

2022 ORGANIZATIONAL CHART
MUNICIPAL WORKS

Main Line: 702-1750

CENTRAL GARAGE

Main Line: 702-1750

ENGINEERING

Main Line: 702-1750

FACILITIES MANAGEMENT

Main Line: 702-1915

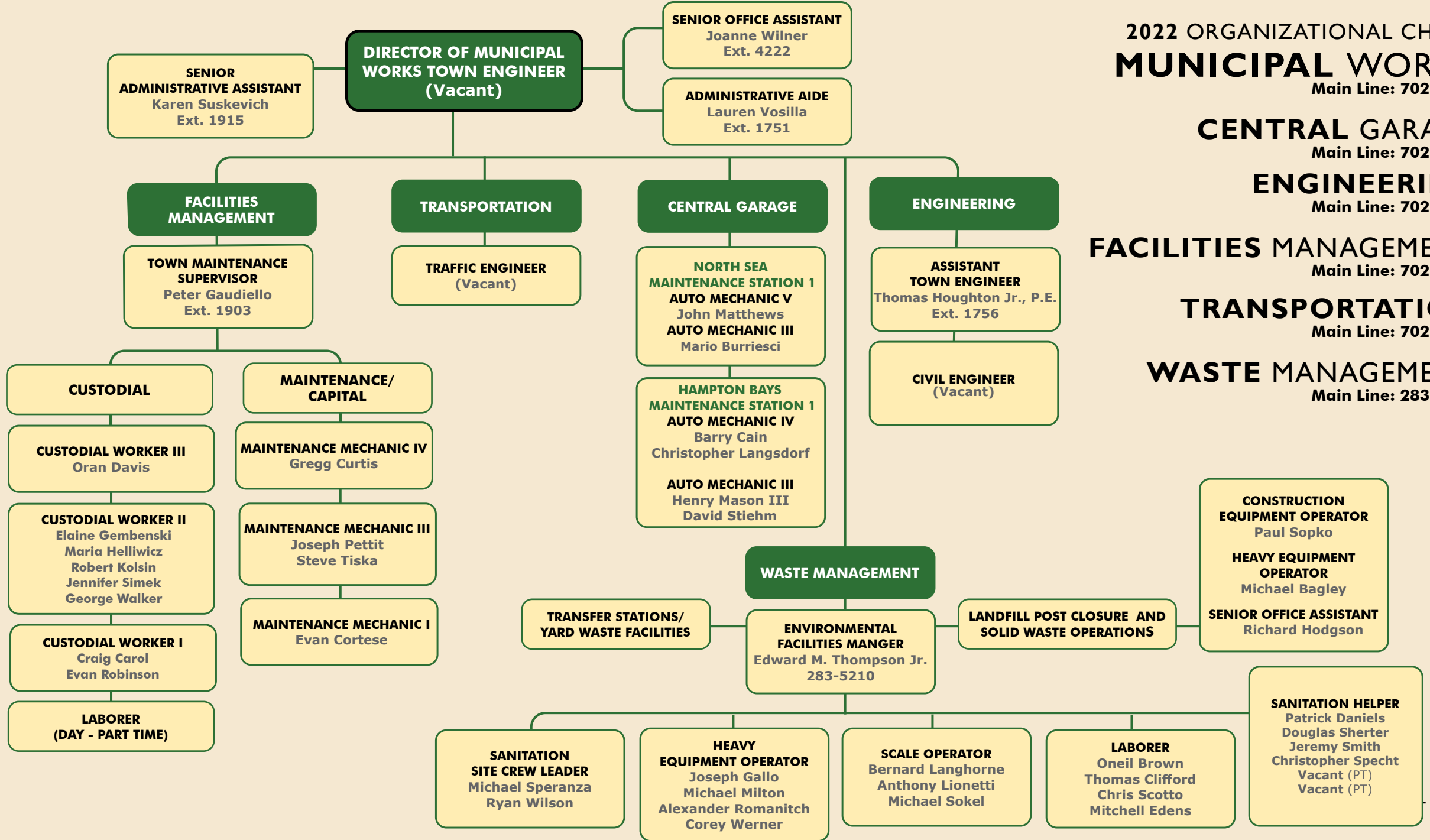
TRANSPORTATION

Main Line: 702-1753

WASTE MANAGEMENT

Main Line: 283-5210

TOWN OF SOUTHAMPTON



MUNICIPAL WORKS ADMINISTRATION - SUMMARY

Department: Municipal Works Administration

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1490

Manager:

NOTES:

Departmental Mission & Responsibilities:

To oversee the Buildings & Facilities, Animal Shelter, Central Garage, Engineering, Post Closure, and Waste Management operations as well as to develop a self sustaining model for Waste Management including processing operations and recycling markets to offset the costs of operation.

Workload:

Promote recycling educational efforts to increase knowledge base of residential and commercial solid waste and recycling. Respond to constituent inquiries, concerns regarding solid waste management, public buildings, and sustainability initiatives. To prepare, execute and implement grants to improve the sustainability of the Town's various programs.

Goals & Objectives:

1. Maintain and improve recycling and waste reduction rates.
2. Improve the cost effectiveness of the Town's recycling programs through marketing and streamlining processing methods.
3. Conduct educational programs on recycling and waste reduction.
4. Maintain the Electronics Waste Recycling Program.
5. Continue to minimize taxpayer burden by seeking funding and support through sources other than Town taxes.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|--|--|----------------|---------------|------------|----------------|------------------|---------------|---------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Municipal Works Admin | | | | | | | | | | | | | |
| Municipal Works Administration - 1490 | | | | | | | | | | | | | |
| Capital Project Coordinator - Requested | ADMINISTRATIVE | 120,000 | 0 | 0 | 120,000 | 28,860 | 8,369 | 15,483 | 919 | 53,631 | 173,631 | | 100.0 |
| Town Engineer (Environmental Facilities) | ADMINISTRATIVE | 147,500 | 5,900 | 0 | 153,400 | 29,724 | 8,855 | 19,790 | 1,146 | 59,514 | 212,914 | 10.7 | 100.0 |
| Administrative Aide | ADMINSUPPORT | 54,060 | 1,082 | 0 | 55,142 | 28,860 | 4,235 | 7,114 | 428 | 40,637 | 95,779 | 7.1 | 100.0 |
| Senior Administrative Assistant | ADMINSUPPORT | 72,500 | 3,625 | 0 | 76,125 | 29,724 | 5,846 | 9,820 | 575 | 45,965 | 122,090 | 13.8 | 100.0 |
| Senior Office Assistant | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - D / Step 1 | 51,730 | 2,069 | 0 | 53,799 | 28,860 | 4,132 | 6,940 | 413 | 40,346 | 94,145 | 5.8 | 100.0 |
| Total Municipal Works Administration - 1490 | | 445,790 | 12,676 | 0 | 458,466 | 146,028 | 31,437 | 59,148 | 3,481 | 240,094 | 698,560 | | |

NOTES:

Town of Southampton

2022 Adopted Budget

Municipal Works Administration - 1490

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Difference | 2022 Adopted / 2021 % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|-------------------------------------|--|---------------------|----------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--------------------------------|---------------------------------|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 523,045 | 523,045 | 541,666 | 525,221 | 440,391 | 721,566 | 726,110 | 720,114 | 720,114 | 194,893 | 37.11% | 726,105 | 731,308 | 731,308 | 731,308 |
| | Total Real Property Taxes | 523,045 | 523,045 | 541,666 | 525,221 | 440,391 | 721,566 | 726,110 | 720,114 | 720,114 | 194,893 | 37.11% | 726,105 | 731,308 | 731,308 | 731,308 |
| | Total Revenue | 523,045 | 523,045 | 541,666 | 525,221 | 440,391 | 721,566 | 726,110 | 720,114 | 720,114 | 194,893 | 37.11% | 726,105 | 731,308 | 731,308 | 731,308 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 305,333 | 305,328 | 313,388 | 306,792 | 256,990 | 442,188 | 445,790 | 445,790 | 445,790 | (138,998) | (45.31%) | 451,385 | 455,509 | 455,509 | 455,509 |
| 6101 | Overtime | 0 | 0 | 0 | 500 | 322 | 0 | 0 | 0 | 0 | 500 | 100.00% | 0 | 0 | 0 | 0 |
| 6110 | Longevity | 7,898 | 7,952 | 8,172 | 8,172 | 5,771 | 12,532 | 12,676 | 12,676 | 12,676 | (4,504) | (55.12%) | 12,585 | 12,750 | 12,750 | 12,750 |
| | Total Salaries | 313,231 | 313,280 | 321,560 | 315,464 | 263,083 | 454,720 | 458,466 | 458,466 | 458,466 | (143,002) | (45.33%) | 463,970 | 468,258 | 468,258 | 468,258 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 40,327 | 40,245 | 46,645 | 46,809 | 37,590 | 58,665 | 59,148 | 53,152 | 53,152 | (6,343) | (13.55%) | 59,858 | 60,411 | 60,411 | 60,411 |
| 6830 | FICA Tax Expenditure | 21,854 | 22,532 | 22,220 | 18,340 | 19,022 | 31,149 | 31,437 | 31,437 | 31,437 | (13,097) | (71.41%) | 31,527 | 31,856 | 31,856 | 31,856 |
| 6835 | MTA Tax | 1,094 | 1,018 | 1,132 | 926 | 812 | 1,552 | 1,565 | 1,565 | 1,565 | (639) | (69.01%) | 1,584 | 1,598 | 1,598 | 1,598 |
| 6840 | Worker's Compensation | 8,613 | 6,637 | 11,383 | 11,388 | 8,873 | 1,813 | 1,828 | 1,828 | 1,828 | 9,560 | 83.95% | 1,851 | 1,868 | 1,868 | 1,868 |
| 6860 | Medical Insurance - Active Employees | 110,136 | 104,125 | 110,136 | 105,136 | 88,854 | 138,168 | 138,168 | 138,168 | 138,168 | (33,032) | (31.42%) | 138,168 | 138,168 | 138,168 | 138,168 |
| 6865 | Dental & Optical | 5,520 | 5,501 | 5,520 | 5,520 | 4,809 | 7,860 | 7,860 | 7,860 | 7,860 | (2,340) | (42.39%) | 7,860 | 7,860 | 7,860 | 7,860 |
| 6875 | Disability | 70 | 41 | 70 | 70 | 22 | 88 | 88 | 88 | 88 | (19) | (26.72%) | 88 | 88 | 88 | 88 |
| | Total Employee Benefits - Current | 187,614 | 180,099 | 197,106 | 188,189 | 159,981 | 239,295 | 240,094 | 234,098 | 234,098 | (45,909) | (24.40%) | 240,935 | 241,849 | 241,849 | 241,849 |
| | Total Employee Costs | 500,845 | 493,379 | 518,666 | 503,653 | 423,064 | 694,016 | 698,560 | 692,564 | 692,564 | (188,911) | (37.51%) | 704,905 | 710,108 | 710,108 | 710,108 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6403 | Gasoline | 5,000 | 1,626 | 5,100 | 4,700 | 2,510 | 5,600 | 5,600 | 5,600 | 5,600 | (900) | (19.14%) | 5,000 | 5,000 | 5,000 | 5,000 |
| 6411 | Printing and Stationery | 1,000 | 0 | 500 | 500 | 0 | 1,000 | 1,000 | 1,000 | 1,000 | (500) | (100.00%) | 1,000 | 1,000 | 1,000 | 1,000 |
| 6412 | Publications | 1,000 | 0 | 500 | 500 | 0 | 500 | 500 | 500 | 500 | 0 | 0.00% | 1,000 | 1,000 | 1,000 | 1,000 |
| 6416 | Travel, Dues and Related | 1,900 | 0 | 1,000 | 1,000 | 316 | 2,000 | 2,000 | 2,000 | 2,000 | (1,000) | (100.00%) | 1,600 | 1,600 | 1,600 | 1,600 |
| 6418 | Uniforms | 200 | 0 | 200 | 200 | 30 | 250 | 250 | 250 | 250 | (50) | (25.00%) | 0 | 0 | 0 | 0 |
| 6421 | Legal Notices | 2,000 | 0 | 2,000 | 2,000 | 0 | 2,000 | 2,000 | 2,000 | 2,000 | 0 | 0.00% | 1,000 | 1,000 | 1,000 | 1,000 |
| 6425 | Office Supplies | 500 | 115 | 500 | 500 | 0 | 500 | 500 | 500 | 500 | 0 | 0.00% | 500 | 500 | 500 | 500 |
| 6441 | Diesel Fuel | 0 | 169 | 500 | 500 | 206 | 500 | 500 | 500 | 500 | 0 | 0.00% | 500 | 500 | 500 | 500 |
| 6444 | Mileage Reimbursement | 1,000 | 576 | 600 | 1,000 | 729 | 600 | 600 | 600 | 600 | 400 | 40.00% | 1,000 | 1,000 | 1,000 | 1,000 |
| 6450 | Schools & Training | 2,500 | 300 | 2,000 | 2,000 | 0 | 2,000 | 2,000 | 2,000 | 2,000 | 0 | 0.00% | 2,500 | 2,500 | 2,500 | 2,500 |
| 6477 | Copier Leases | 2,100 | 1,209 | 2,600 | 2,600 | 2,142 | 2,600 | 2,600 | 2,600 | 2,600 | 0 | 0.00% | 2,100 | 2,100 | 2,100 | 2,100 |
| 6490 | Consultants | 5,000 | 1,200 | 7,500 | 6,068 | 0 | 10,000 | 10,000 | 10,000 | 10,000 | (3,932) | (64.80%) | 5,000 | 5,000 | 5,000 | 5,000 |
| | Total Contractual | 22,200 | 5,195 | 23,000 | 21,568 | 5,933 | 27,550 | 27,550 | 27,550 | 27,550 | (5,982) | (27.73%) | 21,200 | 21,200 | 21,200 | 21,200 |
| | Total Expenditures | 523,045 | 498,574 | 541,666 | 525,221 | 428,997 | 721,566 | 726,110 | 720,114 | 720,114 | (194,893) | (37.11%) | 726,105 | 731,308 | 731,308 | 731,308 |
| | Net Surplus (Deficit) | 0 | 24,471 | 0 | 0 | 11,394 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |

SUSTAINABILITY - SUMMARY

Department: Town-Wide Sustainability

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 6310

Manager:

NOTES:

Departmental Mission & Responsibilities:

To provide avenues by which the Town may set sustainable priorities via suggestions or recommended actions to consider with mechanisms for measuring success. To promote, educate and explore opportunities through the Sustainability Plan amendment of the 400+ Plan for the residents of the Town to be more sustainable within our environment and provide home and business efficiency opportunities.

