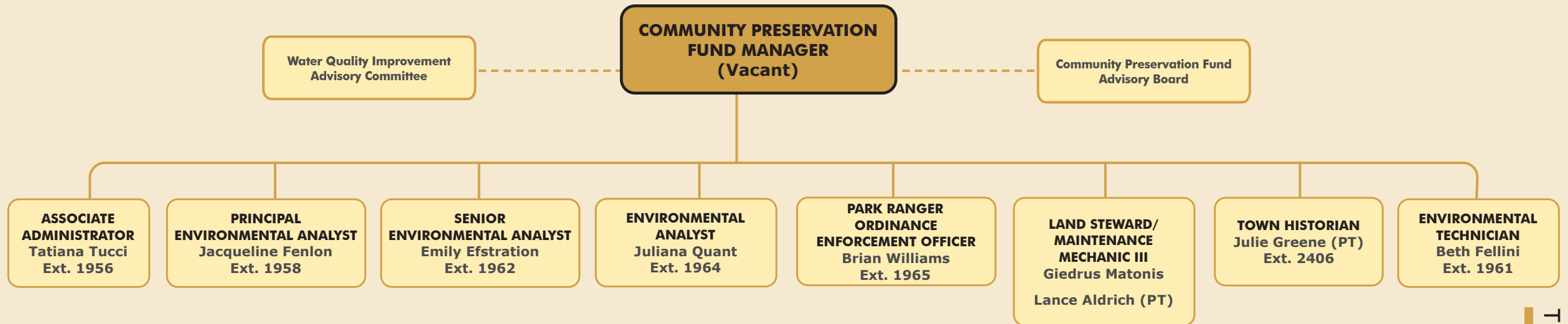


2023 ORGANIZATIONAL CHART  
**COMMUNITY PRESERVATION FUND**

Main Line: 287-5720  
Fax: 728-1920





## COMMUNITY PRESERVATION - SUMMARY

Department: Community Preservation

**Budget Year:** 2023

**Division:** Community Preservation Department

**Tax District:** Community Preservation Fund

**Cost Center #:** 1940

**Manager:**

**NOTES:**

### Departmental Mission & Responsibilities:

The Community Preservation Department is responsible for administration of the Town's land acquisition program financed through CPF transfer tax revenues. In addition, enforcement matters and stewardship duties are handled by department staff for assets acquired. Transfer taxes are not real property taxes, but rather a closing cost paid by the buyer when property changes title in the Town to a new purchaser. (Certain exemptions apply)

1. Provide professional oversight and management of the Community Preservation Project Plan and the Management and Stewardship Plan.
2. Maintain numerous databases for preserved properties and properties under consideration for acquisition.
3. Field inquiries from landowners, real estate brokers, community groups, attorneys, and other interested parties regarding potential acquisition of interests in real property, including easements and fee acquisition.
4. Recommend and prioritize acquisitions for the Town Board, make presentations at Public Hearings and prepare resolutions regarding acquisitions.
5. Negotiate on behalf of Town to acquire targeted parcels at or below fair market value.
6. Order and review appraisals, title insurance and surveys; prepare purchase agreements, easements, covenants and other closing documents.
7. Prepare and maintain baseline documentation and inspection reports for parcels acquired.
8. Establish active management and stewardship routines; enforce rules and regulations pertaining to Town-owned lands, oversee trail blazing and maintenance; attend CPF Advisory Board and Agricultural Advisory Committee meetings.
9. Oversee Town compliance with State and local requirements for Payment in Lieu of Taxes (PILOT) payments to eligible special districts, including financial certifications by the Town Comptroller based on Tax Receiver's calculations for proposed payments or reductions to tax levies.
10. Oversee, process and interpret the First Time Home Buyer's Exemption to the 2% real estate transfer tax.
11. Oversee, manage and coordinate CPF historic preservation construction projects, including work with Town historic preservation consultant.
12. Administer the Water Quality Improvement Project Plan, including database maintenance, rebate administration compliance; develop grant application and review criteria, assist in Town Board presentations, implement evaluation process, manage budget and disbursements and provide for project accountability; attend WQIP Advisory Board meetings.

