

2023 ORGANIZATIONAL CHART PARKS & RECREATION

Main Line: 728-8585
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DIRECTOR PARKS AND RECREATION
Kristen Doulos

ASSISTANT TOWN PARKS DIRECTOR
Derryl Baumer, Jr
Ext. 4232

ASSISTANT SUPERINTENDENT OF RECREATION I
Gina D'Amaro
Ext. 4231

PARKS MAINTENANCE SUPERVISOR
Jon Erwin
728-4170

BEACHES

OFFICE ASSISTANT BEACH OPERATIONS (P/T)
Marilyn Fallo
Ext. 4240

CHIEF LIFEGUARDS

LIFEGUARDS

BEACH MANAGERS

BEACH ATTENDANTS

RECREATION

RECREATION PROGRAM PLANNER (P/T)
Teresa Malone
Ext.4239

SEASONAL & PART TIME RECREATION PROGRAM STAFF

ADMINISTRATION

SENIOR ACCOUNT CLERK TYPIST
LaToya Booker
Ext. 4235

ACCOUNT CLERK TYPIST
Regina Hallahan
Ext. 4237

OFFICE ASSISTANT (Vacant)
Ext.

OFFICE ASSISTANT (P/T)
Christine Forrest
Jeannette Pallister

PARK ATTENDANTS (PT)

CAPITAL PROJECTS

BIDS AND CONTRACTS

POXABOGUE GOLF COURSE

PARKS DISTRICTS PARKING DISTRICT

PARK MAINTENANCE

STREET LIGHTING

SENIOR OFFICE ASSISTANT
Elizabeth George
728-4170

CREW LEADER

FULL TIME & PART TIME PARKS MAINTENANCE STAFF

DOCKS & MARINAS

DOCK MANAGER
CJ Pinto (PT)

PARKS & RECREATION ADMIN - SUMMARY

Department: Parks & Recreation Admin

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Administrative Division plans, organizes and manages all phases of a full-service Parks and Recreation organization. Divisions of responsibility include Office Operations, Recreation Programming, Parks Maintenance and Seasonal Beach Operations, Poxabogue Golf Course, and the Street Lighting Districts. It is the Department's intent to manage the Department in a fair and professional manner, which will encourage public participation in the Town's parks and programs. In addition, the Department is involved with numerous capital projects, which are designed to enhance the Town's parks system and facilities.

The Town Parks Director shall also be responsible to administer the contractual obligations of the Park Districts and the Public Parking Districts for landscape maintenance and related matters. In addition, the "Hamlet Beautification" contractual obligations shall also be managed by the Parks Director.

Workload:

The Department is responsible for the general supervision and administration of park facilities and recreational program offerings as follows:

1. Personnel administration for approximately 283 part-time/seasonal workers.
2. Registering participants and collecting user fees for recreation programs, sports leagues and various special events.
3. Supervision of beach parking permits system.
4. Administration of facility use permits for town beaches, parks and community centers.
5. Issuing commercial photo/film permits.
6. Administer departmental budget allocations and secure state and county reimbursements for annual youth programs.
7. Oversight of maintenance functions, such as building repairs and grounds maintenance.
8. Registration of skate park users, processing over 120 annual memberships.
9. Customer Service operations of the Parks and Recreation Administrative Office.
10. Administration of summer and winter leases for 64 vessels at Conscience Point Marina, 18 vessels at the Shinnecock Commercial Dock, 14 vessels at the Pine Neck Marina, and 10 leases at East Quogue Marina.

Department Summary

Department: Parks & Recreation Admin

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Kristen Doulos

Goals & Objectives:

1. Implement new RecPro software system and allow for online registrations.
2. Streamline Phone System
3. Organize and streamline computer records
4. Continue to grow outreach and registrations through the use of internet and social media

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

NOTES:

2023 Parks and Recreation Fee Schedule

	<u>Fee</u>	<u>Proposed Increase</u>
ALCOHOLIC BEVERAGE PERMITS ¹		
Pursuant to Chapter 111 of the Town Code (Beer & Wine Only. Max. 100 persons. Fee is in addition to Facility Use Permit Fee and Caterer Service Fee – if applicable. Certain restrictions apply.)	\$ 100 0-25 1-25 people \$ 250 26- 75 people \$ 350 76-100 people	
	Note: Special Event Permit May Be Required	
BEACH PARKING PERMIT FEES	Fee	
Resident Full Season Parking Permit	\$50 per vehicle	
Senior Resident Full Season Parking Permit (Age 62+)	\$ 30 \$40 per vehicle	\$10
Town Employee Parking Permit (1 per Employee)	\$ 75 per vehicle	
Non-resident Full Season Parking Permit	\$400 per vehicle	
Non-resident Daily Parking Permit	\$ 30 per vehicle	
Non-resident Marine Park Permit (May - Sept.)	\$ 100 per vehicle	
After-Hour Fishing Access: 9pm - 6am access (must have current Town Beach Parking Permit or Town Trustee Special Parking Permit)	Resident \$ 25 Senior Resident \$ 15 (<i>Also known as:</i> Non-Resident \$ 75 <i>Our Night Fishing Permit</i>)	
Special Courtesy Parking Permit: (college/school/research programs)	No Charge	
Veterans/Fire/EMS Parking Permit	No Charge	
Replacement Permit	\$10 per permit	\$10

2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
BEACH FACILITY USE PERMITS ²	Fee	
Parking Lot Rental (Resident/Taxpayer 6p-11p)	\$1,000	
Parking Lot Rental (Commercial/Film/Etc.)	TBD Upon Review of Application	
<u>Events/Not-for-Profit</u>	\$ 400 per 8-hour time frame + \$50 per each add'l hour	
<u>Commercial</u>	\$ 1600 per 8-hour time frame + \$50 per each add'l hour Note: Special Event Permit May Be Required	
<u>Caterer service (Ins. Required - \$1M Liability w/ Town as additional insured)</u>	\$ 200 \$300 1 - 25 people	\$100
	\$ 300 \$400 26 - 75 people	\$100
(Fee is in addition to the Facility Use Permit Fee)	\$ 400 \$500 76 - 100 people	\$100
<u>Event Planner / Set-Up (Ins. Required - \$1M Liability w/ Town as additional insured)</u>	\$300	
(Fee is in addition to the Facility Use Permit Fee)	Security Deposit May be Required Refundable \$500	
<u>"After Hours" (6 pm – 11 pm)</u>	\$ 50 0-25 1 - 25 people	
Resident/taxpayer --	\$ 100 26- 75 people	
	\$150 76-100 people	\$150
(Guests have Town beach parking permits)		
<u>"After Hours" (6 pm – 11 pm) - Parking Waivers Required</u>		
	\$ 150 1 - 25 people	
Resident/taxpayer 0- 1-100 people	\$ 200 26 - 75 people	
(includes facility use permit and parking waivers for guests)	\$ 300 76 - 100 people	
<u>LATE FEE – LESS THAN 3 BUSINESS DAYS</u>	\$50-	
Facility Permit Application Late Fees	\$100 Same Day Event (Must be submitted by 2pm)	\$100
	\$ 75 Next Day Event	\$75
	\$ 50 2 Business Days	\$50
Facility Permit Application Re-Scheduling Fee(s)	\$50 (1st revision), \$100 (2nd revision), \$150 (3rd revision) Max of 3	

2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
Local School Districts Beach use <u>without</u> restrooms (most facilities have porta lavs) - No swimming	\$ 0 Facility Use Permit Requested	
Beach use <u>with</u> restrooms – No swimming <u>prior to</u> July 1 st and <u>after</u> Labor Day	\$100 Town opens and closes – Facility Use Permit Requested	
Beach use <u>with</u> restrooms and lifeguards <u>prior to</u> July 1 st and <u>after</u> Labor Day	\$100 Facility Use Permit Requested, Insurance Certificate \$1M w/ TOS as “add’tl insured”	
	\$240 \$250 for 3 lifeguards and equipment, 3-hr min.	\$40
	\$70 \$85 per hr for each add’tl hr.	\$15
Tiana Beach Activity Center ²		
Resident/taxpayer for 5 hours (Maximum 150 guests - Parking at Tiana Beach) Certain restrictions apply	\$800 1- 75 people \$1200 76-150 people Security Deposit Required – Refundable \$500	
Early Access	\$300 (up to 2hrs prior to event)	\$300
Showing Fee (by appt. only)	\$75 per hour	
SHOWMOBILE/EQUIPMENT FACILITY USE PERMITS	Fee	
Portable Stage Mobile (uncovered)	\$ 200 4 Hours + \$50 per each add’tl hour \$ 125 Set-Up & Breakdown Fee	
Show Mobile (covered)	\$ 450 4 Hours + \$50 per each add’tl hour \$75 \$100 Staffing per hour	\$25
Additional Fees:	\$ 150 Generator (4hours + \$25 per each add’tl hour) \$200 Generator (4 hours + \$50 per each add’tl hour)	\$50 flat fee / \$25 per add’tl hour
	\$ 100 2 Speakers & Microphones	
	\$ 150 Lights (4 hours + \$25 per each add’tl hour)	
(Additional charges may apply)	\$ 150 Bleachers (per day)	

2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
COMMERCIAL DOCK RATES		
Suffolk County Resident Annual Slip Rental	\$70 per foot	
Transient Fee	\$ 1 per foot per day	
CONSCIENCE POINT MARINA RATES		
Fuel	AS DETERMINED BY COMPTROLLER	
Winter Storage (November 16 - April 30)		
Dry dock	\$ 30 per foot	
In-water	\$ 50 per foot w/ \$225 for electric hook-up (\$.40 per KWH over 1,000 KWH)	
Slip Rental (May 1 - November 15)	\$ 140 per foot - 30 feet or less LOA \$ 150 per foot - 31 feet or more LOA w/ \$200 for electric hook-up (\$.30 per KWH over 1,000 KWH)	\$10 - 31 feet or more LOA
Pre & Post Season (\$20.00 additional per week for electric)	\$ -50 \$100 per week floating dock \$15 per day floating dock \$ -400 \$150 per week bulkhead \$22 per day bulkhead	\$50 \$15 \$50 \$22
Transient Dockage Fee	\$ 75 per day - 30 feet or less \$ 125 per day - 31 feet or more	
EQ Marina (May 1 - October 31)	\$ 110 per foot - 25 feet or less	
Pine Neck (April 15 - November 15)	\$ 110 per foot - 30 feet or less	
Beaver Dam Creek Marina (May 1 - October 31)	\$ 110 per foot - 25 feet or less	
Bishop's Marina (May 1 - October 31)	\$ 110 per foot - 25 feet or less	

2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
CONCESSION RATES ³	MINIMUM FEE	
Flying Point Beach	\$4,000	
Foster Memorial Beach	\$1,500	
Mecox Beach	\$4,000	
Pikes Beach	\$3,000	
Red Creek Park	\$2,000	
Sagg Main Beach	\$4,000	
W. Scott Cameron Beach	\$1,000	
Tiana Beach	\$5,000; w/ food truck add'l \$1,000	
Ponquogue Beach	\$25,000	
Hot Dog Beach	\$250	
Good Ground Park (Food Truck)	\$100 per event	
Good Ground Park (Ice Cream)	\$500	
COMMERCIAL PHOTOGRAPHY FACILITY PERMITS	FEE	
Late Filing Fee (20 days or less from shoot date)	\$250	
Films/Photos w/ 0-25 people	\$350	
Films/Photos w/ 26-100 people	\$1,175	
Films/Photos w/ 101-200 people	\$1,600	
Per additional hour over 8 hours	\$50	
STUDENT FEE	\$90	
PROGRAM FEES (Subsidized)		
CPR	\$65	
Jr. Lifeguards	\$100	
Lifeguard Training	\$100 Recertification \$200 Full	
Sailing	\$225 Youth \$250 Adult	
Soft Ball Leagues	\$150 per Team \$100 Over 40 Plus \$50 Per Non-Resident Individual	RELOCATE ABOVE SKATE PARK SECTION RELOCATE ABOVE SKATE PARK SECTION
Swimming Lessons (Guppies)	\$25	
Summer Fun	\$100 Individual / \$225 Family (of 3 or more)	

