	311	0	111	421	4,401		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Beaches													
Assistant Beach Manager	SEASONAL	3,980	0	0	3,980	0	311	0	111	421	4,401		100.0
Assistant Beach Manager	SEASONAL	3,980	0	0	3,980	0	311	0	111	421	4,401		100.0
Assistant Beach Manager	SEASONAL	3,980	0	0	3,980	0	311	0	111	421	4,401		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	3,902	0	0	3,902	0	304	0	109	413	4,315		100.0
Beach Attendant	SEASONAL	3,902	0	0	3,902	0	304	0	109	413	4,315		100.0
Beach Attendant	SEASONAL	3,902	0	0	3,902	0	304	0	109	413	4,315		100.0
Beach Attendant	SEASONAL	3,902	0	0	3,902	0	304	0	109	413	4,315		100.0
Beach Attendant	SEASONAL	3,902	0	0	3,902	0	304	0	109	413	4,315		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	3,980	0	0	3,980	0	311	0	111	421	4,401		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Beaches													
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Attendant	SEASONAL	4,059	0	0	4,059	0	317	0	113	429	4,489		100.0
Beach Manager	SEASONAL	7,704	0	0	7,704	0	601	0	198	799	8,504		100.0
Beach Manager	SEASONAL	6,579	0	0	6,579	0	513	0	172	685	7,265		100.0
Beach Manager	SEASONAL	5,664	0	0	5,664	0	442	0	150	592	6,256		100.0
Beach Manager	SEASONAL	7,925	0	0	7,925	0	618	0	203	822	8,747		100.0
Beach Manager	SEASONAL	5,173	0	0	5,173	0	404	0	139	542	5,716		100.0
Beach Manager	SEASONAL	6,473	0	0	6,473	0	505	0	169	674	7,148		100.0
Beach Manager	SEASONAL	5,664	0	0	5,664	0	442	0	150	592	6,256		100.0
Beach Manager Pre-season	SEASONAL	5,306	0	0	5,306	0	414	0	142	556	5,862		100.0
Beach Manager Pre-season	SEASONAL	5,306	0	0	5,306	0	414	0	142	556	5,862		100.0
Beach Manager Pre-season	SEASONAL	5,306	0	0	5,306	0	414	0	142	556	5,862		100.0
Beach Manager Pre-season	SEASONAL	2,158	0	0	2,158	0	168	0	68	236	2,394		100.0
Beach Manager Pre-season	SEASONAL	5,306	0	0	5,306	0	414	0	142	556	5,862		100.0
Senior Beach Manager	SEASONAL	10,612	0	0	10,612	0	828	0	266	1,095	11,707		100.0
Assistant Chief Lifeguard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Assistant Chief Lifeguard	LIFEGUARDS	8,400	0	0	8,400	0	655	0	215	870	9,270		100.0
Assistant Chief Lifeguard	LIFEGUARDS	7,200	0	0	7,200	0	562	0	186	748	7,948		100.0
Assistant Chief Lifeguard	LIFEGUARDS	7,556	0	0	7,556	0	590	0	195	784	8,340		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,381	0	0	6,381	0	498	0	167	665	7,046		100.0
Assistant Chief Lifeguard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Assistant Chief Lifeguard	LIFEGUARDS	8,150	0	0	8,150	0	636	0	209	845	8,995		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,631	0	0	6,631	0	517	0	173	690	7,321		100.0
Assistant Chief Lifeguard	LIFEGUARDS	7,114	0	0	7,114	0	555	0	184	739	7,854		100.0
Assistant Chief Lifeguard	LIFEGUARDS	8,400	0	0	8,400	0	655	0	215	870	9,270		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,979	0	0	6,979	0	545	0	181	726	7,704		100.0
Assistant Chief Lifeguard	LIFEGUARDS	6,792	0	0	6,792	0	530	0	177	707	7,498		100.0
Assistant Chief Lifeguard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Chief Lifeguard	LIFEGUARDS	10,400	0	0	10,400	0	812	0	261	1,073	11,473		100.0
Chief Lifeguard	LIFEGUARDS	10,400	0	0	10,400	0	812	0	261	1,073	11,473		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Beaches													
Life Guard - Pre-Season 014	LIFEGUARDS	6,930	0	0	6,930	0	541	0	180	721	7,651		100.0
Life Guard - Pre-Season 015	LIFEGUARDS	6,930	0	0	6,930	0	541	0	180	721	7,651		100.0
Life Guard - Pre-Season 016	LIFEGUARDS	6,930	0	0	6,930	0	541	0	180	721	7,651		100.0
Life Guard - Pre-Season 017	LIFEGUARDS	6,930	0	0	6,930	0	541	0	180	721	7,651		100.0
Life Guard - Pre-Season 018	LIFEGUARDS	6,930	0	0	6,930	0	541	0	180	721	7,651		100.0
Life Guard - Pre-Season 019	LIFEGUARDS	6,930	0	0	6,930	0	541	0	180	721	7,651		100.0
Life Guard - Pre-Season 020	LIFEGUARDS	6,930	0	0	6,930	0	541	0	180	721	7,651		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Beaches													
Lifeguard	LIFEGUARDS	5,200	0	0	5,200	0	406	0	139	545	5,745		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Lifeguard	LIFEGUARDS	5,850	0	0	5,850	0	456	0	155	611	6,461		100.0
Lifeguard	LIFEGUARDS	4,775	0	0	4,775	0	373	0	129	502	5,278		100.0
Senior Life Guard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Senior Life Guard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Senior Life Guard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Senior Life Guard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Senior Life Guard	LIFEGUARDS	8,000	0	0	8,000	0	624	0	205	829	8,829		100.0
Senior Life Guard	LIFEGUARDS	7,600	0	0	7,600	0	593	0	196	789	8,389		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	7,200	0	0	7,200	0	562	0	186	748	7,948		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Beaches													
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	7,200	0	0	7,200	0	562	0	186	748	7,948		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Senior Life Guard	LIFEGUARDS	5,837	0	0	5,837	0	455	0	154	610	6,446		100.0
Total Beach Operations - 7180		1,158,949	3,578	0	1,162,527	27,175	90,650	23,153	29,493	170,471	1,332,998		

