

# 2023 ORGANIZATIONAL CHART PARKS & RECREATION

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**DIRECTOR PARKS AND RECREATION**  
Kristen Doulos

**ASSISTANT TOWN PARKS DIRECTOR**  
Derryl Baumer, Jr  
Ext. 4232

**ASSISTANT SUPERINTENDENT OF RECREATION I**  
Gina D'Amaro  
Ext. 4231

**PARKS MAINTENANCE SUPERVISOR**  
Jon Erwin  
728-4170

**BEACHES**

**OFFICE ASSISTANT BEACH OPERATIONS (P/T)**  
Marilyn Fallo  
Ext. 4240

**CHIEF LIFEGUARDS**

**LIFEGUARDS**

**BEACH MANAGERS**

**BEACH ATTENDANTS**

**RECREATION**

**RECREATION PROGRAM PLANNER (P/T)**  
Teresa Malone  
Ext.4239

**SEASONAL & PART TIME RECREATION PROGRAM STAFF**

**ADMINISTRATION**

**SENIOR ACCOUNT CLERK TYPIST**  
LaToya Booker  
Ext. 4235

**ACCOUNT CLERK TYPIST**  
Regina Hallahan  
Ext. 4237

**OFFICE ASSISTANT (Vacant)**  
Ext.

**OFFICE ASSISTANT (P/T)**  
Christine Forrest  
Jeannette Pallister

**PARK ATTENDANTS (PT)**

**CAPITAL PROJECTS**

**BIDS AND CONTRACTS**

**POXABOGUE GOLF COURSE**

**PARKS DISTRICTS PARKING DISTRICT**

**PARK MAINTENANCE**

**STREET LIGHTING**

**SENIOR OFFICE ASSISTANT**  
Elizabeth George  
728-4170

**CREW LEADER**

**FULL TIME & PART TIME PARKS MAINTENANCE STAFF**

**DOCKS & MARINAS**

**DOCK MANAGER**  
CJ Pinto (PT)



## **PARKS & RECREATION ADMIN - SUMMARY**

*Department: Parks & Recreation Admin*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Full Town

**Cost Center #:** 7020

**Manager:** Kristen Doulos

**NOTES:**

### **Departmental Mission & Responsibilities:**

The Parks Department's Administrative Division plans, organizes and manages all phases of a full-service Parks and Recreation organization. Divisions of responsibility include Office Operations, Recreation Programming, Parks Maintenance and Seasonal Beach Operations, Poxabogue Golf Course, and the Street Lighting Districts. It is the Department's intent to manage the Department in a fair and professional manner, which will encourage public participation in the Town's parks and programs. In addition, the Department is involved with numerous capital projects, which are designed to enhance the Town's parks system and facilities.

The Town Parks Director shall also be responsible to administer the contractual obligations of the Park Districts and the Public Parking Districts for landscape maintenance and related matters. In addition, the "Hamlet Beautification" contractual obligations shall also be managed by the Parks Director.

### **Workload:**

The Department is responsible for the general supervision and administration of park facilities and recreational program offerings as follows:

1. Personnel administration for approximately 283 part-time/seasonal workers.
2. Registering participants and collecting user fees for recreation programs, sports leagues and various special events.
3. Supervision of beach parking permits system.
4. Administration of facility use permits for town beaches, parks and community centers.
5. Issuing commercial photo/film permits.
6. Administer departmental budget allocations and secure state and county reimbursements for annual youth programs.
7. Oversight of maintenance functions, such as building repairs and grounds maintenance.
8. Registration of skate park users, processing over 120 annual memberships.
9. Customer Service operations of the Parks and Recreation Administrative Office.
10. Administration of summer and winter leases for 64 vessels at Conscience Point Marina, 18 vessels at the Shinnecock Commercial Dock, 14 vessels at the Pine Neck Marina, and 10 leases at East Quogue Marina.

# Department Summary

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*Department: Parks & Recreation Admin*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Full Town

**Cost Center #:** 7020

**Manager:** Kristen Doulos

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## **Goals & Objectives:**

1. Implement new RecPro software system and allow for online registrations.
2. Streamline Phone System
3. Organize and streamline computer records
4. Continue to grow outreach and registrations through the use of internet and social media

## **Legal Authority:**

Established pursuant to General Municipal Law, Article 13.

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**NOTES:**

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## 2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
<b>ALCOHOLIC BEVERAGE PERMITS <sup>1</sup></b>		
Pursuant to Chapter 111 of the Town Code (Beer & Wine Only. Max. 100 persons. Fee is in addition to Facility Use Permit Fee and Caterer Service Fee – if applicable. Certain restrictions apply.)	\$ 100 <del>0-25</del> 1-25 people \$ 250    26- 75 people \$ 350    76-100 people	
	Note: Special Event Permit May Be Required	
<b>BEACH PARKING PERMIT FEES</b>		
Resident Full Season Parking Permit	<b>\$50 per vehicle</b>	
Senior Resident Full Season Parking Permit (Age 62+)	<del>\$ 30</del> <b>\$40 per vehicle</b>	<b>\$10</b>
Town Employee Parking Permit (1 per Employee)	<b>\$ 75 per vehicle</b>	
Non-resident Full Season Parking Permit	<b>\$400 per vehicle</b>	
Non-resident Daily Parking Permit	<b>\$ 30 per vehicle</b>	
Non-resident Marine Park Permit (May - Sept.)	<b>\$ 100 per vehicle</b>	
After-Hour Fishing Access: 9pm - 6am access (must have current Town Beach Parking Permit or Town Trustee Special Parking Permit)	Resident            \$ 25 Senior Resident   \$ 15 ( <i>Also known as:</i> Non-Resident    \$ 75 <i>Our Night Fishing Permit</i> )	
Special Courtesy Parking Permit: (college/school/research programs)	No Charge	
Veterans/Fire/EMS Parking Permit	No Charge	
<b>Replacement Permit</b>	<b>\$10 per permit</b>	<b>\$10</b>

## 2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
<b>BEACH FACILITY USE PERMITS <sup>2</sup></b>	<b>Fee</b>	
Parking Lot Rental (Resident/Taxpayer 6p-11p)	\$1,000	
Parking Lot Rental (Commercial/Film/Etc.)	TBD Upon Review of Application	
<b><u>Events/Not-for-Profit Commercial</u></b>	\$ 400 per 8-hour time frame + \$50 per each addt'l hour <b>\$ 1600 per 8-hour time frame + \$50 per each addt'l hour</b> Note: Special Event Permit May Be Required	
<b><u>Caterer service (Ins. Required - \$1M Liability w/ Town as additional insured)</u></b>	<del>\$ 200</del> <b>\$300</b> 1 - 25 people	<b>\$100</b>
(Fee is in addition to the Facility Use Permit Fee)	<del>\$ 300</del> <b>\$400</b> 26 - 75 people	<b>\$100</b>
	<del>\$ 400</del> <b>\$500</b> 76 - 100 people	<b>\$100</b>
<b><u>Event Planner / Set-Up (Ins. Required - \$1M Liability w/ Town as additional insured)</u></b>	\$300	
(Fee is in addition to the Facility Use Permit Fee)	<b>Security Deposit May be Required Refundable \$500</b>	
<b><u>"After Hours" (6 pm – 11 pm)</u></b>	\$ 50 0-25 1 - 25 people	
Resident/taxpayer --	\$ 100 26- 75 people	
	<b>\$150 76-100 people</b>	<b>\$150</b>
(Guests have Town beach parking permits)		
<b><u>"After Hours" (6 pm – 11 pm) - Parking Waivers Required</u></b>	\$ 150 1 - 25 people	
Resident/taxpayer 0- 1-100 people	\$ 200 26 - 75 people	
(includes facility use permit and parking waivers for guests)	\$ 300 76 - 100 people	
<b><u>LATE FEE -- LESS THAN 3 BUSINESS DAYS</u></b>	<del>\$50-</del>	
<b>Facility Permit Application Late Fees</b>	<b>\$100 Same Day Event (Must be submitted by 2pm)</b>	<b>\$100</b>
	<b>\$ 75 Next Day Event</b>	<b>\$75</b>
	<b>\$ 50 2 Business Days</b>	<b>\$50</b>
<b>Facility Permit Application Re-Scheduling Fee(s)</b>	<b>\$50 (1st revision), \$100 (2nd revision), \$150 (3rd revision) Max of 3</b>	

## 2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
<b>Local School Districts</b> Beach use <u>without</u> restrooms (most facilities have porta lavs) - No swimming	\$ 0 Facility Use Permit Requested	
Beach use <u>with</u> restrooms – No swimming <u>prior to</u> July 1 <sup>st</sup> and <u>after</u> Labor Day	\$100 Town opens and closes – Facility Use Permit Requested	
Beach use <u>with</u> restrooms and lifeguards <u>prior to</u> July 1 <sup>st</sup> and <u>after</u> Labor Day	\$100 Facility Use Permit Requested, Insurance Certificate \$1M w/ TOS as “add’tl insured”	
	<del>\$240</del> <b>\$250</b> for 3 lifeguards and equipment, 3-hr min.	<b>\$40</b>
	<del>\$70</del> <b>\$85</b> per hr for each add’tl hr.	<b>\$15</b>
<b>Tiana Beach Activity Center</b> <sup>2</sup>		
Resident/taxpayer for 5 hours (Maximum 150 guests - Parking at Tiana Beach) Certain restrictions apply	<b>\$800 1- 75 people</b> <b>\$1200 76-150 people</b> <b>Security Deposit Required – Refundable \$500</b>	
<b>Early Access</b>	<b>\$300 (up to 2hrs prior to event)</b>	<b>\$300</b>
<b>Showing Fee (by appt. only)</b>	<b>\$75 per hour</b>	
<b>SHOWMOBILE/EQUIPMENT FACILITY USE PERMITS</b>	<b>Fee</b>	
Portable Stage Mobile (uncovered)	\$ 200 4 Hours + \$50 per each add’tl hour \$ 125 Set-Up & Breakdown Fee	
Show Mobile (covered)	\$ 450 4 Hours + \$50 per each add’tl hour <b>\$75 \$100 Staffing per hour</b>	<b>\$25</b>
Additional Fees:	<del>\$ 150 Generator (4hours + \$25 per each add’tl hour)</del> <b>\$200 Generator (4 hours + \$50 per each add’tl hour)</b>	<b>\$50 flat fee / \$25 per add’tl hour</b>
	\$ 100 2 Speakers & Microphones	
	\$ 150 Lights (4 hours + \$25 per each add’tl hour)	
(Additional charges may apply)	\$ 150 Bleachers (per day)	

## 2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
<b>COMMERCIAL DOCK RATES</b>		
	<b>FEE</b>	
Suffolk County Resident Annual Slip Rental	\$70 per foot	
Transient Fee	\$ 1 per foot per day	
<b>CONSCIENCE POINT MARINA RATES</b>		
	<b>Fee</b>	
Fuel	<b>AS DETERMINED BY COMPTROLLER</b>	
Winter Storage (November 16 - April 30)		
Dry dock	\$ 30 per foot	
In-water	\$ 50 per foot w/ \$225 for electric hook-up (\$ .40 per KWH over 1,000 KWH)	
Slip Rental (May 1 - November 15)	\$ 140 per foot - 30 feet or less LOA \$ 150 per foot - 31 feet or more LOA w/ \$200 for electric hook-up (\$ .30 per KWH over 1,000 KWH)	\$10 - 31 feet or more LOA
Pre & Post Season (\$20.00 additional per week for electric)	<del>\$ 50</del> \$100 per week floating dock \$15 per day floating dock <del>\$ 100</del> \$150 per week bulkhead \$22 per day bulkhead	\$50 \$15 \$50 \$22
Transient Dockage Fee	\$ 75 per day - 30 feet or less \$ 125 per day - 31 feet or more	
EQ Marina (May 1 - October 31)	\$ 110 per foot - 25 feet or less	
Pine Neck (April 15 - November 15)	\$ 110 per foot - 30 feet or less	
Beaver Dam Creek Marina (May 1 - October 31)	\$ 110 per foot - 25 feet or less	
Bishop's Marina (May 1 - October 31)	\$ 110 per foot - 25 feet or less	



**2023 Parks and Recreation Fee Schedule**

	<b>Fee</b>	<b>Proposed Increase</b>
<b>CONCESSION RATES <sup>3</sup></b>	<b>MINIMUM FEE</b>	
Flying Point Beach	\$4,000	
Foster Memorial Beach	\$1,500	
Mecox Beach	\$4,000	
Pikes Beach	\$3,000	
Red Creek Park	\$2,000	
Sagg Main Beach	\$4,000	
W. Scott Cameron Beach	\$1,000	
Tiana Beach	\$5,000; w/ food truck addtl \$1,000	
Ponquogue Beach	\$25,000	
Hot Dog Beach	\$250	
Good Ground Park (Food Truck)	\$100 per event	
Good Ground Park (Ice Cream)	\$500	
<b>COMMERCIAL PHOTOGRAPHY FACILITY PERMITS</b>	<b>FEE</b>	
Late Filing Fee (20 days or less from shoot date)	\$250	
Films/Photos w/ 0-25 people	\$350	
Films/Photos w/ 26-100 people	\$1,175	
Films/Photos w/ 101-200 people	\$1,600	
Per additional hour over 8 hours	\$50	
STUDENT FEE	\$90	
<b>PROGRAM FEES (Subsidized)</b>		
CPR	<del>\$65</del>	
Jr. Lifeguards	<del>\$100</del>	
Lifeguard Training	<del>\$100 Recertification \$200 Full</del>	
Sailing	<del>\$225 Youth \$250 Adult</del>	
Soft Ball Leagues	<del>\$150 per Team \$100 Over 40 Plus \$50 Per Non-Resident Individual</del>	RELOCATE ABOVE SKATE PARK SECTION RELOCATE ABOVE SKATE PARK SECTION
Swimming Lessons (Guppies)	<del>\$25</del>	
Summer Fun	<del>\$100 Individual / \$225 Family (of 3 or more)</del>	