# Department Summary

Department: Community Preservation

**Budget Year:** 2023

**Division:** Community Preservation Department

**Tax District:** Community Preservation Fund

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**Manager:**

**NOTES:**

## Workload:

1. Prepare and implement open space management plans for specific target areas and for individual parcels.
2. Coordinate with other Town, County, State, Federal and private agencies to ensure open space and stewardship goals are achieved.
3. Prepare a 3-year Stewardship and Management Plan and present at Public Hearing on same. Update this Plan as permitted by statute and as needed to address emerging stewardship and management needs.
4. The CPF Program Manager shall insure an annual independent audit of the CPF revenues is performed as required by statute.
5. The Principal Environmental Analyst performs over 400 initial and annual monitoring inspections and reports and drafts long-term management plans. The CPF Program has acquired interest in over 435 properties, all of which require an initial inspection by the Principal Environmental Analyst, annual monitoring inspections and reports, as well as a long-term management plan. The Principal Environmental Analyst performs additional environmental inspections for prospective acquisitions. This individual also manages complex stewardship projects including drafting and submitting required governmental environmental permit applications. The Principal Environmental Analyst also provides technical support for PILOT analyses, required reports, acts as liaison to the Friends of the Long Pond Greenbelt, staffs the Long Pond Greenbelt Nature Center, conducts invasive plant species removal programs and coordinates various stewardship projects.
6. The Ordinance Enforcement Officer performs numerous enforcement and monitoring projects for CPF-acquired parcels. The Ordinance Enforcement Officer annually, investigates approximately 90 complaints, performs at least 60 inspections and patrols 400 properties. In addition, the Ordinance Enforcement Officer provides support for baseline inspections and numerous stewardship responsibilities including sign installation, trail maintenance and property security measures. This person is instrumental in major property cleanups, preventing unauthorized ATV use on lands and installing security measures on CPF lands. This individual is also a member of three subcommittees of the Pine Barrens Law Enforcement Council.
7. The Senior Administrative Assistant, in addition to functioning as the office manager for the CPF Department, performs many additional duties including the maintenance of numerous databases, management, coordination and compliance with lending sources, auditing of monthly Peconic Bay Region transfer tax returns, updating the CPF Project Plan and Management and Stewardship Plan, as well as handling daily inquiries and processing of statutory tax exemptions. This staff person also handles all aspects of real estate closings, which currently average 15- 20 per calendar year and prepares 100-120 potential property acquisition presentations annually, as well as prepares resolutions and agendas for the Town Board and the CPF Advisory Board. In addition, this individual coordinates, manages and processes all aspects of payments for historic construction projects, administration of the Water Quality Improvement Project Plan, including database maintenance, rebate administration compliance and project accountability.
8. The Environmental Analyst assists and performs stewardship tasks, including the completion of baseline documentation, annual property inspections and initial environmental inspections, including in-person and photographic documentation, invasive species removal, as well as a variety of stewardship tasks working in

# Department Summary

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*Department: Community Preservation*

**Budget Year:** 2023

**Division:** Community Preservation Department

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concert with the Principal Environmental Analyst.

9. The Land Steward(s)/ Maintenance Mechanic(s) III (one full-time; one part-time) perform a variety of stewardship tasks for CPF-preserved lands including, but not limited to, sign installation, fence installation, trail and access road maintenance and repair, property inspections, painting, equipment operation, maintenance and repair, carpentry, historic property maintenance and repair, boundary line determinations, habitat restoration and ongoing invasive species control and preparing work plans, material lists and cost estimates for other related stewardship duties.

10. The Principal Planner and the Assistant Town Engineer each assist 3-6 hours per week to review WQIP acquisitions, prepare RFPs for WQIP projects, attend WQIP Advisory Board meetings, make recommendations and prepare reports as needed to the Town Board for WQIP projects, and assist the CPF Manager as needed.

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**NOTES:**

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# Department Summary

*Department: Community Preservation*

**Budget Year:** 2023

**Division:** Community Preservation Department

**Tax District:** Community Preservation Fund

**Cost Center #:** 1940

**Manager:**

**NOTES:**

## Goals & Objectives:

The CPF transfer tax has been in place since 1998, and the success of the program is evidenced in the 4,600 acres of land acquired for protection. These thousands of acres require stewardship and management in order for the intent of this program to be honored and for these community resources to be preserved and maintained. In the coming year, there will be a strong focus on stewardship and management of the Town's varied CPF lands. Lands include beach access areas, wetlands, woodlands, parks and historic properties and places.