NOTES:

Town of Southampton

2021 Tentative Budget

Beach Operations - 7180

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
Other Revenue:														
1201	Interest And Earnings	4,000	786	4,000	4,000	482	2,000	2,000	(2,000)	(49.99%)	2,000	2,000	0	(0.01%)
2011	Rentals	90,000	122,276	90,000	90,000	47,340	90,000	90,000	0	0.00%	90,000	90,000	0	0.00%
2025	Beach Parking Fees	1,562,617	1,719,715	1,911,381	1,911,381	1,506,030	1,868,522	1,870,967	(40,414)	(2.11%)	1,855,526	1,858,043	(12,924)	(0.69%)
2701	Miscellaneous Tax Receipts	0	36	0	0	0	0	0	0	0.00%	0	0	0	0.00%
2770	Miscellaneous	0	1,614	0	0	0	0	0	0	0.00%	0	0	0	0.00%
3889	State Aid - Other Culture & Rec.	0	44,676	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Other Revenue		1,656,617	1,889,103	2,005,381	2,005,381	1,553,853	1,960,522	1,962,967	(42,414)	(2.11%)	1,947,526	1,950,043	(12,924)	(0.66%)
Total Revenue		1,656,617	1,889,103	2,005,381	2,005,381	1,553,853	1,960,522	1,962,967	(42,414)	(2.11%)	1,947,526	1,950,043	(12,924)	(0.66%)
Salaries:														
6100	Salaries	55,635	55,635	144,686	113,686	53,458	158,949	158,949	(45,264)	(39.81%)	163,620	163,620	(4,671)	(2.94%)
6101	Overtime	30,000	30,689	20,000	20,000	3,660	20,000	20,000	0	0.00%	20,000	20,000	0	0.00%
6103	Accumulated Sick/Personal Days	0	(4)	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6105	Part Time Salaries	842,191	929,259	926,398	966,398	892,373	1,000,000	1,000,000	(33,602)	(3.48%)	1,000,000	1,000,000	0	0.00%
6110	Longevity	3,338	3,338	6,209	3,509	0	3,578	3,578	(69)	(1.96%)	3,649	3,649	(72)	(2.00%)
6127	Cash in Lieu of Health Benefits	0	0	6,023	6,023	0	0	0	6,023	100.00%	0	0	0	0.00%
Total Salaries		931,164	1,018,917	1,103,316	1,109,616	949,490	1,182,527	1,182,527	(72,911)	(6.57%)	1,187,270	1,187,270	(4,743)	(0.40%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	7,944	(7,209)	20,249	15,249	8,437	20,707	23,153	(7,904)	(51.83%)	21,310	23,827	(674)	(2.91%)
6830	FICA Tax Expenditure	74,587	77,924	88,197	88,197	72,636	92,950	92,950	(4,753)	(5.39%)	93,318	93,318	(368)	(0.40%)
6835	MTA Tax	3,323	3,394	3,927	3,927	2,596	4,139	4,139	(212)	(5.39%)	4,155	4,155	(17)	(0.40%)
6840	Worker's Compensation	43,772	39,957	39,520	39,520	20,958	22,447	22,447	17,072	43.20%	22,516	22,516	(68)	(0.31%)

Town of Southampton

2021 Tentative Budget

Beach Operations - 7180

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
6860	Medical Insurance - Active Employees	12,972	12,426	23,863	22,563	8,699	23,863	23,863	(1,300)	(5.76%)	23,863	23,863	0	0.00%
6865	Dental & Optical	1,332	1,355	3,312	3,312	950	3,312	3,312	0	0.00%	3,312	3,312	0	0.00%
6875	Disability	2,993	83	3,017	3,017	958	3,017	3,017	0	0.00%	3,017	3,017	0	0.00%
Total Employee Benefits - Current		146,922	127,930	182,085	175,785	115,233	170,435	172,881	2,904	1.65%	171,491	174,008	(1,127)	(0.65%)
Total Employee Costs		1,078,087	1,146,847	1,285,400	1,285,400	1,064,723	1,352,962	1,355,408	(70,008)	(5.45%)	1,358,761	1,361,278	(5,870)	(0.43%)
Equipment:														
6200	Equipment	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6220	Building Improvements	25,000	19,812	25,000	25,000	0	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
Total Equipment		25,000	19,812	25,000	25,000	0	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
Contractual:														
6401	Contracts	25,580	21,965	25,580	42,580	32,289	25,580	25,580	17,000	39.92%	25,580	25,580	0	0.00%
6404	Electric	15,000	14,274	15,000	15,000	7,311	15,000	15,000	0	0.00%	15,000	15,000	0	0.00%
6406	Repair Equipment	20,000	12,122	20,000	20,000	3,782	20,000	20,000	0	0.00%	20,000	20,000	0	0.00%
6407	Repair Building	75,000	87,715	75,000	58,000	42,386	75,000	75,000	(17,000)	(29.31%)	75,000	75,000	0	0.00%
6411	Printing and Stationery	20,000	19,227	20,000	20,800	20,738	20,000	20,000	800	3.85%	20,000	20,000	0	0.00%
6412	Publications	1,000	0	1,000	1,000	812	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6418	Uniforms	18,000	18,612	18,000	17,200	14,165	18,000	18,000	(800)	(4.65%)	17,000	17,000	1,000	5.56%
6420	Other	7,500	17,580	7,500	7,500	12,808	7,500	7,500	0	0.00%	7,500	7,500	0	0.00%
6423	Small Equipment (Non-Capital)	5,000	2,783	5,000	5,000	1,836	5,000	5,000	0	0.00%	5,000	5,000	0	0.00%
6425	Office Supplies	500	168	500	500	487	500	500	0	0.00%	500	500	0	0.00%
6426	Supplies - Other	21,000	24,387	21,000	21,000	14,907	21,000	21,000	0	0.00%	21,000	21,000	0	0.00%
6444	Mileage Reimbursement	2,000	465	2,000	2,000	424	2,000	2,000	0	0.00%	2,000	2,000	0	0.00%