## 2023 Parks and Recreation Fee Schedule

	Fee	Proposed Increase
<b>SPORTS PROGRAM FEES</b>	Cost of instruction + Admin Overhead	
<b>SPORTS PROGRAM FEES (Non-Resident)</b>	Resident fee + \$20	
<b>PARKS FACILITY USE PERMITS <sup>2</sup></b>	<b>Fee</b>	
Parks Facility Use Permit for <b>Events/Fundraisers</b>	\$300 per 8 hour time frame + \$35 per each add'l hour Note: Special Event Permit May Be Required	
Commercial/Film/Etc.	TBD Upon Review of Application	
<b>Corwith Ave. &amp; Sayre Park Facility Use Permits</b>		
Event Fee	\$ 2,500 per day (includes parking)	
Parking Only	\$ 600 per 8 hrs + \$50 per each add'l hour	
Security Deposit (Required)	<b>\$ 2,500 - Refundable</b>	
<b>Red Creek Park Activity Center</b>	\$175 0-50 1 - 50 people	
Resident/taxpayer for 5 hours (Max. 100 guests)	\$225 51-100 people <b>Cash Security Deposit Required – Refundable \$100</b>	
<b>Red Creek Park Picnic Pavilion</b>	\$100 0-50 1 - 50 people	
Resident/taxpayer for 5 hours (Max. 100 guests)	\$125 51-100 people	
<b>Sports Fields/Sports Courts</b>		
Ball fields: 1½ hours	<del>\$ 25</del> \$30 per hour	<b>\$5</b>
Ball field w/ lights: 2 hours	<del>\$ 50</del> \$30 per hour + field fee	<b>Change from flat fee to hourly fee</b>
Tournament Fees: w/ lights	\$175 per 8 hrs + \$10 per hr OT	
Basketball Courts: 2 hours	\$ 10 per court	
Hockey Rink: 2 hours	\$ 20	
Hockey Rink w/ lights: 2 hours	<del>\$ 40</del> \$40 per 2 hours + hockey rink fee	
Volleyball Court: 2 hours	\$ 10 per court	
Soccer Field	<del>\$ 15</del> \$20 per hour	<b>\$5</b>
<b>Leagues (Additional Fees Apply)</b>	<b>TBD Upon Review of Application</b>	
<b>SOFTBALL LEAGUES</b>	\$150 per Team \$100 Over 40 Plus \$50 Per Non-Resident Individual	

## 2023 Parks and Recreation Fee Schedule

	<b>Fee</b>	<b>Proposed Increase</b>
<b>Skate Park Memberships</b>		
Annual Resident Individual	\$50	
Annual Resident Family	\$95 (2 members)	
	\$130 (3 members)	
Daily Resident Individual	\$5	
Annual Non-Resident Individual	\$60	
Daily Non-Resident Individual	\$10	
<i>(Discounts May Apply to Membership Fees – Inquire Within)</i>		
<b>FOOTNOTES :</b>		
1. Alcoholic Beverage Permits available for certain properties at certain times as determined by the Town Parks Director as per Chapter 283 of Town Code		
2. Rates for facility use permits may be reduced by the Town Parks Director or the Town Board for local not-for-profit groups when deemed appropriate for community benefit		
3. Town Parks Director authorized to pro-rate one-year agreements if appropriate to establish a vendor for a partial season		

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Parks &amp; Recreation Admin</b>													
<b>Parks &amp; Recreation Admin - 7020</b>													
Town Parks Director	ADMINISTRATIVE	128,990	5,080	7,067	141,137	33,954	8,725	16,828	4,445	63,952	205,089	15.8	100.0
Account Clerk Typist	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 5	53,818	3,229	0	57,047	32,664	4,381	6,642	428	44,115	101,162	11.8	100.0
Office Assistant - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 4	49,131	0	0	49,131	32,664	3,774	5,722	382	42,541	91,672		100.0
Senior Account Clerk Typist	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 6	64,081	6,408	0	70,489	32,664	5,412	8,206	514	46,797	117,286	19.8	100.0
Senior Office Assistant	CSEA40HOUR-NEW / CSEA40HOUR-NEW - D / Step 6	59,863	4,789	0	64,652	32,664	4,964	7,527	478	45,633	110,285	16.6	100.0
Office Assistant	PART-TIME	20,808	0	0	20,808	0	1,598	0	172	1,770	22,578		100.0
Office Assistant	PART-TIME	15,154	0	0	15,154	0	1,164	0	130	1,294	16,448		100.0
Office Assistant	SEASONAL	7,577	0	0	7,577	0	582	0	74	656	8,233		100.0
<b>Total Parks &amp; Recreation Admin - 7020</b>		<b>399,422</b>	<b>19,506</b>	<b>7,067</b>	<b>425,995</b>	<b>164,610</b>	<b>30,600</b>	<b>44,927</b>	<b>6,622</b>	<b>246,758</b>	<b>672,753</b>		

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### Parks & Recreation Admin - 7020

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	621,781	621,781	637,759	637,759	597,964	690,809	692,653	692,653	692,653	54,894	8.61%	704,023	705,925	705,925	705,925
	<b>Total Real Property Taxes</b>	621,781	621,781	637,759	637,759	597,964	690,809	692,653	692,653	692,653	54,894	8.61%	704,023	705,925	705,925	705,925
	<b>Total Revenue</b>	<b>621,781</b>	<b>621,781</b>	<b>637,759</b>	<b>637,759</b>	<b>597,964</b>	<b>690,809</b>	<b>692,653</b>	<b>692,653</b>	<b>692,653</b>	<b>54,894</b>	<b>8.61%</b>	<b>704,023</b>	<b>705,925</b>	<b>705,925</b>	<b>705,925</b>
<b>Salaries:</b>																
6100	Salaries	323,093	279,111	335,591	335,591	248,343	353,883	355,883	355,883	355,883	(20,292)	(6.05%)	364,153	366,203	366,203	366,203
6103	Accumulated Sick/Personal Days	0	0	2,117	2,117	1,965	7,067	7,067	7,067	7,067	(4,950)	(233.82%)	7,067	7,067	7,067	7,067
6105	Part Time Salaries	42,285	22,396	43,131	43,131	24,614	43,994	43,539	43,539	43,539	(408)	(0.95%)	43,994	43,539	43,539	43,539
6110	Longevity	13,507	15,586	17,305	17,305	0	19,506	19,506	19,506	19,506	(2,201)	(12.72%)	19,911	19,911	19,911	19,911
	<b>Total Salaries</b>	378,886	317,092	398,144	398,144	274,922	424,449	425,995	425,995	425,995	(27,851)	(7.00%)	435,125	436,720	436,720	436,720
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	47,777	46,466	41,531	41,531	35,689	44,687	44,927	44,927	44,927	(3,395)	(8.18%)	45,940	46,185	46,185	46,185
6830	FICA Tax Expenditure	28,369	23,325	29,185	29,185	20,170	30,605	30,600	30,600	30,600	(1,415)	(4.85%)	31,228	31,224	31,224	31,224
6835	MTA Tax	1,304	1,058	1,370	1,370	914	1,460	1,465	1,465	1,465	(95)	(6.96%)	1,497	1,502	1,502	1,502
6840	Worker's Compensation	4,614	4,250	4,824	4,824	4,167	4,957	5,016	5,016	5,016	(192)	(3.99%)	5,082	5,143	5,143	5,143
6860	Medical Insurance - Active Employees	136,392	107,436	137,304	137,304	101,470	156,510	156,510	156,510	156,510	(19,206)	(13.99%)	156,510	156,510	156,510	156,510
6865	Dental & Optical	6,900	6,077	7,860	7,860	5,338	8,100	8,100	8,100	8,100	(240)	(3.05%)	8,100	8,100	8,100	8,100
6875	Disability	139	22	141	141	20	141	141	141	141	0	0.00%	141	141	141	141
	<b>Total Employee Benefits - Current</b>	225,495	188,634	222,215	222,215	167,767	246,460	246,758	246,758	246,758	(24,544)	(11.05%)	248,498	248,805	248,805	248,805
	<b>Total Employee Costs</b>	<b>604,381</b>	<b>505,726</b>	<b>620,359</b>	<b>620,359</b>	<b>442,689</b>	<b>670,909</b>	<b>672,753</b>	<b>672,753</b>	<b>672,753</b>	<b>(52,394)</b>	<b>(8.45%)</b>	<b>683,623</b>	<b>685,525</b>	<b>685,525</b>	<b>685,525</b>
<b>Contractual:</b>																
6401	Contracts	650	603	650	650	208	650	650	650	650	0	0.00%	650	650	650	650
6404	Electric	3,800	3,614	3,800	3,800	2,913	3,800	3,800	3,800	3,800	0	0.00%	3,800	3,800	3,800	3,800
6405	Fuel Oil	2,000	0	2,000	500	0	2,000	2,000	2,000	2,000	(1,500)	(300.00%)	2,000	2,000	2,000	2,000
6410	Postage	600	518	600	600	518	600	600	600	600	0	0.00%	600	600	600	600
6411	Printing and Stationery	200	48	200	200	47	200	200	200	200	0	0.00%	200	200	200	200
6420	Other	5,500	7,388	5,500	7,500	6,111	8,000	8,000	8,000	8,000	(500)	(6.67%)	8,500	8,500	8,500	8,500
6425	Office Supplies	1,700	1,694	1,700	1,700	1,548	1,700	1,700	1,700	1,700	0	0.00%	1,700	1,700	1,700	1,700
6426	Supplies - Other	250	0	250	250	239	250	250	250	250	0	0.00%	250	250	250	250
6466	Telephone - Wireless	1,700	1,168	1,700	1,700	844	1,700	1,700	1,700	1,700	0	0.00%	1,700	1,700	1,700	1,700
6477	Copier Leases	1,000	44	1,000	500	15	1,000	1,000	1,000	1,000	(500)	(100.00%)	1,000	1,000	1,000	1,000
	<b>Total Contractual</b>	17,400	15,077	17,400	17,400	12,444	19,900	19,900	19,900	19,900	(2,500)	(14.37%)	20,400	20,400	20,400	20,400
	<b>Total Expenditures</b>	<b>621,781</b>	<b>520,803</b>	<b>637,759</b>	<b>637,759</b>	<b>455,133</b>	<b>690,809</b>	<b>692,653</b>	<b>692,653</b>	<b>692,653</b>	<b>(54,894)</b>	<b>(8.61%)</b>	<b>704,023</b>	<b>705,925</b>	<b>705,925</b>	<b>705,925</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>100,978</b>	<b>0</b>	<b>0</b>	<b>142,831</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## RECREATION PROGRAMS ADMIN - SUMMARY

*Department: Recreation Programs Admin*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Full Town

**Cost Center #:** 7021

**Manager:** Kristen Doulos

**NOTES:**

### **Departmental Mission & Responsibilities:**

To provide administrative supervision for Red Creek Park and North Sea Community Park, as well as supervision of 2 skateboard parks. This division is also responsible for overall planning and supervision for over 516 recreation programs offered to residents Town-wide. Most programs offered are fee supported.

### **Workload:**

The Division of Recreational Programming is responsible for the general supervision and administration of all publicity materials produced by the Parks Department in connection with parks facilities, special events and recreational program offerings.

Ongoing evaluation of recreational programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming.

Recreational programs are promoted and publicized with press releases, Public Service Announcements, radio announcements, on the Town website, through email blasts and flyers distributed throughout the Town. Three quarterly recreational program brochures are produced annually for mailing and emailing to over 5,000 program registrants and distributed throughout the Town, as budgeted for through the Division of Recreational Programming.

The Division provides staffing oversight of the Red Creek Park Skate Park and similar facilities and oversees the coordination of recreational programming, sports activities and special events sponsored by the Department. In addition to the fulltime recreational staff and scheduling at recreation facilities and sports fields, the Division of Recreational Programming encompasses over 80 program instructors and over 40 part-time recreational staff employee's. Generally, more than 5,000 individuals participate in over 500 recreational programs.

### **Goals & Objectives:**

1. Grow programming and registration rates.
2. Promote programs through the Town's website, email, and social media.
3. Streamline registration process and interaction with instructors through new RecPro software.

### **Legal Authority:**

Established pursuant to General Municipal Law, Article 13.



# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Recreation</b>													
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Leader	SEASONAL	2,165	0	0	2,165	0	166	0	25	191	2,355		100.0
Recreation Aide I	SEASONAL	2,666	0	0	2,666	0	206	0	49	255	2,921		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide I	SEASONAL	2,165	0	0	2,165	0	166	0	34	200	2,365		100.0
Recreation Aide I	SEASONAL	2,165	0	0	2,165	0	167	0	43	210	2,375		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
Recreation Aide II	SEASONAL	2,888	0	0	2,888	0	223	0	52	275	3,163		100.0
<b>Total Recreation Programs Admin - 7021</b>		<b>259,873</b>	<b>0</b>	<b>0</b>	<b>259,873</b>	<b>15,060</b>	<b>20,166</b>	<b>10,518</b>	<b>5,426</b>	<b>51,170</b>	<b>311,043</b>		

NOTES:



# Town of Southampton

## 2023 Adopted Budget

### Recreation Programs Admin - 7021

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	173,507	173,507	173,157	173,157	162,352	169,083	162,672	162,672	162,672	(10,485)	(6.06%)	170,894	164,984	164,984	164,984
	<b>Total Real Property Taxes</b>	173,507	173,507	173,157	173,157	162,352	169,083	162,672	162,672	162,672	(10,485)	(6.06%)	170,894	164,984	164,984	164,984
<b>Other Revenue:</b>																
2001	Program Fees	375,000	354,875	375,000	375,000	318,519	375,000	375,000	375,000	375,000	0	0.00%	375,000	375,000	375,000	375,000
2701	Miscellaneous Tax Receipts	0	0	0	0	3,634	0	0	0	0	0	0.00%	0	0	0	0
3820	State Aid - Youth Programs,	6,000	4,500	6,000	6,000	0	6,000	6,000	6,000	6,000	0	0.00%	6,000	6,000	6,000	6,000
	<b>Total Other Revenue</b>	381,000	359,375	381,000	381,000	322,153	381,000	381,000	381,000	381,000	0	0.00%	381,000	381,000	381,000	381,000
	<b>Total Revenue</b>	<b>554,507</b>	<b>532,882</b>	<b>554,157</b>	<b>554,157</b>	<b>484,505</b>	<b>550,083</b>	<b>543,672</b>	<b>543,672</b>	<b>543,672</b>	<b>(10,485)</b>	<b>(1.89%)</b>	<b>551,894</b>	<b>545,984</b>	<b>545,984</b>	<b>545,984</b>
<b>Salaries:</b>																
6100	Salaries	84,941	58,225	83,050	83,050	70,772	87,988	87,988	87,988	87,988	(4,938)	(5.95%)	91,429	91,429	91,429	91,429
6105	Part Time Salaries	169,106	164,955	172,489	172,489	120,278	175,938	171,884	171,884	171,884	604	0.35%	175,938	171,884	171,884	171,884
	<b>Total Salaries</b>	254,048	223,179	255,539	255,539	191,050	263,926	259,873	259,873	259,873	(4,334)	(1.70%)	267,367	263,314	263,314	263,314
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	12,257	11,921	9,886	9,886	8,495	10,518	10,518	10,518	10,518	(632)	(6.40%)	10,929	10,929	10,929	10,929
6830	FICA Tax Expenditure	19,718	17,024	19,834	19,834	14,524	20,478	20,166	20,166	20,166	(332)	(1.67%)	20,750	20,438	20,438	20,438
6835	MTA Tax	876	803	882	882	637	910	896	896	896	(15)	(1.66%)	922	908	908	908
6840	Worker's Compensation	3,707	3,414	3,733	3,733	3,225	3,766	3,736	3,736	3,736	(3)	(0.08%)	3,871	3,841	3,841	3,841
6860	Medical Insurance - Active Employees	27,108	5,888	27,288	27,288	10,966	13,440	13,440	13,440	13,440	13,848	50.75%	13,440	13,440	13,440	13,440
6865	Dental & Optical	1,380	765	1,572	1,572	1,334	1,620	1,620	1,620	1,620	(48)	(3.05%)	1,620	1,620	1,620	1,620
6875	Disability	783	114	794	794	77	794	794	794	794	0	0.00%	794	794	794	794
	<b>Total Employee Benefits - Current</b>	65,830	39,929	63,989	63,989	39,259	51,527	51,170	51,170	51,170	12,818	20.03%	52,326	51,970	51,970	51,970
	<b>Total Employee Costs</b>	<b>319,877</b>	<b>263,108</b>	<b>319,527</b>	<b>319,527</b>	<b>230,309</b>	<b>315,453</b>	<b>311,043</b>	<b>311,043</b>	<b>311,043</b>	<b>8,484</b>	<b>2.66%</b>	<b>319,694</b>	<b>315,284</b>	<b>315,284</b>	<b>315,284</b>
<b>Contractual:</b>																
6401	Contracts	34,130	16,025	34,130	31,681	16,049	30,700	30,700	30,700	30,700	981	3.10%	30,700	30,700	30,700	30,700
6410	Postage	6,500	245	6,500	6,500	3,755	6,500	6,500	6,500	6,500	0	0.00%	6,500	6,500	6,500	6,500
6411	Printing and Stationery	10,000	2,086	10,000	8,000	2,825	10,000	8,000	8,000	8,000	0	0.00%	10,000	8,500	8,500	8,500
6418	Uniforms	1,000	2,591	1,000	5,768	319	4,430	4,430	4,430	4,430	1,338	23.20%	2,000	2,000	2,000	2,000
6420	Other	8,000	2,802	8,000	8,000	4,807	8,000	8,000	8,000	8,000	0	0.00%	8,000	8,000	8,000	8,000
6470	Program Expenses	175,000	61,557	175,000	174,681	58,430	175,000	175,000	175,000	175,000	(319)	(0.18%)	175,000	175,000	175,000	175,000
	<b>Total Contractual</b>	234,630	85,305	234,630	234,630	86,186	234,630	232,630	232,630	232,630	2,000	0.85%	232,200	230,700	230,700	230,700
	<b>Total Expenditures</b>	<b>554,507</b>	<b>348,413</b>	<b>554,157</b>	<b>554,157</b>	<b>316,495</b>	<b>550,083</b>	<b>543,673</b>	<b>543,673</b>	<b>543,673</b>	<b>10,484</b>	<b>1.89%</b>	<b>551,894</b>	<b>545,984</b>	<b>545,984</b>	<b>545,984</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>184,469</b>	<b>0</b>	<b>0</b>	<b>168,010</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **PARKS MAINTENANCE - SUMMARY**

*Department: Parks Maintenance*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Full Town

**Cost Center #:** 7110

**Manager:** Jon Erwin

**NOTES:**

### **Departmental Mission & Responsibilities:**

The Department of Parks and Recreation provides numerous services to the Town's residents and visitors, including the supervision and maintenance of Town-owned park facilities and offers a wide variety of recreation programs. The Parks Maintenance Division includes four sections: Parks Repair Crews, Grounds Crew and Docks, Street Lighting and Marinas. All are supervised by the Town Maintenance Supervisor.

As per New York State law, if a cemetery is no longer used for active burial purposes and there is no longer an active Cemetery Board or Trustees for stewardship purposes, the cemetery is considered to be abandoned and grass cutting and suitable fencing is the responsibility of the Town Board as a General Fund Town-wide charge.

The Department of Parks and Recreation is responsible for providing maintenance and logistical support to various neighborhood park facilities, hamlet greens, pocket park projects and special events, as directed by the Town Board.

The "Cemeteries" and "Hamlet Greens" expenses have been consolidated into the Parks Maintenance Division.

The Parks & Recreation Department also administers funding for landscape maintenance in park districts, public parking districts and downtown enhancement projects for Bridgehampton, Water Mill and Hampton Bays. The park district budget allocations are located under the heading "Park Districts." The public parking district budget allocations are located under the heading "Public Parking Districts." "Hamlet Beautification" is funded under a separate cost center, and is also administered by the Parks & Recreation Department.

### **Workload:**

# Department Summary

*Department: Parks Maintenance*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Full Town

**Cost Center #:** 7110

**Manager:** Jon Erwin

## NOTES:

The Parks Maintenance Division is responsible for the overall maintenance and repair of twelve (12) Town buildings and numerous ground area parks, including: eleven (11) baseball diamonds (four of which are lighted), three (3) soccer fields and Ten (10) playgrounds, as well as eleven (11) tennis courts, three (3+) basketball courts, three (3) restrooms, three (3) picnic areas, ten (10) miles of nature trails, nine (9) County approved bathing beaches two (2) of which have concession buildings) with restrooms, ten (10) historic cemeteries and grounds, two (2) historic sites, three (3) park activity centers, a park pavilion, two (2) skate parks, and pickle ball courts.

The Parks Maintenance budget encompasses staffing, equipment and contractual needs for regional park facilities and neighborhood parks. Included in this Parks Maintenance budget are hamlet greens and pocket parks, cemeteries, historic buildings, nature preserves and trails. Shinnecock Commercial Dock (Enterprise Fund) and Conscience Point Marina (Enterprise Fund) have separate budgets. Parks Maintenance requirements at beaches and access roads are funded through an allocation from the beaches budget (Enterprise Fund), under the auspices of the Beach Operations Division, including an interdepartmental "tradeoff" to fund the full time salaries in exchange for Parks Maintenance services provided at beaches and access roads.

Tasks for the Parks Maintenance Division are especially intense from mid March through the end of October as sports fields, beaches and parks, and facilities are in constant need of general maintenance and repair. All outdoor facilities are shut down, drained and secured each fall and then opened each spring. This procedure must be on schedule, since thousands of resident taxpayers and guests expect the facilities to be ready for use during the peak season. The Parks Department is responsible for the overall maintenance of ten (10) Town-owned historic burial grounds and abandoned cemeteries, which range in size from the 100 square foot Indian Preacher gravesite in Hampton Bays to the large areas of South End Historic Burying Ground on Little Plains Road and North End Historic Burying Ground on Main Street in the Village of Southampton. All maintenance at Town-owned or abandoned cemeteries is done by the Parks Maintenance Division, which is directed to attend to the grounds maintenance needs of these memorial park sites as part of the daily routine, in addition to the Town's regional parks, neighborhood parks, hamlet greens, bathing beaches and other facilities under purview of the Department.

Each historic burial ground is cleaned up in autumn, e.g., leaves, tree trimming, etc. A spring clean up is also performed. Summer maintenance consists of mowing at least once every ten (10) to fourteen(14) days during growing season April – July. In addition, numerous hedges are cut each year and picket fences and signage repaired.

The Parks Department maintains the East Quogue Village Green, Flanders Memorial Green, Berwind Memorial, Riverside Circle Green at Peconic Avenue, pocket parks in Hampton Bays and East Quogue, and the Wildwood Lake Park in Northampton. They are also charge with maintaining parkland, open space, and certain CPF purchased properties.

The Parks Department is also responsible for snow plowing and related winter maintenance at the associated hamlet greens parking lots and flower watering in downtown areas of Hampton Bays, East Quogue, Water Mill, Flanders and Bridgehampton.

The Parks Department is also responsible for all refuse/recyclables collections at all Town facilities, parks, beaches, and access roads.

# Department Summary

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*Department: Parks Maintenance*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Full Town

**Cost Center #:** 7110

**Manager:** Jon Erwin

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**Goals & Objectives:**

1. Pursue additional training in areas such as power equipment safety and pesticide application.
2. Assist with various capital projects and improvements in several park and beach facilities.

**Legal Authority:**

Established pursuant to Southampton Town Law #220, #290 & #536A.

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**NOTES:**

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# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23
<b>Parks &amp; Recreation Department</b>												
<b>Park Maintenance</b>												
<b>Parks Maintenance - 7110</b>												
Town Maintenance Supervisor	ADMINISTRATIVE	104,040	5,202	1,908	111,150	33,954	8,279	13,261	3,191	59,074	170,224	28.9
Groundskeeper I	PART-TIME	8,281	0	0	8,281	0	653	0	270	952	9,233	
Groundskeeper I	PART-TIME	8,000	0	0	8,000	0	631	0	262	920	8,920	
Automotive Equipment Operator	SEASONAL	8,000	0	0	8,000	0	631	0	262	920	8,920	
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	262	920	8,920	
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	262	920	8,920	
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	262	920	8,920	
Groundskeeper I	SEASONAL	8,000	0	0	8,000	0	631	0	262	920	8,920	
Maintenance Mechanic I	SEASONAL	9,000	0	0	9,000	0	710	0	292	1,033	10,033	
Park Attendant	SEASONAL	8,281	0	0	8,281	0	653	0	270	952	9,233	
Park Attendant	SEASONAL	8,281	0	0	8,281	0	653	0	270	952	9,233	
Park Attendant	SEASONAL	8,281	0	0	8,281	0	653	0	270	952	9,233	
Groundskeeper I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 7	51,146	2,046	0	53,191	32,664	4,188	6,351	1,578	44,967	98,159	5.8
Groundskeeper I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 7	51,146	2,046	0	53,191	15,060	4,188	6,351	1,578	27,363	80,555	5.6
Groundskeeper I - Vacant *Requested 2023 Budget	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 1	43,316	0	0	43,316	32,664	3,415	5,178	1,339	42,747	86,063	
Groundskeeper II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	55,666	3,340	0	59,006	32,664	4,644	7,042	1,715	46,271	105,277	9.8
Groundskeeper II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	55,666	2,227	0	57,893	16,548	4,559	6,913	1,715	29,937	87,830	8.6
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	0	51,678	32,664	4,074	6,177	1,594	44,690	96,368	0.6
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 3	52,398	0	0	52,398	15,060	4,131	6,264	1,616	27,254	79,652	2.3
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	394	52,072	15,060	4,104	6,223	1,594	27,164	79,236	1.3

**NOTES:**

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23
<b>Parks &amp; Recreation Department</b>												
<b>Park Maintenance</b>												
Maintenance Mechanic I - Vacant *Requested 2023 Budget	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 1	50,968	0	0	50,968	32,664	4,106	6,226	2,719	45,897	96,865	
Maintenance Mechanic II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 2	59,967	4,797	0	64,765	16,548	5,094	7,725	1,847	31,440	96,205	16.3
Maintenance Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 1	66,304	0	6,899	73,203	1,620	5,869	8,899	3,532	20,181	93,384	2.3
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	29,599	1,776	0	31,375	13,066	2,487	3,772	1,147	20,582	51,957	9.8
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 2	75,074	3,003	0	78,077	15,060	6,148	9,323	2,307	33,111	111,188	8.6
Parks Maintenance Crew Leader	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 8	80,889	4,853	0	85,742	32,664	6,748	10,232	2,485	52,429	138,171	10.4
Senior Park Attendant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	0	51,678	32,664	4,074	6,177	1,594	44,690	96,368	0.8
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	0	51,678	32,664	4,074	6,177	1,594	44,690	96,368	0.6
Maintenance Mechanic III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6	72,495	7,250	0	79,745	32,664	6,270	9,507	2,229	50,948	130,693	21.6
Maintenance Mechanic IV	CSEA40HOUR-NEW / CSEA40HOUR-NEW - I / Step 1	74,166	5,933	0	80,099	32,664	6,301	9,554	2,280	51,078	131,177	19.0
Groundskeeper III	CSEA40HOUR-OLD / CSEA40HOUR-OLD - 11 / Step 6	83,144	8,314	817	92,276	36,120	7,253	10,998	2,554	57,247	149,523	32.3
<b>Total Parks Maintenance - 7110</b>		<b>1,302,819</b>	<b>50,787</b>	<b>10,018</b>	<b>1,363,625</b>	<b>504,736</b>	<b>107,111</b>	<b>152,350</b>	<b>43,148</b>	<b>812,125</b>	<b>2,175,750</b>	

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### Parks Maintenance - 7110