1. Accelerate the processes necessary to further the goals of the Community Preservation Project Plan, specifically through the use of CPF revenues.
2. Continue working relationships with Federal, State and County agencies involved in land acquisitions.
3. Coordinate the local and Town Departments to implement the Community Preservation Project Plan.
4. Coordinate and facilitate educational and recreational programs to increase public awareness of the Town's Community Preservation Program.
5. Prepare material with descriptions of preserved lands that are open to the public, including recreational opportunities, trail maps, aerial photographs and other information useful the public.
6. Continue to monitor CPF-acquired historic properties, including capital construction projects and ongoing stewardship by CPF or other organizations. CPF provides ongoing renovation/construction management and general compliance with all relevant local, state, and federal legislation, as well as grant funding compliance, and coordination with other Town departments for complex bid preparation.
7. Identify CPF properties where increased public access and awareness may be implemented through joint projects with other Town departments and County and State agencies.
8. Implement recommendations of the 2008 State Comptroller Audit and annual audits and consider augmenting staff resources with additional stewardship staff resources.

## Legal Authority:

Pursuant to Chapter 140 (Community Preservation) of the Town Code and NYS Town Law Section 64.

# Employee Compensation & Benefits Schedule

| Position                                   | Class/Grade/Step   | Base Salary    | Longevity     | Other Comp | Total Comp     | Medical Benefits | Employer FICA | Retirement    | Other Benefits | Total Benefits | Total Comp. & Benefits | Yrs Srv 1/1/23 | Alloc. % |
|--|--|----------------|---------------|------------|----------------|------------------|---------------|---------------|----------------|----------------|------------------------|----------------|----------|
| <b>Community Preservation Department</b>   |  |                |               |            |                |                  |               |               |                |                |                        |                |          |
| <b>Community Preservation Department</b>   |  |                |               |            |                |                  |               |               |                |                |                        |                |          |
| <b>Community Preservation - 1940</b>       |  |                |               |            |                |                  |               |               |                |                |                        |                |          |
| Community Preservation Fund Manager -      | ADMINISTRATIVE   | 129,540        | 0             | 0          | 129,540        | 32,664           | 8,516         | 15,154        | 1,563          | 57,897         | 187,437                |                | 100.0    |
| Environmental Analyst                      | CSEA40HOUR - 7-1-2010 /<br>CSEA40HOUR - 7-1-2010 - H /<br>Step 6 | 75,137         | 0             | 0          | 75,137         | 32,664           | 5,797         | 8,790         | 914            | 48,165         | 123,301                | 4.7            | 100.0    |
| Environmental Technician                   | CSEA40HOUR - 7-1-2010 /<br>CSEA40HOUR - 7-1-2010 - D /<br>Step 2 | 55,624         | 0             | 0          | 55,624         | 15,060           | 4,291         | 6,507         | 681            | 26,540         | 82,164                 | 0.8            | 100.0    |
| Maintenance Mechanic III                   | CSEA40HOUR - 7-1-2010 /<br>CSEA40HOUR - 7-1-2010 - G /<br>Step 5 | 70,063         | 0             | 0          | 70,063         | 32,664           | 5,405         | 8,196         | 853            | 47,119         | 117,182                | 4.3            | 100.0    |
| Senior Administrative Assistant            | CSEA40HOUR - 7-1-2010 /<br>CSEA40HOUR - 7-1-2010 - H /<br>Step 5 | 74,145         | 2,966         | 0          | 77,111         | 32,664           | 5,947         | 9,018         | 912            | 48,541         | 125,652                | 6.1            | 100.0    |
| Senior Environmental Analyst               | CSEA40HOUR - 7-1-2010 /<br>CSEA40HOUR - 7-1-2010 - J /<br>Step 3 | 80,117         | 0             | 0          | 80,117         | 32,664           | 6,181         | 9,373         | 973            | 49,191         | 129,307                | 1.6            | 100.0    |
| Town Historian                             | CSEA40HOUR - 7-1-2010 /<br>CSEA40HOUR - 7-1-2010 - H /<br>Step 7 | 45,696         | 0             | 0          | 45,696         | 19,598           | 3,510         | 5,322         | 349            | 28,779         | 74,475                 | 1.9            | 60.0     |
| Principal Environmental Analyst            | CSEA40HOUR-NEW /<br>CSEA40HOUR-NEW - M / Step<br>4               | 94,941         | 7,595         | 0          | 102,537        | 32,664           | 7,906         | 11,988        | 1,176          | 53,734         | 156,270                | 16.8           | 100.0    |
| Land Steward                               | PART-TIME  | 40,800         | 0             | 0          | 40,800         | 0                | 3,148         | 0             | 504            | 3,652          | 44,452                 |                | 100.0    |
| Land Steward                               | PART-TIME  | 40,800         | 0             | 0          | 40,800         | 0                | 3,148         | 0             | 504            | 3,652          | 44,452                 |                | 100.0    |
| Land Steward                               | PART-TIME  | 40,800         | 0             | 0          | 40,800         | 34,500           | 3,148         | 0             | 504            | 38,152         | 78,952                 | 6.4            | 100.0    |
| <b>Total Community Preservation - 1940</b> |  | <b>747,663</b> | <b>10,561</b> | <b>0</b>   | <b>758,224</b> | <b>265,142</b>   | <b>56,996</b> | <b>74,348</b> | <b>8,935</b>   | <b>405,422</b> | <b>1,163,646</b>       |                |          |