2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
SPORTS PROGRAM FEES	Cost of instruction + Admin Overhead	
SPORTS PROGRAM FEES (Non-Resident)	Resident fee + \$20	
PARKS FACILITY USE PERMITS ²	Fee	
Parks Facility Use Permit for <u>Events/Fundraisers</u>	\$300 per 8 hour time frame + \$35 per each addtl hour Note: Special Event Permit May Be Required	
Commercial/Film/Etc.	TBD Upon Review of Application	
Corwith Ave. & Sayre Park Facility Use Permits		
Event Fee	\$ 2,500 per day (includes parking)	
Parking Only	\$ 600 per 8 hrs + \$50 per each addtl hour	
Security Deposit (Required)	\$ 2,500 - Refundable	
Red Creek Park Activity Center	\$175 0-50 1 - 50 people	
Resident/taxpayer for 5 hours (Max. 100 guests)	\$225 51-100 people Cash Security Deposit Required – Refundable \$100	
Red Creek Park Picnic Pavilion	\$100 0-50 1 - 50 people	
Resident/taxpayer for 5 hours (Max. 100 guests)	\$125 51-100 people	
Sports Fields/Sports Courts		
Ball fields: 1½ hours	\$ 25 \$30 per hour	\$5
Ball field w/ lights: 2 hours	\$ 50 \$30 per hour + field fee	Change from flat fee to hourly fee
Tournament Fees: w/ lights	\$175 per 8 hrs + \$10 per hr OT	
Basketball Courts: 2 hours	\$ 10 per court	
Hockey Rink: 2 hours	\$ 20	
Hockey Rink w/ lights: 2 hours	\$ 40 \$40 per 2 hours + hockey rink fee	
Volleyball Court: 2 hours	\$ 10 per court	
Soccer Field	\$ 15 \$20 per hour	\$5
Leagues (Additional Fees Apply)	TBD Upon Review of Application	
SOFTBALL LEAGUES	\$150 per Team \$100 Over 40 Plus \$50 Per Non-Resident Individual	

2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
Skate Park Memberships		
Annual Resident Individual	\$50	
Annual Resident Family	\$95 (2 members)	
	\$130 (3 members)	
Daily Resident Individual	\$5	
Annual Non-Resident Individual	\$60	
Daily Non-Resident Individual	\$10	
(Discounts May Apply to Membership Fees – Inquire Within)		
FOOTNOTES :		
1. Alcoholic Beverage Permits available for certain properties at certain times as determined by the Town Parks Director as per Chapter 283 of Town Code		
2. Rates for facility use permits may be reduced by the Town Parks Director or the Town Board for local not-for-profit groups when deemed appropriate for community benefit		
3. Town Parks Director authorized to pro-rate one-year agreements if appropriate to establish a vendor for a partial season		

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Parks & Recreation Admin													
Parks & Recreation Admin - 7020													
Town Parks Director	ADMINISTRATIVE	128,990	5,080	7,067	141,137	33,954	8,725	16,828	4,445	63,952	205,089	15.8	100.0
Account Clerk Typist	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 5	53,818	3,229	0	57,047	32,664	4,381	6,642	428	44,115	101,162	11.8	100.0
Office Assistant - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 4	49,131	0	0	49,131	32,664	3,774	5,722	382	42,541	91,672		100.0
Senior Account Clerk Typist	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 6	64,081	6,408	0	70,489	32,664	5,412	8,206	514	46,797	117,286	19.8	100.0
Senior Office Assistant	CSEA40HOUR-NEW / CSEA40HOUR-NEW - D / Step 6	59,863	4,789	0	64,652	32,664	4,964	7,527	478	45,633	110,285	16.6	100.0
Office Assistant	PART-TIME	20,808	0	0	20,808	0	1,598	0	172	1,770	22,578		100.0
Office Assistant	PART-TIME	15,154	0	0	15,154	0	1,164	0	130	1,294	16,448		100.0
Office Assistant	SEASONAL	7,577	0	0	7,577	0	582	0	74	656	8,233		100.0
Total Parks & Recreation Admin - 7020		399,422	19,506	7,067	425,995	164,610	30,600	44,927	6,622	246,758	672,753		

NOTES:

Town of Southampton

2023 Tentative Budget

Parks & Recreation Admin - 7020

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
	Real Property Taxes:													
1001	Property Taxes	621,781	621,781	637,759	637,759	597,964	690,809	692,653	54,894	8.61%	704,023	705,925	13,272	1.92%
	Total Real Property Taxes	621,781	621,781	637,759	637,759	597,964	690,809	692,653	54,894	8.61%	704,023	705,925	13,272	1.92%
	Total Revenue	621,781	621,781	637,759	637,759	597,964	690,809	692,653	54,894	8.61%	704,023	705,925	13,272	1.92%
	Salaries:													
6100	Salaries	323,093	279,111	335,591	335,591	211,038	353,883	355,883	(20,292)	(6.05%)	364,153	366,203	(10,320)	(2.90%)
6103	Accumulated Sick/Personal Days	0	0	2,117	2,117	1,965	7,067	7,067	(4,950)	(233.82%)	7,067	7,067	0	0.00%
6105	Part Time Salaries	42,285	22,396	43,131	43,131	20,874	43,994	43,539	(408)	(0.95%)	43,994	43,539	0	0.00%
6110	Longevity	13,507	15,586	17,305	17,305	0	19,506	19,506	(2,201)	(12.72%)	19,911	19,911	(405)	(2.08%)
	Total Salaries	378,886	317,092	398,144	398,144	233,878	424,449	425,995	(27,851)	(7.00%)	435,125	436,720	(10,725)	(2.52%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	47,777	46,466	41,531	41,531	32,228	44,687	44,927	(3,395)	(8.18%)	45,940	46,185	(1,259)	(2.80%)
6830	FICA Tax Expenditure	28,369	23,325	29,185	29,185	17,160	30,605	30,600	(1,415)	(4.85%)	31,228	31,224	(624)	(2.04%)
6835	MTA Tax	1,304	1,058	1,370	1,370	719	1,460	1,465	(95)	(6.96%)	1,497	1,502	(37)	(2.52%)
6840	Worker's Compensation	4,614	4,250	4,824	4,824	3,788	4,957	5,016	(192)	(3.99%)	5,082	5,143	(127)	(2.53%)
6860	Medical Insurance - Active Employees	136,392	107,436	137,304	137,304	86,313	156,510	156,510	(19,206)	(13.99%)	156,510	156,510	0	0.00%
6865	Dental & Optical	6,900	6,077	7,860	7,860	4,537	8,100	8,100	(240)	(3.05%)	8,100	8,100	0	0.00%
6875	Disability	139	22	141	141	15	141	141	0	0.00%	141	141	0	0.00%
	Total Employee Benefits - Current	225,495	188,634	222,215	222,215	144,759	246,460	246,758	(24,544)	(11.05%)	248,498	248,805	(2,047)	(0.83%)
	Total Employee Costs	604,381	505,726	620,359	620,359	378,637	670,909	672,753	(52,394)	(8.45%)	683,623	685,525	(12,772)	(1.90%)

Town of Southampton

2023 Tentative Budget

Parks & Recreation Admin - 7020

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Amended Difference	2024 Tentative/2023 Amended % of Change
	Contractual:													
6401	Contracts	650	603	650	650	208	650	650	0	0.00%	650	650	0	(0.05%)
6404	Electric	3,800	3,614	3,800	3,800	1,738	3,800	3,800	0	0.00%	3,800	3,800	0	0.00%
6405	Fuel Oil	2,000	0	2,000	2,000	0	2,000	2,000	0	0.00%	2,000	2,000	0	0.00%
6410	Postage	600	518	600	600	346	600	600	0	0.00%	600	600	0	0.00%
6411	Printing and Stationery	200	48	200	200	0	200	200	0	0.00%	200	200	0	0.00%
6420	Other	5,500	7,388	5,500	5,500	3,792	8,000	8,000	(2,500)	(45.45%)	8,500	8,500	(500)	(6.25%)
6425	Office Supplies	1,700	1,694	1,700	1,700	1,221	1,700	1,700	0	0.00%	1,700	1,700	0	0.00%
6426	Supplies - Other	250	0	250	250	239	250	250	0	0.00%	250	250	0	0.00%
6466	Telephone - Wireless	1,700	1,168	1,700	1,700	656	1,700	1,700	0	0.00%	1,700	1,700	0	0.00%
6477	Copier Leases	1,000	44	1,000	1,000	9	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
	Total Contractual	17,400	15,077	17,400	17,400	8,209	19,900	19,900	(2,500)	(14.37%)	20,400	20,400	(500)	(2.51%)
	Total Expenditures	621,781	520,803	637,759	637,759	386,846	690,809	692,653	(54,894)	(8.61%)	704,023	705,925	(13,272)	(1.92%)
	Net Surplus (Deficit)	0	100,978	0	0	211,118	0	0			0	0		
	Net Surplus (Deficit)	0	100,978	0	0	211,118	0	0			0	0		

RECREATION PROGRAMS ADMIN - SUMMARY

Department: Recreation Programs Admin

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7021

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

To provide administrative supervision for Red Creek Park and North Sea Community Park, as well as supervision of 2 skateboard parks. This division is also responsible for overall planning and supervision for over 516 recreation programs offered to residents Town-wide. Most programs offered are fee supported.

Workload:

The Division of Recreational Programming is responsible for the general supervision and administration of all publicity materials produced by the Parks Department in connection with parks facilities, special events and recreational program offerings.

Ongoing evaluation of recreational programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming.

Recreational programs are promoted and publicized with press releases, Public Service Announcements, radio announcements, on the Town website, through email blasts and flyers distributed throughout the Town. Three quarterly recreational program brochures are produced annually for mailing and emailing to over 5,000 program registrants and distributed throughout the Town, as budgeted for through the Division of Recreational Programming.

The Division provides staffing oversight of the Red Creek Park Skate Park and similar facilities and oversees the coordination of recreational programming, sports activities and special events sponsored by the Department. In addition to the fulltime recreational staff and scheduling at recreation facilities and sports fields, the Division of Recreational Programming encompasses over 80 program instructors and over 40 part-time recreational staff employee's. Generally, more than 5,000 individuals participate in over 500 recreational programs.

Goals & Objectives:

1. Grow programming and registration rates.
2. Promote programs through the Town's website, email, and social media.
3. Streamline registration process and interaction with instructors through new RecPro software.