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	2,417,501	2,416,221	2,513,591	2,536,964	2,347,122	2,851,833	3,048,875	3,048,875	3,048,875	511,911	20.18%	2,861,763	3,024,669	3,024,669	3,024,669
	<b>Total Real Property Taxes</b>	2,417,501	2,416,221	2,513,591	2,536,964	2,347,122	2,851,833	3,048,875	3,048,875	3,048,875	511,911	20.18%	2,861,763	3,024,669	3,024,669	3,024,669
<b>Other Revenue:</b>																
1521	Departmental Income	25,000	25,680	25,000	25,000	28,383	25,000	25,000	25,000	25,000	0	0.00%	25,000	25,000	24,999	24,999
2701	Miscellaneous Tax Receipts	0	0	0	0	336	0	0	0	0	0	0.00%	0	0	0	0
	<b>Total Other Revenue</b>	25,000	25,680	25,000	25,000	28,718	25,000	25,000	25,000	25,000	0	0.00%	25,000	25,000	24,999	24,999
	<b>Total Revenue</b>	<b>2,442,501</b>	<b>2,441,901</b>	<b>2,538,591</b>	<b>2,561,964</b>	<b>2,375,840</b>	<b>2,876,833</b>	<b>3,073,875</b>	<b>3,073,875</b>	<b>3,073,875</b>	<b>511,911</b>	<b>19.98%</b>	<b>2,886,763</b>	<b>3,049,669</b>	<b>3,049,668</b>	<b>3,049,668</b>
<b>Salaries:</b>																
6100	Salaries	1,001,677	929,654	1,049,955	1,032,041	872,792	1,109,464	1,212,697	1,212,697	1,212,697	(180,656)	(17.50%)	1,144,666	1,253,910	1,253,910	1,253,910
6101	Overtime	50,000	37,653	50,000	53,000	52,906	50,000	50,000	50,000	50,000	3,000	5.66%	50,000	50,000	50,000	50,000
6103	Accumulated Sick/Personal Days	4,048	1,582	5,628	3,928	3,859	3,119	3,119	3,119	3,119	809	20.60%	3,119	3,119	3,119	3,119
6105	Part Time Salaries	91,030	39,693	92,851	92,851	41,386	94,708	90,122	90,122	90,122	2,729	2.94%	94,708	90,122	90,122	90,122
6110	Longevity	35,608	41,025	48,432	48,432	651	50,566	50,787	50,787	50,787	(2,356)	(4.86%)	51,854	52,237	52,237	52,237
6127	Cash in Lieu of Health Benefits	2,603	7,975	8,720	8,720	3,316	6,899	6,899	6,899	6,899	1,821	20.88%	6,899	6,899	6,899	6,899
	<b>Total Salaries</b>	1,184,966	1,057,581	1,255,586	1,238,972	974,909	1,314,756	1,413,625	1,413,625	1,413,625	(174,652)	(14.10%)	1,351,246	1,456,287	1,456,287	1,456,287
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	150,495	146,367	132,466	129,166	113,833	139,835	152,350	152,350	152,350	(23,184)	(17.95%)	144,200	157,458	157,458	157,458
6830	FICA Tax Expenditure	93,155	79,233	98,601	97,919	72,841	103,044	110,936	110,936	110,936	(13,017)	(13.29%)	105,756	114,138	114,138	114,138
6835	MTA Tax	4,141	3,634	4,396	4,365	3,323	4,600	4,951	4,951	4,951	(586)	(13.44%)	4,728	5,101	5,101	5,101
6840	Worker's Compensation	32,990	30,383	37,271	37,271	32,195	38,315	42,611	42,611	42,611	(5,341)	(14.33%)	39,450	43,982	43,982	43,982
6860	Medical Insurance - Active Employees	331,615	269,157	339,985	333,985	271,145	442,264	473,308	473,308	473,308	(139,322)	(41.72%)	442,264	473,308	473,308	473,308
6865	Dental & Optical	22,632	21,982	26,960	26,960	20,910	28,188	31,428	31,428	31,428	(4,468)	(16.57%)	28,188	31,428	31,428	31,428
6875	Disability	477	37	497	497	27	501	536	536	536	(40)	(7.99%)	501	536	536	536
	<b>Total Employee Benefits - Current</b>	635,505	550,793	640,175	630,162	514,274	756,746	816,120	816,120	816,120	(185,958)	(29.51%)	765,086	825,951	825,951	825,951
	<b>Total Employee Costs</b>	<b>1,820,471</b>	<b>1,608,374</b>	<b>1,895,761</b>	<b>1,869,134</b>	<b>1,489,183</b>	<b>2,071,503</b>	<b>2,229,745</b>	<b>2,229,745</b>	<b>2,229,745</b>	<b>(360,611)</b>	<b>(19.29%)</b>	<b>2,116,332</b>	<b>2,282,238</b>	<b>2,282,238</b>	<b>2,282,238</b>
<b>Equipment:</b>																
6200	Equipment	50,000	49,381	50,000	6,000	5,150	50,000	50,000	50,000	50,000	(44,000)	(733.33%)	50,000	50,000	50,000	50,000
6201	Vehicles	0	0	0	0	0	100,000	150,000	150,000	150,000	(150,000)	(100.00%)	50,000	50,000	50,000	50,000
	<b>Total Equipment</b>	50,000	49,381	50,000	6,000	5,150	150,000	200,000	200,000	200,000	(194,000)	(3233.33%)	100,000	100,000	100,000	100,000
<b>Contractual:</b>																
6401	Contracts	148,300	112,442	148,300	129,750	103,629	148,300	148,300	148,300	148,300	(18,550)	(14.30%)	148,300	148,300	148,300	148,300
6403	Gasoline	33,000	37,134	33,000	48,000	44,925	40,000	38,000	38,000	38,000	10,000	20.83%	40,000	38,000	38,000	38,000
6404	Electric	85,000	137,457	85,000	110,000	101,072	120,000	120,000	120,000	120,000	(10,000)	(9.09%)	125,000	125,000	125,000	125,000
6405	Fuel Oil	30,000	16,309	30,000	30,000	18,699	30,000	25,000	25,000	25,000	5,000	16.67%	30,000	30,000	30,000	30,000
6406	Repair Equipment	25,000	40,392	35,000	55,950	50,304	45,000	45,000	45,000	45,000	10,950	19.57%	40,000	40,000	40,000	40,000
6407	Repair Building	85,000	85,007	85,000	90,500	85,595	85,000	85,000	85,000	85,000	5,500	6.08%	85,000	85,000	85,000	85,000
6408	Repair Vehicle	20,000	31,736	30,000	55,000	47,287	40,000	40,000	40,000	40,000	15,000	27.27%	40,000	40,000	40,000	40,000
6415	Telephone	350	2,477	2,000	3,000	2,176	2,500	2,500	2,500	2,500	500	16.67%	2,500	2,500	2,500	2,500
6418	Uniforms	6,000	3,293	6,000	6,000	4,055	6,000	6,000	6,000	6,000	0	0.00%	6,000	6,000	6,000	6,000
6423	Small Equipment (Non-Capital)	0	0	0	3,100	1,200	0	0	0	0	3,100	100.00%	0	0	0	0

# Town of Southampton

## 2023 Adopted Budget

### Parks Maintenance - 7110

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended	2023 Adopted / 2022 Amended	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
											Difference	% of Change				
6426	Supplies - Other	25,030	21,125	25,030	32,030	21,446	25,030	22,830	22,830	22,830	9,200	28.72%	30,130	30,130	30,130	30,130
6432	Tree & Stump Removal	30,000	3,345	30,000	30,000	28,230	30,000	30,000	30,000	30,000	0	0.00%	40,000	40,000	40,000	40,000
6437	Beach & Dune Monitoring	5,000	4,900	8,000	8,000	0	8,000	8,000	8,000	8,000	0	0.00%	8,000	8,000	8,000	8,000
6441	Diesel Fuel	25,000	18,839	25,000	35,000	28,471	25,000	25,000	25,000	25,000	10,000	28.57%	25,000	25,000	25,000	25,000
6447	Salt	10,000	4,289	10,000	10,000	0	10,000	8,000	8,000	8,000	2,000	20.00%	10,000	9,000	9,000	9,000
6450	Schools & Training	1,000	0	1,000	1,000	0	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
6466	Telephone - Wireless	350	378	500	500	280	500	500	500	500	0	0.00%	500	500	500	500
6474	Other - Landfill Charges	40,000	30,838	35,000	35,000	26,165	35,000	35,000	35,000	35,000	0	0.00%	35,000	35,000	35,000	35,000
6477	Copier Leases	3,000	2,968	4,000	4,000	1,655	4,000	4,000	4,000	4,000	0	0.00%	4,000	4,000	4,000	4,000
	<b>Total Contractual</b>	572,030	552,928	592,830	686,830	565,187	655,330	644,130	644,130	644,130	42,700	6.22%	670,430	667,430	667,430	667,430
	<b>Total Expenditures</b>	<b>2,442,501</b>	<b>2,210,682</b>	<b>2,538,591</b>	<b>2,561,964</b>	<b>2,059,521</b>	<b>2,876,833</b>	<b>3,073,875</b>	<b>3,073,875</b>	<b>3,073,875</b>	<b>(511,911)</b>	<b>(19.98%)</b>	<b>2,886,762</b>	<b>3,049,669</b>	<b>3,049,669</b>	<b>3,049,669</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>231,219</b>	<b>0</b>	<b>0</b>	<b>316,319</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## HAMLET BEAUTIFICATION - SUMMARY

*Department: Hamlet Beautification*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Full Town

**Cost Center #:** 7115

**Manager:** Kristen Doulos

**NOTES:**

### Departmental Mission & Responsibilities:

The Hamlet Beautification allocation supports the maintenance of center medians, roundabouts and flagpole areas not included in park settings, bus shelter areas, and traffic calming features.

### Workload:

The Hamlet Beautification cost center is the liaison between the Town of Southampton and various civic groups including, but not limited to, the Hampton Bays Beautification Association (HBBA) and the Bridgehampton Village Improvement Society (BVIS). This cost center covers expenses related to downtown areas for landscaping enhancements in medians and roundabouts, as well as bus shelter maintenance. The Parks and Recreation Department disburses funds and ensures the proper use of those funds by the recipient organizations for the use of community beautification and landscape maintenance services.

### Goals & Objectives:

The Hamlet Beautification allocation supports community beautification and improvement organizations in order to provide well maintained public areas for the use and benefit of the public.

### Legal Authority:

Town Board Resolution and funding through the Annual Operating Budget.

# Town of Southampton

## 2023 Adopted Budget

### Hamlet Beautification - 7115

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	32,200	32,200	32,200	32,200	30,191	32,200	32,200	32,200	32,200	0	0.00%	12,200	12,200	12,200	12,200
	<b>Total Real Property Taxes</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>30,191</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>0</b>	<b>0.00%</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>
	<b>Total Revenue</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>30,191</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>0</b>	<b>0.00%</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>
<b>Total Employee Costs</b>		<b>0      0.00%</b>														
<b>Contractual:</b>																
6401	Contracts	20,000	15,913	20,000	20,000	5,616	20,000	20,000	20,000	20,000	0	0.00%	0	0	0	0
6420	Other	7,000	0	7,000	7,000	0	7,000	7,000	7,000	7,000	0	0.00%	7,000	7,000	7,000	7,000
6475	P&R Chargeback - Watering	5,200	2,794	5,200	5,200	1,628	5,200	5,200	5,200	5,200	0	0.00%	5,200	5,200	5,200	5,200
	<b>Total Contractual</b>	<b>32,200</b>	<b>18,707</b>	<b>32,200</b>	<b>32,200</b>	<b>7,243</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>0</b>	<b>0.00%</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>
	<b>Total Expenditures</b>	<b>32,200</b>	<b>18,707</b>	<b>32,200</b>	<b>32,200</b>	<b>7,243</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>0</b>	<b>0.00%</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>13,494</b>	<b>0</b>	<b>0</b>	<b>22,948</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## BEACH OPERATIONS - SUMMARY

*Department: Beach Operations*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Beaches

**Cost Center #:** 7180

**Manager:** Kristen Doulos

**NOTES:**

### Departmental Mission & Responsibilities:

The Parks Department's Division of Beach Operations provides oversight for the nine (8) Suffolk County Health Department approved bathing beaches located in various hamlets in Southampton Town. The Beach Operations Division has the following as its core mission: providing safe enhanced public access to all waterfront areas, while taking appropriate actions necessary to preserve and protect the integrity and beauty of the Town's beaches.

### Workload:

Each County approved bathing beach facility is staffed with parking attendants and certified lifeguards seven (7) days per week from 10 am-5pm, from the end of June through Labor Day. In addition to seasonal staff, fulltime staff is needed to repair and maintain over twenty seven (27) pavilions, restrooms, ticket booths and first aid areas. Parking lots are also maintained at the bathing beaches, as well as other access points. Annually, the Parks Department administers nearly 45,000 beach parking permits for the approximately 4,000 permit parking spaces currently in place at various beach facilities and access roads regulated as seasonal Parking by Permit Only Areas.

### Goals & Objectives:

1. Improve communication between office administration and staff at bathing beaches.
2. Continue funding for Parks Patrol to pay for night supervision of the beach and park areas using Town Public Safety and Bay Constable personnel, for the enforcement of rules and regulations, dog control ordinances and facility use permit requirements.
3. Continue to purchase updated radios and other equipment.
4. Increase recruitment of staff in eastern beach facilities.
5. Complete the renovation of Ponquogue Beach facility, and improvements at Hot Dog Beach.
6. Increase security at attendants' booths.
7. Move beach operations into RecPro software system.