**NOTES:**

# Town of Southampton

## 2023 Adopted Budget

### Community Preservation - 1940

| Account Code                        | Description                              | 2021 Adopted Budget | 2021 Actual        | 2022 Adopted Budget | 2022 Amended Budget | 2022 Dec YTD Actual | 2023 Requested Budget | 2023 Tentative Budget | 2023 Preliminary Budget | 2023 Adopted Budget | 2023 Adopted / 2022 Amended Difference | 2023 Adopted / 2022 Amended % of Change | 2024 Requested Budget | 2024 Tentative Budget | 2024 Preliminary Budget | 2024 Adopted Budget |
|-------------------------------------|--|---------------------|--------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|---------------------|--|---|-----------------------|-----------------------|-------------------------|---------------------|
| <b>Other Revenue:</b>               |  |                     |                    |                     |                     |                     |                       |                       |                         |                     |  |   |                       |                       |                         |                     |
| 1190                                | Community Preservation 2%                | 42,448,307          | 121,702,222        | 70,951,568          | 70,960,875          | 76,303,424          | 71,052,147            | 78,783,819            | 78,783,819              | 78,783,819          | 7,822,944                              | 11.02%                                  | 52,277,082            | 50,764,861            | 50,764,861              | 50,764,861          |
| 1201                                | Interest And Earnings                    | 1,000,000           | 432,607            | 500,000             | 500,000             | 458,293             | 500,000               | 500,000               | 500,000                 | 500,000             | 0                                      | 0.00%                                   | 500,000               | 500,000               | 500,000                 | 500,000             |
| 2701                                | Miscellaneous Tax Receipts               | 0                   | 10                 | 0                   | 0                   | 351                 | 0                     | 0                     | 0                       | 0                   | 0                                      | 0.00%                                   | 0                     | 0                     | 0                       | 0                   |
| 2770                                | Miscellaneous                            | 6,343               | 17,945             | 6,343               | 6,343               | 5,445               | 6,343                 | 6,343                 | 6,343                   | 6,343               | 0                                      | 0.00%                                   | 6,343                 | 6,343                 | 6,343                   | 6,343               |
| 5031                                | Interfund Transfer - Revenue             | 280,000             | 280,000            | 100,000             | 120,200             | 120,200             | 100,000               | 0                     | 0                       | 0                   | (120,200)                              | (100.00%)                               | 0                     | 0                     | 0                       | 0                   |
|                                     | <b>Total Other Revenue</b>               | <b>43,734,650</b>   | <b>122,432,785</b> | <b>71,557,911</b>   | <b>71,587,418</b>   | <b>76,887,713</b>   | <b>71,658,490</b>     | <b>79,290,162</b>     | <b>79,290,162</b>       | <b>79,290,162</b>   | <b>7,702,744</b>                       | <b>10.76%</b>                           | <b>52,783,425</b>     | <b>51,271,204</b>     | <b>51,271,204</b>       | <b>51,271,204</b>   |
|                                     | <b>Total Revenue</b>                     | <b>43,734,650</b>   | <b>122,432,785</b> | <b>71,557,911</b>   | <b>71,587,418</b>   | <b>76,887,713</b>   | <b>71,658,490</b>     | <b>79,290,162</b>     | <b>79,290,162</b>       | <b>79,290,162</b>   | <b>7,702,744</b>                       | <b>10.76%</b>                           | <b>52,783,425</b>     | <b>51,271,204</b>     | <b>51,271,204</b>       | <b>51,271,204</b>   |
| <b>Salaries:</b>                    |  |                     |                    |                     |                     |                     |                       |                       |                         |                     |  |   |                       |                       |                         |                     |
| 6100                                | Salaries                                 | 564,893             | 554,150            | 680,506             | 603,968             | 368,938             | 617,286               | 625,263               | 625,263                 | 625,263             | (21,294)                               | (3.53%)                                 | 639,809               | 648,102               | 648,102                 | 648,102             |
| 6102                                | Severance Pay                            | 0                   | 8,550              | 0                   | 79,778              | 79,777              | 0                     | 0                     | 0                       | 0                   | 79,778                                 | 100.00%                                 | 0                     | 0                     | 0                       | 0                   |
| 6103                                | Accumulated Sick/Personal Days           | 3,901               | 3,696              | 2,723               | 2,723               | 0                   | 0                     | 0                     | 0                       | 0                   | 2,723                                  | 100.00%                                 | 0                     | 0                     | 0                       | 0                   |
| 6105                                | Part Time Salaries                       | 90,000              | 77,747             | 120,000             | 120,000             | 57,872              | 122,400               | 122,400               | 122,400                 | 122,400             | (2,400)                                | (2.00%)                                 | 122,400               | 122,400               | 122,400                 | 122,400             |