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Recreation													
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Leader	SEASONAL	2,165	0	0	2,165	0	166	0	25	191	2,355		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide I	SEASONAL	2,165	0	0	2,165	0	166	0	34	200	2,365		100.0
Recreation Aide I	SEASONAL	2,165	0	0	2,165	0	167	0	43	210	2,375		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Total Recreation Programs Admin - 7021		259,873	0	0	259,873	15,060	20,166	10,518	5,426	51,170	311,043		

NOTES:

Town of Southampton

2023 Tentative Budget

Recreation Programs Admin - 7021

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Difference	2024 Tentative/2023 % of Change
	Real Property Taxes:													
1001	Property Taxes	173,507	173,507	173,157	173,157	162,352	169,083	162,672	(10,485)	(6.06%)	170,894	164,984	2,312	1.42%
	Total Real Property Taxes	173,507	173,507	173,157	173,157	162,352	169,083	162,672	(10,485)	(6.06%)	170,894	164,984	2,312	1.42%
	Other Revenue:													
2001	Program Fees	375,000	354,875	375,000	375,000	96,835	375,000	375,000	0	0.00%	375,000	375,000	0	0.00%
2701	Miscellaneous Tax Receipts	0	0	0	0	3,634	0	0	0	0.00%	0	0	0	0.00%
3820	State Aid - Youth Programs,	6,000	4,500	6,000	6,000	0	6,000	6,000	0	0.00%	6,000	6,000	0	0.00%
	Total Other Revenue	381,000	359,375	381,000	381,000	100,469	381,000	381,000	0	0.00%	381,000	381,000	0	0.00%
	Total Revenue	554,507	532,882	554,157	554,157	262,821	550,083	543,672	(10,485)	(1.89%)	551,894	545,984	2,312	0.43%
	Salaries:													
6100	Salaries	84,941	58,225	83,050	83,050	60,064	87,988	87,988	(4,938)	(5.95%)	91,429	91,429	(3,441)	(3.91%)
6105	Part Time Salaries	169,106	164,955	172,489	172,489	107,251	175,938	171,884	604	0.35%	175,938	171,884	0	0.00%
	Total Salaries	254,048	223,179	255,539	255,539	167,316	263,926	259,873	(4,334)	(1.70%)	267,367	263,314	(3,441)	(1.32%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	12,257	11,921	9,886	9,886	7,671	10,518	10,518	(632)	(6.40%)	10,929	10,929	(411)	(3.91%)
6830	FICA Tax Expenditure	19,718	17,024	19,834	19,834	12,722	20,478	20,166	(332)	(1.67%)	20,750	20,438	(271)	(1.35%)
6835	MTA Tax	876	803	882	882	465	910	896	(15)	(1.66%)	922	908	(12)	(1.35%)
6840	Worker's Compensation	3,707	3,414	3,733	3,733	2,931	3,766	3,736	(3)	(0.08%)	3,871	3,841	(105)	(2.81%)
6860	Medical Insurance - Active Employees	27,108	5,888	27,288	27,288	9,334	13,440	13,440	13,848	50.75%	13,440	13,440	0	0.00%
6865	Dental & Optical	1,380	765	1,572	1,572	1,134	1,620	1,620	(48)	(3.05%)	1,620	1,620	0	0.00%

Town of Southampton
2023 Tentative Budget
 Recreation Programs Admin - 7021

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6875	Disability	783	114	794	794	80	794	794	0	0.00%	794	794	0	0.00%
	Total Employee Benefits - Current	65,830	39,929	63,989	63,989	34,337	51,527	51,170	12,818	20.03%	52,326	51,970	(800)	(1.56%)
	Total Employee Costs	319,877	263,108	319,527	319,527	201,653	315,453	311,043	8,484	2.66%	319,694	315,284	(4,241)	(1.36%)
	Contractual:													
6401	Contracts	34,130	16,025	34,130	31,681	13,403	30,700	30,700	981	3.10%	30,700	30,700	0	0.00%
6410	Postage	6,500	245	6,500	6,500	(245)	6,500	6,500	0	0.00%	6,500	6,500	0	0.00%
6411	Printing and Stationery	10,000	2,086	10,000	10,000	2,445	10,000	8,000	2,000	20.00%	10,000	8,500	(500)	(6.25%)
6418	Uniforms	1,000	2,591	1,000	3,768	319	4,430	4,430	(662)	(17.57%)	2,000	2,000	2,430	54.85%
6420	Other	8,000	2,802	8,000	8,000	4,457	8,000	8,000	0	0.00%	8,000	8,000	0	0.00%
6470	Program Expenses	175,000	61,557	175,000	174,681	41,454	175,000	175,000	(319)	(0.18%)	175,000	175,000	0	0.00%
	Total Contractual	234,630	85,305	234,630	234,630	61,833	234,630	232,630	2,000	0.85%	232,200	230,700	1,930	0.83%
	Total Expenditures	554,507	348,413	554,157	554,157	263,486	550,083	543,673	10,484	1.89%	551,894	545,984	(2,311)	(0.43%)
	Net Surplus (Deficit)	0	184,469	0	0	(664)	0	0			0	0		
	Net Surplus (Deficit)	0	184,469	0	0	(664)	0	0			0	0		

PARKS MAINTENANCE - SUMMARY

Department: Parks Maintenance

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7110

Manager: Jon Erwin

NOTES:

Departmental Mission & Responsibilities:

The Department of Parks and Recreation provides numerous services to the Town's residents and visitors, including the supervision and maintenance of Town-owned park facilities and offers a wide variety of recreation programs. The Parks Maintenance Division includes four sections: Parks Repair Crews, Grounds Crew and Docks, Street Lighting and Marinas. All are supervised by the Town Maintenance Supervisor.

As per New York State law, if a cemetery is no longer used for active burial purposes and there is no longer an active Cemetery Board or Trustees for stewardship purposes, the cemetery is considered to be abandoned and grass cutting and suitable fencing is the responsibility of the Town Board as a General Fund Town-wide charge.

The Department of Parks and Recreation is responsible for providing maintenance and logistical support to various neighborhood park facilities, hamlet greens, pocket park projects and special events, as directed by the Town Board.

The "Cemeteries" and "Hamlet Greens" expenses have been consolidated into the Parks Maintenance Division.

The Parks & Recreation Department also administers funding for landscape maintenance in park districts, public parking districts and downtown enhancement projects for Bridgehampton, Water Mill and Hampton Bays. The park district budget allocations are located under the heading "Park Districts." The public parking district budget allocations are located under the heading "Public Parking Districts." "Hamlet Beautification" is funded under a separate cost center, and is also administered by the Parks & Recreation Department.

Workload:

Department Summary

Department: Parks Maintenance

Budget Year: 2023
Division: Parks & Recreation Department
Tax District: Full Town

Cost Center #: 7110
Manager: Jon Erwin

NOTES:

The Parks Maintenance Division is responsible for the overall maintenance and repair of twelve (12) Town buildings and numerous ground area parks, including: eleven (11) baseball diamonds (four of which are lighted), three (3) soccer fields and Ten (10) playgrounds, as well as eleven (11) tennis courts, three (3+) basketball courts, three (3) restrooms, three (3) picnic areas, ten (10) miles of nature trails, nine (9) County approved bathing beaches two (2) of which have concession buildings) with restrooms, ten (10) historic cemeteries and grounds, two (2) historic sites, three (3) park activity centers, a park pavilion, two (2) skate parks, and pickle ball courts.

The Parks Maintenance budget encompasses staffing, equipment and contractual needs for regional park facilities and neighborhood parks. Included in this Parks Maintenance budget are hamlet greens and pocket parks, cemeteries, historic buildings, nature preserves and trails. Shinnecock Commercial Dock (Enterprise Fund) and Conscience Point Marina (Enterprise Fund) have separate budgets. Parks Maintenance requirements at beaches and access roads are funded through an allocation from the beaches budget (Enterprise Fund), under the auspices of the Beach Operations Division, including an interdepartmental “tradeoff” to fund the full time salaries in exchange for Parks Maintenance services provided at beaches and access roads.

Tasks for the Parks Maintenance Division are especially intense from mid March through the end of October as sports fields, beaches and parks, and facilities are in constant need of general maintenance and repair. All outdoor facilities are shut down, drained and secured each fall and then opened each spring. This procedure must be on schedule, since thousands of resident taxpayers and guests expect the facilities to be ready for use during the peak season. The Parks Department is responsible for the overall maintenance of ten (10) Town-owned historic burial grounds and abandoned cemeteries, which range in size from the 100 square foot Indian Preacher gravesite in Hampton Bays to the large areas of South End Historic Burying Ground on Little Plains Road and North End Historic Burying Ground on Main Street in the Village of Southampton. All maintenance at Town-owned or abandoned cemeteries is done by the Parks Maintenance Division, which is directed to attend to the grounds maintenance needs of these memorial park sites as part of the daily routine, in addition to the Town's regional parks, neighborhood parks, hamlet greens, bathing beaches and other facilities under purview of the Department.

Each historic burial ground is cleaned up in autumn, e.g., leaves, tree trimming, etc. A spring clean up is also performed. Summer maintenance consists of mowing at least once every ten (10) to fourteen(14) days during growing season April – July. In addition, numerous hedges are cut each year and picket fences and signage repaired.

The Parks Department maintains the East Quogue Village Green, Flanders Memorial Green, Berwind Memorial, Riverside Circle Green at Peconic Avenue, pocket parks in Hampton Bays and East Quogue, and the Wildwood Lake Park in Northampton. They are also charge with maintaining parkland, open space, and certain CPF purchased properties.

The Parks Department is also responsible for snow plowing and related winter maintenance at the associated hamlet greens parking lots and flower watering in downtown areas of Hampton Bays, East Quogue, Water Mill, Flanders and Bridgehampton.

The Parks Department is also responsible for all refuse/recyclables collections at all Town facilities, parks, beaches, and access roads.

Department Summary

Department: Parks Maintenance

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7110

Manager: Jon Erwin

Goals & Objectives:

1. Pursue additional training in areas such as power equipment safety and pesticide application.
2. Assist with various capital projects and improvements in several park and beach facilities.

Legal Authority:

Established pursuant to Southampton Town Law #220, #290 & #536A.

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Park Maintenance													
Parks Maintenance - 7110													
Town Maintenance Supervisor	ADMINISTRATIVE	104,040	5,202	1,908	111,150	33,954	8,279	13,261	3,580	59,074	170,224	28.9	100.0
Groundskeeper I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 7	51,146	2,046	0	53,191	32,664	4,188	6,351	1,764	44,967	98,159	5.8	100.0
Groundskeeper I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 7	51,146	2,046	0	53,191	15,060	4,188	6,351	1,764	27,363	80,555	5.6	100.0
Groundskeeper II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	55,666	3,340	0	59,006	32,664	4,644	7,042	1,922	46,271	105,277	9.8	100.0
Groundskeeper II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	55,666	2,227	0	57,893	16,548	4,559	6,913	1,918	29,937	87,830	8.6	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	0	51,678	32,664	4,074	6,177	1,775	44,690	96,368	0.6	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 3	52,398	0	0	52,398	15,060	4,131	6,264	1,799	27,254	79,652	2.3	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	394	52,072	15,060	4,104	6,223	1,776	27,164	79,236	1.3	100.0
Maintenance Mechanic II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 2	59,967	4,797	0	64,765	16,548	5,094	7,725	2,073	31,440	96,205	16.3	100.0
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 1	66,304	0	6,899	73,203	1,620	5,869	8,899	3,793	20,181	93,384	2.3	100.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	29,599	1,776	0	31,375	13,066	2,487	3,772	1,257	20,582	51,957	9.8	40.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 2	75,074	3,003	0	78,077	15,060	6,148	9,323	2,581	33,111	111,188	8.6	100.0
Parks Maintenance Crew Leader	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 8	80,889	4,853	0	85,742	32,664	6,748	10,232	2,785	52,429	138,171	10.4	100.0
Senior Park Attendant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	0	51,678	32,664	4,074	6,177	1,775	44,690	96,368	0.8	100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Park Maintenance													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	0	51,678	32,664	4,074	6,177	1,775	44,690	96,368	0.6	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6	72,495	7,250	0	79,745	32,664	6,270	9,507	2,507	50,948	130,693	21.6	100.0
Maintenance Mechanic IV	CSEA40HOUR-NEW / CSEA40HOUR-NEW - I / Step 1	74,166	5,933	0	80,099	32,664	6,301	9,554	2,560	51,078	131,177	19.0	100.0
Groundskeeper III	CSEA40HOUR-OLD / CSEA40HOUR-OLD - 11 / Step 6	83,144	8,314	817	92,276	36,120	7,253	10,998	2,876	57,247	149,523	32.3	100.0
Groundskeeper I	PART-TIME	8,281	0	0	8,281	0	653	0	299	952	9,233		100.0
Groundskeeper I	PART-TIME	8,000	0	0	8,000	0	631	0	290	920	8,920		100.0
Automotive Equipment Operator	SEASONAL	8,000	0	0	8,000	0	631	0	290	920	8,920		100.0
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	290	920	8,920		100.0
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	290	920	8,920		100.0
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	290	920	8,920		100.0
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	290	920	8,920		100.0
Maintenance Mechanic I	SEASONAL	9,000	0	0	9,000	0	710	0	324	1,033	10,033		100.0
Park Attendant	SEASONAL	8,281	0	0	8,281	0	653	0	299	952	9,233		100.0
Park Attendant	SEASONAL	8,281	0	0	8,281	0	653	0	299	952	9,233		100.0
Park Attendant	SEASONAL	8,281	0	0	8,281	0	653	0	299	952	9,233		100.0
Total Parks Maintenance - 7110		1,208,536	50,787	10,018	1,269,341	439,408	99,590	140,947	43,537	723,482	1,992,822		