### Legal Authority:

General Municipal Law, Article 13

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Beaches</b>													
<b>Beach Operations - 7180</b>													
Assistant Superintendent of Recreation I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - L / Step 3	87,988	0	0	87,988	15,060	6,758	10,247	670	32,735	120,724	2.5	100.0
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	20,817	0	0	20,817	11,432	1,641	2,488	714	16,276	37,093	2.8	35.0
Maintenance Mechanic II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 6	64,081	5,126	0	69,207	16,548	5,444	8,255	2,214	32,461	101,668	17.8	100.0
Office Assistants (3)	PART-TIME	7,650	0	0	7,650	0	588	0	74	662	8,312		100.0
Assistant Beach Managers (group of 15)	SEASONAL	92,340	0	0	92,340	0	7,177	0	1,814	8,991	101,331		100.0
Beach Attendants (group of 10)	SEASONAL	53,460	0	0	53,460	0	4,155	0	1,058	5,213	58,673		100.0
Beach Attendants (group of 10)	SEASONAL	53,460	0	0	53,460	0	4,155	0	1,058	5,213	58,673		100.0
Beach Attendants (group of 10)	SEASONAL	53,460	0	0	53,460	0	4,155	0	1,058	5,213	58,673		100.0
Beach Attendants (group of 12)	SEASONAL	64,152	0	0	64,152	0	4,986	0	1,266	6,252	70,404		100.0
Beach Managers (group of 8)	SEASONAL	59,616	0	0	59,616	0	4,634	0	1,177	5,811	65,427		100.0
Assistant Chief Lifeguards (group of 16)	LIFEGUARDS	141,952	0	0	141,952	0	8,713	0	2,779	11,492	153,444		100.0
Chief Lifeguards (2)	LIFEGUARDS	22,816	0	0	22,816	0	1,773	0	462	2,235	25,051		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 10)	LIFEGUARDS	72,080	0	0	72,080	0	5,602	0	1,420	7,022	79,102		100.0
Lifeguards (group of 7)	LIFEGUARDS	50,456	0	0	50,456	0	3,922	0	999	4,921	55,377		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
Senior Lifeguards (group of 10)	LIFEGUARDS	78,080	0	0	78,080	0	6,069	0	1,537	7,605	85,685		100.0
<b>Total Beach Operations - 7180</b>		<b>1,372,888</b>	<b>5,126</b>	<b>0</b>	<b>1,378,014</b>	<b>43,040</b>	<b>104,785</b>	<b>20,991</b>	<b>27,169</b>	<b>195,984</b>	<b>1,573,999</b>		

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### Beach Operations - 7180

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	0	0	0	0	0	156,019	139,019	139,019	139,019	139,019	100.00%	174,369	169,369	169,369	169,369
	<b>Total Real Property Taxes</b>	0	0	0	0	0	156,019	139,019	139,019	139,019	139,019	100.00%	174,369	169,369	169,369	169,369
<b>Other Revenue:</b>																
1201	Interest And Earnings	2,000	73	700	700	174	700	700	700	700	0	0.00%	700	700	700	700
2011	Rentals	90,000	71,647	90,000	90,000	48,400	90,000	90,000	90,000	90,000	0	0.00%	90,000	90,000	90,000	90,000
2025	Beach Parking Fees	1,870,967	2,074,389	2,015,128	2,032,328	2,122,791	2,150,000	2,150,000	2,150,000	2,150,000	117,672	5.79%	2,150,000	2,150,000	2,150,000	2,150,000
2228	Revenue from Other Governments	0	10,000	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2701	Miscellaneous Tax Receipts	0	2,046	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	0	542	0	0	405	0	0	0	0	0	0.00%	0	0	0	0
	<b>Total Other Revenue</b>	1,962,967	2,158,696	2,105,828	2,123,028	2,171,770	2,240,700	2,240,700	2,240,700	2,240,700	117,672	5.54%	2,240,700	2,240,700	2,240,700	2,240,700
	<b>Total Revenue</b>	<b>1,962,967</b>	<b>2,158,696</b>	<b>2,105,828</b>	<b>2,123,028</b>	<b>2,171,770</b>	<b>2,396,719</b>	<b>2,379,719</b>	<b>2,379,719</b>	<b>2,379,719</b>	<b>256,691</b>	<b>12.09%</b>	<b>2,415,069</b>	<b>2,410,069</b>	<b>2,410,069</b>	<b>2,410,069</b>
<b>Salaries:</b>																
6100	Salaries	158,949	158,947	163,618	163,618	147,021	172,886	172,886	172,886	172,886	(9,268)	(5.66%)	178,753	178,753	178,753	178,753
6101	Overtime	20,000	32,068	20,000	37,000	33,976	30,000	30,000	30,000	30,000	7,000	18.92%	20,000	20,000	20,000	20,000
6103	Accumulated Sick/Personal Days	0	10,046	623	623	0	0	0	0	0	623	100.00%	0	0	0	0
6105	Part Time Salaries	1,000,000	974,265	1,110,300	1,110,300	1,002,686	1,200,002	1,200,002	1,200,002	1,200,002	(89,702)	(8.08%)	1,220,399	1,220,399	1,220,399	1,220,399
6110	Longevity	3,578	4,771	4,866	4,866	0	5,126	5,126	5,126	5,126	(261)	(5.36%)	5,255	5,255	5,255	5,255
	<b>Total Salaries</b>	1,182,527	1,180,096	1,299,407	1,316,407	1,183,684	1,408,014	1,408,014	1,408,014	1,408,014	(91,608)	(6.96%)	1,424,406	1,424,406	1,424,406	1,424,406
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	23,153	18,558	22,093	22,093	24,076	20,991	20,991	20,991	20,991	1,102	4.99%	21,696	21,696	21,696	21,696
6830	FICA Tax Expenditure	92,950	89,283	100,119	100,119	90,307	107,085	107,085	107,085	107,085	(6,966)	(6.96%)	108,912	108,912	108,912	108,912
6835	MTA Tax	4,139	3,780	4,541	4,541	3,902	4,870	4,870	4,870	4,870	(330)	(7.26%)	4,962	4,962	4,962	4,962
6840	Worker's Compensation	22,447	20,673	23,696	23,696	20,469	22,050	22,050	22,050	22,050	1,646	6.95%	22,464	22,464	22,464	22,464
6860	Medical Insurance - Active Employees	23,863	35,128	36,175	36,175	36,238	39,233	39,233	39,233	39,233	(3,058)	(8.45%)	39,233	39,233	39,233	39,233
6865	Dental & Optical	3,312	3,644	3,773	3,773	3,363	3,807	3,807	3,807	3,807	(34)	(0.91%)	3,807	3,807	3,807	3,807
6875	Disability	3,017	523	360	360	578	359	359	359	359	201	35.88%	359	359	359	359
	<b>Total Employee Benefits - Current</b>	172,881	171,589	190,756	190,956	178,933	198,394	198,394	198,394	198,394	(7,439)	(3.90%)	201,433	201,433	201,433	201,433
	<b>Total Employee Costs</b>	<b>1,355,408</b>	<b>1,351,686</b>	<b>1,490,162</b>	<b>1,507,362</b>	<b>1,362,616</b>	<b>1,606,409</b>	<b>1,606,409</b>	<b>1,606,409</b>	<b>1,606,409</b>	<b>(99,047)</b>	<b>(6.57%)</b>	<b>1,625,838</b>	<b>1,625,838</b>	<b>1,625,838</b>	<b>1,625,838</b>
<b>Equipment:</b>																
6220	Building Improvements	25,000	1,900	0	0	0	0	0	0	0	0	0.00%	25,000	25,000	25,000	25,000
	<b>Total Equipment</b>	25,000	1,900	0	0	0	0	0	0	0	0	0.00%	25,000	25,000	25,000	25,000
<b>Contractual:</b>																
6401	Contracts	25,580	43,670	25,580	35,605	23,835	51,581	47,581	47,581	47,581	(11,975)	(33.63%)	55,580	50,580	50,580	50,580
6404	Electric	15,000	15,575	15,000	15,000	13,198	15,000	15,000	15,000	15,000	0	0.00%	15,000	15,000	15,000	15,000
6406	Repair Equipment	20,000	8,179	20,000	10,394	9,901	20,000	20,000	20,000	20,000	(9,606)	(92.42%)	20,000	20,000	20,000	20,000
6407	Repair Building	75,000	40,717	75,000	73,500	73,338	75,000	70,000	70,000	70,000	3,500	4.76%	75,000	75,000	75,000	75,000
6411	Printing and Stationery	20,000	20,640	22,900	20,900	20,817	23,000	23,000	23,000	23,000	(2,100)	(10.05%)	23,500	23,500	23,500	23,500
6412	Publications	1,000	450	1,000	1,000	503	1,000	1,000	1,000	1,000	0	0.00%	1,000	1,000	1,000	1,000
6418	Uniforms	18,000	18,000	21,000	19,935	18,996	21,000	21,000	21,000	21,000	(1,065)	(5.34%)	17,000	17,000	17,000	17,000
6420	Other	7,500	21,984	7,500	7,500	19,656	17,500	17,500	17,500	17,500	(10,000)	(133.33%)	18,500	18,500	18,500	18,500

# Town of Southampton

## 2023 Adopted Budget

### Beach Operations - 7180

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual						2023 Adopted / 2022	2023 Adopted / 2022	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
							Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Amended Difference	% of Change					
6423	Small Equipment (Non-Capital)	5,000	5,950	5,000	8,000	6,064	10,000	7,000	7,000	7,000	1,000	12.50%	6,000	6,000	6,000	6,000	
6425	Office Supplies	500	489	500	500	288	500	500	500	500	0	0.00%	500	500	500	500	
6426	Supplies - Other	21,000	20,266	21,000	21,500	21,414	21,000	21,000	21,000	21,000	500	2.33%	21,000	21,000	21,000	21,000	
6444	Mileage Reimbursement	2,000	1,093	2,000	2,440	1,018	2,000	2,000	2,000	2,000	440	18.03%	2,000	2,000	2,000	2,000	
6455	Depreciation	0	387,639	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6466	Telephone - Wireless	345	869	345	645	700	1,000	1,000	1,000	1,000	(355)	(55.04%)	1,000	1,000	1,000	1,000	
6474	Other - Landfill Charges	45,000	30,803	65,000	64,700	26,408	65,000	60,000	60,000	60,000	4,700	7.26%	65,000	65,000	65,000	65,000	
6485	Uniform Cleaning	100	0	100	306	306	100	100	100	100	206	67.28%	100	100	100	100	
	<b>Total Contractual</b>	<b>256,025</b>	<b>616,323</b>	<b>281,926</b>	<b>281,926</b>	<b>236,443</b>	<b>323,681</b>	<b>306,681</b>	<b>306,681</b>	<b>306,681</b>	<b>(24,755)</b>	<b>(8.78%)</b>	<b>321,181</b>	<b>316,181</b>	<b>316,181</b>	<b>316,181</b>	
	<b>Debt Service:</b>																
6600	Debt Service Principal Expense	270,000	0	260,000	260,000	0	362,298	362,298	362,298	362,298	(102,298)	(39.35%)	363,966	363,966	363,966	363,966	
6700	Debt Service Interest Expense	81,534	69,243	73,740	73,740	45,390	104,332	104,332	104,332	104,332	(30,592)	(41.49%)	79,084	79,084	79,084	79,084	
6900	Interfund Transfer Expense	75,000	75,000	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	<b>Total Debt Service</b>	<b>426,534</b>	<b>144,243</b>	<b>333,740</b>	<b>333,740</b>	<b>45,390</b>	<b>466,630</b>	<b>466,630</b>	<b>466,630</b>	<b>466,630</b>	<b>(132,890)</b>	<b>(39.82%)</b>	<b>443,050</b>	<b>443,050</b>	<b>443,050</b>	<b>443,050</b>	
	<b>Total Expenditures</b>	<b>2,062,967</b>	<b>2,114,152</b>	<b>2,105,828</b>	<b>2,123,028</b>	<b>1,644,449</b>	<b>2,396,719</b>	<b>2,379,719</b>	<b>2,379,719</b>	<b>2,379,719</b>	<b>(256,692)</b>	<b>(12.09%)</b>	<b>2,415,069</b>	<b>2,410,069</b>	<b>2,410,069</b>	<b>2,410,069</b>	
	<b>Net Surplus (Deficit)</b>	<b>(100,000)</b>	<b>44,544</b>	<b>0</b>	<b>0</b>	<b>527,321</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Appropriated Fund Balance:</b>																
9090	Appropriated Fund Balance	100,000	0	0	0	0	0	0	0	0			0	0	0	0	
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>44,544</b>	<b>0</b>	<b>0</b>	<b>527,321</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# CONSCIENCE POINT MARINA - SUMMARY

Department: Conscience Point Marina

**Budget Year:** 2023  
**Division:** Parks & Recreation Department  
**Tax District:** Conscience Point Marina

**Cost Center #:** 7182  
**Manager:** Kristen Doulos

**NOTES:**

## Departmental Mission & Responsibilities:

The Parks Department administers the operation of the Town's first recreational marina at the former Conscience Point Inn in the Hamlet of North Sea.

Dockage is offered at the fees noted in the Department of Parks and Recreation Fee Schedule and accommodates approximately 64 boats in addition to a couple of transient slips. Slip rental fees include electric power, water, gasoline service, and assistance from part-time park attendants under the supervision of Parks Maintenance crews. The Conscience Point Marina is operated as its own "Enterprise Fund" operation with all revenues being used to pay operational costs and offset future capital improvements.

## Workload:

This budget provides general year round supervision of the facility. Seasonal operations at this Town-owned marina from May 1 to October 30 will be supplemented through seasonal staffing. In addition, winter dry dock storage and in-water storage are offered at the fees noted in the Department of Parks and Recreation Fee Schedule.

The Department of Parks and Recreation's Senior Clerk Typist provides clerical support, accounting functions, and other administrative services for the Conscience Point Marina operation.

## Goals & Objectives:

Explore a new fueling and POS system for facility. Increase oversight of electrical meters, install new security camera system, and repair or replace facility lighting.

## Legal Authority:

Established pursuant to Southampton Town Law #290.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Docks &amp; Marinas</b>													
<b>Conscience Point Marina - 7182</b>													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	23,791	0	0	23,791	13,066	1,875	2,844	816	18,601	42,392	2.8	40.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	25,900	1,554	0	27,454	11,432	2,176	3,300	1,100	18,009	45,463	9.8	35.0
Dock Manager	PART-TIME	6,792	0	0	6,792	0	535	0	238	773	7,565		40.0
Park Attendant	SEASONAL	7,361	0	0	7,361	0	580	0	268	848	8,209		100.0
Park Attendant	SEASONAL	16,236	0	0	16,236	0	1,280	0	570	1,850	18,086		100.0
<b>Total Conscience Point Marina - 7182</b>		<b>80,079</b>	<b>1,554</b>	<b>0</b>	<b>81,633</b>	<b>24,498</b>	<b>6,448</b>	<b>6,144</b>	<b>2,992</b>	<b>40,082</b>	<b>121,714</b>		