| 6110                                | Longevity                                | 19,458              | 21,655             | 18,686              | 23,120              | 23,119              | 10,561                | 10,561                | 10,561                  | 10,561              | 12,558                                 | 54.32%                                  | 11,018                | 11,018                | 11,018                  | 11,018              |
| 6127                                | Cash in Lieu of Health Benefits          | 9,637               | 5,885              | 6,062               | 6,062               | 0                   | 0                     | 0                     | 0                       | 0                   | 6,062                                  | 100.00%                                 | 0                     | 0                     | 0                       | 0                   |
| 6144                                | Clothing Cleaning                        | 300                 | 0                  | 300                 | 300                 | 0                   | 0                     | 0                     | 0                       | 0                   | 300                                    | 100.00%                                 | 0                     | 0                     | 0                       | 0                   |
|                                     | <b>Total Salaries</b>                    | <b>688,189</b>      | <b>671,684</b>     | <b>828,277</b>      | <b>835,951</b>      | <b>529,705</b>      | <b>750,247</b>        | <b>758,224</b>        | <b>758,224</b>          | <b>758,224</b>      | <b>77,727</b>                          | <b>9.30%</b>                            | <b>773,227</b>        | <b>781,520</b>        | <b>781,520</b>          | <b>781,520</b>      |
| <b>Employee Benefits - Current:</b> |  |                     |                    |                     |                     |                     |                       |                       |                         |                     |  |   |                       |                       |                         |                     |
| 6810                                | Employee Retirement - Active             | 84,133              | 81,825             | 91,989              | 92,978              | 71,878              | 73,415                | 74,348                | 74,348                  | 74,348              | 18,630                                 | 20.04%                                  | 76,102                | 77,072                | 77,072                  | 77,072              |
| 6830                                | FICA Tax Expenditure                     | 50,584              | 49,180             | 61,420              | 62,010              | 31,448              | 56,381                | 56,996                | 56,996                  | 56,996              | 5,014                                  | 8.09%                                   | 57,876                | 58,516                | 58,516                  | 58,516              |
| 6835                                | MTA Tax                                  | 2,348               | 2,186              | 2,843               | 2,873               | 1,391               | 2,572                 | 2,599                 | 2,599                   | 2,599               | 274                                    | 9.55%                                   | 2,650                 | 2,679                 | 2,679                   | 2,679               |
| 6840                                | Worker's Compensation                    | 2,474               | 2,293              | 7,953               | 7,977               | 6,872               | 6,082                 | 6,149                 | 6,149                   | 6,149               | 1,828                                  | 22.91%                                  | 6,267                 | 6,337                 | 6,337                   | 6,337               |
| 6860                                | Medical Insurance - Active Employees     | 96,501              | 125,533            | 176,741             | 176,741             | 121,348             | 252,830               | 252,830               | 252,830                 | 252,830             | (76,090)                               | (43.05%)                                | 252,830               | 252,830               | 252,830                 | 252,830             |
| 6865                                | Dental & Optical                         | 9,453               | 9,553              | 13,519              | 13,519              | 7,112               | 12,312                | 12,312                | 12,312                  | 12,312              | 1,207                                  | 8.93%                                   | 12,312                | 12,312                | 12,312                  | 12,312              |
| 6875                                | Disability                               | 171                 | 42                 | 205                 | 205                 | 24                  | 187                   | 187                   | 187                     | 187                 | 18                                     | 8.62%                                   | 187                   | 187                   | 187                     | 187                 |
|                                     | <b>Total Employee Benefits - Current</b> | <b>245,665</b>      | <b>270,611</b>     | <b>354,671</b>      | <b>356,304</b>      | <b>240,073</b>      | <b>403,779</b>        | <b>405,422</b>        | <b>405,422</b>          | <b>405,422</b>      | <b>(49,119)</b>                        | <b>(13.79%)</b>                         | <b>408,225</b>        | <b>409,934</b>        | <b>409,934</b>          | <b>409,934</b>      |
|                                     | <b>Total Employee Costs</b>              | <b>933,854</b>      | <b>942,295</b>     | <b>1,182,947</b>    | <b>1,192,254</b>    | <b>769,778</b>      | <b>1,154,026</b>      | <b>1,163,646</b>      | <b>1,163,646</b>        | <b>1,163,646</b>    | <b>28,608</b>                          | <b>2.40%</b>                            | <b>1,181,452</b>      | <b>1,191,454</b>      | <b>1,191,454</b>        | <b>1,191,454</b>    |