NOTES:

Town of Southampton

2023 Tentative Budget

Parks Maintenance - 7110

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	2,417,501	2,416,221	2,513,591	2,503,964	2,347,122	2,851,833	3,048,875	544,911	21.76%	2,861,763	3,024,669	(24,206)	(0.79%)
	Total Real Property Taxes	2,417,501	2,416,221	2,513,591	2,503,964	2,347,122	2,851,833	3,048,875	544,911	21.76%	2,861,763	3,024,669	(24,206)	(0.79%)
Other Revenue:														
1521	Departmental Income	25,000	25,680	25,000	25,000	7,195	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
2701	Miscellaneous Tax Receipts	0	0	0	0	48	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	25,000	25,680	25,000	25,000	7,243	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
	Total Revenue	2,442,501	2,441,901	2,538,591	2,528,964	2,354,364	2,876,833	3,073,875	544,911	21.55%	2,886,763	3,049,669	(24,206)	(0.79%)
Salaries:														
6100	Salaries	1,001,677	929,654	1,049,955	1,041,041	743,006	1,109,464	1,212,697	(171,656)	(16.49%)	1,144,666	1,253,910	(41,213)	(3.40%)
6101	Overtime	50,000	37,653	50,000	50,000	39,010	50,000	50,000	0	0.00%	50,000	50,000	0	0.00%
6103	Accumulated Sick/Personal Days	4,048	1,582	5,628	5,628	3,859	3,119	3,119	2,509	44.58%	3,119	3,119	0	0.00%
6105	Part Time Salaries	91,030	39,693	92,851	92,851	34,592	94,708	90,122	2,729	2.94%	94,708	90,122	0	0.00%
6110	Longevity	35,608	41,025	48,432	48,432	651	50,566	50,787	(2,356)	(4.86%)	51,854	52,237	(1,449)	(2.85%)
6127	Cash in Lieu of Health Benefits	2,603	7,975	8,720	8,720	3,316	6,899	6,899	1,821	20.88%	6,899	6,899	0	0.00%
	Total Salaries	1,184,966	1,057,581	1,255,586	1,246,672	824,434	1,314,756	1,413,625	(166,952)	(13.39%)	1,351,246	1,456,287	(42,663)	(3.02%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	150,495	146,367	132,466	132,466	102,794	139,835	152,350	(19,884)	(15.01%)	144,200	157,458	(5,108)	(3.35%)
6830	FICA Tax Expenditure	93,155	79,233	98,601	97,919	61,579	103,044	110,936	(13,017)	(13.29%)	105,756	114,138	(3,202)	(2.89%)
6835	MTA Tax	4,141	3,634	4,396	4,365	2,629	4,600	4,951	(586)	(13.44%)	4,728	5,101	(150)	(3.02%)
6840	Worker's Compensation	32,990	30,383	37,271	37,271	29,266	38,315	42,611	(5,341)	(14.33%)	39,450	43,982	(1,370)	(3.22%)

Town of Southampton

2023 Tentative Budget

Parks Maintenance - 7110

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6860	Medical Insurance - Active Employees	331,615	269,157	339,985	339,985	233,349	442,264	473,308	(133,322)	(39.21%)	442,264	473,308	0	0.00%
6865	Dental & Optical	22,632	21,982	26,960	26,960	17,748	28,188	31,428	(4,468)	(16.57%)	28,188	31,428	0	0.00%
6875	Disability	477	37	497	497	20	501	536	(40)	(7.99%)	501	536	0	0.00%
Total Employee Benefits - Current		635,505	550,793	640,175	639,462	447,385	756,746	816,120	(176,658)	(27.63%)	765,086	825,951	(9,830)	(1.20%)
Total Employee Costs		1,820,471	1,608,374	1,895,761	1,886,134	1,271,819	2,071,503	2,229,745	(343,611)	(18.22%)	2,116,332	2,282,238	(52,493)	(2.35%)
Equipment:														
6200	Equipment	50,000	49,381	50,000	50,000	3,900	50,000	50,000	0	0.00%	50,000	50,000	0	0.00%
6201	Vehicles	0	0	0	0	0	100,000	150,000	(150,000)	(100.00%)	50,000	50,000	100,000	66.67%
Total Equipment		50,000	49,381	50,000	50,000	3,900	150,000	200,000	(150,000)	(300.00%)	100,000	100,000	100,000	50.00%
Contractual:														
6401	Contracts	148,300	112,442	148,300	130,200	89,332	148,300	148,300	(18,100)	(13.90%)	148,300	148,300	0	0.00%
6403	Gasoline	33,000	37,134	33,000	33,000	34,672	40,000	38,000	(5,000)	(15.15%)	40,000	38,000	0	0.00%
6404	Electric	85,000	137,457	85,000	85,000	70,657	120,000	120,000	(35,000)	(41.18%)	125,000	125,000	(5,000)	(4.17%)
6405	Fuel Oil	30,000	16,309	30,000	30,000	15,545	30,000	25,000	5,000	16.67%	30,000	30,000	(5,000)	(20.00%)
6406	Repair Equipment	25,000	40,392	35,000	45,000	38,591	45,000	45,000	0	0.00%	40,000	40,000	5,000	11.11%
6407	Repair Building	85,000	85,007	85,000	87,000	81,721	85,000	85,000	2,000	2.30%	85,000	85,000	0	0.00%
6408	Repair Vehicle	20,000	31,736	30,000	35,000	33,672	40,000	40,000	(5,000)	(14.29%)	40,000	40,000	0	0.00%
6415	Telephone	350	2,477	2,000	2,000	1,797	2,500	2,500	(500)	(25.00%)	2,500	2,500	0	0.00%
6418	Uniforms	6,000	3,293	6,000	6,000	3,818	6,000	6,000	0	0.00%	6,000	6,000	0	0.00%
6423	Small Equipment (Non-Capital)	0	0	0	3,100	0	0	0	3,100	100.00%	0	0	0	0.00%
6426	Supplies - Other	25,030	21,125	25,030	23,030	13,491	25,030	22,830	200	0.87%	30,130	30,130	(7,300)	(31.98%)
6432	Tree & Stump Removal	30,000	3,345	30,000	30,000	3,780	30,000	30,000	0	0.00%	40,000	40,000	(10,000)	(33.33%)

Town of Southampton

2023 Tentative Budget

Parks Maintenance - 7110

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6437	Beach & Dune Monitoring	5,000	4,900	8,000	8,000	0	8,000	8,000	0	0.00%	8,000	8,000	0	0.00%
6441	Diesel Fuel	25,000	18,839	25,000	25,000	20,589	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
6447	Salt	10,000	4,289	10,000	10,000	0	10,000	8,000	2,000	20.00%	10,000	9,000	(1,000)	(12.50%)
6450	Schools & Training	1,000	0	1,000	1,000	0	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6466	Telephone - Wireless	350	378	500	500	218	500	500	0	0.00%	500	500	0	0.00%
6474	Other - Landfill Charges	40,000	30,838	35,000	35,000	19,004	35,000	35,000	0	0.00%	35,000	35,000	0	0.00%
6477	Copier Leases	3,000	2,968	4,000	4,000	1,077	4,000	4,000	0	0.00%	4,000	4,000	0	0.00%
	Total Contractual	572,030	552,928	592,830	592,830	427,963	655,330	644,130	(51,300)	(8.65%)	670,430	667,430	(23,300)	(3.62%)
	Total Expenditures	2,442,501	2,210,682	2,538,591	2,528,964	1,703,682	2,876,833	3,073,875	(544,911)	(21.55%)	2,886,762	3,049,669	24,206	0.79%
	Net Surplus (Deficit)	0	231,219	0	0	650,682	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		

HAMLET BEAUTIFICATION - SUMMARY

Department: Hamlet Beautification

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7115

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Hamlet Beautification allocation supports the maintenance of center medians, roundabouts and flagpole areas not included in park settings, bus shelter areas, and traffic calming features.

Workload:

The Hamlet Beautification cost center is the liaison between the Town of Southampton and various civic groups including, but not limited to, the Hampton Bays Beautification Association (HBBA) and the Bridgehampton Village Improvement Society (BVIS). This cost center covers expenses related to downtown areas for landscaping enhancements in medians and roundabouts, as well as bus shelter maintenance. The Parks and Recreation Department disburses funds and ensures the proper use of those funds by the recipient organizations for the use of community beautification and landscape maintenance services.

Goals & Objectives:

The Hamlet Beautification allocation supports community beautification and improvement organizations in order to provide well maintained public areas for the use and benefit of the public.

Legal Authority:

Town Board Resolution and funding through the Annual Operating Budget.

Town of Southampton

2023 Tentative Budget

Hamlet Beautification - 7115

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	32,200	32,200	32,200	32,200	30,191	32,200	32,200	0	0.00%	12,200	12,200	(20,000)	(62.11%)
	Total Real Property Taxes	32,200	32,200	32,200	32,200	30,191	32,200	32,200	0	0.00%	12,200	12,200	(20,000)	(62.11%)
Other Revenue:														
5031	Interfund Transfer - Revenue	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Revenue	32,200	32,200	32,200	32,200	30,191	32,200	32,200	0	0.00%	12,200	12,200	(20,000)	(62.11%)
Total Employee Costs									0	0.00%			0	0.00%
Contractual:														
6401	Contracts	20,000	15,913	20,000	20,000	0	20,000	20,000	0	0.00%	0	0	20,000	100.00%
6420	Other	7,000	0	7,000	7,000	0	7,000	7,000	0	0.00%	7,000	7,000	0	0.00%
6475	P&R Chargeback - Watering	5,200	2,794	5,200	5,200	751	5,200	5,200	0	0.00%	5,200	5,200	0	0.00%
	Total Contractual	32,200	18,707	32,200	32,200	751	32,200	32,200	0	0.00%	12,200	12,200	20,000	62.11%
	Total Expenditures	32,200	18,707	32,200	32,200	751	32,200	32,200	0	0.00%	12,200	12,200	20,000	62.11%
	Net Surplus (Deficit)	0	13,494	0	0	29,440	0	0			0	0		
	Net Surplus (Deficit)	0	13,494	0	0	29,440	0	0			0	0		

BEACH OPERATIONS - SUMMARY

Department: Beach Operations

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Beaches

Cost Center #: 7180

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Division of Beach Operations provides oversight for the nine (8) Suffolk County Health Department approved bathing beaches located in various hamlets in Southampton Town. The Beach Operations Division has the following as its core mission: providing safe enhanced public access to all waterfront areas, while taking appropriate actions necessary to preserve and protect the integrity and beauty of the Town's beaches.

Workload:

Each County approved bathing beach facility is staffed with parking attendants and certified lifeguards seven (7) days per week from 10 am-5pm, from the end of June through Labor Day. In addition to seasonal staff, fulltime staff is needed to repair and maintain over twenty seven (27) pavilions, restrooms, ticket booths and first aid areas. Parking lots are also maintained at the bathing beaches, as well as other access points. Annually, the Parks Department administers nearly 45,000 beach parking permits for the approximately 4,000 permit parking spaces currently in place at various beach facilities and access roads regulated as seasonal Parking by Permit Only Areas.