Workload:

To work along side the Sustainability Committee to provide educational content to be used in presentation and printed documents for the purposes of progressing the mission.

Goals & Objectives:

Education and Outreach in the areas of

Solid Waste, waste reduction and recycling

Clean Water - Stormwater Education, Advanced Alternative Sanitary Systems, Larger Cluster Systems.

Energy - Provide utility and manufacturer rebate opportunity information; provide updates on current topics relating to utility; Home Efficiency Program and Electric Vehicle Charging Station Education.

Transportation - South Fork Commuter Connection; Bike Share Program

Green Building - Commercial applications of technology

Legal Authority:

Town of Southamptn

2022 Adopted Budget

Town-Wide Sustainability - 6310

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 Amended % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|--------------|----------------------------------|---------------------|---------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| | Real Property Taxes: | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 5,000 | 5,000 | 5,000 | (20,000) | (80.00%) | 7,000 | 7,000 | 7,000 | 7,000 |
| | Total Real Property Taxes | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 5,000 | 5,000 | 5,000 | (20,000) | (80.00%) | 7,000 | 7,000 | 7,000 | 7,000 |
| | Total Revenue | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 5,000 | 5,000 | 5,000 | (20,000) | (80.00%) | 7,000 | 7,000 | 7,000 | 7,000 |
| | Total Employee Costs | | | | | | | | | | 0 | 0.00% | | | | |
| | Contractual: | | | | | | | | | | | | | | | |
| 6401 | Contracts | 20,000 | 499 | 20,000 | 20,000 | 12,929 | 20,000 | 4,000 | 4,000 | 4,000 | 16,000 | 80.00% | 2,000 | 2,000 | 2,000 | 2,000 |
| 6411 | Printing and Stationery | 5,000 | 0 | 5,000 | 5,000 | 0 | 5,000 | 1,000 | 1,000 | 1,000 | 4,000 | 80.00% | 5,000 | 5,000 | 5,000 | 5,000 |
| | Total Contractual | 25,000 | 499 | 25,000 | 25,000 | 12,929 | 25,000 | 5,000 | 5,000 | 5,000 | 20,000 | 80.00% | 7,000 | 7,000 | 7,000 | 7,000 |
| | Total Expenditures | 25,000 | 499 | 25,000 | 25,000 | 12,929 | 25,000 | 5,000 | 5,000 | 5,000 | 20,000 | 80.00% | 7,000 | 7,000 | 7,000 | 7,000 |
| | Net Surplus (Deficit) | 0 | 24,501 | 0 | 0 | 12,071 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |

BUILDING MAINTENANCE AND FACILITY MANAGEMENT - SUMMARY

Department: Building Maintenance and Facility Management

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1620

Manager: Peter Gaudiello

NOTES:

Departmental Mission & Responsibilities:

The mission of the Division of Building Maintenance is to maintain and enhance the operation, appearance, cleanliness, and functionality of Town-owned buildings and facilities.

Workload:

Building Maintenance oversees and maintains Town-owned buildings; evaluates and oversees both minor and major repairs to the physical plant and systems of Town buildings, both in response to existing problems or issues, as well as proactively (to anticipate and prevent issues or problems in the future); researches and develops proposals and cost estimates to address existing building or building system issues, or in response to requested or required improvements to facilities; evaluates building equipment and/or systems for repair or replacement needs, develops cost estimates for alternative scenarios and approaches; provides technical support and advice to the Town Board with respect to building maintenance, repair, renovation, or restoration efforts; acts as liaison between the Town and construction management firms, contractors, engineers and other professionals working on various capital projects; assists other departments and divisions with support from the Buildings Maintenance staff, to assist with on going projects, make requested repairs, or perform certain tasks utilizing in-house labor to save costs; provides support for other departments or agencies with advice or assistance in building maintenance; assists in the development of plans and recommendations to the Town Board in response to the facility and space related needs of employees, partner nonprofit organizations, and the public; provides high quality janitorial services; and works to make available ongoing training and development opportunities for all Buildings Maintenance personnel.

Goals & Objectives:

1. Work with the Engineering Division to move forward with the design and installation of a new heating, ventilation, and air conditioning system for Town Hall.
2. Work with the Engineering Division to move forward with the replacement of the elevator at Southampton Town Hall.
3. Work with the Work Place Violence Committee to improve

Legal Authority:

Established pursuant to Southampton Town Board resolution.

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|--|--|-------------|-----------|------------|------------|------------------|---------------|------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Buildings & Facilities | | | | | | | | | | | | | |
| Building Maintenance and Facility Management - 1620 | | | | | | | | | | | | | |
| Town Maintenance Supervisor | ADMINISTRATIVE | 100,000 | 5,000 | 0 | 105,000 | 29,724 | 8,189 | 13,888 | 3,465 | 55,266 | 160,266 | 16.2 | 100.0 |
| Custodial Worker I | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 2 | 41,061 | 0 | 0 | 41,061 | 28,860 | 3,267 | 5,487 | 1,805 | 39,419 | 80,480 | 0.7 | 100.0 |
| Custodial Worker I | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 5 | 42,856 | 4,286 | 321 | 47,463 | 13,536 | 3,762 | 6,319 | 1,899 | 25,516 | 72,979 | | 100.0 |
| Custodial Worker II | CSEA40HOUR-NEW / CSEA40HOUR - 7-1-2010 - C / Step 3 | 49,360 | 0 | 6,062 | 55,422 | 1,572 | 4,391 | 7,375 | 2,187 | 15,526 | 70,948 | 4.9 | 100.0 |
| Custodial Worker II | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2 | 48,661 | 1,946 | 0 | 50,607 | 13,536 | 4,020 | 6,753 | 2,143 | 26,452 | 77,060 | 7.1 | 100.0 |
| Maintenance Mechanic I | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2 | 48,661 | 0 | 0 | 48,661 | 13,536 | 3,837 | 6,446 | 1,687 | 25,506 | 74,166 | 2.6 | 100.0 |
| Maintenance Mechanic I - Vacant | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 5 | 50,759 | 0 | 0 | 50,759 | 28,860 | 4,038 | 6,783 | 2,227 | 41,909 | 92,669 | | 100.0 |
| Custodial Worker II | CSEA40HOUR-NEW / CSEA40HOUR-NEW - C / Step 6 | 52,576 | 5,258 | 0 | 57,833 | 14,868 | 4,585 | 7,702 | 2,324 | 29,479 | 87,313 | 21.1 | 100.0 |
| Custodial Worker II | CSEA40HOUR-NEW / CSEA40HOUR-NEW - C / Step 6 | 52,576 | 5,258 | 0 | 57,833 | 28,860 | 4,585 | 7,702 | 2,324 | 43,471 | 101,305 | 21.4 | 100.0 |
| Custodial Worker II | CSEA40HOUR-NEW / CSEA40HOUR-NEW - C / Step 6 | 52,576 | 4,206 | 0 | 56,782 | 14,868 | 4,505 | 7,567 | 2,321 | 29,260 | 86,042 | 19.3 | 100.0 |
| Custodial Worker III | CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 3 | 57,900 | 4,632 | 431 | 62,963 | 14,868 | 4,994 | 8,388 | 2,556 | 30,806 | 93,769 | 19.4 | 100.0 |
| Maintenance Mechanic III | CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6 | 69,071 | 5,526 | 6,062 | 80,659 | 1,572 | 6,333 | 10,638 | 2,427 | 20,970 | 101,628 | 15.4 | 100.0 |
| Maintenance Mechanic III | CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6 | 69,071 | 6,907 | 0 | 75,978 | 28,860 | 5,975 | 10,037 | 2,411 | 47,282 | 123,260 | 21.4 | 100.0 |
| Maintenance Mechanic II | CSEA40HOUR-OLD / CSEA40HOUR-OLD - 05 / Step 6 | 68,841 | 6,884 | 0 | 75,726 | 14,868 | 5,955 | 10,003 | 2,403 | 33,229 | 108,955 | 25.8 | 100.0 |

NOTES:

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|--|---|----------------|---------------|---------------|------------------|------------------|---------------|----------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Buildings & Facilities | | | | | | | | | | | | | |
| Maintenance Mechanic IV | CSEA40HOUR-OLD / CSEA40HOUOLD - 13 / Step 6 | 84,815 | 8,481 | 0 | 93,296 | 28,860 | 7,337 | 12,324 | 2,956 | 51,477 | 144,773 | 23.3 | 100.0 |
| Custodial Aide | PART-TIME | 8,490 | 0 | 0 | 8,490 | 0 | 675 | 0 | 387 | 1,063 | 9,552 | | 100.0 |
| Custodial Worker I | PART-TIME | 14,566 | 0 | 0 | 14,566 | 0 | 1,159 | 0 | 652 | 1,811 | 16,376 | | 100.0 |
| Custodial Worker I | PART-TIME | 14,566 | 0 | 0 | 14,566 | 0 | 1,159 | 0 | 652 | 1,811 | 16,376 | | 100.0 |
| Custodial Worker I | PART-TIME | 8,659 | 0 | 0 | 8,659 | 0 | 689 | 0 | 395 | 1,084 | 9,743 | | 100.0 |
| Custodial Worker I | PART-TIME | 12,383 | 0 | 0 | 12,383 | 0 | 985 | 0 | 557 | 1,542 | 13,925 | | 100.0 |
| Laborer | PART-TIME | 8,443 | 0 | 0 | 8,443 | 0 | 672 | 0 | 385 | 1,057 | 9,500 | | 100.0 |
| Total Building Maintenance and Facility Management - 1620 | | 955,890 | 58,384 | 12,876 | 1,027,150 | 277,248 | 81,113 | 127,413 | 38,162 | 523,936 | 1,551,086 | | |

NOTES:

ANIMAL SHELTER - SUMMARY

Department: Animal Shelter

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 3510

Manager:

NOTES:

Departmental Mission & Responsibilities:

The 2010 Budget reflected the privatization of shelter operations and the transfer of staffing insofar as such was funded by the Town.

The mission is to maintain an animal shelter and adoption facility that addresses the needs of the animals, provides programs for enrichment and behavior modification through privatization and in coordination with the Town's Animal Shelter Supervisor.

Workload:

The privatized facility is tasked with providing animal sheltering and adoption services to Town residents.

Goals & Objectives:

The 2010 Budget directed that the Town of Southampton discontinue municipal shelter operations, and instead, function as a landlord, offering the site to an operator/tenant through privatization. Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter. Under such agreement, the Animal Shelter Supervisor is charged with coordination of the Town's obligations and serves as the point of contact for the contract agency. The contract was renewed by Resolution 2015-789 for an additional five years, expiring in 2020.

Legal Authority:

Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter.

Town of Southampton

2022 Adopted Budget

Animal Shelter - 3510

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 Amended % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|--------------|----------------------------------|---------------------|----------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| | Real Property Taxes: | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 433,600 | 433,600 | 432,600 | 432,600 | 432,600 | 438,600 | 438,600 | 438,600 | 438,600 | 6,000 | 1.39% | 441,600 | 441,600 | 441,600 | 441,600 |
| | Total Real Property Taxes | 433,600 | 433,600 | 432,600 | 432,600 | 432,600 | 438,600 | 438,600 | 438,600 | 438,600 | 6,000 | 1.39% | 441,600 | 441,600 | 441,600 | 441,600 |
| | Total Revenue | 433,600 | 433,600 | 432,600 | 432,600 | 432,600 | 438,600 | 438,600 | 438,600 | 438,600 | 6,000 | 1.39% | 441,600 | 441,600 | 441,600 | 441,600 |
| | Total Employee Costs | | | | | | | | | | 0 | 0.00% | | | | |
| | Contractual: | | | | | | | | | | | | | | | |
| 6401 | Contracts | 307,600 | 313,440 | 325,600 | 325,600 | 309,224 | 331,600 | 331,600 | 331,600 | 331,600 | (6,000) | (1.84%) | 331,600 | 331,600 | 331,600 | 331,600 |
| 6404 | Electric | 65,000 | 53,563 | 55,000 | 55,000 | 40,675 | 55,000 | 55,000 | 55,000 | 55,000 | 0 | 0.00% | 57,000 | 57,000 | 57,000 | 57,000 |
| 6405 | Fuel Oil | 40,000 | 17,362 | 30,000 | 30,000 | 13,474 | 30,000 | 30,000 | 30,000 | 30,000 | 0 | 0.00% | 31,000 | 31,000 | 31,000 | 31,000 |
| 6407 | Repair Building | 14,000 | 16,007 | 15,000 | 15,000 | 13,000 | 15,000 | 15,000 | 15,000 | 15,000 | 0 | 0.00% | 15,000 | 15,000 | 15,000 | 15,000 |
| 6420 | Other | 7,000 | 0 | 7,000 | 7,000 | 0 | 7,000 | 7,000 | 7,000 | 7,000 | 0 | 0.00% | 7,000 | 7,000 | 7,000 | 7,000 |
| | Total Contractual | 433,600 | 400,371 | 432,600 | 432,600 | 376,373 | 438,600 | 438,600 | 438,600 | 438,600 | (6,000) | (1.39%) | 441,600 | 441,600 | 441,600 | 441,600 |
| | Total Expenditures | 433,600 | 400,371 | 432,600 | 432,600 | 376,373 | 438,600 | 438,600 | 438,600 | 438,600 | (6,000) | (1.39%) | 441,600 | 441,600 | 441,600 | 441,600 |
| | Net Surplus (Deficit) | 0 | 33,229 | 0 | 0 | 56,227 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |

CENTRAL GARAGE - SUMMARY

Department: Central Garage

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1640

Manager:

NOTES:

Departmental Mission & Responsibilities:

The Central Garage and North Sea Garage are full service vehicle repair garages created with specific task of repair, service and maintenance of Town-owned passenger vehicles land light duty trucks, law enforcement vehicles, diesel vehicles and heavy equipment. The responsibilities of the Garages includes the repair, service, maintenance and preventive maintenance of vehicles owned/operated by the Southampton Town Governmental agencies, excluding the Highway Department.