| <b>Equipment:</b>                   |  |                     |                    |                     |                     |                     |                       |                       |                         |                     |  |   |                       |                       |                         |                     |
| 6201                                | Vehicles                                 | 0                   | 0                  | 0                   | 0                   | 0                   | 98,500                | 98,500                | 98,500                  | 98,500              | (98,500)                               | (100.00%)                               | 0                     | 0                     | 0                       | 0                   |
| 6208                                | Land Purchase                            | 24,008,407          | 22,316,597         | 40,000,000          | 40,000,000          | 10,299,471          | 40,000,000            | 35,000,000            | 35,000,000              | 35,000,000          | 5,000,000                              | 12.50%                                  | 24,142,223            | 35,000,000            | 35,000,000              | 35,000,000          |
| 6209                                | Water Quality Improvement Program        | 8,649,560           | 1,584,697          | 16,259,076          | 15,856,377          | 1,708,374           | 16,259,076            | 24,340,444            | 24,340,444              | 24,340,444          | (8,484,067)                            | (53.51%)                                | 14,200,000            | 1,420,000             | 1,420,000               | 1,420,000           |
|                                     | <b>Total Equipment</b>                   | <b>32,657,967</b>   | <b>23,901,295</b>  | <b>56,259,076</b>   | <b>55,856,377</b>   | <b>12,007,845</b>   | <b>56,357,576</b>     | <b>59,438,944</b>     | <b>59,438,944</b>       | <b>59,438,944</b>   | <b>(3,582,567)</b>                     | <b>(6.41%)</b>                          | <b>38,342,223</b>     | <b>36,420,000</b>     | <b>36,420,000</b>       | <b>36,420,000</b>   |
| <b>Contractual:</b>                 |  |                     |                    |                     |                     |                     |                       |                       |                         |                     |  |   |                       |                       |                         |                     |
| 6400                                | Contracts - Other                        | 30,000              | 9,500              | 20,000              | 20,000              | 9,500               | 20,000                | 20,000                | 20,000                  | 20,000              | 0                                      | 0.00%                                   | 20,000                | 20,000                | 20,000                  | 20,000              |
| 6401                                | Contracts                                | 250,000             | 173,009            | 375,000             | 375,000             | 148,800             | 400,000               | 400,000               | 400,000                 | 400,000             | (25,000)                               | (6.67%)                                 | 250,000               | 250,000               | 250,000                 | 250,000             |
| 6403                                | Gasoline                                 | 4,000               | 5,196              | 4,000               | 7,000               | 5,605               | 4,000                 | 4,000                 | 4,000                   | 4,000               | 3,000                                  | 42.86%                                  | 4,000                 | 4,000                 | 4,000                   | 4,000               |
| 6410                                | Postage                                  | 400                 | 17,953             | 600                 | 600                 | 244                 | 600                   | 600                   | 600                     | 600                 | 0                                      | 0.00%                                   | 400                   | 400                   | 400                     | 400                 |
| 6411                                | Printing and Stationery                  | 0                   | 25,855             | 0                   | 0                   | 0                   | 0                     | 0                     | 0                       | 0                   | 0                                      | 0.00%                                   | 0                     | 0                     | 0                       | 0                   |
| 6412                                | Publications                             | 700                 | 575                | 700                 | 700                 | 378                 | 700                   | 700                   | 700                     | 700                 | 0                                      | 0.00%                                   | 700                   | 700                   | 700                     | 700                 |
| 6416                                | Travel, Dues and Related                 | 2,100               | 0                  | 2,100               | 100                 | 0                   | 2,100                 | 2,100                 | 2,100                   | 2,100               | (2,000)                                | (2000.00%)                              | 2,100                 | 2,100                 | 2,100                   | 2,100               |
| 6418                                | Uniforms                                 | 100                 | 1,543              | 1,500               | 3,700               | 2,541               | 2,500                 | 2,500                 | 2,500                   | 2,500               | 1,200                                  | 32.43%                                  | 100                   | 100                   | 100                     | 100                 |