Town of Southampton

2021 Tentative Budget

Beach Operations - 7180

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
6455	Depreciation	0	269,109	0	0	191,430	0	0	0	0.00%	0	0	0	0.00%
6466	Telephone - Wireless	345	922	345	845	553	345	345	500	59.17%	345	345	0	0.00%
6474	Other - Landfill Charges	45,000	29,697	45,000	44,500	9,695	45,000	45,000	(500)	(1.12%)	45,000	45,000	0	0.00%
6485	Uniform Cleaning	100	70	100	100	0	100	100	0	0.00%	100	100	0	0.00%
Total Contractual		256,025	519,095	256,025	256,025	353,623	256,025	256,025	0	0.00%	255,025	255,025	1,000	0.39%
Debt Service:														
6600	Debt Service Principal Expense	233,221	0	343,347	343,347	0	270,000	270,000	73,347	21.36%	260,000	260,000	10,000	3.70%
6700	Debt Service Interest Expense	89,284	73,691	99,608	99,608	64,024	81,534	81,534	18,074	18.15%	73,740	73,740	7,794	9.56%
6900	Interfund Transfer Expense	175,000	175,000	196,000	196,000	196,000	175,000	75,000	121,000	61.73%	175,000	75,000	0	0.00%
Total Debt Service		497,505	248,691	638,955	638,955	260,024	526,534	426,534	212,421	33.25%	508,740	408,740	17,794	4.17%
Total Expenditures		1,856,617	1,934,445	2,205,381	2,205,381	1,678,370	2,160,522	2,062,967	142,413	6.46%	2,147,526	2,050,043	12,924	0.63%
Net Surplus (Deficit)		(200,000)	(45,342)	(200,000)	(200,000)	(124,518)	(200,000)	(100,000)			(200,000)	(100,000)		
Appropriated Fund Balance:														
9090	Appropriated Fund Balance	200,000	0	200,000	200,000	0	200,000	100,000			200,000	100,000		

CONSCIENCE POINT MARINA - SUMMARY

Department: Conscience Point Marina

Budget Year: 2021
Division: Parks & Recreation Department
Tax District: Conscience Point Marina

Cost Center #: 7182
Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department administers the operation of the Town's first recreational marina at the former Conscience Point Inn in the Hamlet of North Sea.

Dockage is offered at the fees noted in the Department of Parks and Recreation Fee Schedule and accommodates approximately 64 boats in addition to a couple of transient slips. Slip rental fees include electric power, water, gasoline service, and assistance from part-time park attendants under the supervision of Parks Maintenance crews. The Conscience Point Marina is operated as its own "Enterprise Fund" operation with all revenues being used to pay operational costs and offset future capital improvements.

Workload:

This budget provides general year round supervision of the facility. Seasonal operations at this Town-owned marina from May 1 to October 30 will be supplemented through seasonal staffing. In addition, winter dry dock storage and in-water storage are offered at the fees noted in the Department of Parks and Recreation Fee Schedule.

The Department of Parks and Recreation's Senior Clerk Typist provides clerical support, accounting functions, and other administrative services for the Conscience Point Marina operation.

Goals & Objectives:

Explore a new fueling and POS system for facility. Increase oversight of electrical meters, install new security camera system, and repair or replace facility lighting.

Legal Authority:

Established pursuant to Southampton Town Law #290.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Conscience Point Marina - 7182													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	4,771	0	0	4,771	2,849	376	689	162	4,075	8,846	0.8	10.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 5	6,538	262	0	6,800	2,849	539	987	274	4,650	11,450	7.8	10.0
Dock Manager	PART-TIME	3,264	0	0	3,264	0	257	0	113	370	3,634		20.0
Park Attendant	SEASONAL	7,075	0	0	7,075	0	557	0	254	812	7,887		100.0
Park Attendant	SEASONAL	15,606	0	0	15,606	0	1,230	0	540	1,770	17,376		100.0
Total Conscience Point Marina - 7182		37,254	262	0	37,516	5,698	2,959	1,676	1,343	11,676	49,192		

NOTES:

Town of Southampton

2021 Tentative Budget

Conscience Point Marina - 7182

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
6865	Dental & Optical	200	203	276	276	89	276	276	0	0.00%	276	276	0	0.00%
6875	Disability	41	5	42	42	8	42	42	0	0.00%	42	42	0	0.00%
Total Employee Benefits - Current		10,401	9,186	12,077	12,077	4,644	11,499	11,676	401	3.32%	11,597	11,780	(103)	(0.88%)
Total Employee Costs		45,484	40,059	49,136	49,136	21,176	49,015	49,192	(56)	(0.11%)	49,508	49,691	(499)	(1.01%)
Contractual:														
6401	Contracts	4,100	4,571	4,101	4,101	3,647	4,101	4,101	0	0.00%	4,100	4,100	1	0.02%
6403	Gasoline	115,000	82,464	115,000	115,000	74,611	115,000	115,000	0	0.00%	115,000	115,000	0	0.00%
6404	Electric	23,000	14,495	23,000	23,000	8,896	23,000	23,000	0	0.00%	23,000	23,000	0	0.00%
6406	Repair Equipment	12,000	4,252	12,000	12,000	4,967	12,000	12,000	0	0.00%	0	0	12,000	100.00%
6407	Repair Building	5,000	4,941	5,000	5,000	1,482	5,000	5,000	0	0.00%	5,000	5,000	0	0.00%
6420	Other	6,000	5,617	6,000	6,000	2,051	6,000	6,000	0	0.00%	6,000	6,000	0	0.00%
6421	Legal Notices	500	313	500	500	197	500	500	0	0.00%	500	500	0	0.00%
6425	Office Supplies	100	50	100	100	86	100	100	0	0.00%	100	100	0	0.00%
6426	Supplies - Other	1,960	506	1,960	1,960	0	1,960	1,960	0	0.00%	1,960	1,960	0	0.00%
6441	Diesel Fuel	12,000	8,572	12,000	12,000	0	12,000	12,000	0	0.00%	12,000	12,000	0	0.00%
6445	Food	0	0	0	0	0	0	0	0	0.00%	980	980	(980)	(100.00%)
6455	Depreciation	0	172,887	0	0	86,392	0	0	0	0.00%	0	0	0	0.00%
6466	Telephone - Wireless	500	0	500	500	0	500	500	0	0.00%	500	500	0	0.00%
Total Contractual		180,160	298,668	180,161	180,161	182,328	180,161	180,161	0	0.00%	169,140	169,140	11,021	6.12%
Debt Service:														
6600	Debt Service Principal Expense	239,717	0	239,029	239,029	0	152,189	152,189	86,840	36.33%	150,811	150,811	1,378	0.91%