**NOTES:**



# Town of Southampton

## 2023 Adopted Budget

### Conscience Point Marina - 7182

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	24,650	24,650	20,627	20,627	19,340	0	0	0	0	(20,627)	(100.00%)	0	0	0	0
	<b>Total Real Property Taxes</b>	24,650	24,650	20,627	20,627	19,340	0	0	0	0	(20,627)	(100.00%)	0	0	0	0
<b>Other Revenue:</b>																
1201	Interest And Earnings	700	191	200	200	351	200	200	200	200	0	0.05%	216	216	216	216
2411	Rentals - Dockage/Storage	233,000	253,800	233,000	233,000	209,430	193,789	194,716	194,716	194,716	(38,284)	(16.43%)	237,981	239,196	239,196	239,196
2598	Diesel Sales	12,000	9,589	12,000	12,000	7,715	12,000	12,000	12,000	12,000	0	0.00%	12,000	12,000	12,000	12,000
2770	Miscellaneous	3,000	2,861	3,000	3,000	2,353	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000
2803	Gasoline Sales	115,000	107,592	115,000	150,000	122,940	115,000	115,000	115,000	115,000	(35,000)	(23.33%)	115,000	115,000	115,000	115,000
	<b>Total Other Revenue</b>	363,700	374,034	363,200	398,200	342,790	323,989	324,916	324,916	324,916	(73,284)	(18.40%)	368,197	369,412	369,412	369,412
	<b>Total Revenue</b>	<b>388,350</b>	<b>398,684</b>	<b>383,827</b>	<b>418,827</b>	<b>362,130</b>	<b>323,989</b>	<b>324,916</b>	<b>324,916</b>	<b>324,916</b>	<b>(93,911)</b>	<b>(22.42%)</b>	<b>368,197</b>	<b>369,412</b>	<b>369,412</b>	<b>369,412</b>
<b>Salaries:</b>																
6100	Salaries	11,310	11,310	11,697	11,697	8,185	48,985	49,690	49,690	49,690	(37,993)	(324.81%)	50,740	51,665	51,665	51,665
6105	Part Time Salaries	25,945	7,268	26,464	26,464	14,055	30,389	30,389	30,389	30,389	(3,925)	(14.83%)	30,389	30,389	30,389	30,389
6110	Longevity	262	262	270	270	0	1,512	1,554	1,554	1,554	(1,284)	(474.61%)	1,560	1,616	1,616	1,616
	<b>Total Salaries</b>	37,516	18,839	38,431	38,431	22,240	80,885	81,633	81,633	81,633	(43,202)	(112.41%)	82,689	83,670	83,670	83,670
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	928	6,054	6,144	6,144	6,144	(4,553)	(286.23%)	6,271	6,388	6,388	6,388
6830	FICA Tax Expenditure	2,959	1,401	3,034	3,034	1,676	6,388	6,448	6,448	6,448	(3,414)	(112.52%)	6,531	6,609	6,609	6,609
6835	MTA Tax	132	68	135	135	77	284	287	287	287	(152)	(112.53%)	290	294	294	294
6840	Worker's Compensation	1,170	1,078	1,227	1,227	1,060	2,622	2,650	2,650	2,650	(1,422)	(115.87%)	2,683	2,718	2,718	2,718
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	4,020	23,283	23,283	23,283	23,283	(17,825)	(326.62%)	23,283	23,283	23,283	23,283
6865	Dental & Optical	276	302	314	314	213	1,215	1,215	1,215	1,215	(901)	(286.45%)	1,215	1,215	1,215	1,215
6875	Disability	42	4	42	42	7	56	56	56	56	(13)	(31.30%)	56	56	56	56
	<b>Total Employee Benefits - Current</b>	11,676	9,438	11,801	11,801	7,982	39,903	40,082	40,082	40,082	(28,280)	(239.64%)	40,328	40,563	40,563	40,563
	<b>Total Employee Costs</b>	<b>49,192</b>	<b>28,277</b>	<b>50,232</b>	<b>50,232</b>	<b>30,222</b>	<b>120,788</b>	<b>121,714</b>	<b>121,714</b>	<b>121,714</b>	<b>(71,482)</b>	<b>(142.30%)</b>	<b>123,017</b>	<b>124,232</b>	<b>124,232</b>	<b>124,232</b>
<b>Contractual:</b>																
6401	Contracts	4,101	4,000	4,101	6,341	4,734	4,101	4,101	4,101	4,101	2,240	35.33%	4,100	4,100	4,100	4,100
6403	Gasoline	115,000	102,886	115,000	150,000	115,060	115,000	115,000	115,000	115,000	35,000	23.33%	115,000	115,000	115,000	115,000
6404	Electric	23,000	15,447	23,000	23,000	13,961	24,000	24,000	24,000	24,000	(1,000)	(4.35%)	27,000	27,000	27,000	27,000
6406	Repair Equipment	12,000	2,275	12,000	12,000	3,696	12,000	12,000	12,000	12,000	0	0.00%	50,000	50,000	50,000	50,000
6407	Repair Building	5,000	4,874	5,000	2,760	2,421	5,000	5,000	5,000	5,000	(2,240)	(81.16%)	5,000	5,000	5,000	5,000
6420	Other	6,000	5,449	6,000	6,000	5,668	8,000	8,000	8,000	8,000	(2,000)	(33.33%)	8,000	8,000	8,000	8,000
6421	Legal Notices	500	381	500	500	0	500	500	500	500	0	0.00%	500	500	500	500
6423	Small Equipment (Non-Capital)	0	0	0	0	0	20,000	20,000	20,000	20,000	(20,000)	(100.00%)	20,000	20,000	20,000	20,000
6425	Office Supplies	100	74	100	200	190	100	100	100	100	100	50.00%	100	100	100	100
6426	Supplies - Other	1,960	1,310	1,960	1,960	(38)	2,000	2,000	2,000	2,000	(40)	(2.04%)	2,000	2,000	2,000	2,000
6441	Diesel Fuel	12,000	5,145	12,000	12,000	6,646	12,000	12,000	12,000	12,000	0	0.00%	12,000	12,000	12,000	12,000
6445	Food	0	0	0	0	0	0	0	0	0	0	0.00%	980	980	980	980
6455	Depreciation	0	172,785	0	0	0	0	0	0	0	0	0.00%	0	0	0	0

# Town of Southampton

## 2023 Adopted Budget

### Conscience Point Marina - 7182

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023	2023	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
											Adopted / 2022	Amended Difference				
6466	Telephone - Wireless	500	0	500	400	0	501	501	501	501	(101)	(25.13%)	500	500	500	500
	<b>Total Contractual</b>	180,161	314,626	180,161	215,161	152,337	203,201	203,201	203,201	203,201	11,959	5.56%	245,180	245,180	245,180	245,180
	<b>Debt Service:</b>															
6600	Debt Service Principal Expense	152,189	0	150,811	150,811	0	0	0	0	0	150,811	100.00%	0	0	0	0
6700	Debt Service Interest Expense	6,808	1,590	2,623	2,623	2,262	0	0	0	0	2,623	100.00%	0	0	0	0
	<b>Total Debt Service</b>	158,997	1,590	153,434	153,434	2,262	0	0	0	0	153,434	100.00%	0	0	0	0
	<b>Total Expenditures</b>	<b>388,350</b>	<b>344,493</b>	<b>383,827</b>	<b>418,827</b>	<b>184,821</b>	<b>323,989</b>	<b>324,916</b>	<b>324,916</b>	<b>324,916</b>	<b>93,911</b>	<b>22.42%</b>	<b>368,197</b>	<b>369,413</b>	<b>369,413</b>	<b>369,413</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>54,191</b>	<b>0</b>	<b>0</b>	<b>177,309</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## EAST QUOGUE MARINA - SUMMARY

Department: East Quogue Marina

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** East Quogue Marina

**Cost Center #:** 7183

**Manager:** Kristen Doulos

**NOTES:**

### Departmental Mission & Responsibilities:

The Parks and Recreation East Quogue Marina Division maintains and improves the ten-slip marina at Bay Avenue, East Quogue. In addition, the surrounding area will be renovated to encourage its use as a waterfront park and picnic area. The East Quogue Marina is part of the Docks & Marinas Enterprise Fund.

### Workload:

Approximately twelve (12) plastic floating docks are used to moor vessels up to twenty five (25) feet. Rental fees are based on the surrounding areas and were set at \$100 per foot per slip and did not include electric. The East Quogue Marina is administered through the Parks Maintenance Division.

### Goals & Objectives:

Complete a project to replace bulkheading and dredge at facility.

### Legal Authority:

Pursuant to Town Board Resolution.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Docks &amp; Marinas</b>													
<b>East Quogue Marina - 7183</b>													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
<b>Total East Quogue Marina - 7183</b>		<b>7,523</b>	<b>222</b>	<b>0</b>	<b>7,745</b>	<b>3,266</b>	<b>612</b>	<b>827</b>	<b>289</b>	<b>4,995</b>	<b>12,739</b>		

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### East Quogue Marina - 7183

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Other Revenue:</b>																
1201	Interest And Earnings	156	2	50	50	0	75	75	75	75	25	50.00%	75	75	75	75
2412	East Quogue Marina Rental	25,500	22,880	26,084	26,084	20,670	20,001	20,133	20,133	20,133	(5,951)	(22.81%)	20,000	20,174	20,174	20,174
2770	Miscellaneous	0	8	0	0	8	0	0	0	0	0	0.00%	0	0	0	0
<b>Total Other Revenue</b>		25,656	22,890	26,134	26,134	20,678	20,076	20,208	20,208	20,208	(5,926)	(22.68%)	20,075	20,249	20,249	20,249
<b>Total Revenue</b>		<b>25,656</b>	<b>22,890</b>	<b>26,134</b>	<b>26,134</b>	<b>20,678</b>	<b>20,076</b>	<b>20,208</b>	<b>20,208</b>	<b>20,208</b>	<b>(5,926)</b>	<b>(22.68%)</b>	<b>20,075</b>	<b>20,249</b>	<b>20,249</b>	<b>20,249</b>
<b>Salaries:</b>																
6100	Salaries	11,310	11,310	11,697	11,697	8,185	6,573	6,674	6,674	6,674	5,023	42.94%	6,807	6,939	6,939	6,939
6105	Part Time Salaries	1,632	1,360	1,665	1,665	1,248	849	849	849	849	816	49.00%	849	849	849	849
6110	Longevity	262	262	270	270	0	216	222	222	222	48	17.91%	223	231	231	231
<b>Total Salaries</b>		13,203	12,931	13,632	13,632	9,433	7,638	7,745	7,745	7,745	5,887	43.19%	7,879	8,019	8,019	8,019
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	928	814	827	827	827	764	48.02%	843	860	860	860
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	696	604	612	612	612	466	43.22%	623	634	634	634
6835	MTA Tax	46	42	48	48	31	27	27	27	27	21	43.22%	28	28	28	28
6840	Worker's Compensation	441	406	464	464	400	255	259	259	259	205	44.12%	263	268	268	268
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	4,020	3,104	3,104	3,104	3,104	2,353	43.12%	3,104	3,104	3,104	3,104
6865	Dental & Optical	276	302	314	314	213	162	162	162	162	152	48.47%	162	162	162	162
6875	Disability	5	1	5	5	1	3	3	3	3	3	50.00%	3	3	3	3
<b>Total Employee Benefits - Current</b>		8,910	8,285	8,958	8,958	6,290	4,969	4,995	4,995	4,995	3,963	44.24%	5,026	5,059	5,059	5,059
<b>Total Employee Costs</b>		<b>22,113</b>	<b>21,217</b>	<b>22,590</b>	<b>22,590</b>	<b>15,723</b>	<b>12,607</b>	<b>12,739</b>	<b>12,739</b>	<b>12,739</b>	<b>9,851</b>	<b>43.61%</b>	<b>12,905</b>	<b>13,078</b>	<b>13,078</b>	<b>13,078</b>
<b>Contractual:</b>																
6404	Electric	1,143	2,352	1,143	1,643	1,373	2,500	2,500	2,500	2,500	(857)	(52.16%)	2,501	2,501	2,501	2,501
6406	Repair Equipment	1,200	88	1,200	700	0	2,768	2,768	2,768	2,768	(2,068)	(295.30%)	2,470	2,470	2,470	2,470
6407	Repair Building	1,000	821	1,000	1,000	110	2,000	2,000	2,000	2,000	(1,000)	(100.00%)	2,000	2,000	2,000	2,000
6421	Legal Notices	200	139	200	200	0	200	200	200	200	0	0.00%	200	200	200	200
6455	Depreciation	0	1,847	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
<b>Total Contractual</b>		3,544	5,247	3,544	3,544	1,483	7,468	7,468	7,468	7,468	(3,925)	(110.76%)	7,171	7,171	7,171	7,171
<b>Total Expenditures</b>		<b>25,656</b>	<b>26,463</b>	<b>26,134</b>	<b>26,134</b>	<b>17,206</b>	<b>20,075</b>	<b>20,208</b>	<b>20,208</b>	<b>20,208</b>	<b>5,926</b>	<b>22.68%</b>	<b>20,075</b>	<b>20,249</b>	<b>20,249</b>	<b>20,249</b>
<b>Net Surplus (Deficit)</b>		<b>0</b>	<b>(3,573)</b>	<b>0</b>	<b>0</b>	<b>3,472</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **PINE NECK MARINA - SUMMARY**

*Department: Pine Neck Marina*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Pine Neck Marina

**Cost Center #:** 7184

**Manager:** Kristen Doulos

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### **Departmental Mission & Responsibilities:**

It is the intention of the Parks and Recreation Department to have a Request for Proposals (RFP) issued for the possible use of the vacant building on site to be used as a water sports facility for rental and instruction in the use of kayaks and paddleboards. The facility features 14 floating dock slips (30 ft max), power and water available away from docks.

The Department would also seek to upgrade a part of the facility for a picnic and barbecue area with tables and grills.