Workload:

The specific workload includes the following major areas:

Repairs and installations of equipment:

Removal and replacement of rear axle assemblies and four wheel drive transfer cases

Minor body and fender work

Air conditioning repairs

Tire service and repair

New York State Inspections

Routine tune ups and oil changes, etc.

Electrical & computer system repairs

Police vehicle conversion to include installation of lights, sirens and decals

Minor engine repairs

Removal/replacement of automatic transmissions & various other equipment

Towing and Impounds:

Central Garage operates two (2) tow vehicles to assist the police department in removing abandoned vehicles, criminal investigations involving motor vehicles and towing of police/governmental vehicles experiencing mechanical difficulty.

Goals & Objectives:

To continue the mechanical repairs on the many Town-owned vehicles.

Legal Authority:

Established pursuant to Town Law.

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|------------------------------------|--|----------------|---------------|--------------|----------------|------------------|---------------|---------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Town Engineer | | | | | | | | | | | | | |
| Central Garage - 1640 | | | | | | | | | | | | | |
| Automotive Mechanic III | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 3 | 64,843 | 0 | 0 | 64,843 | 28,860 | 5,309 | 8,917 | 4,806 | 47,891 | 112,734 | 2.4 | 100.0 |
| Automotive Mechanic V | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - L / Step 6 | 87,821 | 0 | 6,062 | 93,883 | 28,860 | 7,654 | 12,856 | 6,523 | 55,893 | 149,776 | 3.2 | 100.0 |
| Automotive Mechanic III | CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6 | 69,071 | 6,907 | 0 | 75,978 | 28,860 | 6,183 | 10,386 | 5,141 | 50,571 | 126,549 | 20.5 | 100.0 |
| Automotive Mechanic III | CSEA40HOUR-OLD / CSEA40HOUR-OLD - 09 / Step 6 | 74,124 | 7,412 | 0 | 81,536 | 28,860 | 6,636 | 11,146 | 5,516 | 52,158 | 133,694 | 25.4 | 100.0 |
| Automotive Mechanic IV | CSEA40HOUR-OLD / CSEA40HOUOLD - 13 / Step 6 | 84,815 | 8,795 | 1,477 | 95,086 | 31,884 | 7,969 | 13,386 | 6,326 | 59,565 | 154,651 | 32.2 | 100.0 |
| Automotive Mechanic IV | CSEA40HOUR-OLD / CSEA40HOUOLD - 13 / Step 6 | 84,815 | 8,481 | 2,141 | 95,437 | 31,884 | 7,756 | 13,029 | 6,316 | 58,986 | 154,423 | 33.1 | 100.0 |
| Total Central Garage - 1640 | | 465,488 | 31,596 | 9,680 | 506,764 | 179,208 | 41,507 | 69,721 | 34,628 | 325,063 | 831,827 | | |

NOTES:

Town of Southampton

2022 Adopted Budget

Central Garage - 1640

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 Amended % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|-------------------------------------|--|---------------------|------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 1,051,202 | 1,051,202 | 1,067,482 | 1,067,482 | 1,067,482 | 1,103,924 | 1,103,924 | 1,096,857 | 1,096,857 | 29,375 | 2.75% | 1,091,157 | 1,091,157 | 1,091,157 | 1,091,157 |
| | Total Real Property Taxes | 1,051,202 | 1,051,202 | 1,067,482 | 1,067,482 | 1,067,482 | 1,103,924 | 1,103,924 | 1,096,857 | 1,096,857 | 29,375 | 2.75% | 1,091,157 | 1,091,157 | 1,091,157 | 1,091,157 |
| Other Revenue: | | | | | | | | | | | | | | | | |
| 2701 | Miscellaneous Tax Receipts | 0 | 0 | 0 | 0 | 110 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| | Total Other Revenue | 0 | 0 | 0 | 0 | 110 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| | Total Revenue | 1,051,202 | 1,051,202 | 1,067,482 | 1,067,482 | 1,067,592 | 1,103,924 | 1,103,924 | 1,096,857 | 1,096,857 | 29,375 | 2.75% | 1,091,157 | 1,091,157 | 1,091,157 | 1,091,157 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 445,209 | 444,381 | 457,407 | 457,407 | 367,269 | 468,620 | 468,620 | 468,620 | 468,620 | (11,213) | (2.45%) | 480,125 | 480,125 | 480,125 | 480,125 |
| 6101 | Overtime | 5,000 | 2,149 | 4,000 | 4,000 | 1,840 | 5,000 | 5,000 | 5,000 | 5,000 | (1,000) | (25.00%) | 7,000 | 7,000 | 7,000 | 7,000 |
| 6103 | Accumulated Sick/Personal Days | 2,892 | 0 | 4,177 | 4,177 | 0 | 3,618 | 3,618 | 3,618 | 3,618 | 559 | 13.38% | 3,618 | 3,618 | 3,618 | 3,618 |
| 6110 | Longevity | 29,097 | 28,848 | 29,626 | 29,626 | 0 | 31,596 | 31,596 | 31,596 | 31,596 | (1,970) | (6.65%) | 32,220 | 32,220 | 32,220 | 32,220 |
| 6127 | Cash in Lieu of Health Benefits | 0 | 5,730 | 6,023 | 6,023 | 2,943 | 6,062 | 6,062 | 6,062 | 6,062 | (39) | (0.65%) | 6,062 | 6,062 | 6,062 | 6,062 |
| | Total Salaries | 482,198 | 481,107 | 501,233 | 501,233 | 372,051 | 514,896 | 514,896 | 514,896 | 514,896 | (13,663) | (2.73%) | 529,025 | 529,025 | 529,025 | 529,025 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 65,952 | 65,819 | 74,754 | 74,754 | 60,242 | 69,721 | 69,721 | 62,654 | 62,654 | 12,100 | 16.19% | 71,383 | 71,383 | 71,383 | 71,383 |
| 6830 | FICA Tax Expenditure | 40,616 | 36,276 | 41,168 | 41,168 | 28,021 | 41,857 | 41,857 | 41,857 | 41,857 | (688) | (1.67%) | 42,847 | 42,847 | 42,847 | 42,847 |
| 6835 | MTA Tax | 1,805 | 1,612 | 1,829 | 1,829 | 1,183 | 1,860 | 1,860 | 1,860 | 1,860 | (31) | (1.67%) | 1,904 | 1,904 | 1,904 | 1,904 |
| 6840 | Worker's Compensation | 49,159 | 37,878 | 36,342 | 36,342 | 28,329 | 32,677 | 32,677 | 32,677 | 32,677 | 3,665 | 10.08% | 33,485 | 33,485 | 33,485 | 33,485 |
| 6860 | Medical Insurance - Active Employees | 168,672 | 119,005 | 168,672 | 168,672 | 100,924 | 169,776 | 169,776 | 169,776 | 169,776 | (1,104) | (0.65%) | 169,776 | 169,776 | 169,776 | 169,776 |
| 6865 | Dental & Optical | 8,280 | 8,217 | 8,280 | 8,280 | 7,023 | 9,432 | 9,432 | 9,432 | 9,432 | (1,152) | (13.91%) | 9,432 | 9,432 | 9,432 | 9,432 |
| 6875 | Disability | 104 | 0 | 104 | 104 | 2 | 106 | 106 | 106 | 106 | (1) | (1.38%) | 106 | 106 | 106 | 106 |
| | Total Employee Benefits - Current | 334,589 | 268,806 | 331,150 | 331,150 | 225,723 | 325,428 | 325,428 | 318,361 | 318,361 | 12,788 | 3.86% | 328,932 | 328,932 | 328,932 | 328,932 |
| | Total Employee Costs | 816,786 | 749,914 | 832,382 | 832,382 | 597,775 | 840,324 | 840,324 | 833,257 | 833,257 | (875) | (0.11%) | 857,957 | 857,957 | 857,957 | 857,957 |
| Equipment: | | | | | | | | | | | | | | | | |
| 6200 | Equipment | 0 | 0 | 0 | 0 | 0 | 14,000 | 14,000 | 14,000 | 14,000 | (14,000) | (100.00%) | 0 | 0 | 0 | 0 |
| | Total Equipment | 0 | 0 | 0 | 0 | 0 | 14,000 | 14,000 | 14,000 | 14,000 | (14,000) | (100.00%) | 0 | 0 | 0 | 0 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6401 | Contracts | 10,200 | 7,681 | 7,500 | 7,500 | 3,915 | 13,200 | 13,200 | 13,200 | 13,200 | (5,700) | (76.00%) | 9,700 | 9,700 | 9,700 | 9,700 |
| 6403 | Gasoline | 100 | 0 | 0 | 0 | 0 | 100 | 100 | 100 | 100 | (100) | (100.00%) | 100 | 100 | 100 | 100 |
| 6404 | Electric | 5,500 | 7,038 | 7,200 | 7,200 | 4,635 | 7,200 | 7,200 | 7,200 | 7,200 | 0 | 0.00% | 5,500 | 5,500 | 5,500 | 5,500 |
| 6405 | Fuel Oil | 6,500 | 1,735 | 5,500 | 5,500 | 2,327 | 5,500 | 5,500 | 5,500 | 5,500 | 0 | 0.00% | 6,500 | 6,500 | 6,500 | 6,500 |
| 6406 | Repair Equipment | 5,000 | 1,320 | 4,000 | 2,500 | 0 | 3,000 | 3,000 | 3,000 | 3,000 | (500) | (20.00%) | 5,000 | 5,000 | 5,000 | 5,000 |
| 6407 | Repair Building | 7,000 | 21 | 4,500 | 4,500 | 2,571 | 4,500 | 4,500 | 4,500 | 4,500 | 0 | 0.00% | 3,000 | 3,000 | 3,000 | 3,000 |
| 6408 | Repair Vehicle | 100,000 | 72,557 | 105,000 | 98,500 | 67,593 | 108,000 | 108,000 | 108,000 | 108,000 | (9,500) | (9.64%) | 120,000 | 120,000 | 120,000 | 120,000 |
| 6420 | Other | 1,950 | 353 | 1,000 | 1,000 | 529 | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 0.00% | 1,900 | 1,900 | 1,900 | 1,900 |
| 6423 | Small Equipment (Non-Capital) | 2,040 | 1,662 | 1,800 | 1,800 | 1,744 | 2,500 | 2,500 | 2,500 | 2,500 | (700) | (38.89%) | 5,000 | 5,000 | 5,000 | 5,000 |
| 6425 | Office Supplies | 0 | 0 | 100 | 100 | 51 | 0 | 0 | 0 | 0 | 100 | 100.00% | 0 | 0 | 0 | 0 |
| 6426 | Supplies - Other | 6,500 | 2,032 | 4,500 | 4,500 | 751 | 5,000 | 5,000 | 5,000 | 5,000 | (500) | (11.11%) | 5,000 | 5,000 | 5,000 | 5,000 |
| 6485 | Uniform Cleaning | 6,000 | 2,037 | 2,000 | 2,500 | 1,260 | 2,600 | 2,600 | 2,600 | 2,600 | (100) | (4.00%) | 6,000 | 6,000 | 6,000 | 6,000 |
| 6491 | Tires | 63,125 | 62,117 | 66,000 | 72,000 | 60,391 | 71,000 | 71,000 | 71,000 | 71,000 | 1,000 | 1.39% | 50,500 | 50,500 | 50,500 | 50,500 |

INTERMODAL TRANSPORTION & TRAFFIC SAFETY DIVISION - SUMMARY

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 3310

Manager:

NOTES:

Departmental Mission & Responsibilities:

Intermodal Transportation Mission & Responsibilities:

The mission of the Intermodal Transportation portion of this division is to advocate for and facilitate the improvement of public transportation and Human Service transportation opportunities; and to advocate for and facilitate improvements to the roadway system to optimize the safe and efficient flow of people and goods through both motorized and non-motorized forms of transportation. The roadway system includes related infrastructure such as sidewalks, bike lanes, etc.

To accomplish this mission, this office is responsible for working with the Town Board, elected and appointed officials at all levels of government, outside agencies, Town departments, the Town Transportation Commission, the Town Planning Board and members of the public to determine areas of concern or opportunity. Then, working with the appropriate parties, develop solutions which will address Town goals, concerns and opportunities.

Traffic Safety Mission & Responsibilities:

The mission of the Traffic Safety portion of this division is to ensure existing Town traffic safety devices operate properly and are maintained in a state of good repair, and to address public/traffic safety concerns, identified by this office or others, through evaluation of identified issues and development of appropriate responses to these concerns.