Goals & Objectives:

1. Improve communication between office administration and staff at bathing beaches.
2. Continue funding for Parks Patrol to pay for night supervision of the beach and park areas using Town Public Safety and Bay Constable personnel, for the enforcement of rules and regulations, dog control ordinances and facility use permit requirements.
3. Continue to purchase updated radios and other equipment.
4. Increase recruitment of staff in eastern beach facilities.
5. Complete the renovation of Ponquogue Beach facility, and improvements at Hot Dog Beach.
6. Increase security at attendants' booths.
7. Move beach operations into RecPro software system.

Legal Authority:

General Municipal Law, Article 13

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Beaches													
Beach Operations - 7180													
Assistant Superintendent of Recreation I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - L / Step 3	87,988	0	0	87,988	15,060	6,758	10,247	670	32,735	120,724	2.5	100.0
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	20,817	0	0	20,817	11,432	1,641	2,488	714	16,276	37,093	2.8	35.0
Maintenance Mechanic II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 6	64,081	5,126	0	69,207	16,548	5,444	8,255	2,214	32,461	101,668	17.8	100.0
Office Assistants (3)	PART-TIME	7,650	0	0	7,650	0	588	0	74	662	8,312		100.0
Assistant Beach Managers (group of 15)	SEASONAL	92,340	0	0	92,340	0	7,177	0	1,814	8,991	101,331		100.0
Beach Attendants (group of 10)	SEASONAL	53,460	0	0	53,460	0	4,155	0	1,058	5,213	58,673		100.0
Beach Attendants (group of 10)	SEASONAL	53,460	0	0	53,460	0	4,155	0	1,058	5,213	58,673		100.0
Beach Attendants (group of 10)	SEASONAL	53,460	0	0	53,460	0	4,155	0	1,058	5,213	58,673		100.0
Beach Attendants (group of 12)	SEASONAL	64,152	0	0	64,152	0	4,986	0	1,266	6,252	70,404		100.0
Beach Managers (group of 8)	SEASONAL	59,616	0	0	59,616	0	4,634	0	1,177	5,811	65,427		100.0
Assistant Chief Lifeguards (group of 16)	LIFEGUARDS	141,952	0	0	141,952	0	8,713	0	2,779	11,492	153,444		100.0
Chief Lifeguards (2)	LIFEGUARDS	22,816	0	0	22,816	0	1,773	0	462	2,235	25,051		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 7)	LIFEGUARDS	50,456	0	0	50,456	0	3,922	0	999	4,921	55,377		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
Total Beach Operations - 7180		1,372,888	5,126	0	1,378,014	43,040	104,785	20,991	27,169	195,984	1,573,999		

NOTES:

Town of Southampton

2023 Tentative Budget

Beach Operations - 7180

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	0	0	0	0	0	156,019	139,019	139,019	100.00%	174,369	169,369	30,350	21.83%
	Total Real Property Taxes	0	0	0	0	0	156,019	139,019	139,019	100.00%	174,369	169,369	30,350	21.83%
Other Revenue:														
1201	Interest And Earnings	2,000	73	700	700	29	700	700	0	0.00%	700	700	0	0.01%
2011	Rentals	90,000	71,647	90,000	90,000	768	90,000	90,000	0	0.00%	90,000	90,000	0	0.00%
2025	Beach Parking Fees	1,870,967	2,074,389	2,015,128	2,032,328	899,283	2,150,000	2,150,000	117,672	5.79%	2,150,000	2,150,000	0	0.00%
2228	Revenue from Other Governments	0	10,000	0	0	0	0	0	0	0.00%	0	0	0	0.00%
2701	Miscellaneous Tax Receipts	0	2,046	0	0	0	0	0	0	0.00%	0	0	0	0.00%
2770	Miscellaneous	0	542	0	0	405	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	1,962,967	2,158,696	2,105,828	2,123,028	900,485	2,240,700	2,240,700	117,672	5.54%	2,240,700	2,240,700	0	0.00%
	Total Revenue	1,962,967	2,158,696	2,105,828	2,123,028	900,485	2,396,719	2,379,719	256,691	12.09%	2,415,069	2,410,069	30,350	1.28%
Salaries:														
6100	Salaries	158,949	158,947	163,618	163,618	130,328	172,886	172,886	(9,268)	(5.66%)	178,753	178,753	(5,867)	(3.39%)
6101	Overtime	20,000	32,068	20,000	37,000	33,976	30,000	30,000	7,000	18.92%	20,000	20,000	10,000	33.33%
6103	Accumulated Sick/Personal Days	0	10,046	623	623	0	0	0	623	100.00%	0	0	0	0.00%
6105	Part Time Salaries	1,000,000	974,265	1,110,300	1,110,300	852,682	1,200,002	1,200,002	(89,702)	(8.08%)	1,220,399	1,220,399	(20,397)	(1.70%)
6110	Longevity	3,578	4,771	4,866	4,866	0	5,126	5,126	(261)	(5.36%)	5,255	5,255	(128)	(2.50%)
	Total Salaries	1,182,527	1,180,096	1,299,407	1,316,407	1,016,986	1,408,014	1,408,014	(91,608)	(6.96%)	1,424,406	1,424,406	(16,392)	(1.16%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	23,153	18,558	22,093	22,093	22,235	20,991	20,991	1,102	4.99%	21,696	21,696	(706)	(3.36%)
6830	FICA Tax Expenditure	92,950	89,283	100,119	100,119	77,603	107,085	107,085	(6,966)	(6.96%)	108,912	108,912	(1,827)	(1.71%)

Town of Southampton

2023 Tentative Budget

Beach Operations - 7180

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023		2023		2024		2024	
							Requested Budget	Tentative Budget	Tentative/2022 Amended Difference	Tentative/2022 Amended % of Change	Requested Budget	Tentative Budget	Tentative/2023 Tentative Difference	Tentative/2023 Tentative % of Change
6835	MTA Tax	4,139	3,780	4,541	4,541	2,482	4,870	4,870	(330)	(7.26%)	4,962	4,962	(91)	(1.88%)
6840	Worker's Compensation	22,447	20,673	23,696	23,696	18,607	22,050	22,050	1,646	6.95%	22,464	22,464	(414)	(1.88%)
6860	Medical Insurance - Active Employees	23,863	35,128	36,175	36,175	33,538	39,233	39,233	(3,058)	(8.45%)	39,233	39,233	0	0.00%
6865	Dental & Optical	3,312	3,644	3,773	3,773	3,003	3,807	3,807	(34)	(0.91%)	3,807	3,807	0	0.00%
6875	Disability	3,017	523	360	560	536	359	359	201	35.88%	359	359	0	0.00%
Total Employee Benefits - Current		172,881	171,589	190,756	190,956	158,003	198,394	198,394	(7,439)	(3.90%)	201,433	201,433	(3,038)	(1.53%)
Total Employee Costs		1,355,408	1,351,686	1,490,162	1,507,362	1,174,989	1,606,409	1,606,409	(99,047)	(6.57%)	1,625,838	1,625,838	(19,430)	(1.21%)
Equipment:														
6220	Building Improvements	25,000	1,900	0	0	0	0	0	0	0.00%	25,000	25,000	(25,000)	(100.00%)
Total Equipment		25,000	1,900	0	0	0	0	0	0	0.00%	25,000	25,000	(25,000)	(100.00%)
Contractual:														
6401	Contracts	25,580	43,670	25,580	34,205	16,541	51,581	47,581	(13,375)	(39.10%)	55,580	50,580	(2,999)	(6.30%)
6404	Electric	15,000	15,575	15,000	15,000	9,123	15,000	15,000	0	0.00%	15,000	15,000	0	0.00%
6406	Repair Equipment	20,000	8,179	20,000	12,000	5,870	20,000	20,000	(8,000)	(66.67%)	20,000	20,000	0	0.00%
6407	Repair Building	75,000	40,717	75,000	73,500	69,907	75,000	70,000	3,500	4.76%	75,000	75,000	(5,000)	(7.14%)
6411	Printing and Stationery	20,000	20,640	22,900	20,900	20,817	23,000	23,000	(2,100)	(10.05%)	23,500	23,500	(500)	(2.17%)
6412	Publications	1,000	450	1,000	1,000	503	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6418	Uniforms	18,000	18,000	21,000	20,375	0	21,000	21,000	(625)	(3.07%)	17,000	17,000	4,000	19.05%
6420	Other	7,500	21,984	7,500	7,500	4,801	17,500	17,500	(10,000)	(133.33%)	18,500	18,500	(1,000)	(5.71%)
6423	Small Equipment (Non-Capital)	5,000	5,950	5,000	8,000	2,943	10,000	7,000	1,000	12.50%	6,000	6,000	1,000	14.29%
6425	Office Supplies	500	489	500	500	288	500	500	0	0.00%	500	500	0	(0.04%)
6426	Supplies - Other	21,000	20,266	21,000	21,500	21,354	21,000	21,000	500	2.33%	21,000	21,000	0	0.00%

Town of Southampton

2023 Tentative Budget

Beach Operations - 7180

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6444	Mileage Reimbursement	2,000	1,093	2,000	2,000	0	2,000	2,000	0	0.00%	2,000	2,000	0	0.00%
6455	Depreciation	0	387,639	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6466	Telephone - Wireless	345	869	345	645	544	1,000	1,000	(355)	(55.04%)	1,000	1,000	0	0.00%
6474	Other - Landfill Charges	45,000	30,803	65,000	64,700	9,701	65,000	60,000	4,700	7.26%	65,000	65,000	(5,000)	(8.33%)
6485	Uniform Cleaning	100	0	100	100	0	100	100	0	0.00%	100	100	0	(0.15%)
	Total Contractual	256,025	616,323	281,926	281,926	162,394	323,681	306,681	(24,755)	(8.78%)	321,181	316,181	(9,500)	(3.10%)
	Debt Service:													
6600	Debt Service Principal Expense	270,000	0	260,000	260,000	0	362,298	362,298	(102,298)	(39.35%)	363,966	363,966	(1,668)	(0.46%)
6700	Debt Service Interest Expense	81,534	69,243	73,740	73,740	38,495	104,332	104,332	(30,592)	(41.49%)	79,084	79,084	25,248	24.20%
6900	Interfund Transfer Expense	75,000	75,000	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Debt Service	426,534	144,243	333,740	333,740	38,495	466,630	466,630	(132,890)	(39.82%)	443,050	443,050	23,580	5.05%
	Total Expenditures	2,062,967	2,114,152	2,105,828	2,123,028	1,375,878	2,396,719	2,379,719	(256,692)	(12.09%)	2,415,069	2,410,069	(30,350)	(1.28%)
	Net Surplus (Deficit)	(100,000)	44,544	0	0	(475,393)	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	100,000	0	0	0	0	0	0			0	0		

CONSCIENCE POINT MARINA - SUMMARY

Department: Conscience Point Marina

Budget Year: 2023
Division: Parks & Recreation Department
Tax District: Conscience Point Marina

Cost Center #: 7182
Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks Department administers the operation of the Town's first recreational marina at the former Conscience Point Inn in the Hamlet of North Sea.

Dockage is offered at the fees noted in the Department of Parks and Recreation Fee Schedule and accommodates approximately 64 boats in addition to a couple of transient slips. Slip rental fees include electric power, water, gasoline service, and assistance from part-time park attendants under the supervision of Parks Maintenance crews. The Conscience Point Marina is operated as its own "Enterprise Fund" operation with all revenues being used to pay operational costs and offset future capital improvements.

Workload:

This budget provides general year round supervision of the facility. Seasonal operations at this Town-owned marina from May 1 to October 30 will be supplemented through seasonal staffing. In addition, winter dry dock storage and in-water storage are offered at the fees noted in the Department of Parks and Recreation Fee Schedule.

The Department of Parks and Recreation's Senior Clerk Typist provides clerical support, accounting functions, and other administrative services for the Conscience Point Marina operation.