### **Workload:**

### **Goals & Objectives:**

### **Legal Authority:**

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**NOTES:**

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# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Docks &amp; Marinas</b>													
<b>Pine Neck Marina - 7184</b>													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
<b>Total Pine Neck Marina - 7184</b>		<b>7,523</b>	<b>222</b>	<b>0</b>	<b>7,745</b>	<b>3,266</b>	<b>612</b>	<b>827</b>	<b>289</b>	<b>4,995</b>	<b>12,739</b>		

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### Pine Neck Marina - 7184

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget	
<b>Other Revenue:</b>																	
1201	Interest And Earnings	1,261	507	900	900	411	800	800	800	800	(100)	(11.11%)	800	800	800	800	
2411	Rentals - Dockage/Storage	30,000	37,970	31,190	31,190	30,140	30,000	30,132	30,132	30,132	(1,058)	(3.39%)	30,000	30,174	30,174	30,174	
2770	Miscellaneous	0	8	0	0	8	0	0	0	0	0	0.00%	0	0	0	0	
	<b>Total Other Revenue</b>	<b>31,261</b>	<b>38,486</b>	<b>32,090</b>	<b>32,090</b>	<b>30,559</b>	<b>30,800</b>	<b>30,932</b>	<b>30,932</b>	<b>30,932</b>	<b>(1,158)</b>	<b>(3.61%)</b>	<b>30,800</b>	<b>30,974</b>	<b>30,974</b>	<b>30,974</b>	
	<b>Total Revenue</b>	<b>31,261</b>	<b>38,486</b>	<b>32,090</b>	<b>32,090</b>	<b>30,559</b>	<b>30,800</b>	<b>30,932</b>	<b>30,932</b>	<b>30,932</b>	<b>(1,158)</b>	<b>(3.61%)</b>	<b>30,800</b>	<b>30,974</b>	<b>30,974</b>	<b>30,974</b>	
<b>Salaries:</b>																	
6100	Salaries	11,310	11,310	11,697	11,697	8,185	6,573	6,674	6,674	6,674	5,023	42.94%	6,807	6,939	6,939	6,939	
6105	Part Time Salaries	1,632	1,360	1,665	1,665	1,248	849	849	849	849	816	49.00%	849	849	849	849	
6110	Longevity	262	262	270	270	0	216	222	222	222	48	17.91%	223	231	231	231	
	<b>Total Salaries</b>	<b>13,203</b>	<b>12,931</b>	<b>13,632</b>	<b>13,632</b>	<b>9,433</b>	<b>7,638</b>	<b>7,745</b>	<b>7,745</b>	<b>7,745</b>	<b>5,887</b>	<b>43.19%</b>	<b>7,879</b>	<b>8,019</b>	<b>8,019</b>	<b>8,019</b>	
<b>Employee Benefits - Current:</b>																	
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	928	814	827	827	827	764	48.02%	843	860	860	860	
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	696	604	612	612	612	466	43.22%	623	634	634	634	
6835	MTA Tax	46	42	48	48	31	27	27	27	27	21	43.22%	28	28	28	28	
6840	Worker's Compensation	441	406	464	464	400	255	259	259	259	205	44.12%	263	268	268	268	
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	4,020	3,104	3,104	3,104	3,104	2,353	43.12%	3,104	3,104	3,104	3,104	
6865	Dental & Optical	276	302	314	314	213	162	162	162	162	152	48.47%	162	162	162	162	
6875	Disability	5	1	5	5	1	3	3	3	3	3	50.00%	3	3	3	3	
	<b>Total Employee Benefits - Current</b>	<b>8,910</b>	<b>8,285</b>	<b>8,958</b>	<b>8,958</b>	<b>6,290</b>	<b>4,969</b>	<b>4,995</b>	<b>4,995</b>	<b>4,995</b>	<b>3,963</b>	<b>44.24%</b>	<b>5,026</b>	<b>5,059</b>	<b>5,059</b>	<b>5,059</b>	
	<b>Total Employee Costs</b>	<b>22,113</b>	<b>21,217</b>	<b>22,590</b>	<b>22,590</b>	<b>15,723</b>	<b>12,607</b>	<b>12,739</b>	<b>12,739</b>	<b>12,739</b>	<b>9,851</b>	<b>43.61%</b>	<b>12,905</b>	<b>13,078</b>	<b>13,078</b>	<b>13,078</b>	
<b>Contractual:</b>																	
6404	Electric	2,215	1,849	2,500	2,500	1,613	2,500	2,500	2,500	2,500	0	0.00%	2,804	2,804	2,804	2,804	
6406	Repair Equipment	2,000	2,078	2,000	2,000	0	6,593	6,593	6,593	6,593	(4,593)	(229.65%)	7,025	7,025	7,025	7,025	
6407	Repair Building	4,533	4,533	4,600	4,600	2,801	4,600	4,600	4,600	4,600	0	0.00%	3,567	3,567	3,567	3,567	
6421	Legal Notices	400	372	400	400	0	500	500	500	500	(100)	(24.86%)	500	500	500	500	
6423	Small Equipment (Non-Capital)	0	0	0	0	0	4,000	4,000	4,000	4,000	(4,000)	(100.00%)	4,000	4,000	4,000	4,000	
	<b>Total Contractual</b>	<b>9,148</b>	<b>8,832</b>	<b>9,500</b>	<b>9,500</b>	<b>4,414</b>	<b>18,193</b>	<b>18,193</b>	<b>18,193</b>	<b>18,193</b>	<b>(8,693)</b>	<b>(91.50%)</b>	<b>17,896</b>	<b>17,896</b>	<b>17,896</b>	<b>17,896</b>	
	<b>Total Expenditures</b>	<b>31,261</b>	<b>30,048</b>	<b>32,090</b>	<b>32,090</b>	<b>20,137</b>	<b>30,800</b>	<b>30,932</b>	<b>30,932</b>	<b>30,932</b>	<b>1,158</b>	<b>3.61%</b>	<b>30,800</b>	<b>30,974</b>	<b>30,974</b>	<b>30,974</b>	
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>8,437</b>	<b>0</b>	<b>0</b>	<b>10,421</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



## **BEAVER CREEK MARINA - SUMMARY**

*Department: Beaver Creek Marina*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Beaver Creek Marina

**Cost Center #:** 7186

**Manager:** Kristen Doulos

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### **Departmental Mission & Responsibilities:**

Parks & Recreation Beaver Dam Marina Division maintains and improves the nine (9) slip marina at Beaver Dam Creek Road, Westhampton. In addition, the surrounding areas have been cleared of all structures and will be maintained in a natural state for public enjoyment. The Beaver Dam Marina is part of the Docks & Marinas Enterprise Fund. There are no buildings related to this marina, we supply limited fresh water and limited electric for tenants use.

### **Workload:**

### **Goals & Objectives:**

### **Legal Authority:**

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**NOTES:**

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# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Docks &amp; Marinas</b>													
<b>Beaver Creek Marina - 7186</b>													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
<b>Total Beaver Creek Marina - 7186</b>		<b>7,523</b>	<b>222</b>	<b>0</b>	<b>7,745</b>	<b>3,266</b>	<b>612</b>	<b>827</b>	<b>289</b>	<b>4,995</b>	<b>12,739</b>		

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### Beaver Creek Marina - 7186

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Other Revenue:</b>																
1201	Interest And Earnings	81	20	44	44	20	44	44	44	44	0	0.57%	44	44	44	44
2411	Rentals - Dockage/Storage	28,832	19,310	29,546	29,546	16,860	20,563	20,695	20,695	20,695	(8,851)	(29.96%)	21,201	21,374	21,374	21,374
2770	Miscellaneous	0	8	0	0	8	0	0	0	0	0	0.00%	0	0	0	0
<b>Total Other Revenue</b>		28,913	19,338	29,590	29,590	16,888	20,607	20,739	20,739	20,739	(8,851)	(29.91%)	21,245	21,418	21,418	21,418
<b>Total Revenue</b>		<b>28,913</b>	<b>19,338</b>	<b>29,590</b>	<b>29,590</b>	<b>16,888</b>	<b>20,607</b>	<b>20,739</b>	<b>20,739</b>	<b>20,739</b>	<b>(8,851)</b>	<b>(29.91%)</b>	<b>21,245</b>	<b>21,418</b>	<b>21,418</b>	<b>21,418</b>
<b>Salaries:</b>																
6100	Salaries	11,310	11,310	11,697	11,697	8,185	6,573	6,674	6,674	6,674	5,023	42.94%	6,807	6,939	6,939	6,939
6105	Part Time Salaries	1,632	1,360	1,665	1,665	1,248	849	849	849	849	816	49.00%	849	849	849	849
6110	Longevity	262	262	270	270	0	216	222	222	222	48	17.91%	223	231	231	231
<b>Total Salaries</b>		13,203	12,931	13,632	13,632	9,433	7,638	7,745	7,745	7,745	5,887	43.19%	7,879	8,019	8,019	8,019
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	928	814	827	827	827	764	48.02%	843	860	860	860
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	696	604	612	612	612	466	43.22%	623	634	634	634
6835	MTA Tax	46	42	48	48	31	27	27	27	27	21	43.22%	28	28	28	28
6840	Worker's Compensation	441	406	464	464	400	255	259	259	259	205	44.12%	263	268	268	268
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	4,020	3,104	3,104	3,104	3,104	2,353	43.12%	3,104	3,104	3,104	3,104
6865	Dental & Optical	276	302	314	314	213	162	162	162	162	152	48.47%	162	162	162	162
6875	Disability	5	1	5	5	1	3	3	3	3	3	50.00%	3	3	3	3
<b>Total Employee Benefits - Current</b>		8,910	8,285	8,958	8,958	6,290	4,969	4,995	4,995	4,995	3,963	44.24%	5,026	5,059	5,059	5,059
<b>Total Employee Costs</b>		<b>22,113</b>	<b>21,217</b>	<b>22,590</b>	<b>22,590</b>	<b>15,723</b>	<b>12,607</b>	<b>12,739</b>	<b>12,739</b>	<b>12,739</b>	<b>9,851</b>	<b>43.61%</b>	<b>12,905</b>	<b>13,078</b>	<b>13,078</b>	<b>13,078</b>
<b>Contractual:</b>																
6404	Electric	1,000	1,908	1,000	2,400	2,271	2,500	2,500	2,500	2,500	(100)	(4.17%)	2,500	2,500	2,500	2,500
6406	Repair Equipment	5,000	1,799	5,000	4,100	1,086	5,000	5,000	5,000	5,000	(900)	(21.95%)	4,840	4,840	4,840	4,840
6421	Legal Notices	800	258	1,000	500	0	500	500	500	500	0	0.00%	1,000	1,000	1,000	1,000
<b>Total Contractual</b>		6,800	3,965	7,000	7,000	3,356	8,000	8,000	8,000	8,000	(1,000)	(14.29%)	8,340	8,340	8,340	8,340
<b>Total Expenditures</b>		<b>28,913</b>	<b>25,182</b>	<b>29,590</b>	<b>29,590</b>	<b>19,080</b>	<b>20,607</b>	<b>20,739</b>	<b>20,739</b>	<b>20,739</b>	<b>8,851</b>	<b>29.91%</b>	<b>21,245</b>	<b>21,418</b>	<b>21,418</b>	<b>21,418</b>
<b>Net Surplus (Deficit)</b>		<b>0</b>	<b>(5,844)</b>	<b>0</b>	<b>0</b>	<b>(2,191)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BISHOP'S MARINA - SUMMARY**

*Department: Bishop's Marina*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Bishop's Marina

**Cost Center #:** 7187

**Manager:** Kristen Doulos

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**NOTES:**

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### **Departmental Mission & Responsibilities:**

It is the intention of the Parks and Recreation Department to operate a 22 slip recreational marina. The facility features fixed pier boat slips. There are no buildings related to this marina. The Town will supply limited fresh water and limited electric for tenants use. We will have to run utilities after the Town takes possession of the marina.

### **Workload:**

There are solid fixed piers to moor vessels up to twenty one (21) feet. Rental fees are based on the surrounding areas and are set at \$ 100 per foot per slip. Bishop's Marina will be administered through the Parks Maintenance Division.

### **Goals & Objectives:**

### **Legal Authority:**

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Docks &amp; Marinas</b>													
<b>Bishop's Marina - 7187</b>													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	849	0	0	849	0	67	0	30	97	946		5.0
<b>Total Bishop's Marina - 7187</b>		<b>7,523</b>	<b>222</b>	<b>0</b>	<b>7,745</b>	<b>3,266</b>	<b>612</b>	<b>827</b>	<b>289</b>	<b>4,995</b>	<b>12,739</b>		

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### Bishop's Marina - 7187

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Real Property Taxes:</b>																
1001	Property Taxes	24,613	24,613	12,090	12,090	11,335	6,607	6,739	6,739	6,739	(5,351)	(44.26%)	6,905	7,079	7,079	7,079
	<b>Total Real Property Taxes</b>	24,613	24,613	12,090	12,090	11,335	6,607	6,739	6,739	6,739	(5,351)	(44.26%)	6,905	7,079	7,079	7,079
<b>Other Revenue:</b>																
1201	Interest And Earnings	100	8	100	100	28	100	100	100	100	0	0.00%	100	100	100	100
2411	Rentals - Dockage/Storage	0	20,190	13,000	13,000	13,800	14,000	14,000	14,000	14,000	1,000	7.69%	14,000	14,000	14,000	14,000
2770	Miscellaneous	0	8	0	0	8	0	0	0	0	0	0.00%	0	0	0	0
	<b>Total Other Revenue</b>	100	20,206	13,100	13,100	13,836	14,100	14,100	14,100	14,100	1,000	7.63%	14,100	14,100	14,100	14,100
	<b>Total Revenue</b>	<b>24,713</b>	<b>44,819</b>	<b>25,190</b>	<b>25,190</b>	<b>25,171</b>	<b>20,707</b>	<b>20,839</b>	<b>20,839</b>	<b>20,839</b>	<b>(4,351)</b>	<b>(17.27%)</b>	<b>21,005</b>	<b>21,179</b>	<b>21,179</b>	<b>21,179</b>
<b>Salaries:</b>																
6100	Salaries	11,310	11,310	11,697	11,697	8,185	6,573	6,674	6,674	6,674	5,023	42.94%	6,807	6,939	6,939	6,939
6105	Part Time Salaries	1,632	1,360	1,665	1,665	1,248	849	849	849	849	816	49.00%	849	849	849	849
6110	Longevity	262	262	270	270	0	216	222	222	222	48	17.91%	223	231	231	231
	<b>Total Salaries</b>	13,203	12,931	13,632	13,632	9,433	7,638	7,745	7,745	7,745	5,887	43.19%	7,879	8,019	8,019	8,019
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,676	1,257	1,591	1,591	928	814	827	827	827	764	48.02%	843	860	860	860
6830	FICA Tax Expenditure	1,044	949	1,078	1,078	696	604	612	612	612	466	43.22%	623	634	634	634
6835	MTA Tax	46	42	48	48	31	27	27	27	27	21	43.22%	28	28	28	28
6840	Worker's Compensation	441	406	464	464	400	255	259	259	259	205	44.12%	263	268	268	268
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	4,020	3,104	3,104	3,104	3,104	2,353	43.12%	3,104	3,104	3,104	3,104
6865	Dental & Optical	276	302	314	314	213	162	162	162	162	152	48.47%	162	162	162	162
6875	Disability	5	1	5	5	1	3	3	3	3	3	50.00%	3	3	3	3
	<b>Total Employee Benefits - Current</b>	8,910	8,285	8,958	8,958	6,290	4,969	4,995	4,995	4,995	3,963	44.24%	5,026	5,059	5,059	5,059
	<b>Total Employee Costs</b>	<b>22,113</b>	<b>21,217</b>	<b>22,590</b>	<b>22,590</b>	<b>15,723</b>	<b>12,607</b>	<b>12,739</b>	<b>12,739</b>	<b>12,739</b>	<b>9,851</b>	<b>43.61%</b>	<b>12,905</b>	<b>13,078</b>	<b>13,078</b>	<b>13,078</b>
<b>Contractual:</b>																
6404	Electric	2,200	72	2,200	2,200	155	2,200	2,200	2,200	2,200	0	0.00%	2,200	2,200	2,200	2,200
6407	Repair Building	0	0	0	0	0	2,500	2,500	2,500	2,500	(2,500)	(100.00%)	2,500	2,500	2,500	2,500
6421	Legal Notices	400	0	400	400	139	400	400	400	400	0	0.00%	400	400	400	400
6423	Small Equipment (Non-Capital)	0	0	0	0	0	3,000	3,000	3,000	3,000	(3,000)	(100.00%)	3,000	3,000	3,000	3,000
	<b>Total Contractual</b>	2,600	72	2,600	2,600	294	8,100	8,100	8,100	8,100	(5,500)	(211.54%)	8,100	8,100	8,100	8,100
	<b>Total Expenditures</b>	<b>24,713</b>	<b>21,288</b>	<b>25,190</b>	<b>25,190</b>	<b>16,017</b>	<b>20,707</b>	<b>20,839</b>	<b>20,839</b>	<b>20,839</b>	<b>4,351</b>	<b>17.27%</b>	<b>21,005</b>	<b>21,179</b>	<b>21,179</b>	<b>21,179</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>23,531</b>	<b>0</b>	<b>0</b>	<b>9,154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## SHINNECOCK COMMERCIAL MARINA - SUMMARY