This office is responsible for achieving this mission through implementation of initiatives and administrative procedures within this office and by working closely with various Town Departments (primarily Highway and Police), the Town Transportation Commission, the Town Board, members of the public, outside consultants and outside agencies, including New York State Department of Transportation (NYS DOT) and Suffolk County Department of Public Works (SCDPW).

Fleet Management Mission & Responsibilities:

The Mission of Fleet Management is to review the existing fleet infrastructure, vehicles, fueling stations, maintenance protocols and develop a plan to right size the Town's Fleet by Rotation, Reduction and modernization with upgraded fueling stations, and alternative energy vehicles to reduce energy consumption and emissions. To ensure regulatory compliance, maintenance and fueling needs of a new more fuel efficient and alternative fueling infrastructure.

Workload:

Intermodal Transportation Workload:

1. Represent the Town on various transportation oriented community and advocacy groups, task forces and forums including, but not limited to: Town Transportation Commission, Private Roads Committee, Biking Committee, Sustainability Committee, East End Transportation Council; or as part of various planning studies facilitated by the Department of Land Management.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2022
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager:

NOTES:

2. Assist the Town Board, Transportation Commission, Department of Land Management and other Town Departments with development and implementation of various transportation studies, plans and projects, including recommendations to engage the services of consultants, as needed.
3. Coordinate with other jurisdictions, including, but not limited to the New York State Department of Transportation (NYS DOT), Suffolk County Department of Public Works (SCDPW), Suffolk County Transit, the Long Island Rail Road, other Towns and Villages.
4. Work with agencies, departments, community groups and the private sector to facilitate greater public/private cooperation to improve transit operations within the Town's Intermodal Transportation network.
5. In cooperation with the Town Department of Land Management, review all matters pertaining to transportation arising within or referred to the divisions of the Department of Land Management.
6. At the direction of the Town Board, serve as the project management lead on regional/inter-municipal transportation/land use studies and projects.
7. Progress Fleet Management objectives to facilitate more efficient policies and procedures regarding fueling, maintenance and procurement and rotation.

Traffic Safety Workload:

1. The Traffic Safety portion of the Intermodal Transportation Division is responsible for management of contractual obligations and service related to the proper operation of over fifty (50) electronic traffic control devices throughout the Town, utilizing an outside contractor.
2. The Traffic Safety office coordinates various permit and legal matters involving the installation or upgrade of signals and coordinates technical issues (such as signal timing) for both Town maintained devices, as well as those operated by Suffolk County or the New York State Department of Transportation (NYS DOT).
3. Development of programs or projects in support of public/traffic safety is an ongoing effort. This can range from addressing site specific concerns to broader strategies.
4. This office coordinates with the Police Department for the evaluation of traffic safety related issues and facilitates Police involvement in proactive traffic calming programs.
5. This office is responsible for facilitating or directly implementing traffic safety related plans/recommendations. These can range from changes in Town Vehicle and Traffic regulations, which require Town Board approval, to enforcement coordination involving the Police Department. Also, this Division facilitates roadway infrastructure or signage related improvements, which require Highway Department implementation.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2022
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager:

NOTES:

6. This office is responsible for drafting Town Code amendments to Chapter 312 (Vehicle & Traffic Law) for review by the Town Attorney and potential approval by the Town Board, as well as, presenting of information relevant to the proposed change at the Public Hearing for the amendment.

Goals & Objectives:

Intermodal Transportation and Traffic Safety Goals & Objectives:

1. To provide services to the Town to implement past studies recommendations as development continues.
2. Continue to implement bike lane and route recommendations with the Town Highway Department, New York State Department of Transportation (NYSDOT), and Suffolk County Department of Public Works (SCDPW).
3. Advocate for installation of additional bus shelters within the Town and advocate for additional bus routes and trips, working with the Transportation Commission, Suffolk County Transit and the NYSDOT.
4. Continue efforts, to develop proactive traffic calming, broad consensus on possible "low impact" solutions to traffic congestion/traffic flow issues in key corridors.
5. Continue to work with stake holders to advocate and plan for public safety/traffic safety improvements through infrastructure improvements designed to calm traffic; and safety awareness and education programs.

Legal Authority:

Established by a 2004 Town Board resolution and through the 2005 Operating Budget.

Town of Southampton

2022 Adopted Budget

Intermodal Transportation & Traffic Safety Division - 3310

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 Amended % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|-------------------------------------|--|---------------------|----------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 308,375 | 308,375 | 164,453 | 88,715 | 88,715 | 188,460 | 188,460 | 188,460 | 188,460 | 99,745 | 112.43% | 186,000 | 186,000 | 186,000 | 186,000 |
| | Total Real Property Taxes | 308,375 | 308,375 | 164,453 | 88,715 | 88,715 | 188,460 | 188,460 | 188,460 | 188,460 | 99,745 | 112.43% | 186,000 | 186,000 | 186,000 | 186,000 |
| Other Revenue: | | | | | | | | | | | | | | | | |
| 2701 | Miscellaneous Tax Receipts | 0 | 1,050 | 0 | 0 | 34,053 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 2770 | Miscellaneous | 0 | 176 | 0 | 0 | 120 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 3589 | State Aid - Other Transp | 425,000 | 85,500 | 425,000 | 425,000 | 0 | 288,490 | 288,490 | 288,490 | 288,490 | (136,510) | (32.12%) | 50,000 | 50,000 | 50,000 | 50,000 |
| | Total Other Revenue | 425,000 | 86,726 | 425,000 | 425,000 | 34,173 | 288,490 | 288,490 | 288,490 | 288,490 | (136,510) | (32.12%) | 50,000 | 50,000 | 50,000 | 50,000 |
| | Total Revenue | 733,375 | 395,101 | 589,453 | 513,715 | 122,888 | 476,950 | 476,950 | 476,950 | 476,950 | (36,765) | (7.16%) | 236,000 | 236,000 | 236,000 | 236,000 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 98,902 | 98,902 | 100,880 | 26,675 | 25,931 | 0 | 0 | 0 | 0 | 26,675 | 100.00% | 0 | 0 | 0 | 0 |
| 6103 | Accumulated Sick/Personal Days | 3,804 | 3,804 | 3,881 | 3,881 | 3,848 | 0 | 0 | 0 | 0 | 3,881 | 100.00% | 0 | 0 | 0 | 0 |
| 6110 | Longevity | 2,968 | 3,956 | 4,036 | 4,036 | 4,035 | 0 | 0 | 0 | 0 | 4,036 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Salaries | 105,674 | 106,662 | 108,797 | 34,592 | 33,815 | 0 | 0 | 0 | 0 | 34,592 | 100.00% | 0 | 0 | 0 | 0 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 13,459 | 13,432 | 15,307 | 15,307 | 12,336 | 0 | 0 | 0 | 0 | 15,307 | 100.00% | 0 | 0 | 0 | 0 |
| 6830 | FICA Tax Expenditure | 8,179 | 7,933 | 8,206 | 6,737 | 2,288 | 0 | 0 | 0 | 0 | 6,737 | 100.00% | 0 | 0 | 0 | 0 |
| 6835 | MTA Tax | 365 | 358 | 371 | 307 | 96 | 0 | 0 | 0 | 0 | 307 | 100.00% | 0 | 0 | 0 | 0 |
| 6840 | Worker's Compensation | 1,741 | 1,341 | 464 | 464 | 362 | 0 | 0 | 0 | 0 | 464 | 100.00% | 0 | 0 | 0 | 0 |
| 6860 | Medical Insurance - Active Employees | 27,960 | 26,399 | 27,960 | 27,960 | 9,179 | 0 | 0 | 0 | 0 | 27,960 | 100.00% | 0 | 0 | 0 | 0 |
| 6865 | Dental & Optical | 1,380 | 1,379 | 1,380 | 1,380 | 484 | 0 | 0 | 0 | 0 | 1,380 | 100.00% | 0 | 0 | 0 | 0 |
| 6875 | Disability | 17 | 14 | 17 | 17 | 1 | 0 | 0 | 0 | 0 | 17 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Employee Benefits - Current | 53,101 | 50,856 | 53,706 | 52,173 | 24,745 | 0 | 0 | 0 | 0 | 52,173 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Employee Costs | 158,775 | 157,518 | 162,503 | 86,765 | 58,560 | 0 | 0 | 0 | 0 | 86,765 | 100.00% | 0 | 0 | 0 | 0 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6400 | Contracts - Other | 13,500 | 7,872 | 11,000 | 11,034 | 11,034 | 11,000 | 11,000 | 11,000 | 11,000 | 34 | 0.31% | 13,500 | 13,500 | 13,500 | 13,500 |
| 6401 | Contracts | 463,000 | 134,905 | 326,000 | 305,966 | 62,894 | 326,000 | 326,000 | 326,000 | 326,000 | (20,034) | (6.55%) | 99,500 | 99,500 | 99,500 | 99,500 |
| 6403 | Gasoline | 1,500 | 1,045 | 1,200 | 1,200 | 933 | 1,200 | 1,200 | 1,200 | 1,200 | 0 | 0.00% | 1,500 | 1,500 | 1,500 | 1,500 |
| 6404 | Electric | 50,000 | 46,208 | 50,000 | 50,000 | 19,885 | 50,000 | 50,000 | 50,000 | 50,000 | 0 | 0.00% | 50,000 | 50,000 | 50,000 | 50,000 |
| 6406 | Repair Equipment | 30,000 | 11,096 | 25,000 | 25,000 | 14,808 | 25,000 | 25,000 | 25,000 | 25,000 | 0 | 0.00% | 15,000 | 15,000 | 15,000 | 15,000 |
| 6407 | Repair Building | 10,000 | 11,458 | 7,500 | 7,500 | 0 | 7,500 | 7,500 | 7,500 | 7,500 | 0 | 0.00% | 1,500 | 1,500 | 1,500 | 1,500 |
| 6416 | Travel, Dues and Related | 600 | 121 | 500 | 500 | 0 | 500 | 500 | 500 | 500 | 0 | 0.00% | 1,000 | 1,000 | 1,000 | 1,000 |
| 6436 | Hardware | 1,000 | 607 | 750 | 750 | 434 | 750 | 750 | 750 | 750 | 0 | 0.00% | 1,000 | 1,000 | 1,000 | 1,000 |
| 6490 | Consultants | 5,000 | 3,450 | 5,000 | 25,000 | 3,413 | 55,000 | 55,000 | 55,000 | 55,000 | (30,000) | (120.00%) | 53,000 | 53,000 | 53,000 | 53,000 |
| | Total Contractual | 574,600 | 216,762 | 426,950 | 426,950 | 113,400 | 476,950 | 476,950 | 476,950 | 476,950 | (50,000) | (11.71%) | 236,000 | 236,000 | 236,000 | 236,000 |
| | Total Expenditures | 733,375 | 374,279 | 589,453 | 513,715 | 171,960 | 476,950 | 476,950 | 476,950 | 476,950 | 36,765 | 7.16% | 236,000 | 236,000 | 236,000 | 236,000 |
| | Net Surplus (Deficit) | 0 | 20,821 | 0 | 0 | (49,072) | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |

TOWN ENGINEER - SUMMARY

Department: Town Engineer

Budget Year: 2022
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager:

NOTES:

Departmental Mission & Responsibilities:

The Engineering Division's mission is to ensure that development within the Town complies with good engineering standards and practices for design and construction. The Division also provides the highest level of professional and courteous service to the public.

Workload:

1. The Engineering Division reviews the engineering aspects of all residential subdivisions to ensure that good engineering standards are met. We also prepare construction cost estimates for performance bonds. The Engineering Division also inspects all roads, drainage and other improvements related to the subdivision (exclusive of building construction) during construction, making recommendations to the Planning Division regarding completion and bond status, including final construction inspection for acceptance into the Town Highway System.
2. The Engineering Division reviews the engineering aspects of all commercial Site Plan and PDD applications to ensure that good engineering standards are met. The Engineering Division inspects the site improvements during construction, and issues a sign-off recommendation to the Planning Division when the site work is complete.
3. The Engineering Division enforces all stormwater management and erosion and sediment control requirements in subdivisions and site plans applications, including review and approval, and field inspection.
4. Anyone building a residential structure on a vacant lot on a Private or Trustee Road is required by Town Code to apply to the Road Review Committee, which is headed by the Town Engineer. The Committee makes recommendations for road improvements on a particular road or road network, which is then approved by Town Board resolution. Road Review recommendations require the Engineer to visit the site, make his recommendations to the Committee, prepare Town Board resolutions, meet with the applicant to discuss the project, and then inspect and verify it was properly completed. The applicant must complete these improvements, under supervision of the Town Engineer, before a Certificate of Occupancy can be issued for the dwelling by the Building Department.
5. The Engineering Division is responsible for bringing private roads into Town Highway System through Town Law200. This work includes performing an engineering inspection and estimating the cost necessary to bring an existing private road up to engineering standards so that it can be accepted into the Town Highway System. The process is typically initiated by residents living along the particular road, and entails coordination with the residents, tax assessor and Town Attorney. Each TL200 is subject to a public hearing to approve the project and the expenditure. Once the funding is approved and bonded, the Engineering Division coordinates surveying, design and construction by public bid, or a combination of public bid and annual contracts. The funds are usually recovered from residing on the road, through property tax increase over a period of years.
6. Manage the Highway Department inspections of building lots for a flooding determination.
7. Serve on various Committees, as appointed by the Town Board.

Department Summary

Department: Town Engineer

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1440

Manager:

NOTES:

8. The Engineering Division works on numerous capital projects within our division and provides engineering assistance to the Waste Management, Buildings Maintenance & Facilities Management, Office of Energy & Sustainability, and Intermodal Transportation & Traffic Safety divisions within our Municipal Works Department and other Town Departments. Engineering assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors.