Town of Southampton
2021 Tentative Budget
 Conscience Point Marina - 7182

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
6700	Debt Service Interest Expense	26,404	20,234	16,525	16,525	14,023	6,808	6,808	9,717	58.80%	2,263	2,263	4,545	66.76%
	Total Debt Service	266,121	20,234	255,554	255,554	14,023	158,997	158,997	96,557	37.78%	153,074	153,074	5,923	3.73%
	Total Expenditures	491,766	358,961	484,851	484,851	217,527	388,173	388,350	96,501	19.90%	371,722	371,905	16,445	4.23%
	Net Surplus (Deficit)	0	99,711	0	0	221,610	0	0			0	0		
	Net Surplus (Deficit)	0	99,711	0	0	221,610	0	0			0	0		

EAST QUOGUE MARINA - SUMMARY

Department: East Quogue Marina

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: East Quogue Marina

Cost Center #: 7183

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation East Quogue Marina Division maintains and improves the ten-slip marina at Bay Avenue, East Quogue. In addition, the surrounding area will be renovated to encourage its use as a waterfront park and picnic area. The East Quogue Marina is part of the Docks & Marinas Enterprise Fund.

Workload:

Approximately twelve (12) plastic floating docks are used to moor vessels up to twenty five (25) feet. Rental fees are based on the surrounding areas and were set at \$100 per foot per slip and did not include electric. The East Quogue Marina is administered through the Parks Maintenance Division.

Goals & Objectives:

Complete a project to replace bulkheading and dredge at facility.

Legal Authority:

Pursuant to Town Board Resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
East Quogue Marina - 7183													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	4,771	0	0	4,771	2,849	376	689	162	4,075	8,846	0.8	10.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 5	6,538	262	0	6,800	2,849	539	987	274	4,650	11,450	7.8	10.0
Dock Manager	PART-TIME	1,632	0	0	1,632	0	129	0	56	185	1,817		10.0
Total East Quogue Marina - 7183		12,942	262	0	13,203	5,698	1,044	1,676	492	8,910	22,113		

NOTES:

Town of Southampton

2021 Tentative Budget

East Quogue Marina - 7183

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
Other Revenue:														
1201	Interest And Earnings	0	72	100	100	1	10	156	56	56.00%	10	160	4	2.56%
2412	East Quogue Marina Rental	17,000	11,500	25,576	25,576	5,633	25,450	25,500	(76)	(0.30%)	25,767	25,500	0	0.00%
2770	Miscellaneous	0	5	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Other Revenue		17,000	11,578	25,676	25,676	5,634	25,460	25,656	(20)	(0.08%)	25,777	25,660	4	0.02%
Total Revenue		17,000	11,578	25,676	25,676	5,634	25,460	25,656	(20)	(0.08%)	25,777	25,660	4	0.02%
Salaries:														
6100	Salaries	6,423	6,112	11,292	11,292	4,216	11,310	11,310	(17)	(0.15%)	11,696	11,696	(387)	(3.42%)
6105	Part Time Salaries	1,632	237	1,632	1,632	0	1,632	1,632	0	0.00%	1,632	1,632	0	0.00%
6110	Longevity	257	244	267	267	0	262	262	5	1.88%	270	270	(9)	(3.40%)
Total Salaries		8,312	6,593	13,191	13,191	4,216	13,203	13,203	(12)	(0.09%)	13,599	13,599	(395)	(2.99%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	901	671	1,519	1,519	633	1,499	1,676	(157)	(10.37%)	1,550	1,733	(57)	(3.42%)
6830	FICA Tax Expenditure	668	482	1,058	1,058	308	1,044	1,044	14	1.32%	1,075	1,075	(31)	(2.99%)
6835	MTA Tax	30	21	47	47	14	46	46	1	1.30%	48	48	(1)	(3.00%)
6840	Worker's Compensation	422	385	635	635	337	441	441	194	30.59%	454	454	(13)	(3.03%)
6860	Medical Insurance - Active Employees	2,701	2,591	5,422	5,422	1,702	5,422	5,422	0	0.00%	5,422	5,422	0	0.00%
6865	Dental & Optical	133	135	276	276	89	276	276	0	0.00%	276	276	0	0.00%
6875	Disability	3	0	5	5	0	5	5	0	0.00%	5	5	0	0.00%
Total Employee Benefits - Current		4,859	4,287	8,961	8,961	3,082	8,732	8,910	51	0.57%	8,830	9,013	(103)	(1.16%)
Total Employee Costs		13,170	10,880	22,152	22,152	7,299	21,936	22,113	39	0.18%	22,428	22,611	(499)	(2.26%)

Town of Southampton
2021 Tentative Budget
 East Quogue Marina - 7183

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
	Contractual:													
6404	Electric	1,429	1,602	1,124	1,124	1,295	1,124	1,143	(19)	(1.69%)	949	649	494	43.22%
6406	Repair Equipment	1,200	1,044	1,200	1,200	1,124	1,200	1,200	0	0.00%	1,200	1,200	0	0.02%
6407	Repair Building	1,000	949	1,000	1,000	838	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6421	Legal Notices	200	139	200	200	197	200	200	0	0.00%	200	200	0	0.17%
6455	Depreciation	0	1,847	0	0	923	0	0	0	0.00%	0	0	0	0.00%
	Total Contractual	3,829	5,580	3,525	3,525	4,377	3,525	3,544	(19)	(0.54%)	3,349	3,049	495	13.96%
	Total Expenditures	17,000	16,460	25,676	25,676	11,676	25,460	25,656	20	0.08%	25,777	25,660	(4)	(0.02%)
	Net Surplus (Deficit)	0	(4,882)	0	0	(6,042)	0	0			0	0		
	Net Surplus (Deficit)	0	(4,882)	0	0	(6,042)	0	0			0	0		

PINE NECK MARINA - SUMMARY

Department: Pine Neck Marina

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Pine Neck Marina

Cost Center #: 7184

Manager: Kristen Doulos

Departmental Mission & Responsibilities:

It is the intention of the Parks and Recreation Department to have a Request for Proposals (RFP) issued for the possible use of the vacant building on site to be used as a water sports facility for rental and instruction in the use of kayaks and paddleboards. The facility features 14 floating dock slips (30 ft max), power and water available away from docks.