Goals & Objectives:

Explore a new fueling and POS system for facility. Increase oversight of electrical meters, install new security camera system, and repair or replace facility lighting.

Legal Authority:

Established pursuant to Southampton Town Law #290.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Conscience Point Marina - 7182													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	23,791	0	0	23,791	13,066	1,875	2,844	816	18,601	42,392	2.8	40.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	25,900	1,554	0	27,454	11,432	2,176	3,300	1,100	18,009	45,463	9.8	35.0
Dock Manager	PART-TIME	6,792	0	0	6,792	0	535	0	238	773	7,565		40.0
Park Attendant	SEASONAL	7,361	0	0	7,361	0	580	0	268	848	8,209		100.0
Park Attendant	SEASONAL	16,236	0	0	16,236	0	1,280	0	570	1,850	18,086		100.0
Total Conscience Point Marina - 7182		80,079	1,554	0	81,633	24,498	6,448	6,144	2,992	40,082	121,714		

NOTES:

Town of Southampton

2023 Tentative Budget

Conscience Point Marina - 7182

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	24,650	24,650	20,627	20,627	19,340	0	0	(20,627)	(100.00%)	0	0	0	0.00%
	Total Real Property Taxes	24,650	24,650	20,627	20,627	19,340	0	0	(20,627)	(100.00%)	0	0	0	0.00%
Other Revenue:														
1201	Interest And Earnings	700	191	200	200	121	200	200	0	0.05%	216	216	16	7.95%
2411	Rentals - Dockage/Storage	233,000	253,800	233,000	233,000	209,430	193,789	194,716	(38,284)	(16.43%)	237,981	239,196	44,480	22.84%
2598	Diesel Sales	12,000	9,589	12,000	12,000	0	12,000	12,000	0	0.00%	12,000	12,000	0	0.00%
2770	Miscellaneous	3,000	2,861	3,000	3,000	21	3,000	3,000	0	0.00%	3,000	3,000	0	0.01%
2803	Gasoline Sales	115,000	107,592	115,000	150,000	7,627	115,000	115,000	(35,000)	(23.33%)	115,000	115,000	0	0.00%
	Total Other Revenue	363,700	374,034	363,200	398,200	217,199	323,989	324,916	(73,284)	(18.40%)	368,197	369,412	44,496	13.69%
	Total Revenue	388,350	398,684	383,827	418,827	236,539	323,989	324,916	(93,911)	(22.42%)	368,197	369,412	44,496	13.69%
Salaries:														
6100	Salaries	11,310	11,310	11,697	11,697	4,840	48,985	49,690	(37,993)	(324.81%)	50,740	51,665	(1,975)	(3.97%)
6105	Part Time Salaries	25,945	7,268	26,464	26,464	10,640	30,389	30,389	(3,925)	(14.83%)	30,389	30,389	0	0.00%
6110	Longevity	262	262	270	270	0	1,512	1,554	(1,284)	(474.61%)	1,560	1,616	(62)	(3.99%)
	Total Salaries	37,516	18,839	38,431	38,431	15,480	80,885	81,633	(43,202)	(112.41%)	82,689	83,670	(2,037)	(2.49%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	795	6,054	6,144	(4,553)	(286.23%)	6,271	6,388	(244)	(3.98%)
6830	FICA Tax Expenditure	2,959	1,401	3,034	3,034	1,164	6,388	6,448	(3,414)	(112.52%)	6,531	6,609	(161)	(2.50%)
6835	MTA Tax	132	68	135	135	61	284	287	(152)	(112.53%)	290	294	(7)	(2.51%)
6840	Worker's Compensation	1,170	1,078	1,227	1,227	964	2,622	2,650	(1,422)	(115.87%)	2,683	2,718	(68)	(2.58%)
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	2,524	23,283	23,283	(17,825)	(326.62%)	23,283	23,283	0	0.00%

Town of Southampton

2023 Tentative Budget

Conscience Point Marina - 7182

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6865	Dental & Optical	276	302	314	314	133	1,215	1,215	(901)	(286.45%)	1,215	1,215	0	0.00%
6875	Disability	42	4	42	42	5	56	56	(13)	(31.30%)	56	56	0	0.00%
Total Employee Benefits - Current		11,676	9,438	11,801	11,801	5,647	39,903	40,082	(28,280)	(239.64%)	40,328	40,563	(481)	(1.20%)
Total Employee Costs		49,192	28,277	50,232	50,232	21,127	120,788	121,714	(71,482)	(142.30%)	123,017	124,232	(2,518)	(2.07%)
Contractual:														
6401	Contracts	4,101	4,000	4,101	4,101	4,000	4,101	4,101	0	0.00%	4,100	4,100	1	0.02%
6403	Gasoline	115,000	102,886	115,000	150,000	101,176	115,000	115,000	35,000	23.33%	115,000	115,000	0	0.00%
6404	Electric	23,000	15,447	23,000	23,000	10,140	24,000	24,000	(1,000)	(4.35%)	27,000	27,000	(3,000)	(12.50%)
6406	Repair Equipment	12,000	2,275	12,000	12,000	3,556	12,000	12,000	0	0.00%	50,000	50,000	(38,000)	(316.67%)
6407	Repair Building	5,000	4,874	5,000	5,000	2,145	5,000	5,000	0	0.00%	5,000	5,000	0	(0.01%)
6420	Other	6,000	5,449	6,000	6,000	3,266	8,000	8,000	(2,000)	(33.33%)	8,000	8,000	0	0.00%
6421	Legal Notices	500	381	500	500	0	500	500	0	0.00%	500	500	0	0.00%
6423	Small Equipment (Non-Capital)	0	0	0	0	0	20,000	20,000	(20,000)	(100.00%)	20,000	20,000	0	0.00%
6425	Office Supplies	100	74	100	200	112	100	100	100	50.00%	100	100	0	(0.20%)
6426	Supplies - Other	1,960	1,310	1,960	1,960	(38)	2,000	2,000	(40)	(2.04%)	2,000	2,000	0	0.00%
6441	Diesel Fuel	12,000	5,145	12,000	12,000	0	12,000	12,000	0	0.00%	12,000	12,000	0	0.00%
6445	Food	0	0	0	0	0	0	0	0	0.00%	980	980	(980)	(100.00%)
6455	Depreciation	0	172,785	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6466	Telephone - Wireless	500	0	500	400	0	501	501	(101)	(25.13%)	500	500	1	0.10%
Total Contractual		180,161	314,626	180,161	215,161	124,357	203,201	203,201	11,959	5.56%	245,180	245,180	(41,979)	(20.66%)
Debt Service:														
6600	Debt Service Principal Expense	152,189	0	150,811	150,811	0	0	0	150,811	100.00%	0	0	0	0.00%

Town of Southampton

2023 Tentative Budget

Conscience Point Marina - 7182

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6700	Debt Service Interest Expense	6,808	1,590	2,623	2,623	2,262	0	0	2,623	100.00%	0	0	0	0.00%
	Total Debt Service	158,997	1,590	153,434	153,434	2,262	0	0	153,434	100.00%	0	0	0	0.00%
	Total Expenditures	388,350	344,493	383,827	418,827	147,746	323,989	324,916	93,911	22.42%	368,197	369,413	(44,497)	(13.69%)
	Net Surplus (Deficit)	0	54,191	0	0	88,793	0	0			0	0		
	Net Surplus (Deficit)	0	54,191	0	0	88,793	0	0			0	0		

EAST QUOGUE MARINA - SUMMARY

Department: East Quogue Marina

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: East Quogue Marina

Cost Center #: 7183

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation East Quogue Marina Division maintains and improves the ten-slip marina at Bay Avenue, East Quogue. In addition, the surrounding area will be renovated to encourage its use as a waterfront park and picnic area. The East Quogue Marina is part of the Docks & Marinas Enterprise Fund.

Workload:

Approximately twelve (12) plastic floating docks are used to moor vessels up to twenty five (25) feet. Rental fees are based on the surrounding areas and were set at \$100 per foot per slip and did not include electric. The East Quogue Marina is administered through the Parks Maintenance Division.

Goals & Objectives:

Complete a project to replace bulkheading and dredge at facility.

Legal Authority:

Pursuant to Town Board Resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
East Quogue Marina - 7183													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
Total East Quogue Marina - 7183		7,523	222	0	7,745	3,266	612	827	289	4,995	12,739		

NOTES:

Town of Southampton

2023 Tentative Budget

East Quogue Marina - 7183

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Difference	2024 Tentative/2023 % of Change
Other Revenue:														
1201	Interest And Earnings	156	2	50	50	0	75	75	25	50.00%	75	75	0	0.00%
2412	East Quogue Marina Rental	25,500	22,880	26,084	26,084	17,370	20,001	20,133	(5,951)	(22.81%)	20,000	20,174	41	0.20%
2770	Miscellaneous	0	8	0	0	8	0	0	0	0.00%	0	0	0	0.00%
Total Other Revenue		25,656	22,890	26,134	26,134	17,378	20,076	20,208	(5,926)	(22.68%)	20,075	20,249	41	0.20%
Total Revenue		25,656	22,890	26,134	26,134	17,378	20,076	20,208	(5,926)	(22.68%)	20,075	20,249	41	0.20%
Salaries:														
6100	Salaries	11,310	11,310	11,697	11,697	4,840	6,573	6,674	5,023	42.94%	6,807	6,939	(265)	(3.98%)
6105	Part Time Salaries	1,632	1,360	1,665	1,665	762	849	849	816	49.00%	849	849	0	0.00%
6110	Longevity	262	262	270	270	0	216	222	48	17.91%	223	231	(9)	(3.99%)
Total Salaries		13,203	12,931	13,632	13,632	5,602	7,638	7,745	5,887	43.19%	7,879	8,019	(274)	(3.54%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	795	814	827	764	48.02%	843	860	(33)	(3.97%)
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	408	604	612	466	43.22%	623	634	(22)	(3.54%)
6835	MTA Tax	46	42	48	48	18	27	27	21	43.22%	28	28	(1)	(3.53%)
6840	Worker's Compensation	441	406	464	464	364	255	259	205	44.12%	263	268	(9)	(3.58%)
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	2,524	3,104	3,104	2,353	43.12%	3,104	3,104	0	0.00%
6865	Dental & Optical	276	302	314	314	133	162	162	152	48.47%	162	162	0	0.00%
6875	Disability	5	1	5	5	0	3	3	3	50.00%	3	3	0	0.00%
Total Employee Benefits - Current		8,910	8,285	8,958	8,958	4,244	4,969	4,995	3,963	44.24%	5,026	5,059	(65)	(1.30%)
Total Employee Costs		22,113	21,217	22,590	22,590	9,845	12,607	12,739	9,851	43.61%	12,905	13,078	(339)	(2.66%)

Town of Southampton

2023 Tentative Budget

East Quogue Marina - 7183

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/ 2022 Amended Difference	2023 Tentative/ 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/ 2023 Difference	2024 Tentative/ 2023 % of Change
	Contractual:													
6404	Electric	1,143	2,352	1,143	1,643	1,295	2,500	2,500	(857)	(52.16%)	2,501	2,501	(1)	(0.02%)
6406	Repair Equipment	1,200	88	1,200	700	0	2,768	2,768	(2,068)	(295.30%)	2,470	2,470	298	10.77%
6407	Repair Building	1,000	821	1,000	1,000	110	2,000	2,000	(1,000)	(100.00%)	2,000	2,000	0	0.00%
6421	Legal Notices	200	139	200	200	0	200	200	0	0.00%	200	200	0	0.17%
6455	Depreciation	0	1,847	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Contractual	3,544	5,247	3,544	3,544	1,406	7,468	7,468	(3,925)	(110.76%)	7,171	7,171	298	3.99%
	Total Expenditures	25,656	26,463	26,134	26,134	11,251	20,075	20,208	5,926	22.68%	20,075	20,249	(41)	(0.20%)
	Net Surplus (Deficit)	0	(3,573)	0	0	6,127	0	0			0	0		
	Net Surplus (Deficit)	0	(3,573)	0	0	6,127	0	0			0	0		

PINE NECK MARINA - SUMMARY

Department: Pine Neck Marina

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Pine Neck Marina

Cost Center #: 7184

Manager: Kristen Doulos

Departmental Mission & Responsibilities:

It is the intention of the Parks and Recreation Department to have a Request for Proposals (RFP) issued for the possible use of the vacant building on site to be used as a water sports facility for rental and instruction in the use of kayaks and paddleboards. The facility features 14 floating dock slips (30 ft max), power and water available away from docks.