Department: Shinnecock Commercial Dock

**Budget Year:** 2023

**Cost Center #:** 6420

**Division:** Parks & Recreation Department

**Manager:** Kristen Doulos

**Tax District:** Full Town

**NOTES:**

### Departmental Mission & Responsibilities:

The Parks and Recreation Department administers the operation of the Shinnecock Commercial Dock facility located on Dune Road, Hampton Bays. Oversight of the facility is provided by the Park Maintenance Supervisor and maintenance crews. Administrative duties include the issuance of annual dockage permits for commercial fishing boats (fees noted on the Department of Parks and Recreation Fee Schedule) and collecting quarterly rent payments. Duties also include maintenance responsibilities of general cleanup and repairs of the facility including electric and plumbing systems.

### Workload:

The Department of Parks and Recreation handles supervision, maintenance and upkeep of the Shinnecock Commercial Dock and slips with the assistance of part-time staff. Currently, there are twenty two (22) slips for boats from 41 feet 90 feet in length. Rules and regulations are promulgated for the facility by the Superintendent of Parks and Recreation, in accordance with Chapter 111 (Beaches, Parks and Waterways).

The Shinnecock Commercial Dock requires ongoing repairs to the Dock Master's support building, dock bumpers, electrical outlets, lighting fixtures, as well as structural repairs to decking and dolphin systems. In addition, continual monitoring of the storage areas is needed, in order to keep them free from debris generated by the fishermen and deposited by the public.

### Goals & Objectives:

1. Complete capital repairs to decking and begin process for permitting and funding of new bulkhead and electrical repairs.
2. Continue oversight of facility with Dock Manager and ensure tenants are abiding to contract rules and fees.

### Legal Authority:

The Shinnecock Commercial Dock is managed by the Town of Southampton Parks and Recreation Department as directed by a long term lease agreement with Suffolk County, as directed by Resolution 2002-1094.

Established pursuant to Navigational Law #32.

# Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
<b>Parks &amp; Recreation Department</b>													
<b>Docks &amp; Marinas</b>													
<b>Shinnecock Commercial Dock - 6420</b>													
Maintenance Mechanic II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - E / Step 2	2,974	0	0	2,974	1,633	234	355	102	2,325	5,299	2.8	5.0
Maintenance Mechanic IV	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - I / Step 1	3,700	222	0	3,922	1,633	311	471	157	2,573	6,495	9.8	5.0
Dock Manager	PART-TIME	6,792	0	0	6,792	0	535	0	238	773	7,565		40.0
<b>Total Shinnecock Commercial Dock - 6420</b>		<b>13,466</b>	<b>222</b>	<b>0</b>	<b>13,688</b>	<b>3,266</b>	<b>1,081</b>	<b>827</b>	<b>497</b>	<b>5,671</b>	<b>19,359</b>		

**NOTES:**



# Town of Southampton

## 2023 Adopted Budget

### Shinnecock Commercial Dock - 6420

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Other Revenue:</b>																
2413	Shinnecock Commercial Dock Rental	37,848	50,205	45,678	45,678	61,516	36,727	38,259	38,259	38,259	(7,419)	(16.24%)	31,546	34,998	34,998	34,998
	<b>Total Other Revenue</b>	<b>37,848</b>	<b>50,205</b>	<b>45,678</b>	<b>45,678</b>	<b>61,516</b>	<b>36,727</b>	<b>38,259</b>	<b>38,259</b>	<b>38,259</b>	<b>(7,419)</b>	<b>(16.24%)</b>	<b>31,546</b>	<b>34,998</b>	<b>34,998</b>	<b>34,998</b>
	<b>Total Revenue</b>	<b>37,848</b>	<b>50,205</b>	<b>45,678</b>	<b>45,678</b>	<b>61,516</b>	<b>36,727</b>	<b>38,259</b>	<b>38,259</b>	<b>38,259</b>	<b>(7,419)</b>	<b>(16.24%)</b>	<b>31,546</b>	<b>34,998</b>	<b>34,998</b>	<b>34,998</b>
<b>Salaries:</b>																
6100	Salaries	11,310	11,310	11,697	11,697	8,185	6,573	6,674	6,674	6,674	5,023	42.94%	6,807	6,939	6,939	6,939
6105	Part Time Salaries	6,528	7,207	6,659	7,659	3,760	6,792	6,792	6,792	6,792	867	11.32%	6,792	6,792	6,792	6,792
6110	Longevity	262	262	270	270	0	216	222	222	222	48	17.91%	223	231	231	231
	<b>Total Salaries</b>	<b>18,099</b>	<b>18,778</b>	<b>18,626</b>	<b>19,626</b>	<b>11,945</b>	<b>13,581</b>	<b>13,688</b>	<b>13,688</b>	<b>13,688</b>	<b>5,938</b>	<b>30.26%</b>	<b>13,822</b>	<b>13,962</b>	<b>13,962</b>	<b>13,962</b>
<b>Employee Benefits - Current:</b>																
6810	Employee Retirement - Active	1,676	1,630	1,430	1,430	1,229	814	827	827	827	603	42.16%	843	860	860	860
6830	FICA Tax Expenditure	1,430	1,448	1,472	1,472	888	1,072	1,081	1,081	1,081	391	26.58%	1,091	1,102	1,102	1,102
6835	MTA Tax	64	61	65	65	39	48	48	48	48	17	26.59%	49	49	49	49
6840	Worker's Compensation	587	541	617	617	533	436	440	440	440	177	28.69%	444	450	450	450
6860	Medical Insurance - Active Employees	5,422	5,328	5,458	5,458	4,020	3,104	3,104	3,104	3,104	2,353	43.12%	3,104	3,104	3,104	3,104
6865	Dental & Optical	276	302	314	314	213	162	162	162	162	152	48.47%	162	162	162	162
6875	Disability	10	3	11	11	(1)	9	9	9	9	2	16.71%	9	9	9	9
	<b>Total Employee Benefits - Current</b>	<b>9,465</b>	<b>9,314</b>	<b>9,367</b>	<b>9,367</b>	<b>6,921</b>	<b>5,646</b>	<b>5,671</b>	<b>5,671</b>	<b>5,671</b>	<b>3,696</b>	<b>39.46%</b>	<b>5,703</b>	<b>5,736</b>	<b>5,736</b>	<b>5,736</b>
	<b>Total Employee Costs</b>	<b>27,564</b>	<b>28,092</b>	<b>27,993</b>	<b>28,993</b>	<b>18,866</b>	<b>19,226</b>	<b>19,359</b>	<b>19,359</b>	<b>19,359</b>	<b>9,635</b>	<b>33.23%</b>	<b>19,524</b>	<b>19,698</b>	<b>19,698</b>	<b>19,698</b>
<b>Contractual:</b>																
6401	Contracts	1,500	2,908	4,900	6,900	5,084	4,900	5,100	5,100	5,100	1,800	26.09%	1,500	1,500	1,500	1,500
6404	Electric	5,000	2,777	5,000	4,000	2,966	5,000	5,500	5,500	5,500	(1,500)	(37.50%)	5,000	5,500	5,500	5,500
6405	Fuel Oil	1,700	866	1,700	1,700	1,405	1,700	1,800	1,800	1,800	(100)	(5.88%)	1,700	1,800	1,800	1,800
6406	Repair Equipment	1,473	0	3,473	1,473	0	3,400	3,000	3,000	3,000	(1,527)	(103.67%)	3,400	3,000	3,000	3,000
6407	Repair Building	500	193	2,500	2,500	1,715	2,500	3,500	3,500	3,500	(1,000)	(40.00%)	422	3,500	3,500	3,500
6499	Contingent	111	0	111	111	0	0	0	0	0	111	100.00%	0	0	0	0
	<b>Total Contractual</b>	<b>10,284</b>	<b>6,744</b>	<b>17,684</b>	<b>16,684</b>	<b>11,170</b>	<b>17,500</b>	<b>18,900</b>	<b>18,900</b>	<b>18,900</b>	<b>(2,216)</b>	<b>(13.28%)</b>	<b>12,022</b>	<b>15,300</b>	<b>15,300</b>	<b>15,300</b>
	<b>Total Expenditures</b>	<b>37,848</b>	<b>34,836</b>	<b>45,678</b>	<b>45,678</b>	<b>30,036</b>	<b>36,727</b>	<b>38,259</b>	<b>38,259</b>	<b>38,259</b>	<b>7,419</b>	<b>16.24%</b>	<b>31,546</b>	<b>34,998</b>	<b>34,998</b>	<b>34,998</b>
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>15,369</b>	<b>0</b>	<b>0</b>	<b>31,480</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## POXABOGUE GOLF COURSE- SUMMARY

*Department: Poxabogue Golf Course*

**Budget Year:** 2023

**Division:** Parks & Recreation Department

**Tax District:** Poxabogue Golf Course

**Cost Center #:** 7181

**Manager:** Kristen Doulos

**NOTES:**

### **Departmental Mission & Responsibilities:**

The Poxabogue Golf Course was purchased jointly by the Town of Southampton and the Town of East Hampton to ensure public access to golf and affordable recreational opportunities. In 2013, the Town of Southampton purchased the Town of East Hampton's share and now owns the property outright. Facility features 9 hole public golf course, complete with driving range and restaurant.

### **Workload:**

This facility, located in the Village of Sagaponack, is currently operated under two Management Agreements--one for the restaurant and one for the golf operations. The Town has established an Enterprise Fund for revenues and expenditures associated with this recreational amenity.

The Parks & Recreation Department is administering the Management Agreement and overseeing capital improvements.

### **Goals & Objectives:**

A budget for the Poxabogue Golf Course Enterprise Fund Account will be reviewed and future capital improvements at the facility will be considered. Debt service requirements for any capital improvements will be paid from the revenues in the Enterprise Fund Balance, after operating expenses.

### **Legal Authority:**

Established in 2004.

Resolution 2004-113, dated January 13, 2004.

# Town of Southampton

## 2023 Adopted Budget

### Poxabogue Golf Course - 7181

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
<b>Other Revenue:</b>																
1201	Interest And Earnings	4,000	1,074	200	200	506	500	500	500	500	300	149.85%	500	500	500	500
2011	Rentals	181,000	197,846	184,800	184,800	174,779	194,500	194,500	194,500	194,500	9,700	5.25%	169,500	169,500	169,500	169,500
2770	Miscellaneous	0	94,502	95,000	95,000	64,418	65,000	65,000	65,000	65,000	(30,000)	(31.58%)	65,000	65,000	65,000	65,000
	<b>Total Other Revenue</b>	<b>185,000</b>	<b>293,421</b>	<b>280,000</b>	<b>280,000</b>	<b>239,704</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>(20,000)</b>	<b>(7.14%)</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>
	<b>Total Revenue</b>	<b>185,000</b>	<b>293,421</b>	<b>280,000</b>	<b>280,000</b>	<b>239,704</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>(20,000)</b>	<b>(7.14%)</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>
<b>Total Employee Costs</b>											<b>0</b>	<b>0.00%</b>				
<b>Contractual:</b>																
6401	Contracts	0	43,771	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6404	Electric	6,000	2,773	6,000	6,000	3,967	6,000	6,000	6,000	6,000	0	0.00%	5,999	5,999	5,999	5,999
6405	Fuel Oil	8,000	5,748	8,000	8,000	5,987	8,000	8,000	8,000	8,000	0	0.00%	8,001	8,001	8,001	8,001
6407	Repair Building	25,000	534	25,000	25,000	14,447	25,000	25,000	25,000	25,000	0	0.00%	25,000	25,000	25,000	25,000
6415	Telephone	6,000	837	6,000	6,000	742	6,000	6,000	6,000	6,000	0	0.00%	6,000	6,000	6,000	6,000
6420	Other	15,000	3,034	15,000	15,000	9,449	15,000	15,000	15,000	15,000	0	0.00%	15,000	15,000	15,000	15,000
6455	Depreciation	0	80,662	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	<b>Total Contractual</b>	<b>60,000</b>	<b>137,360</b>	<b>60,000</b>	<b>60,000</b>	<b>34,591</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>	<b>0.00%</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>Debt Service:</b>																
6900	Interfund Transfer Expense	150,000	150,000	225,000	225,000	225,000	200,000	200,000	200,000	200,000	25,000	11.11%	175,000	175,000	175,000	175,000
	<b>Total Debt Service</b>	<b>150,000</b>	<b>150,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>25,000</b>	<b>11.11%</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>
	<b>Total Expenditures</b>	<b>210,000</b>	<b>287,360</b>	<b>285,000</b>	<b>285,000</b>	<b>259,591</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>25,000</b>	<b>8.77%</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>
	<b>Net Surplus (Deficit)</b>	<b>(25,000)</b>	<b>6,062</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>(19,888)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriated Fund Balance:</b>																
9090	Appropriated Fund Balance	25,000	0	5,000	5,000	0	0	0	0	0			0	0	0	0
	<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>6,062</b>	<b>0</b>	<b>0</b>	<b>(19,888)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>