The Department would also seek to upgrade a part of the facility for a picnic and barbecue area with tables and grills.

Workload:

Goals & Objectives:

Legal Authority:

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Pine Neck Marina - 7184													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	4,771	0	0	4,771	2,849	376	689	162	4,075	8,846	0.8	10.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 5	6,538	262	0	6,800	2,849	539	987	274	4,650	11,450	7.8	10.0
Dock Manager	PART-TIME	1,632	0	0	1,632	0	129	0	56	185	1,817		10.0
Total Pine Neck Marina - 7184		12,942	262	0	13,203	5,698	1,044	1,676	492	8,910	22,113		

NOTES:

Town of Southampton

2021 Tentative Budget

Pine Neck Marina - 7184

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
Other Revenue:														
1201	Interest And Earnings	1,091	2,093	1,300	1,300	754	1,084	1,261	(39)	(2.98%)	1,198	1,381	120	9.49%
2411	Rentals - Dockage/Storage	30,000	32,200	30,000	30,000	26,600	30,000	30,000	0	0.00%	30,000	30,000	0	0.00%
2770	Miscellaneous	0	5	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	31,091	34,299	31,300	31,300	27,354	31,084	31,261	(39)	(0.12%)	31,198	31,381	120	0.38%
	Total Revenue	31,091	34,299	31,300	31,300	27,354	31,084	31,261	(39)	(0.12%)	31,198	31,381	120	0.38%
Salaries:														
6100	Salaries	6,423	6,112	11,292	11,292	4,216	11,310	11,310	(17)	(0.15%)	11,696	11,696	(387)	(3.42%)
6105	Part Time Salaries	1,632	237	1,632	1,632	0	1,632	1,632	0	0.00%	1,632	1,632	0	0.00%
6110	Longevity	257	244	267	267	0	262	262	5	1.88%	270	270	(9)	(3.40%)
	Total Salaries	8,312	6,593	13,191	13,191	4,216	13,203	13,203	(12)	(0.09%)	13,599	13,599	(395)	(2.99%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	901	671	1,519	1,519	633	1,499	1,676	(157)	(10.37%)	1,550	1,733	(57)	(3.42%)
6830	FICA Tax Expenditure	668	482	1,058	1,058	308	1,044	1,044	14	1.32%	1,075	1,075	(31)	(2.99%)
6835	MTA Tax	30	21	47	47	14	46	46	1	1.30%	48	48	(1)	(3.00%)
6840	Worker's Compensation	422	385	635	635	337	441	441	194	30.59%	454	454	(13)	(3.03%)
6860	Medical Insurance - Active Employees	2,701	2,591	5,422	5,422	1,702	5,422	5,422	0	0.00%	5,422	5,422	0	0.00%
6865	Dental & Optical	133	135	276	276	89	276	276	0	0.00%	276	276	0	0.00%
6875	Disability	3	0	5	5	0	5	5	0	0.00%	5	5	0	0.00%
	Total Employee Benefits - Current	4,859	4,287	8,961	8,961	3,082	8,732	8,910	51	0.57%	8,830	9,013	(103)	(1.16%)
	Total Employee Costs	13,170	10,880	22,152	22,152	7,299	21,936	22,113	39	0.18%	22,428	22,611	(499)	(2.26%)

Town of Southampton
2021 Tentative Budget
Pine Neck Marina - 7184

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
	Contractual:													
6404	Electric	3,000	1,604	2,215	2,215	1,133	2,215	2,215	0	0.00%	2,804	2,804	(589)	(26.59%)
6406	Repair Equipment	10,000	9,915	2,000	2,000	593	2,000	2,000	0	0.00%	2,000	2,000	0	0.00%
6407	Repair Building	4,520	4,514	4,533	4,533	1,484	4,533	4,533	0	0.00%	3,566	3,566	967	21.33%
6421	Legal Notices	400	139	400	400	255	400	400	0	0.00%	400	400	0	0.11%
	Total Contractual	17,920	16,172	9,148	9,148	3,466	9,148	9,148	0	0.00%	8,770	8,770	378	4.14%
	Total Expenditures	31,091	27,052	31,300	31,300	10,764	31,084	31,261	39	0.12%	31,198	31,381	(120)	(0.38%)
	Net Surplus (Deficit)	0	7,247	0	0	16,590	0	0			0	0		
	Net Surplus (Deficit)	0	7,247	0	0	16,590	0	0			0	0		

BEAVER CREEK MARINA - SUMMARY

Department: Beaver Creek Marina

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Beaver Creek Marina

Cost Center #: 7186

Manager: Kristen Doulos

Departmental Mission & Responsibilities:

Parks & Recreation Beaver Dam Marina Division maintains and improves the nine (9) slip marina at Beaver Dam Creek Road, Westhampton. In addition, the surrounding areas have been cleared of all structures and will be maintained in a natural state for public enjoyment. The Beaver Dam Marina is part of the Docks & Marinas Enterprise Fund. There are no buildings related to this marina, we supply limited fresh water and limited electric for tenants use.