9. The Engineering Division is responsible for implementing the Town's stormwater management program and the stormwater abatement program. The Stormwater Management Program is permitted under the State Pollution Discharge and Elimination (SPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), Permit No. GP-0-10-002. As part of the Town's stormwater compliance activities, the Engineering Division educates and informs the public about stormwater and its impact on the environment, regulates construction and post-construction stormwater discharges from subdivisions and site plans, identifies illicit discharges and connections to the Town MS4, conducts municipal good housekeeping audits of Town facilities and files annual compliance reports. The Town has two local stormwater laws, one to regulate the discharge of stormwater from construction sites and another to regulate illicit discharges and connections to the Town MS4.

All construction projects within the Town that disturb more than one acre of land are required to obtain SPDES construction permit coverage from the NYSDEC prior to starting construction. As part of this permit process, the developer must prepare a Stormwater Pollution Prevention Plan (SWPPP) for the site that addresses all applicable construction and post-construction stormwater standards. All SWPPPs are reviewed by the Engineering Division. The Engineering Division is responsible for accepting the final SWPPP. Field SWPPP inspections are conducted by the Engineering Division.

The stormwater abatement program is a capital improvement program under which the Town designs and installs stormwater abatement infrastructure to address specific problem areas or polluted bodies of water. The Engineering Division works with the Highway Department to identify potential project sites, the Environmental Division and Board of Trustees are consulted as needed when projects involve regulated wetlands or bodies of water and the Grants Coordinator helps to identify potential sources of grant funding for each project. Once approved, stormwater abatement projects are implemented in the same manner as any other capital project.

10. The Engineering Division works in the capacity to oversee certain capital efforts to restore Town functions following natural disasters such as hurricanes. The Engineering Division works with both the Comptroller's Office and FEMA to ensure that the Town submits Information to substantiate public assistance reimbursements.

Department Summary

Department: Town Engineer

Budget Year: 2022
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager:

NOTES:

1. Engineering will review all Site Plans and Subdivision applications referred to us by the Planning Division to ensure that all improvements are in compliance to Town codes and specifications. A measure of a successful application review is knowing that the engineering elements of the proposed improvements will have a positive impact on the community. The Engineering Division will work closely with the applicant and Town stake-holders to attain this goal. Prompt review of all stages of the application is an important element in the application review process.
 2. Before a permit for the construction of any building on a private road is issued, the private road shall be suitably improved in accordance with acceptable standards and specifications in respect to health, safety and general welfare. The Engineering Division will continue to chair the Road Review Committee meetings and prepare recommendations for appropriate road improvements to private roads. The goal of the Engineering Division is to strike a delicate balance in ensuring that an applicant suitably improves the private road to the acceptable standards and specifications as recommended by the Road Review Committee, while at the same time keeping the costs of the improvements reasonable in order not to create financial hardships for the applicants.
 3. Town Law 200 is the mechanism that allows residents living on a private road to improve their road in order to bring it into the Town Highway System. The Engineering Division guides interested residents through this process. Since the cost of the road improvements is entirely borne by the residents, Engineering's goal is to strike a balance in designing the improvements in an economical cost effective way, in accordance with acceptable standards, to the satisfaction of the Highway Superintendent in order for him to take the road into the Town system. The Engineering Division then prepares a construction estimate for the residents. If the residents want to move forward to bring their road into the Town Highway System, Engineering will provide in-house design and construction management services to improve the road, and assist in the administrative process.
 4. The Engineering Division will provide technical assistance to Town Departments on capital improvement projects and associated public infrastructure improvements. Technical assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist the various Town Departments in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors. It is our goal to ensure that capital improvement work is completed so that the project improvements are available to the Town for use within the stipulated completion time and within budget. Engineering will work with the Town Board to prioritize capital improvement projects by immediate needs.
 5. The Engineering Divisions goals and objectives relating to Stormwater Management and Stormwater Abatement projects are as follows : protect the health and safety of both the public and the ecosystem; address both stormwater quality and quantity concerns; meet or exceed federal and state mandates regarding stormwater runoff and discharge.
- The Engineering Division will provide the following services to reach these goals and objectives: develop and implement activities to comply with the New York State Department of Environmental Conservation (NYSDEC) municipal stormwater permit including the six minimum measures and annual reporting requirements; work with the Land Management Department to implement Stormwater regulations mandated by NYSDEC for construction activities; Identify grant opportunities to fund water quality improvement projects; prepare and submit grant applications with the assistance of the Town's Grants Coordinator; develop and monitor approved grant funded projects; prepare contract documents and administer stormwater-related professional services and construction contracts.

Department Summary

Department: Town Engineer

Budget Year: 2022
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager:

Legal Authority:

Established pursuant to Southampton Town Board resolution.

NOTES:

2022 Engineering Fee Schedule

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|---|--|-------------------|
| Site Plan | | |
| Area to be improved is Less than 500 Square Feet | \$1,200 \$1,250 | \$50 |
| Area to be improved is 500 Square Feet or Greater and Less than 1 Acres | \$2,500 | |
| Area to be improved is Greater than 1 Acres | \$4,800 | |
| Site Plan Amendment | \$450 \$500 | \$50 |
| Administrative Review and Inspection Fee for improved area less than 1 Acre | \$1,550 | |
| Condos/Townhouses (no review or inspection fees for affordable units) | \$200/dwelling unit (minimum \$5,000) | |
| NOTE: Fire Departments exempt from fees. | | |
| *NOTE: These fees are a combination of Review, Inspection and include Erosion Control and SWPPP where required. | | |
| Subdivisions | | |
| | Fee* | |
| Preliminary Application (no roads) | \$800/Lot | |
| Preliminary Application (with roads) | 1/2 (\$150.00 x length of road x .075) | |
| Final Application (minor review with no roads and 3 Lots or more) | \$450/Lot | |
| Final Application (with roads) | (Bond Estimate x.075) - Preliminary Review Fee +\$3,330 | |
| Modification to Road and Drainage Plans | \$100 + \$1.25 per linear foot of road | |
| Subdivision without roads but with common driveways | \$1,500/common driveway | |

NOTES:

2022 Engineering Fee Schedule

| | | |
|--|-------------------------------|--------------|
| Stormwater Management | | |
| Subdivisions requiring a SWPPP | \$1,850 | |
| *Note: These fees are a combination of Review and Inspection. | | |
| Determination For Flooding (For Building Permit Applications) | | |
| Flooding Determination (Engineering & Highway) | \$300 | |
| Single Family Homes Requiring a SWPPP | | |
| Application | \$550 | |
| Road Review | | |
| Road Review Application for New Building | | |
| Construction on Unimproved Streets or Highways | \$300 \$500 | \$200 |

NOTES:

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|-----------------------------------|--|----------------|-----------|------------|----------------|------------------|---------------|---------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Town Engineer | | | | | | | | | | | | | |
| Town Engineer - 1440 | | | | | | | | | | | | | |
| Assistant Town Engineer | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - Q / Step 5 | 108,252 | 0 | 0 | 108,252 | 13,536 | 8,309 | 14,956 | 8,554 | 45,356 | 153,608 | 2.9 | 100.0 |
| Total Town Engineer - 1440 | | 108,252 | 0 | 0 | 108,252 | 13,536 | 8,309 | 14,956 | 8,554 | 45,356 | 153,608 | | |

NOTES:

Town of Southampton

2022 Adopted Budget

Town Engineer - 1440

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|-------------------------------------|--|---------------------|-----------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---------------------------------|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 28,171 | 28,171 | 56,932 | 41,932 | 56,932 | 48,558 | 48,558 | 47,042 | 47,042 | 5,110 | 12.19% | 53,631 | 53,631 | 53,631 | 53,631 |
| | Total Real Property Taxes | 28,171 | 28,171 | 56,932 | 41,932 | 56,932 | 48,558 | 48,558 | 47,042 | 47,042 | 5,110 | 12.19% | 53,631 | 53,631 | 53,631 | 53,631 |
| Other Revenue: | | | | | | | | | | | | | | | | |
| 1563 | Engineering Fees | 145,000 | 104,225 | 133,000 | 133,000 | 142,151 | 155,000 | 155,000 | 155,000 | 155,000 | 22,000 | 16.54% | 145,000 | 145,000 | 145,000 | 145,000 |
| | Total Other Revenue | 145,000 | 104,225 | 133,000 | 133,000 | 142,151 | 155,000 | 155,000 | 155,000 | 155,000 | 22,000 | 16.54% | 145,000 | 145,000 | 145,000 | 145,000 |
| | Total Revenue | 173,171 | 132,396 | 189,932 | 174,932 | 199,083 | 203,558 | 203,558 | 202,042 | 202,042 | 27,110 | 15.50% | 198,631 | 198,631 | 198,631 | 198,631 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 95,892 | 100,705 | 104,567 | 94,567 | 73,848 | 108,252 | 108,252 | 108,252 | 108,252 | (13,685) | (14.47%) | 112,084 | 112,084 | 112,084 | 112,084 |
| 6101 | Overtime | 10,000 | 932 | 10,000 | 4,204 | 435 | 10,000 | 10,000 | 10,000 | 10,000 | (5,796) | (137.87%) | 10,000 | 10,000 | 10,000 | 10,000 |
| 6103 | Accumulated Sick/Personal Days | 0 | 0 | 0 | 796 | 795 | 0 | 0 | 0 | 0 | 796 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Salaries | 105,892 | 101,637 | 114,567 | 99,567 | 75,079 | 118,252 | 118,252 | 118,252 | 118,252 | (18,685) | (18.77%) | 122,084 | 122,084 | 122,084 | 122,084 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 12,502 | 12,477 | 15,727 | 15,727 | 12,674 | 14,956 | 14,956 | 13,440 | 13,440 | 2,286 | 14.54% | 15,486 | 15,486 | 15,486 | 15,486 |
| 6830 | FICA Tax Expenditure | 7,633 | 7,681 | 8,249 | 8,249 | 5,644 | 8,309 | 8,309 | 8,309 | 8,309 | (60) | (0.73%) | 8,369 | 8,369 | 8,369 | 8,369 |
| 6835 | MTA Tax | 339 | 341 | 382 | 382 | 235 | 396 | 396 | 396 | 396 | (14) | (3.69%) | 410 | 410 | 410 | 410 |
| 6840 | Worker's Compensation | 3,884 | 2,992 | 7,686 | 7,686 | 5,991 | 8,141 | 8,141 | 8,141 | 8,141 | (455) | (5.92%) | 8,429 | 8,429 | 8,429 | 8,429 |
| 6860 | Medical Insurance - Active Employees | 11,724 | 11,105 | 11,724 | 11,724 | 8,223 | 11,964 | 11,964 | 11,964 | 11,964 | (240) | (2.05%) | 11,964 | 11,964 | 11,964 | 11,964 |
| 6865 | Dental & Optical | 1,380 | 1,379 | 1,380 | 1,380 | 1,029 | 1,572 | 1,572 | 1,572 | 1,572 | (192) | (13.91%) | 1,572 | 1,572 | 1,572 | 1,572 |
| 6875 | Disability | 17 | 0 | 17 | 17 | 0 | 18 | 18 | 18 | 18 | 0 | (1.38%) | 18 | 18 | 18 | 18 |
| | Total Employee Benefits - Current | 37,479 | 35,975 | 45,165 | 45,165 | 33,795 | 45,356 | 45,356 | 43,840 | 43,840 | 1,325 | 2.93% | 46,247 | 46,247 | 46,247 | 46,247 |
| | Total Employee Costs | 143,371 | 137,612 | 159,732 | 144,732 | 108,874 | 163,608 | 163,608 | 162,092 | 162,092 | (17,360) | (11.99%) | 168,331 | 168,331 | 168,331 | 168,331 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6401 | Contracts | 6,000 | 2,258 | 6,000 | 6,000 | 0 | 6,000 | 6,000 | 6,000 | 6,000 | 0 | 0.00% | 6,000 | 6,000 | 6,000 | 6,000 |
| 6416 | Travel, Dues and Related | 1,500 | 280 | 1,200 | 1,200 | 326 | 1,200 | 1,200 | 1,200 | 1,200 | 0 | 0.00% | 1,500 | 1,500 | 1,500 | 1,500 |
| 6420 | Other | 0 | 5,183 | 500 | 500 | 0 | 500 | 500 | 500 | 500 | 0 | 0.00% | 500 | 500 | 500 | 500 |
| 6466 | Telephone - Wireless | 800 | 418 | 1,000 | 1,000 | 283 | 750 | 750 | 750 | 750 | 250 | 25.00% | 800 | 800 | 800 | 800 |
| 6490 | Consultants | 21,500 | 9,531 | 21,500 | 21,500 | 0 | 31,500 | 31,500 | 31,500 | 31,500 | (10,000) | (46.51%) | 21,500 | 21,500 | 21,500 | 21,500 |
| | Total Contractual | 29,800 | 17,669 | 30,200 | 30,200 | 609 | 39,950 | 39,950 | 39,950 | 39,950 | (9,750) | (32.28%) | 30,300 | 30,300 | 30,300 | 30,300 |
| | Total Expenditures | 173,171 | 155,281 | 189,932 | 174,932 | 109,483 | 203,558 | 203,558 | 202,042 | 202,042 | (27,110) | (15.50%) | 198,631 | 198,631 | 198,631 | 198,631 |
| | Net Surplus (Deficit) | 0 | (22,885) | 0 | 0 | 89,600 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |

WASTE MANAGEMENT POST CLOSURE - SUMMARY

Department: Waste Management Post Closure

Budget Year: 2022

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 8160

Manager:

NOTES:

Departmental Mission & Responsibilities:

Provide efficient management and operations of existing Town-owned Solid Waste Facilities.