The Department would also seek to upgrade a part of the facility for a picnic and barbecue area with tables and grills.

Workload:

Goals & Objectives:

Legal Authority:

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Pine Neck Marina - 7184													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
Total Pine Neck Marina - 7184		7,523	222	0	7,745	3,266	612	827	289	4,995	12,739		

NOTES:

Town of Southampton

2023 Tentative Budget

Pine Neck Marina - 7184

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Difference	2024 Tentative/2023 % of Change
Other Revenue:														
1201	Interest And Earnings	1,261	507	900	900	124	800	800	(100)	(11.11%)	800	800	0	0.00%
2411	Rentals - Dockage/Storage	30,000	37,970	31,190	31,190	30,140	30,000	30,132	(1,058)	(3.39%)	30,000	30,174	42	0.14%
2770	Miscellaneous	0	8	0	0	8	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	31,261	38,486	32,090	32,090	30,272	30,800	30,932	(1,158)	(3.61%)	30,800	30,974	42	0.14%
	Total Revenue	31,261	38,486	32,090	32,090	30,272	30,800	30,932	(1,158)	(3.61%)	30,800	30,974	42	0.14%
Salaries:														
6100	Salaries	11,310	11,310	11,697	11,697	4,840	6,573	6,674	5,023	42.94%	6,807	6,939	(265)	(3.98%)
6105	Part Time Salaries	1,632	1,360	1,665	1,665	762	849	849	816	49.00%	849	849	0	0.00%
6110	Longevity	262	262	270	270	0	216	222	48	17.91%	223	231	(9)	(3.99%)
	Total Salaries	13,203	12,931	13,632	13,632	5,602	7,638	7,745	5,887	43.19%	7,879	8,019	(274)	(3.54%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	795	814	827	764	48.02%	843	860	(33)	(3.97%)
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	408	604	612	466	43.22%	623	634	(22)	(3.54%)
6835	MTA Tax	46	42	48	48	18	27	27	21	43.22%	28	28	(1)	(3.53%)
6840	Worker's Compensation	441	406	464	464	364	255	259	205	44.12%	263	268	(9)	(3.58%)
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	2,524	3,104	3,104	2,353	43.12%	3,104	3,104	0	0.00%
6865	Dental & Optical	276	302	314	314	133	162	162	152	48.47%	162	162	0	0.00%
6875	Disability	5	1	5	5	0	3	3	3	50.00%	3	3	0	0.00%
	Total Employee Benefits - Current	8,910	8,285	8,958	8,958	4,244	4,969	4,995	3,963	44.24%	5,026	5,059	(65)	(1.30%)
	Total Employee Costs	22,113	21,217	22,590	22,590	9,845	12,607	12,739	9,851	43.61%	12,905	13,078	(339)	(2.66%)

Town of Southampton

2023 Tentative Budget

Pine Neck Marina - 7184

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
Contractual:														
6404	Electric	2,215	1,849	2,500	2,500	1,354	2,500	2,500	0	0.00%	2,804	2,804	(304)	(12.16%)
6406	Repair Equipment	2,000	2,078	2,000	2,000	0	6,593	6,593	(4,593)	(229.65%)	7,025	7,025	(432)	(6.55%)
6407	Repair Building	4,533	4,533	4,600	4,600	1,950	4,600	4,600	0	0.00%	3,567	3,567	1,033	22.47%
6421	Legal Notices	400	372	400	400	0	500	500	(100)	(24.86%)	500	500	0	0.00%
6423	Small Equipment (Non-Capital)	0	0	0	0	0	4,000	4,000	(4,000)	(100.00%)	4,000	4,000	0	0.00%
Total Contractual		9,148	8,832	9,500	9,500	3,304	18,193	18,193	(8,693)	(91.50%)	17,896	17,896	297	1.64%
Total Expenditures		31,261	30,048	32,090	32,090	13,149	30,800	30,932	1,158	3.61%	30,800	30,974	(41)	(0.13%)
Net Surplus (Deficit)		0	8,437	0	0	17,123	0	0			0	0		
Net Surplus (Deficit)		0	8,437	0	0	17,123	0	0			0	0		

BEAVER CREEK MARINA - SUMMARY

Department: Beaver Creek Marina

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Beaver Creek Marina

Cost Center #: 7186

Manager: Kristen Doulos

Departmental Mission & Responsibilities:

Parks & Recreation Beaver Dam Marina Division maintains and improves the nine (9) slip marina at Beaver Dam Creek Road, Westhampton. In addition, the surrounding areas have been cleared of all structures and will be maintained in a natural state for public enjoyment. The Beaver Dam Marina is part of the Docks & Marinas Enterprise Fund. There are no buildings related to this marina, we supply limited fresh water and limited electric for tenants use.

Workload:

Goals & Objectives:

Legal Authority:

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Beaver Creek Marina - 7186													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
Total Beaver Creek Marina - 7186		7,523	222	0	7,745	3,266	612	827	289	4,995	12,739		

NOTES:

Town of Southampton

2023 Tentative Budget

Beaver Creek Marina - 7186

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Real Property Taxes	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Other Revenue:														
1201	Interest And Earnings	81	20	44	44	6	44	44	0	0.57%	44	44	0	(0.56%)
2411	Rentals - Dockage/Storage	28,832	19,310	29,546	29,546	16,860	20,563	20,695	(8,851)	(29.96%)	21,201	21,374	679	3.28%
2770	Miscellaneous	0	8	0	0	8	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	28,913	19,338	29,590	29,590	16,873	20,607	20,739	(8,851)	(29.91%)	21,245	21,418	679	3.27%
	Total Revenue	28,913	19,338	29,590	29,590	16,873	20,607	20,739	(8,851)	(29.91%)	21,245	21,418	679	3.27%
Salaries:														
6100	Salaries	11,310	11,310	11,697	11,697	4,840	6,573	6,674	5,023	42.94%	6,807	6,939	(265)	(3.98%)
6105	Part Time Salaries	1,632	1,360	1,665	1,665	762	849	849	816	49.00%	849	849	0	0.00%
6110	Longevity	262	262	270	270	0	216	222	48	17.91%	223	231	(9)	(3.99%)
	Total Salaries	13,203	12,931	13,632	13,632	5,602	7,638	7,745	5,887	43.19%	7,879	8,019	(274)	(3.54%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	795	814	827	764	48.02%	843	860	(33)	(3.97%)
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	408	604	612	466	43.22%	623	634	(22)	(3.54%)
6835	MTA Tax	46	42	48	48	18	27	27	21	43.22%	28	28	(1)	(3.53%)
6840	Worker's Compensation	441	406	464	464	364	255	259	205	44.12%	263	268	(9)	(3.58%)
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	2,524	3,104	3,104	2,353	43.12%	3,104	3,104	0	0.00%
6865	Dental & Optical	276	302	314	314	133	162	162	152	48.47%	162	162	0	0.00%

Town of Southampton

2023 Tentative Budget

Beaver Creek Marina - 7186

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6875	Disability	5	1	5	5	0	3	3	3	50.00%	3	3	0	0.00%
	Total Employee Benefits - Current	8,910	8,285	8,958	8,958	4,244	4,969	4,995	3,963	44.24%	5,026	5,059	(65)	(1.30%)
	Total Employee Costs	22,113	21,217	22,590	22,590	9,845	12,607	12,739	9,851	43.61%	12,905	13,078	(339)	(2.66%)
	Contractual:													
6404	Electric	1,000	1,908	1,000	2,400	2,024	2,500	2,500	(100)	(4.17%)	2,500	2,500	0	0.00%
6406	Repair Equipment	5,000	1,799	5,000	4,100	1,086	5,000	5,000	(900)	(21.95%)	4,840	4,840	160	3.20%
6421	Legal Notices	800	258	1,000	500	0	500	500	0	0.00%	1,000	1,000	(500)	(100.04%)
	Total Contractual	6,800	3,965	7,000	7,000	3,110	8,000	8,000	(1,000)	(14.29%)	8,340	8,340	(340)	(4.25%)
	Total Expenditures	28,913	25,182	29,590	29,590	12,955	20,607	20,739	8,851	29.91%	21,245	21,418	(679)	(3.27%)
	Net Surplus (Deficit)	0	(5,844)	0	0	3,918	0	0			0	0		
	Net Surplus (Deficit)	0	(5,844)	0	0	3,918	0	0			0	0		

BISHOP'S MARINA - SUMMARY

Department: Bishop's Marina

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Bishop's Marina

Cost Center #: 7187

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

It is the intention of the Parks and Recreation Department to operate a 22 slip recreational marina. The facility features fixed pier boat slips. There are no buildings related to this marina. The Town will supply limited fresh water and limited electric for tenants use. We will have to run utilities after the Town takes possession of the marina.

Workload:

There are solid fixed piers to moor vessels up to twenty one (21) feet. Rental fees are based on the surrounding areas and are set at \$ 100 per foot per slip. Bishop's Marina will be administered through the Parks Maintenance Division.

Goals & Objectives:

Legal Authority:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Bishop's Marina - 7187													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
Total Bishop's Marina - 7187		7,523	222	0	7,745	3,266	612	827	289	4,995	12,739		

NOTES:

Town of Southampton

2023 Tentative Budget

Bishop's Marina - 7187

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	24,613	24,613	12,090	12,090	11,335	6,607	6,739	(5,351)	(44.26%)	6,905	7,079	340	5.05%
	Total Real Property Taxes	24,613	24,613	12,090	12,090	11,335	6,607	6,739	(5,351)	(44.26%)	6,905	7,079	340	5.05%
Other Revenue:														
1201	Interest And Earnings	100	8	100	100	6	100	100	0	0.00%	100	100	0	0.00%
2411	Rentals - Dockage/Storage	0	20,190	13,000	13,000	13,800	14,000	14,000	1,000	7.69%	14,000	14,000	0	0.00%
2770	Miscellaneous	0	8	0	0	8	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	100	20,206	13,100	13,100	13,814	14,100	14,100	1,000	7.63%	14,100	14,100	0	0.00%
	Total Revenue	24,713	44,819	25,190	25,190	25,149	20,707	20,839	(4,351)	(17.27%)	21,005	21,179	340	1.63%
Salaries:														
6100	Salaries	11,310	11,310	11,697	11,697	4,840	6,573	6,674	5,023	42.94%	6,807	6,939	(265)	(3.98%)
6105	Part Time Salaries	1,632	1,360	1,665	1,665	762	849	849	816	49.00%	849	849	0	0.00%
6110	Longevity	262	262	270	270	0	216	222	48	17.91%	223	231	(9)	(3.99%)
	Total Salaries	13,203	12,931	13,632	13,632	5,602	7,638	7,745	5,887	43.19%	7,879	8,019	(274)	(3.54%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	795	814	827	764	48.02%	843	860	(33)	(3.97%)
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	408	604	612	466	43.22%	623	634	(22)	(3.54%)
6835	MTA Tax	46	42	48	48	18	27	27	21	43.22%	28	28	(1)	(3.53%)
6840	Worker's Compensation	441	406	464	464	364	255	259	205	44.12%	263	268	(9)	(3.58%)
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	2,524	3,104	3,104	2,353	43.12%	3,104	3,104	0	0.00%
6865	Dental & Optical	276	302	314	314	133	162	162	152	48.47%	162	162	0	0.00%