Workload:

Goals & Objectives:

Legal Authority:

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Beaver Creek Marina - 7186													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	4,771	0	0	4,771	2,849	376	689	162	4,075	8,846	0.8	10.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 5	6,538	262	0	6,800	2,849	539	987	274	4,650	11,450	7.8	10.0
Dock Manager	PART-TIME	1,632	0	0	1,632	0	129	0	56	185	1,817		10.0
Total Beaver Creek Marina - 7186		12,942	262	0	13,203	5,698	1,044	1,676	492	8,910	22,113		

NOTES:

Town of Southampton

2021 Tentative Budget

Beaver Creek Marina - 7186

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
Other Revenue:														
1201	Interest And Earnings	100	114	150	150	24	50	81	(69)	(45.83%)	50	82	1	1.23%
2411	Rentals - Dockage/Storage	21,500	16,300	28,802	28,802	15,100	28,686	28,832	30	0.10%	29,019	29,170	338	1.17%
2701	Miscellaneous Tax Receipts	0	53	0	0	0	0	0	0	0.00%	0	0	0	0.00%
2770	Miscellaneous	0	5	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	21,600	16,472	28,952	28,952	15,124	28,736	28,913	(39)	(0.13%)	29,069	29,252	339	1.17%
	Total Revenue	21,600	16,472	28,952	28,952	15,124	28,736	28,913	(39)	(0.13%)	29,069	29,252	339	1.17%
Salaries:														
6100	Salaries	6,423	6,112	11,292	11,292	4,216	11,310	11,310	(17)	(0.15%)	11,696	11,696	(387)	(3.42%)
6105	Part Time Salaries	1,632	237	1,632	1,632	0	1,632	1,632	0	0.00%	1,632	1,632	0	0.00%
6110	Longevity	257	244	267	267	0	262	262	5	1.88%	270	270	(9)	(3.40%)
	Total Salaries	8,312	6,593	13,191	13,191	4,216	13,203	13,203	(12)	(0.09%)	13,599	13,599	(395)	(2.99%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	901	671	1,519	1,519	633	1,499	1,676	(157)	(10.37%)	1,550	1,733	(57)	(3.42%)
6830	FICA Tax Expenditure	668	482	1,058	1,058	308	1,044	1,044	14	1.32%	1,075	1,075	(31)	(2.99%)
6835	MTA Tax	30	21	47	47	14	46	46	1	1.30%	48	48	(1)	(3.00%)
6840	Worker's Compensation	422	385	635	635	337	441	441	194	30.59%	454	454	(13)	(3.03%)
6860	Medical Insurance - Active Employees	2,701	2,591	5,422	5,422	1,702	5,422	5,422	0	0.00%	5,422	5,422	0	0.00%
6865	Dental & Optical	133	135	276	276	89	276	276	0	0.00%	276	276	0	0.00%

Town of Southampton
2021 Tentative Budget
 Beaver Creek Marina - 7186

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Tentative Difference	2022 Tentative/2021 Tentative % of Change
6875	Disability	3	0	5	5	0	5	5	0	0.00%	5	5	0	0.00%
	Total Employee Benefits - Current	4,859	4,287	8,961	8,961	3,082	8,732	8,910	51	0.57%	8,830	9,013	(103)	(1.16%)
	Total Employee Costs	13,170	10,880	22,152	22,152	7,299	21,936	22,113	39	0.18%	22,428	22,611	(499)	(2.26%)
	Contractual:													
6404	Electric	3,000	907	1,000	1,000	508	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6406	Repair Equipment	4,629	4,560	5,000	5,000	41	5,000	5,000	0	0.00%	4,840	4,840	160	3.20%
6421	Legal Notices	800	753	800	800	139	800	800	0	0.00%	800	800	0	0.00%
	Total Contractual	8,430	6,220	6,800	6,800	688	6,800	6,800	0	0.00%	6,640	6,640	160	2.35%
	Total Expenditures	21,600	17,100	28,952	28,952	7,987	28,736	28,913	39	0.13%	29,069	29,252	(339)	(1.17%)
	Net Surplus (Deficit)	0	(628)	0	0	7,137	0	0			0	0		
	Net Surplus (Deficit)	0	(628)	0	0	7,137	0	0			0	0		

BISHOP'S MARINA - SUMMARY

Department: Bishop's Marina

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Bishop's Marina

Cost Center #: 7187

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

It is the intention of the Parks and Recreation Department to operate a 22 slip recreational marina. The facility features fixed pier boat slips. There are no buildings related to this marina. The Town will supply limited fresh water and limited electric for tenants use. We will have to run utilities after the Town takes possession of the marina.

Workload:

There are solid fixed piers to moor vessels up to twenty one (21) feet. Rental fees are based on the surrounding areas and are set at \$ 100 per foot per slip. Bishop's Marina will be administered through the Parks Maintenance Division.

Goals & Objectives:

Legal Authority:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Bishop's Marina - 7187													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	4,771	0	0	4,771	2,849	376	689	162	4,075	8,846	0.8	10.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 5	6,538	262	0	6,800	2,849	539	987	274	4,650	11,450	7.8	10.0
Dock Manager	PART-TIME	1,632	0	0	1,632	0	129	0	56	185	1,817		10.0
Total Bishop's Marina - 7187		12,942	262	0	13,203	5,698	1,044	1,676	492	8,910	22,113		

NOTES:

Town of Southampton
2021 Tentative Budget
 Bishop's Marina - 7187

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
Real Property Taxes:														
1001	Property Taxes	0	0	0	0	0	24,436	24,613	24,613	100.00%	24,928	25,111	498	2.02%
	Total Real Property Taxes	0	0	0	0	0	24,436	24,613	24,613	100.00%	24,928	25,111	498	2.02%
Other Revenue:														
1201	Interest And Earnings	0	0	100	100	0	100	100	0	0.00%	100	100	0	0.25%
2411	Rentals - Dockage/Storage	0	0	24,652	24,652	0	0	0	(24,652)	(100.00%)	0	0	0	0.00%
	Total Other Revenue	0	0	24,752	24,752	0	100	100	(24,652)	(99.60%)	100	100	0	0.25%
	Total Revenue	0	0	24,752	24,752	0	24,536	24,713	(39)	(0.16%)	25,028	25,211	498	2.02%
Salaries:														
6100	Salaries	0	0	11,292	11,292	4,216	11,310	11,310	(17)	(0.15%)	11,696	11,696	(387)	(3.42%)
6105	Part Time Salaries	0	0	1,632	1,632	0	1,632	1,632	0	0.00%	1,632	1,632	0	0.00%
6110	Longevity	0	0	267	267	0	262	262	5	1.88%	270	270	(9)	(3.40%)
	Total Salaries	0	0	13,191	13,191	4,216	13,203	13,203	(12)	(0.09%)	13,599	13,599	(395)	(2.99%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	0	0	1,519	1,519	633	1,499	1,676	(157)	(10.37%)	1,550	1,733	(57)	(3.42%)
6830	FICA Tax Expenditure	0	0	1,058	1,058	308	1,044	1,044	14	1.32%	1,075	1,075	(31)	(2.99%)
6835	MTA Tax	0	0	47	47	14	46	46	1	1.30%	48	48	(1)	(3.00%)
6840	Worker's Compensation	0	0	635	635	337	441	441	194	30.59%	454	454	(13)	(3.03%)
6860	Medical Insurance - Active Employees	0	0	5,422	5,422	1,702	5,422	5,422	0	0.00%	5,422	5,422	0	0.00%
6865	Dental & Optical	0	0	276	276	89	276	276	0	0.00%	276	276	0	0.00%