Workload:

The Town has capped and closed the North Sea Landfill and is currently engaged in Post Closure activities.

Goals & Objectives:

1. Ensure compliance with all Federal, State and Local regulations and requirements.
2. Maintain environmental integrity of the landfill capping system.
3. Provide landfill gas control and monitoring.
4. Complete periodic ground water sampling and monitoring.
5. Properly collect and dispose of landfill generated leachate.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|---|--|----------------|--------------|------------|----------------|------------------|---------------|---------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Waste Management Summary | | | | | | | | | | | | | |
| Waste Management Post Closure - 8160 | | | | | | | | | | | | | |
| Environmental Facilities Manager | ADMINSUPPORT | 90,000 | 1,800 | 0 | 91,800 | 28,860 | 7,051 | 11,844 | 700 | 48,455 | 140,255 | 7.7 | 100.0 |
| Construction Equipment Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 2 | 63,914 | 0 | 0 | 63,914 | 28,860 | 5,339 | 8,969 | 6,135 | 49,303 | 113,216 | 1.8 | 100.0 |
| Heavy Equipment Operator - Vacant | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 1 | 55,520 | 0 | 0 | 55,520 | 28,860 | 4,545 | 7,635 | 4,117 | 45,158 | 100,678 | 3.7 | 100.0 |
| Senior Office Assistant | CSEA40HOUR-NEW / CSEA40HOUR-NEW - D / Step 6 | 56,689 | 4,535 | 0 | 61,224 | 28,860 | 4,701 | 7,897 | 459 | 41,918 | 103,142 | 15.8 | 100.0 |
| Heavy Equipment Operator | PART-TIME | 6,495 | 0 | 0 | 6,495 | 27,288 | 548 | 0 | 711 | 28,547 | 35,042 | | 100.0 |
| Total Waste Management Post Closure - 8160 | | 272,617 | 6,335 | 0 | 278,953 | 142,728 | 22,185 | 36,345 | 12,122 | 213,380 | 492,332 | | |

NOTES:

Town of Southampton

2022 Adopted Budget

Waste Management Post Closure - 8160

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 Amended % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|-------------------------------------|--|---------------------|----------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 858,396 | 858,396 | 913,054 | 894,987 | 894,987 | 864,912 | 880,622 | 876,938 | 876,938 | (18,049) | (2.02%) | 839,081 | 854,710 | 854,710 | 854,710 |
| | Total Real Property Taxes | 858,396 | 858,396 | 913,054 | 894,987 | 894,987 | 864,912 | 880,622 | 876,938 | 876,938 | (18,049) | (2.02%) | 839,081 | 854,710 | 854,710 | 854,710 |
| Other Revenue: | | | | | | | | | | | | | | | | |
| 2770 | Miscellaneous | 0 | 0 | 0 | 0 | 900 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| | Total Other Revenue | 0 | 0 | 0 | 0 | 900 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| | Total Revenue | 858,396 | 858,396 | 913,054 | 894,987 | 895,887 | 864,912 | 880,622 | 876,938 | 876,938 | (18,049) | (2.02%) | 839,081 | 854,710 | 854,710 | 854,710 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 260,469 | 261,262 | 270,136 | 252,124 | 152,252 | 269,411 | 266,123 | 266,123 | 266,123 | (13,999) | (5.55%) | 276,578 | 273,226 | 273,226 | 273,226 |
| 6101 | Overtime | 30,000 | 35,810 | 30,000 | 30,000 | 7,050 | 30,000 | 30,000 | 30,000 | 30,000 | 0 | 0.00% | 30,000 | 30,000 | 30,000 | 30,000 |
| 6103 | Accumulated Sick/Personal Days | 2,388 | 2,352 | 2,838 | 2,838 | 0 | 0 | 0 | 0 | 0 | 2,838 | 100.00% | 0 | 0 | 0 | 0 |
| 6105 | Part Time Salaries | 6,242 | 0 | 6,367 | 6,367 | 0 | 6,495 | 6,495 | 6,495 | 6,495 | (127) | (2.00%) | 6,624 | 6,624 | 6,624 | 6,624 |
| 6110 | Longevity | 10,921 | 12,426 | 12,725 | 12,725 | 0 | 6,335 | 6,335 | 6,335 | 6,335 | 6,390 | 50.21% | 6,427 | 6,427 | 6,427 | 6,427 |
| 6127 | Cash in Lieu of Health Benefits | 6,023 | 5,730 | 6,023 | 6,023 | 3,065 | 6,062 | 0 | 0 | 0 | 6,023 | 100.00% | 6,062 | 0 | 0 | 0 |
| | Total Salaries | 316,044 | 317,580 | 328,089 | 310,077 | 162,367 | 318,303 | 308,953 | 308,953 | 308,953 | 1,124 | 0.36% | 325,691 | 316,278 | 316,278 | 316,278 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 36,932 | 36,858 | 43,747 | 43,747 | 35,254 | 37,576 | 36,345 | 32,661 | 32,661 | 11,086 | 25.34% | 38,554 | 37,314 | 37,314 | 37,314 |
| 6830 | FICA Tax Expenditure | 25,370 | 23,807 | 26,723 | 26,671 | 12,035 | 25,218 | 24,485 | 24,485 | 24,485 | 2,186 | 8.20% | 25,812 | 25,073 | 25,073 | 25,073 |
| 6835 | MTA Tax | 1,127 | 1,073 | 1,187 | 1,184 | 490 | 1,121 | 1,088 | 1,088 | 1,088 | 96 | 8.14% | 1,147 | 1,114 | 1,114 | 1,114 |
| 6840 | Worker's Compensation | 15,522 | 11,960 | 21,169 | 21,169 | 16,501 | 11,279 | 11,048 | 11,048 | 11,048 | 10,121 | 47.81% | 11,649 | 11,414 | 11,414 | 11,414 |
| 6860 | Medical Insurance - Active Employees | 111,444 | 69,801 | 111,444 | 111,444 | 42,846 | 109,152 | 136,440 | 136,440 | 136,440 | (24,996) | (22.43%) | 109,152 | 136,440 | 136,440 | 136,440 |
| 6865 | Dental & Optical | 5,520 | 5,515 | 5,520 | 5,520 | 3,511 | 6,288 | 6,288 | 6,288 | 6,288 | (768) | (13.91%) | 6,288 | 6,288 | 6,288 | 6,288 |
| 6875 | Disability | 87 | 14 | 87 | 87 | 8 | 88 | 88 | 88 | 88 | (1) | (1.38%) | 88 | 88 | 88 | 88 |
| | Total Employee Benefits - Current | 196,002 | 149,028 | 209,877 | 209,822 | 110,646 | 190,721 | 215,782 | 212,098 | 212,098 | (2,275) | (1.08%) | 192,690 | 217,732 | 217,732 | 217,732 |
| | Total Employee Costs | 512,046 | 466,607 | 537,966 | 519,899 | 273,013 | 509,024 | 524,734 | 521,050 | 521,050 | (1,151) | (0.22%) | 518,381 | 534,010 | 534,010 | 534,010 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6401 | Contracts | 135,300 | 61,192 | 155,700 | 140,700 | 62,062 | 140,000 | 140,000 | 140,000 | 140,000 | 700 | 0.50% | 160,500 | 160,500 | 160,500 | 160,500 |
| 6404 | Electric | 2,500 | 2,034 | 2,200 | 2,200 | 812 | 2,200 | 2,200 | 2,200 | 2,200 | 0 | 0.00% | 3,000 | 3,000 | 3,000 | 3,000 |
| 6405 | Fuel Oil | 4,000 | 0 | 2,000 | 2,000 | 0 | 2,000 | 2,000 | 2,000 | 2,000 | 0 | 0.00% | 4,000 | 4,000 | 4,000 | 4,000 |
| 6406 | Repair Equipment | 47,250 | 76,035 | 72,588 | 72,588 | 44,830 | 72,588 | 72,588 | 72,588 | 72,588 | 0 | 0.00% | 35,000 | 35,000 | 35,000 | 35,000 |
| 6407 | Repair Building | 15,500 | 6,093 | 7,500 | 10,335 | 7,566 | 9,000 | 9,000 | 9,000 | 9,000 | 1,335 | 12.92% | 15,500 | 15,500 | 15,500 | 15,500 |
| 6414 | Rentals | 5,000 | 0 | 5,200 | 5,200 | 0 | 5,200 | 5,200 | 5,200 | 5,200 | 0 | 0.00% | 2,500 | 2,500 | 2,500 | 2,500 |
| 6420 | Other | 5,000 | 4,893 | 5,000 | 5,000 | 3,577 | 5,000 | 5,000 | 5,000 | 5,000 | 0 | 0.00% | 5,000 | 5,000 | 5,000 | 5,000 |
| 6421 | Legal Notices | 4,200 | 0 | 4,200 | 4,200 | 1,740 | 4,200 | 4,200 | 4,200 | 4,200 | 0 | 0.00% | 2,100 | 2,100 | 2,100 | 2,100 |
| 6423 | Small Equipment (Non-Capital) | 8,000 | 662 | 5,000 | 5,000 | 2,144 | 5,000 | 5,000 | 5,000 | 5,000 | 0 | 0.00% | 3,000 | 3,000 | 3,000 | 3,000 |
| 6425 | Office Supplies | 500 | 377 | 400 | 400 | 28 | 400 | 400 | 400 | 400 | 0 | 0.00% | 500 | 500 | 500 | 500 |
| 6441 | Diesel Fuel | 50,000 | 26,625 | 49,000 | 49,000 | 39,376 | 49,000 | 49,000 | 49,000 | 49,000 | 0 | 0.00% | 50,000 | 50,000 | 50,000 | 50,000 |
| 6464 | Municipal Dues | 15,800 | 1,508 | 15,800 | 15,800 | 723 | 10,800 | 10,800 | 10,800 | 10,800 | 5,000 | 31.65% | 15,800 | 15,800 | 15,800 | 15,800 |
| 6466 | Telephone - Wireless | 3,500 | 1,695 | 2,000 | 2,000 | 1,196 | 2,000 | 2,000 | 2,000 | 2,000 | 0 | 0.00% | 3,500 | 3,500 | 3,500 | 3,500 |
| 6477 | Copier Leases | 1,800 | 80 | 500 | 500 | 82 | 500 | 500 | 500 | 500 | 0 | 0.00% | 1,800 | 1,800 | 1,800 | 1,800 |
| 6490 | Consultants | 48,000 | 37,306 | 48,000 | 48,000 | 16,426 | 48,000 | 48,000 | 48,000 | 48,000 | 0 | 0.00% | 18,500 | 18,500 | 18,500 | 18,500 |

Town of Southampton

2022 Adopted Budget

Waste Management Post Closure - 8160

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | | | | | | | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|--------------|-----------------------------------|---------------------------|----------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|--|---|-----------------------------|-----------------------------|-------------------------------|---------------------------|
| | | | | | | | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 Amended % of Change | | | | |
| 6491 | Tires | 0 | 0 | 0 | 15,000 | 13,820 | 0 | 0 | 0 | 0 | 15,000 | 100.00% | 0 | 0 | 0 | 0 |
| | Total Contractual | 346,350 | 218,500 | 375,088 | 377,923 | 194,381 | 355,888 | 355,888 | 355,888 | 355,888 | 22,035 | 5.83% | 320,700 | 320,700 | 320,700 | 320,700 |
| | Total Expenditures | 858,396 | 685,107 | 913,054 | 897,822 | 467,394 | 864,912 | 880,622 | 876,938 | 876,938 | 20,884 | 2.33% | 839,081 | 854,710 | 854,710 | 854,710 |
| | Net Surplus (Deficit) | 0 | 173,289 | 0 | (2,835) | 428,493 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |
| | Appropriated Fund Balance: | | | | | | | | | | | | | | | |
| 9090 | Appropriated Fund Balance | 0 | 0 | 0 | 2,835 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |
| | Net Surplus (Deficit) | 0 | 173,289 | 0 | 0 | 428,493 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |

WASTE MANAGEMENT RECYCLING CENTERS - SUMMARY

Department: Waste Management Recycling Centers

Budget Year: 2022

Division: Municipal Works Department

Tax District: Waste Management

Cost Center #: 8161

Manager:

NOTES:

Departmental Mission & Responsibilities:

Manage and operate Town Transfer Stations, Recycling Centers and Yard Waste Facilities.

Workload:

The Town of Southampton currently operates four (4) Transfer Stations (North Sea, Hampton Bays, Sag Harbor, and Westhampton), four Recycling Centers (North Sea, Hampton Bays, Sag Harbor and Westhampton) and three Yard Waste Facilities (North Sea, Hampton Bays and Westhampton).