Town of Southampton

2023 Tentative Budget

Bishop's Marina - 7187

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
6875	Disability	5	1	5	5	0	3	3	3	50.00%	3	3	0	0.00%
	Total Employee Benefits - Current	8,910	8,285	8,958	8,958	4,244	4,969	4,995	3,963	44.24%	5,026	5,059	(65)	(1.30%)
	Total Employee Costs	22,113	21,217	22,590	22,590	9,845	12,607	12,739	9,851	43.61%	12,905	13,078	(339)	(2.66%)
	Contractual:													
6404	Electric	2,200	72	2,200	2,200	155	2,200	2,200	0	0.00%	2,200	2,200	0	0.00%
6407	Repair Building	0	0	0	0	0	2,500	2,500	(2,500)	(100.00%)	2,500	2,500	0	0.00%
6421	Legal Notices	400	0	400	400	139	400	400	0	0.00%	400	400	0	0.00%
6423	Small Equipment (Non-Capital)	0	0	0	0	0	3,000	3,000	(3,000)	(100.00%)	3,000	3,000	0	(0.01%)
	Total Contractual	2,600	72	2,600	2,600	294	8,100	8,100	(5,500)	(211.54%)	8,100	8,100	0	0.00%
	Total Expenditures	24,713	21,288	25,190	25,190	10,139	20,707	20,839	4,351	17.27%	21,005	21,179	(339)	(1.63%)
	Net Surplus (Deficit)	0	23,531	0	0	15,010	0	0			0	0		
	Net Surplus (Deficit)	0	23,531	0	0	15,010	0	0			0	0		

SHINNECOCK COMMERCIAL MARINA - SUMMARY

Department: Shinnecock Commercial Dock

Budget Year: 2023

Cost Center #: 6420

Division: Parks & Recreation Department

Manager: Kristen Doulos

Tax District: Full Town

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation Department administers the operation of the Shinnecock Commercial Dock facility located on Dune Road, Hampton Bays. Oversight of the facility is provided by the Park Maintenance Supervisor and maintenance crews. Administrative duties include the issuance of annual dockage permits for commercial fishing boats (fees noted on the Department of Parks and Recreation Fee Schedule) and collecting quarterly rent payments. Duties also include maintenance responsibilities of general cleanup and repairs of the facility including electric and plumbing systems.

Workload:

The Department of Parks and Recreation handles supervision, maintenance and upkeep of the Shinnecock Commercial Dock and slips with the assistance of part-time staff. Currently, there are twenty two (22) slips for boats from 41 feet 90 feet in length. Rules and regulations are promulgated for the facility by the Superintendent of Parks and Recreation, in accordance with Chapter 111 (Beaches, Parks and Waterways).

The Shinnecock Commercial Dock requires ongoing repairs to the Dock Master's support building, dock bumpers, electrical outlets, lighting fixtures, as well as structural repairs to decking and dolphin systems. In addition, continual monitoring of the storage areas is needed, in order to keep them free from debris generated by the fishermen and deposited by the public.

Goals & Objectives:

1. Complete capital repairs to decking and begin process for permitting and funding of new bulkhead and electrical repairs.
2. Continue oversight of facility with Dock Manager and ensure tenants are abiding to contract rules and fees.

Legal Authority:

The Shinnecock Commercial Dock is managed by the Town of Southampton Parks and Recreation Department as directed by a long term lease agreement with Suffolk County, as directed by Resolution 2002-1094.

Established pursuant to Navigational Law #32.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Parks & Recreation Department													
Docks & Marinas													
Shinnecock Commercial Dock - 6420													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	6,792	0	0	6,792	0	535	0	238	773	7,565		40.0
Total Shinnecock Commercial Dock - 6420		13,466	222	0	13,688	3,266	1,081	827	497	5,671	19,359		

NOTES:

Town of Southampton

2023 Tentative Budget

Shinnecock Commercial Dock - 6420

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
	Other Revenue:													
2413	Shinnecock Commercial Dock Rental	37,848	50,205	45,678	45,678	53,538	36,727	38,259	(7,419)	(16.24%)	31,546	34,998	(3,261)	(8.52%)
	Total Other Revenue	37,848	50,205	45,678	45,678	53,538	36,727	38,259	(7,419)	(16.24%)	31,546	34,998	(3,261)	(8.52%)
	Total Revenue	37,848	50,205	45,678	45,678	53,538	36,727	38,259	(7,419)	(16.24%)	31,546	34,998	(3,261)	(8.52%)
	Salaries:													
6100	Salaries	11,310	11,310	11,697	11,697	4,840	6,573	6,674	5,023	42.94%	6,807	6,939	(265)	(3.98%)
6105	Part Time Salaries	6,528	7,207	6,659	7,659	6,678	6,792	6,792	867	11.32%	6,792	6,792	0	0.00%
6110	Longevity	262	262	270	270	0	216	222	48	17.91%	223	231	(9)	(3.99%)
	Total Salaries	18,099	18,778	18,626	19,626	11,518	13,581	13,688	5,938	30.26%	13,822	13,962	(274)	(2.00%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	1,676	1,630	1,430	1,430	1,110	814	827	603	42.16%	843	860	(33)	(3.97%)
6830	FICA Tax Expenditure	1,430	1,448	1,472	1,472	861	1,072	1,081	391	26.58%	1,091	1,102	(22)	(2.01%)
6835	MTA Tax	64	61	65	65	21	48	48	17	26.59%	49	49	(1)	(2.00%)
6840	Worker's Compensation	587	541	617	617	485	436	440	177	28.69%	444	450	(9)	(2.11%)
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	2,524	3,104	3,104	2,353	43.12%	3,104	3,104	0	0.00%
6865	Dental & Optical	276	302	314	314	133	162	162	152	48.47%	162	162	0	0.00%
6875	Disability	10	3	11	11	2	9	9	2	16.71%	9	9	0	0.00%
	Total Employee Benefits - Current	9,465	9,314	9,367	9,367	5,136	5,646	5,671	3,696	39.46%	5,703	5,736	(65)	(1.14%)
	Total Employee Costs	27,564	28,092	27,993	28,993	16,654	19,226	19,359	9,635	33.23%	19,524	19,698	(339)	(1.75%)

Town of Southampton
2023 Tentative Budget
 Shinnecock Commercial Dock - 6420

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
	Contractual:													
6401	Contracts	1,500	2,908	4,900	6,900	4,796	4,900	5,100	1,800	26.09%	1,500	1,500	3,600	70.59%
6404	Electric	5,000	2,777	5,000	4,000	2,457	5,000	5,500	(1,500)	(37.50%)	5,000	5,500	0	0.00%
6405	Fuel Oil	1,700	866	1,700	1,700	852	1,700	1,800	(100)	(5.88%)	1,700	1,800	0	0.00%
6406	Repair Equipment	1,473	0	3,473	1,473	0	3,400	3,000	(1,527)	(103.67%)	3,400	3,000	0	0.00%
6407	Repair Building	500	193	2,500	2,500	1,598	2,500	3,500	(1,000)	(40.00%)	422	3,500	0	0.00%
6499	Contingent	111	0	111	111	0	0	0	111	100.00%	0	0	0	0.00%
	Total Contractual	10,284	6,744	17,684	16,684	9,704	17,500	18,900	(2,216)	(13.28%)	12,022	15,300	3,600	19.05%
	Total Expenditures	37,848	34,836	45,678	45,678	26,358	36,727	38,259	7,419	16.24%	31,546	34,998	3,262	8.52%
	Net Surplus (Deficit)	0	15,369	0	0	27,181	0	0			0	0		
	Net Surplus (Deficit)	0	15,369	0	0	27,181	0	0			0	0		

POXABOGUE GOLF COURSE- SUMMARY

Department: Poxabogue Golf Course

Budget Year: 2023

Division: Parks & Recreation Department

Tax District: Poxabogue Golf Course

Cost Center #: 7181

Manager: Kristen Doulos

NOTES:

Departmental Mission & Responsibilities:

The Poxabogue Golf Course was purchased jointly by the Town of Southampton and the Town of East Hampton to ensure public access to golf and affordable recreational opportunities. In 2013, the Town of Southampton purchased the Town of East Hampton's share and now owns the property outright. Facility features 9 hole public golf course, complete with driving range and restaurant.

Workload:

This facility, located in the Village of Sagaponack, is currently operated under two Management Agreements--one for the restaurant and one for the golf operations. The Town has established an Enterprise Fund for revenues and expenditures associated with this recreational amenity.

The Parks & Recreation Department is administering the Management Agreement and overseeing capital improvements.

Goals & Objectives:

A budget for the Poxabogue Golf Course Enterprise Fund Account will be reviewed and future capital improvements at the facility will be considered. Debt service requirements for any capital improvements will be paid from the revenues in the Enterprise Fund Balance, after operating expenses.

Legal Authority:

Established in 2004.

Resolution 2004-113, dated January 13, 2004.

Town of Southampton

2023 Tentative Budget

Poxabogue Golf Course - 7181

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Difference	2024 Tentative/2023 % of Change
Other Revenue:														
1201	Interest And Earnings	4,000	1,074	200	200	203	500	500	300	149.85%	500	500	0	(0.06%)
2011	Rentals	181,000	197,846	184,800	184,800	127,600	194,500	194,500	9,700	5.25%	169,500	169,500	(25,000)	(12.85%)
2770	Miscellaneous	0	94,502	95,000	95,000	64,418	65,000	65,000	(30,000)	(31.58%)	65,000	65,000	0	0.00%
	Total Other Revenue	185,000	293,421	280,000	280,000	192,221	260,000	260,000	(20,000)	(7.14%)	235,000	235,000	(25,000)	(9.62%)
	Total Revenue	185,000	293,421	280,000	280,000	192,221	260,000	260,000	(20,000)	(7.14%)	235,000	235,000	(25,000)	(9.62%)
Total Employee Costs									0	0.00%			0	0.00%
Contractual:														
6401	Contracts	0	43,771	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6404	Electric	6,000	2,773	6,000	6,000	4,760	6,000	6,000	0	0.00%	5,999	5,999	1	0.01%
6405	Fuel Oil	8,000	5,748	8,000	8,000	5,253	8,000	8,000	0	0.00%	8,001	8,001	(1)	(0.01%)
6407	Repair Building	25,000	534	25,000	25,000	14,182	25,000	25,000	0	0.00%	25,000	25,000	0	0.00%
6410	Postage	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6415	Telephone	6,000	837	6,000	6,000	164	6,000	6,000	0	0.00%	6,000	6,000	0	0.00%
6420	Other	15,000	3,034	15,000	15,000	6,359	15,000	15,000	0	0.00%	15,000	15,000	0	0.00%
6455	Depreciation	0	80,662	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Contractual	60,000	137,360	60,000	60,000	30,718	60,000	60,000	0	0.00%	60,000	60,000	0	0.00%

Town of Southampton
2023 Tentative Budget
Poxabogue Golf Course - 7181

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Amended Difference	2023 Tentative/2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Tentative/2023 Tentative Difference	2024 Tentative/2023 Tentative % of Change
	Debt Service:													
6900	Interfund Transfer Expense	150,000	150,000	225,000	225,000	225,000	200,000	200,000	25,000	11.11%	175,000	175,000	25,000	12.50%
	Total Debt Service	150,000	150,000	225,000	225,000	225,000	200,000	200,000	25,000	11.11%	175,000	175,000	25,000	12.50%
	Total Expenditures	210,000	287,360	285,000	285,000	255,718	260,000	260,000	25,000	8.77%	235,000	235,000	25,000	9.62%
	Net Surplus (Deficit)	(25,000)	6,062	(5,000)	(5,000)	(63,497)	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	25,000	0	5,000	5,000	0	0	0			0	0		