Town of Southampton
2021 Tentative Budget
 Bishop's Marina - 7187

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
6875	Disability	0	0	5	5	0	5	5	0	0.00%	5	5	0	0.00%
	Total Employee Benefits - Current	0	0	8,961	8,961	3,082	8,732	8,910	51	0.57%	8,830	9,013	(103)	(1.16%)
	Total Employee Costs	0	0	22,152	22,152	7,299	21,936	22,113	39	0.18%	22,428	22,611	(499)	(2.26%)
	Contractual:													
6404	Electric	0	0	2,200	2,200	0	2,200	2,200	0	0.00%	2,200	2,200	0	0.00%
6421	Legal Notices	0	0	400	400	0	400	400	0	0.00%	400	400	0	0.00%
	Total Contractual	0	0	2,600	2,600	0	2,600	2,600	0	0.00%	2,600	2,600	0	0.00%
	Total Expenditures	0	0	24,752	24,752	7,299	24,536	24,713	39	0.16%	25,028	25,211	(499)	(2.02%)
	Net Surplus (Deficit)	0	0	0	0	(7,299)	0	0			0	0		
	Net Surplus (Deficit)	0	0	0	0	(7,299)	0	0			0	0		

SHINNECOCK COMMERCIAL MARINA - SUMMARY

Department: Shinnecock Commercial Dock

Budget Year: 2021

Cost Center #: 6420

Division: Parks & Recreation Department

Manager: Kristen Doulos

Tax District: Full Town

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation Department administers the operation of the Shinnecock Commercial Dock facility located on Dune Road, Hampton Bays. Oversight of the facility is provided by the Park Maintenance Supervisor and maintenance crews. Administrative duties include the issuance of annual dockage permits for commercial fishing boats (fees noted on the Department of Parks and Recreation Fee Schedule) and collecting quarterly rent payments. Duties also include maintenance responsibilities of general cleanup and repairs of the facility including electric and plumbing systems.

Workload:

The Department of Parks and Recreation handles supervision, maintenance and upkeep of the Shinnecock Commercial Dock and slips with the assistance of part-time staff. Currently, there are twenty two (22) slips for boats from 41 feet 90 feet in length. Rules and regulations are promulgated for the facility by the Superintendent of Parks and Recreation, in accordance with Chapter 111 (Beaches, Parks and Waterways).

The Shinnecock Commercial Dock requires ongoing repairs to the Dock Master's support building, dock bumpers, electrical outlets, lighting fixtures, as well as structural repairs to decking and dolphin systems. In addition, continual monitoring of the storage areas is needed, in order to keep them free from debris generated by the fishermen and deposited by the public.

Goals & Objectives:

1. Complete capital repairs to decking and begin process for permitting and funding of new bulkhead and electrical repairs.
2. Continue oversight of facility with Dock Manager and ensure tenants are abiding to contract rules and fees.

Legal Authority:

The Shinnecock Commercial Dock is managed by the Town of Southampton Parks and Recreation Department as directed by a long term lease agreement with Suffolk County, as directed by Resolution 2002-1094.

Established pursuant to Navigational Law #32.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/21	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Shinnecock Commercial Dock - 6420													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	4,771	0	0	4,771	2,849	376	689	162	4,075	8,846	0.8	10.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 5	6,538	262	0	6,800	2,849	539	987	274	4,650	11,450	7.8	10.0
Dock Manager	PART-TIME	6,528	0	0	6,528	0	514	0	226	740	7,268		40.0
Total Shinnecock Commercial Dock - 6420		17,838	262	0	18,099	5,698	1,430	1,676	661	9,465	27,564		

NOTES:

Town of Southampton
2021 Tentative Budget
Shinnecock Commercial Dock - 6420

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
Other Revenue:														
2413	Shinnecock Commercial Dock Rental	38,000	52,355	38,000	38,000	30,085	37,702	37,848	(152)	(0.40%)	37,816	37,967	119	0.32%
	Total Other Revenue	38,000	52,355	38,000	38,000	30,085	37,702	37,848	(152)	(0.40%)	37,816	37,967	119	0.32%
	Total Revenue	38,000	52,355	38,000	38,000	30,085	37,702	37,848	(152)	(0.40%)	37,816	37,967	119	0.32%
Salaries:														
6100	Salaries	9,634	9,167	11,292	11,292	4,216	11,310	11,310	(17)	(0.15%)	11,696	11,696	(387)	(3.42%)
6105	Part Time Salaries	8,160	3,623	6,528	6,528	1,056	6,528	6,528	0	0.00%	6,528	6,528	0	0.00%
6110	Longevity	385	367	267	267	0	262	262	5	1.88%	270	270	(9)	(3.40%)
	Total Salaries	18,179	13,157	18,087	18,087	5,272	18,099	18,099	(12)	(0.07%)	18,495	18,495	(395)	(2.18%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,351	1,337	1,519	1,519	1,007	1,499	1,676	(157)	(10.37%)	1,550	1,733	(57)	(3.42%)
6830	FICA Tax Expenditure	1,462	977	1,449	1,449	389	1,430	1,430	20	1.36%	1,461	1,461	(31)	(2.19%)
6835	MTA Tax	65	43	64	64	17	64	64	1	1.40%	65	65	(1)	(2.19%)
6840	Worker's Compensation	930	849	857	857	455	587	587	270	31.49%	601	601	(13)	(2.28%)
6860	Medical Insurance - Active Employees	4,052	3,887	5,422	5,422	1,702	5,422	5,422	0	0.00%	5,422	5,422	0	0.00%
6865	Dental & Optical	200	203	276	276	89	276	276	0	0.00%	276	276	0	0.00%
6875	Disability	11	3	10	10	3	10	10	0	0.00%	10	10	0	0.00%
	Total Employee Benefits - Current	8,071	7,300	9,598	9,598	3,662	9,287	9,465	133	1.39%	9,385	9,568	(103)	(1.09%)
	Total Employee Costs	26,251	20,457	27,685	27,685	8,934	27,387	27,564	121	0.44%	27,879	28,063	(499)	(1.81%)