Goals & Objectives:

1. Ensure compliance with all Federal, State and Local regulations and requirements.
2. Continue to improve efficiency in the department through improved recycling and enforcement of existing disposal policies.
3. Continue to develop the yard waste recycling program to minimize costs incurred by the Town.
4. Operate all facilities efficiently to ensure revenues offset expenses.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

2022 Recycling Center Fee Schedule

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|---|--|-------------------|
| MSW | | |
| Non-recyclable Household Garbage (In TOS Green Bag ONLY) | | |
| Cost to dump - | \$0 with purchase of TOS Green Bags | |
| Customer Type (Residents Only) | | |
| Accepting Facilities (All) | | |
| Recyclables | | |
| Commingled glass, cans and type 1 and 2 PE plastic | \$0 | |
| Residents Only | | |
| Accepting Facilities (All) | | |
| Mixed Paper | \$0 | |
| Residents Only | | |
| Accepting Facilities (All) | | |
| Corrugated Cardboard | \$0 | |
| Residents Only | | |
| Accepting Facilities (All) | | |

NOTES:

2022 Recycling Center Fee Schedule

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|---|---|-------------------|
| Yard Waste | | |
| Leaves (No plastic bags) car, pick-up truck, van or trailer with sides less than 2 ft | \$0 - Resident Self Haulers Only NS, HB & WH | |
| Brush less than 3" diameter | \$4/Bag - Resident Self Haulers Only NS & HB | |
| Brush less than 3" diameter Pick-up with side boards or trailer with side boards Leaves and Brush less than 3" diameter Car, Van, Pick-up truck or trailer with side boards less than 2 ft | \$20/CY - Resident Self Haulers Only NS & HB | |
| Leaves and Brush less than 3" diameter Car, Van, Pick-up truck or trailer with side boards less than 2 ft, 6-Wheel Truck | \$25/CY NS & HB | |
| | | |
| | | |

NOTES:

2022 Recycling Center Fee Schedule

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|--|----------------------|-------------------|
| Household Hazardous Waste (HHW) | | |
| Vehicle Batteries | STOP Day Only | |
| car, pick-up truck, van | | |
| Residents Only | | |
| Waste Oil | \$0 | |
| car, pick-up truck, van | | |
| Residents Only | | |
| Accepting Facilities (All) | | |
| Propane Tanks (Empty & 20 lb ONLY) | \$4/tank | |
| car, pick-up truck, van | | |
| Residents Only | | |
| Accepting Facility (NS Only) | | |
| Other HHW | STOP Day Only | |
| car, pick-up truck, van | | |
| Residents Only | | |
| Other Household Items | | |
| Car Residential Tires (no rim) | \$ 7 tire | |
| car, pick-up truck, van or trailer with sides less than 2 feet | | |
| Residents Only | | |
| Accepting Facility (NS Only) | | |
| | | |

NOTES:

2022 Recycling Center Fee Schedule

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|--|----------------------------------|-------------------|
| Bulk Items | | |
| Small Bulk (under 3ft x 3ft x 3ft) | \$6/item | |
| car, pick-up truck, van or trailer with sides less than 2 feet | | |
| Residents Only | | |
| Accepting Facilities (NS & HB) | | |
| Large Bulk (Larger than 3ft x 3ft x 3ft) | \$29/item | |
| car, pick-up truck, van or trailer with sides less than 2 feet | | |
| Residents Only | | |
| Accepting Facilities (NS & HB) | | |
| Large and small Residential mixed Bulk | \$198/ton Min Charge \$29 | |
| Any Residential Vehicle, trailer or Box truck | | |
| Residents Only | | |
| Accepting Facility (NS Only) | | |
| E-Waste Items | No Cost | |
| car, pick-up truck, van | | |
| Residents Only | | |
| Accepting Facility (NS Only) | | |
| | | |

NOTES:

2022 Recycling Center Fee Schedule

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|--|---------------------------|-------------------|
| METAL | | |
| Appliances | \$17/item | |
| Any Vehicle | | |
| Residents Only | | |
| Accepting Facilities (NS & HB) | | |
| Scrap Metal (NOT mixed with other items) | | |
| car, pick-up truck, van or trailer with sides less than 2 feet (NO DUMP VEHICLES, BOX TRUCKS OR TRUCKS AND TRAILERS WITH SIDE BOARDS) | \$53/ton \$16 min. charge | |
| Residents Only | | |
| Accepting Facility (NS Only) | | |
| C&D Material | | |
| Car, Pick-up Truck, Van | \$178/ton \$18 min. | |
| Residents Only | | |
| Accepting Facility (NS Only) | | |
| Facility Locations | | |
| NS - North Sea Transfer Station | Southampton | |
| SH - Sag Harbor Transfer Station | Sag Harbor | |
| HB - Hampton Bays Transfer Station | Hampton Bays | |
| WH - Westhampton Transfer Station | Westhampton | |
| | | |

NOTES:

2022 Recycling Center Fee Schedule

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|---|-------------------|---|
| Special Notes: | | |
| 1. Tipping Fees for brush will be suspended for residents for 6 weeks in Spring and 6 weeks for Fall Clean up, dates and times to be posted. | | |
| 2. Grass clippings and wood chips will not be accepted. | | |
| 3. No concrete, bricks, or asphalt will be accepted as construction & demolition debris. | | |
| 4. Hand carried boats (kayaks/canoes) are accepted. Boats are Vehicles registered in NYS or outside of NYS will not be accepted. | | |
| 5. Courtesy Weights shall cost \$10/weigh for residents, \$15/weigh for commercial entities. | | |
| 6. Credit Cards shall be accepted at North Sea Transfer Station only. | | |
| 7. Screened and un-screened compost is free for residential self – haulers picking up at NS, BH, and WH. | | |
| 8. Un-screened Compost can be purchased by Commercial Business for \$2/CY at NS, HB. | | |
| 9. Un-screened Compost can be purchased and delivered to sites within Southampton for \$3.5/CY, sites outside of Southampton for \$6/CY as approved by the Department Head. | | |
| 10. Screened Compost can be purchased by Commercial Business for \$20/CY at NS, HB. | | |
| 11. Screened Compost can be purchased and delivered to sites within Southampton for \$23.50/CY, sites outside of Southampton for \$26/CY as approved by the Department Head. | | |
| 12. Unscreened and screened mulch, when available is free for residential self-haulers at NS, HB, and WH. | | |
| 13. Mulch, when available can be purchased and delivered to sites within Southampton for \$11.50/CY, sites outside of Southampton for \$14/CY as approved by the Department Head. | | |
| 14. Retail Sale of Green Bags — Large Bags 5 Bags/\$17.00; Small 5 Bags/\$9.35 Large Bags 5 Bags/\$17.50; Small 5 Bags/\$9.75 | | Large Bags 5 Bags/\$.50; Small 5 Bags/\$.40 |
| 2022 Recycling Center Fee Schedule | | |

NOTES:

| Fee Schedule | 2022 Fee Schedule | Proposed Increase |
|--------------------------------------|----------------------------|-------------------|
| Interdepartmental Chargebacks | | |
| Item Desc. | 2022 Unit Cost | |
| Brush-TOS | 7.5 12 per cy | 4.5 per cy |
| Leaves-TOS | 7.5 12 per cy | 4.5 per cy |
| Brush-Hwy Voucher | 12 16 CY | 4 cy |
| Leaves - Hwy Voucher | 12 16 CY | 4 cy |
| MSW | 120 135 per ton | 15 per ton |
| Metal | 0 per ton | |
| C&D | 100 125 per ton | 25 per ton |
| Tires | 5 6 per tire | 1 per tire |
| Ewaste | 0 each | |
| Propane Tanks | 3 4 each | 1 each |

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|--|--|-------------|-----------|------------|------------|------------------|---------------|------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Waste Management Summary | | | | | | | | | | | | | |
| Waste Management Recycling Centers - 8161 | | | | | | | | | | | | | |
| Heavy Equipment Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2 | 56,313 | 0 | 0 | 56,313 | 28,860 | 4,610 | 7,744 | 4,176 | 45,390 | 101,704 | 0.8 | 100.0 |
| Heavy Equipment Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 1 | 55,520 | 0 | 0 | 55,520 | 28,860 | 4,545 | 7,635 | 4,117 | 45,158 | 100,678 | 0.5 | 100.0 |
| Heavy Equipment Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 4 | 57,994 | 0 | 0 | 57,994 | 13,536 | 4,748 | 7,975 | 4,300 | 30,559 | 88,553 | 4.4 | 100.0 |
| Heavy Equipment Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 4 | 57,994 | 0 | 0 | 57,994 | 28,860 | 4,748 | 7,975 | 4,300 | 45,883 | 103,877 | 3.0 | 100.0 |
| Laborer | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 4 | 46,166 | 0 | 0 | 46,166 | 28,860 | 3,857 | 6,478 | 4,436 | 43,631 | 89,797 | 3.7 | 100.0 |
| Laborer - Vacant | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 2 | 44,861 | 0 | 430 | 45,291 | 28,860 | 3,780 | 6,350 | 4,313 | 43,304 | 88,594 | | 100.0 |
| Sanitation Helper | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 2 | 41,061 | 0 | 3,088 | 44,149 | 1,572 | 3,666 | 6,159 | 3,958 | 15,355 | 59,504 | 1.1 | 100.0 |
| Sanitation Helper | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 2 | 41,061 | 0 | 3,088 | 44,149 | 1,572 | 3,666 | 6,159 | 3,958 | 15,355 | 59,504 | 1.1 | 100.0 |
| Sanitation Helper - Requested *subject to civil service approval | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 1 | 40,465 | 0 | 0 | 40,465 | 28,860 | 3,380 | 5,678 | 3,891 | 41,809 | 82,275 | | 100.0 |
| Sanitation Site Crew Leader | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - H / Step 5 | 70,689 | 2,828 | 0 | 73,517 | 28,860 | 6,122 | 10,283 | 6,793 | 52,057 | 125,574 | 6.9 | 100.0 |
| Scale Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 5 | 50,759 | 0 | 430 | 51,189 | 13,536 | 4,273 | 7,178 | 4,877 | 29,865 | 81,054 | 3.8 | 100.0 |
| Scale Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8 | 52,576 | 2,103 | 430 | 55,109 | 14,868 | 4,586 | 7,703 | 5,058 | 32,215 | 87,324 | 8.0 | 100.0 |
| Scale Operator | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 5 | 50,759 | 0 | 430 | 51,189 | 13,536 | 4,273 | 7,178 | 4,877 | 29,865 | 81,054 | 4.5 | 100.0 |

NOTES:

Employee Compensation & Benefits Schedule

| Position | Class/Grade/Step | Base Salary | Longevity | Other Comp | Total Comp | Medical Benefits | Employer FICA | Retirement | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/22 | Alloc. % |
|---|--|------------------|---------------|---------------|------------------|------------------|---------------|----------------|----------------|----------------|------------------------|----------------|----------|
| Municipal Works Department | | | | | | | | | | | | | |
| Waste Management Summary | | | | | | | | | | | | | |
| Scale Operator - Requested *subject to civil service approval | CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 1 | 47,961 | 0 | 0 | 47,961 | 28,860 | 4,007 | 6,730 | 4,608 | 44,205 | 92,166 | | 100.0 |
| Laborer | CSEA40HOUR-NEW / CSEA40HOUR-NEW - B / Step 6 | 48,483 | 3,879 | 430 | 52,792 | 28,860 | 4,380 | 7,357 | 4,673 | 45,270 | 98,062 | 18.1 | 100.0 |
| Laborer | CSEA40HOUR-NEW / CSEA40HOUR-NEW - B / Step 6 | 48,483 | 1,939 | 430 | 50,853 | 14,868 | 4,231 | 7,108 | 4,666 | 30,873 | 81,726 | 8.9 | 100.0 |
| Sanitation Helper | CSEA40HOUR-NEW / CSEA40HOUR-NEW - A / Step 6 | 44,328 | 3,546 | 430 | 48,304 | 14,868 | 4,007 | 6,731 | 4,274 | 29,880 | 78,185 | 15.4 | 100.0 |
| Sanitation Helper | CSEA40HOUR-NEW / CSEA40HOUR-NEW - A / Step 6 | 44,328 | 4,433 | 6,492 | 55,253 | 1,572 | 4,539 | 7,624 | 4,298 | 18,032 | 73,286 | 21.6 | 100.0 |
| Sanitation Site Crew Leader | CSEA40HOUR-NEW / CSEA40HOUR-NEW - H / Step 6 | 73,184 | 5,855 | 0 | 79,039 | 14,868 | 6,562 | 11,022 | 7,042 | 39,494 | 118,533 | 16.6 | 100.0 |
| Sanitation Helper | PART-TIME | 16,236 | 0 | 430 | 16,666 | 0 | 1,389 | 0 | 1,573 | 2,962 | 19,629 | | 100.0 |
| Sanitation Helper | PART-TIME | 16,236 | 0 | 430 | 16,666 | 0 | 1,389 | 0 | 1,573 | 2,962 | 19,629 | | 100.0 |
| Total Waste Management Recycling Centers - 8161 | | 1,005,460 | 24,582 | 16,538 | 1,046,581 | 364,536 | 86,760 | 141,067 | 91,762 | 684,125 | 1,730,705 | | |

NOTES:

Town of Southampton

2022 Adopted Budget

Waste Management Recycling Centers - 8161

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 Amended Difference | 2022 Adopted / 2021 Amended % of Change | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|-------------------------------------|--|---------------------|------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| Real Property Taxes: | | | | | | | | | | | | | | | | |
| 1001 | Property Taxes | 731,345 | 731,345 | 570,455 | 570,455 | 570,455 | 406,376 | 401,876 | 401,876 | 401,876 | (168,579) | (29.55%) | 537,799 | 532,549 | 532,549 | 532,549 |
| | Total Real Property Taxes | 731,345 | 731,345 | 570,455 | 570,455 | 570,455 | 406,376 | 401,876 | 401,876 | 401,876 | (168,579) | (29.55%) | 537,799 | 532,549 | 532,549 | 532,549 |
| Other Revenue: | | | | | | | | | | | | | | | | |
| 1201 | Interest And Earnings | 20,000 | 11,917 | 15,000 | 15,000 | 3,725 | 6,500 | 6,500 | 6,500 | 6,500 | (8,500) | (56.67%) | 6,500 | 6,500 | 6,500 | 6,500 |
| 2130 | Landfill - Chargebacks | 511,950 | 535,913 | 513,000 | 513,000 | 170,601 | 733,784 | 738,284 | 738,284 | 738,284 | 225,284 | 43.92% | 511,950 | 517,200 | 517,200 | 517,200 |
| 2131 | Pay Per Bags | 600,000 | 790,563 | 858,655 | 858,655 | 607,463 | 815,000 | 815,000 | 815,000 | 815,000 | (43,655) | (5.08%) | 858,655 | 858,655 | 858,655 | 858,655 |
| 2590 | Landfill Fees | 950,000 | 1,024,175 | 1,045,000 | 1,045,000 | 761,221 | 1,229,600 | 1,229,600 | 1,229,600 | 1,229,600 | 184,600 | 17.67% | 950,000 | 950,000 | 950,000 | 950,000 |
| 2593 | Permit Application Fee | 14,000 | 14,375 | 164,000 | 164,000 | 46,395 | 50,000 | 50,000 | 50,000 | 50,000 | (114,000) | (69.51%) | 164,000 | 164,000 | 164,000 | 164,000 |
| 2650 | Scrap | 37,120 | 57,276 | 50,000 | 50,000 | 42,035 | 35,000 | 35,000 | 35,000 | 35,000 | (15,000) | (30.00%) | 60,000 | 60,000 | 60,000 | 60,000 |
| 2651 | Waste Management-Leaf Compost Sales | 10,000 | 0 | 0 | 0 | 0 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 100.00% | 20,000 | 20,000 | 20,000 | 20,000 |
| 2652 | Paper | 9,545 | 16,487 | 0 | 0 | 98,739 | 114,000 | 114,000 | 114,000 | 114,000 | 114,000 | 100.00% | 0 | 0 | 0 | 0 |
| 2653 | E-Waste | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 1,000 | 1,000 | 1,000 | 1,000 |
| 2701 | Miscellaneous Tax Receipts | 0 | 136 | 0 | 0 | 835 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 2770 | Miscellaneous | 0 | 100 | 0 | 0 | 910 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 3910 | State Aid - Conservation | 19,898 | 0 | 0 | 0 | 0 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100.00% | 19,898 | 19,898 | 19,898 | 19,898 |
| | Total Other Revenue | 2,172,513 | 2,450,941 | 2,645,655 | 2,645,655 | 1,731,925 | 3,028,884 | 3,033,384 | 3,033,384 | 3,033,384 | 387,729 | 14.66% | 2,592,003 | 2,597,253 | 2,597,253 | 2,597,253 |
| | Total Revenue | 2,903,858 | 3,182,286 | 3,216,110 | 3,216,110 | 2,302,380 | 3,435,260 | 3,435,260 | 3,435,260 | 3,435,260 | 219,150 | 6.81% | 3,129,802 | 3,129,802 | 3,129,802 | 3,129,802 |
| Salaries: | | | | | | | | | | | | | | | | |
| 6100 | Salaries | 847,137 | 765,460 | 865,232 | 846,785 | 682,099 | 972,987 | 972,987 | 972,987 | 972,987 | (126,202) | (14.90%) | 1,002,000 | 1,002,000 | 1,002,000 | 1,002,000 |
| 6101 | Overtime | 40,000 | 46,095 | 30,000 | 45,000 | 42,926 | 35,000 | 35,000 | 35,000 | 35,000 | 10,000 | 22.22% | 40,000 | 40,000 | 40,000 | 40,000 |
| 6102 | Severance Pay | 0 | 1,306 | 0 | 12,594 | 12,592 | 0 | 0 | 0 | 0 | 12,594 | 100.00% | 0 | 0 | 0 | 0 |
| 6103 | Accumulated Sick/Personal Days | 0 | 4,533 | 0 | 853 | 852 | 0 | 0 | 0 | 0 | 853 | 100.00% | 0 | 0 | 0 | 0 |
| 6104 | Holiday | 0 | 5,465 | 4,800 | 4,800 | 0 | 5,160 | 5,160 | 5,160 | 5,160 | (360) | (7.50%) | 5,160 | 5,160 | 5,160 | 5,160 |
| 6105 | Part Time Salaries | 31,212 | 12,827 | 31,836 | 31,836 | 25,971 | 32,473 | 32,473 | 32,473 | 32,473 | (637) | (2.00%) | 33,122 | 33,122 | 33,122 | 33,122 |
| 6110 | Longevity | 19,153 | 19,951 | 16,048 | 16,148 | 0 | 24,582 | 24,582 | 24,582 | 24,582 | (8,435) | (52.24%) | 25,111 | 25,111 | 25,111 | 25,111 |
| 6127 | Cash in Lieu of Health Benefits | 12,046 | 11,460 | 12,046 | 12,046 | 7,605 | 11,378 | 11,378 | 11,378 | 11,378 | 668 | 5.55% | 11,378 | 11,378 | 11,378 | 11,378 |
| | Total Salaries | 949,549 | 867,098 | 959,962 | 970,062 | 772,045 | 1,081,581 | 1,081,581 | 1,081,581 | 1,081,581 | (111,519) | (11.50%) | 1,116,771 | 1,116,771 | 1,116,771 | 1,116,771 |
| Employee Benefits - Current: | | | | | | | | | | | | | | | | |
| 6810 | Employee Retirement - Active | 118,519 | 250,685 | 139,292 | 140,057 | 111,604 | 141,067 | 141,067 | 141,067 | 141,067 | (1,010) | (0.72%) | 145,184 | 145,184 | 145,184 | 145,184 |
| 6830 | FICA Tax Expenditure | 78,034 | 64,714 | 81,928 | 82,355 | 57,955 | 89,860 | 89,860 | 89,860 | 89,860 | (7,505) | (9.11%) | 92,365 | 92,365 | 92,365 | 92,365 |
| 6835 | MTA Tax | 3,471 | 2,870 | 3,644 | 3,662 | 2,456 | 3,996 | 3,996 | 3,996 | 3,996 | (335) | (9.14%) | 4,107 | 4,107 | 4,107 | 4,107 |
| 6840 | Worker's Compensation | 69,978 | 53,919 | 100,472 | 100,840 | 78,318 | 87,536 | 87,536 | 87,536 | 87,536 | 13,304 | 13.19% | 90,093 | 90,093 | 90,093 | 90,093 |
| 6860 | Medical Insurance - Active Employees | 261,624 | 202,407 | 273,348 | 268,348 | 166,677 | 334,668 | 334,668 | 334,668 | 334,668 | (66,320) | (24.71%) | 334,668 | 334,668 | 334,668 | 334,668 |
| 6865 | Dental & Optical | 23,460 | 20,696 | 23,460 | 23,460 | 18,949 | 29,868 | 29,868 | 29,868 | 29,868 | (6,408) | (27.31%) | 29,868 | 29,868 | 29,868 | 29,868 |
| 6875 | Disability | 331 | 26 | 331 | 331 | 26 | 370 | 370 | 370 | 370 | (40) | (12.05%) | 370 | 370 | 370 | 370 |
| | Total Employee Benefits - Current | 555,416 | 595,317 | 622,474 | 619,052 | 435,984 | 687,365 | 687,365 | 687,365 | 687,365 | (68,313) | (11.04%) | 696,656 | 696,656 | 696,656 | 696,656 |
| | Total Employee Costs | 1,504,965 | 1,462,415 | 1,582,435 | 1,589,113 | 1,208,030 | 1,768,946 | 1,768,946 | 1,768,946 | 1,768,946 | (179,832) | (11.32%) | 1,813,427 | 1,813,427 | 1,813,427 | 1,813,427 |
| Contractual: | | | | | | | | | | | | | | | | |
| 6401 | Contracts | 92,000 | 70,637 | 79,000 | 109,000 | 33,242 | 94,000 | 94,000 | 94,000 | 94,000 | 15,000 | 13.76% | 78,950 | 78,950 | 78,950 | 78,950 |
| 6403 | Gasoline | 13,000 | 11,461 | 13,000 | 13,000 | 12,974 | 15,000 | 15,000 | 15,000 | 15,000 | (2,000) | (15.38%) | 10,500 | 10,500 | 10,500 | 10,500 |

Town of Southampton

2022 Adopted Budget

Waste Management Recycling Centers - 8161

| Account Code | Description | 2020 Adopted Budget | 2020 Actual | 2021 Adopted Budget | 2021 Amended Budget | 2021 Dec YTD Actual | 2022 Requested Budget | 2022 Tentative Budget | 2022 Preliminary Budget | 2022 Adopted Budget | 2022 Adopted / 2021 | | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget |
|-----------------------------------|--------------------------------|---------------------|------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|---------------------|-----------------|-----------------------|-----------------------|-------------------------|---------------------|
| | | | | | | | | | | | Amended Difference | % of Change | | | | |
| 6404 | Electric | 22,000 | 22,772 | 22,000 | 22,000 | 13,906 | 22,000 | 22,000 | 22,000 | 22,000 | 0 | 0.00% | 22,000 | 22,000 | 22,000 | 22,000 |
| 6405 | Fuel Oil | 9,000 | 5,494 | 8,000 | 8,000 | 5,142 | 10,000 | 10,000 | 10,000 | 10,000 | (2,000) | (25.00%) | 9,000 | 9,000 | 9,000 | 9,000 |
| 6406 | Repair Equipment | 62,500 | 75,759 | 100,000 | 100,000 | 73,579 | 95,000 | 95,000 | 95,000 | 95,000 | 5,000 | 5.00% | 62,500 | 62,500 | 62,500 | 62,500 |
| 6407 | Repair Building | 7,500 | 781 | 5,000 | 4,519 | 2,535 | 5,000 | 5,000 | 5,000 | 5,000 | (481) | (10.64%) | 7,500 | 7,500 | 7,500 | 7,500 |
| 6414 | Rentals | 2,000 | 0 | 2,000 | 900 | 0 | 1,000 | 1,000 | 1,000 | 1,000 | (100) | (11.11%) | 2,000 | 2,000 | 2,000 | 2,000 |
| 6418 | Uniforms | 2,000 | 2,542 | 2,000 | 2,000 | 1,991 | 2,750 | 2,750 | 2,750 | 2,750 | (750) | (37.50%) | 2,000 | 2,000 | 2,000 | 2,000 |
| 6420 | Other | 5,500 | 7,421 | 5,500 | 5,600 | 6,350 | 5,500 | 5,500 | 5,500 | 5,500 | 100 | 1.79% | 5,500 | 5,500 | 5,500 | 5,500 |
| 6433 | Safety Equipment | 4,700 | 4,290 | 4,500 | 4,500 | 3,450 | 4,500 | 4,500 | 4,500 | 4,500 | 0 | 0.00% | 4,700 | 4,700 | 4,700 | 4,700 |
| 6441 | Diesel Fuel | 40,000 | 7,079 | 40,000 | 40,000 | 2,448 | 40,000 | 40,000 | 40,000 | 40,000 | 0 | 0.00% | 40,000 | 40,000 | 40,000 | 40,000 |
| 6447 | Salt | 3,175 | 0 | 1,100 | 2,581 | 2,581 | 3,000 | 3,000 | 3,000 | 3,000 | (419) | (16.23%) | 3,000 | 3,000 | 3,000 | 3,000 |
| 6455 | Depreciation | 0 | 390,711 | 0 | 0 | 183,971 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| 6458 | Tipping Fees | 674,000 | 742,359 | 870,050 | 863,372 | 606,332 | 826,500 | 826,500 | 826,500 | 826,500 | 36,872 | 4.27% | 745,900 | 745,900 | 745,900 | 745,900 |
| 6485 | Uniform Cleaning | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 800 | 800 | 800 | 800 |
| Total Contractual | | 937,375 | 1,341,305 | 1,152,150 | 1,175,472 | 948,503 | 1,124,250 | 1,124,250 | 1,124,250 | 1,124,250 | 51,222 | 4.36% | 994,350 | 994,350 | 994,350 | 994,350 |
| Debt Service: | | | | | | | | | | | | | | | | |
| 6600 | Debt Service Principal Expense | 444,896 | 0 | 472,667 | 472,667 | 0 | 527,326 | 527,326 | 527,326 | 527,326 | (54,659) | (11.56%) | 332,550 | 332,550 | 332,550 | 332,550 |
| 6700 | Debt Service Interest Expense | 106,622 | 99,298 | 98,858 | 98,858 | 91,565 | 104,738 | 104,738 | 104,738 | 104,738 | (5,880) | (5.95%) | 79,475 | 79,475 | 79,475 | 79,475 |
| 6900 | Interfund Transfer Expense | 0 | 0 | 0 | 6,000 | 0 | 135,000 | 135,000 | 135,000 | 135,000 | (129,000) | (2150.00%) | 0 | 0 | 0 | 0 |
| Total Debt Service | | 551,518 | 99,298 | 571,525 | 577,525 | 91,565 | 767,064 | 767,064 | 767,064 | 767,064 | (189,539) | (32.82%) | 412,025 | 412,025 | 412,025 | 412,025 |
| Total Expenditures | | 2,993,858 | 2,903,018 | 3,306,110 | 3,342,110 | 2,248,098 | 3,660,260 | 3,660,260 | 3,660,260 | 3,660,260 | (318,150) | (9.52%) | 3,219,803 | 3,219,803 | 3,219,803 | 3,219,803 |
| Net Surplus (Deficit) | | (90,000) | 279,268 | (90,000) | (126,000) | 54,282 | (225,000) | (225,000) | (225,000) | (225,000) | | | (90,000) | (90,000) | (90,000) | (90,000) |
| Appropriated Fund Balance: | | | | | | | | | | | | | | | | |
| 9090 | Appropriated Fund Balance | 90,000 | 0 | 90,000 | 126,000 | 0 | 225,000 | 225,000 | 225,000 | 225,000 | | | 90,000 | 90,000 | 90,000 | 90,000 |
| Net Surplus (Deficit) | | 0 | 279,268 | 0 | 0 | 54,282 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 |