Town of Southampton
2021 Tentative Budget
 Shinnecock Commercial Dock - 6420

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
	Contractual:													
6401	Contracts	1,500	1,402	1,500	3,004	1,911	1,500	1,500	1,504	50.06%	1,500	1,500	0	0.03%
6404	Electric	5,000	3,466	5,000	5,000	1,446	5,000	5,000	0	0.00%	5,000	5,000	0	0.00%
6405	Fuel Oil	1,700	1,152	1,700	1,700	606	1,700	1,700	0	0.00%	1,700	1,700	0	0.00%
6406	Repair Equipment	2,000	1,866	1,504	0	0	1,504	1,473	(1,473)	(100.00%)	1,270	1,238	235	15.95%
6407	Repair Building	443	432	500	500	474	500	500	0	0.00%	422	422	78	15.60%
6499	Contingent	1,106	0	111	111	0	111	111	0	0.00%	45	45	66	59.46%
	Total Contractual	11,749	8,319	10,315	10,315	4,437	10,315	10,284	31	0.30%	9,937	9,905	379	3.69%
	Total Expenditures	38,000	28,776	38,000	38,000	13,371	37,702	37,848	152	0.40%	37,816	37,968	(119)	(0.32%)
	Net Surplus (Deficit)	0	23,579	0	0	16,714	0	0			0	0		
	Net Surplus (Deficit)	0	23,579	0	0	16,714	0	0			0	0		

POXABOGUE GOLF COURSE- SUMMARY

Department: Poxabogue Golf Course

Budget Year: 2021

Division: Parks & Recreation Department

Tax District: Poxabogue Golf Course

Cost Center #: 7181

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Poxabogue Golf Course was purchased jointly by the Town of Southampton and the Town of East Hampton to ensure public access to golf and affordable recreational opportunities. In 2013, the Town of Southampton purchased the Town of East Hampton's share and now owns the property outright. Facility features 9 hole public golf course, complete with driving range and restaurant.

Workload:

This facility, located in the Village of Sagaponack, is currently operated under two Management Agreements--one for the restaurant and one for the golf operations. The Town has established an Enterprise Fund for revenues and expenditures associated with this recreational amenity.

The Parks & Recreation Department is administering the Management Agreement and overseeing capital improvements.

Goals & Objectives:

A budget for the Poxabogue Golf Course Enterprise Fund Account will be reviewed and future capital improvements at the facility will be considered. Debt service requirements for any capital improvements will be paid from the revenues in the Enterprise Fund Balance, after operating expenses.

Legal Authority:

Established in 2004.

Resolution 2004-113, dated January 13, 2004.

Town of Southampton
2021 Tentative Budget
Poxabogue Golf Course - 7181

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
Other Revenue:														
1201	Interest And Earnings	3,000	8,618	4,000	4,000	2,304	4,000	4,000	0	0.01%	4,000	4,000	0	0.00%
2011	Rentals	182,000	189,420	181,000	181,000	105,240	181,000	181,000	0	0.00%	181,000	181,000	0	0.00%
2770	Miscellaneous	0	3,852	0	0	16,355	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	185,000	201,891	185,000	185,000	123,899	185,000	185,000	0	0.00%	185,000	185,000	0	0.00%
	Total Revenue	185,000	201,891	185,000	185,000	123,899	185,000	185,000	0	0.00%	185,000	185,000	0	0.00%
Total Employee Costs									0	0.00%			0	0.00%
Contractual:														
6401	Contracts	0	13,950	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6404	Electric	6,000	2,766	6,000	6,000	4,328	6,000	6,000	0	0.00%	5,999	5,999	1	0.01%
6405	Fuel Oil	8,000	5,983	8,000	8,000	2,722	8,000	8,000	0	0.00%	8,001	8,001	(1)	(0.01%)
6407	Repair Building	25,000	0	25,000	25,000	0	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
6415	Telephone	6,000	699	6,000	6,000	472	6,000	6,000	0	0.00%	6,000	6,000	0	0.00%
6420	Other	15,000	321	15,000	15,000	4,000	15,000	15,000	0	0.00%	15,000	15,000	0	0.00%
6455	Depreciation	0	77,357	0	0	40,739	0	0	0	0.00%	0	0	0	0.00%
	Total Contractual	60,000	101,077	60,000	60,000	52,262	60,000	60,000	0	0.00%	60,000	60,000	0	0.00%
Debt Service:														
6900	Interfund Transfer Expense	125,000	125,000	150,000	150,000	150,000	150,000	150,000	0	0.00%	150,000	150,000	0	0.00%
	Total Debt Service	125,000	125,000	150,000	150,000	150,000	150,000	150,000	0	0.00%	150,000	150,000	0	0.00%
	Total Expenditures	185,000	226,077	210,000	210,000	202,262	210,000	210,000	0	0.00%	210,000	210,000	0	0.00%

Town of Southampton
2021 Tentative Budget
Poxabogue Golf Course - 7181

Account Code	Description	2019 Adopted Budget	2019 Actual	2020 Adopted Budget	2020 Amended Budget	2020 Dec YTD Actual	2021 Requested Budget	2021 Tentative Budget	2021 Tentative/2020 Amended Difference	2021 Tentative/2020 Amended % of Change	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Difference	2022 Tentative/2021 % of Change
	Net Surplus (Deficit)	0	(24,187)	(25,000)	(25,000)	(78,363)	(25,000)	(25,000)			(25,000)	(25,000)		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	25,000	25,000	0	25,000	25,000			25,000	25,000		