# Town of Southampton

## 2023 Adopted Budget

### Community Preservation - 1940

| Account Code | Description                   | 2021              |                   | 2022              | 2022              | 2022              | 2023              |                   | 2023               | 2023              | 2023                              | 2023                       | 2024              | 2024              | 2024               | 2024              |
|--------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|-----------------------------------|----------------------------|-------------------|-------------------|--------------------|-------------------|
|              |                               | Adopted Budget    | 2021 Actual       | Adopted Budget    | Amended Budget    | Dec YTD Actual    | Requested Budget  | Tentative Budget  | Preliminary Budget | Adopted Budget    | Adopted / 2022 Amended Difference | Adopted / 2022 % of Change | Requested Budget  | Tentative Budget  | Preliminary Budget | Adopted Budget    |
| 6423         | Small Equipment (Non-Capital) | 0                 | 5,245             | 0                 | 2,963             | 2,318             | 4,500             | 4,500             | 4,500              | 4,500             | (1,537)                           | (51.87%)                   | 0                 | 0                 | 0                  | 0                 |
| 6424         | Taxes - Town Property         | 250,000           | 241,671           | 300,000           | 300,000           | 136,894           | 300,000           | 300,000           | 300,000            | 300,000           | 0                                 | 0.00%                      | 300,000           | 300,000           | 300,000            | 300,000           |
| 6425         | Office Supplies               | 500               | 655               | 500               | 900               | 722               | 750               | 750               | 750                | 750               | 150                               | 16.67%                     | 500               | 500               | 500                | 500               |
| 6426         | Supplies - Other              | 750               | 0                 | 750               | 750               | 0                 | 1,000             | 1,000             | 1,000              | 1,000             | (250)                             | (33.33%)                   | 750               | 750               | 750                | 750               |
| 6441         | Diesel Fuel                   | 0                 | 50                | 0                 | 0                 | 0                 | 0                 | 0                 | 0                  | 0                 | 0                                 | 0.00%                      | 0                 | 0                 | 0                  | 0                 |
| 6442         | Property Stewardship          | 1,524,780         | 236,191           | 2,029,216         | 2,043,053         | 254,652           | 2,029,216         | 10,620,222        | 10,620,222         | 10,620,222        | (8,577,169)                       | (419.82%)                  | 5,000,000         | 7,400,000         | 7,400,000          | 7,400,000         |
| 6443         | Clothing                      | 0                 | 300               | 0                 | 0                 | 0                 | 0                 | 0                 | 0                  | 0                 | 0                                 | 0.00%                      | 0                 | 0                 | 0                  | 0                 |
| 6450         | Schools & Training            | 1,000             | 0                 | 1,000             | 800               | 0                 | 1,000             | 1,000             | 1,000              | 1,000             | (200)                             | (25.00%)                   | 1,000             | 1,000             | 1,000              | 1,000             |
| 6460         | Pilot Payments                | 5,000,000         | 4,324,780         | 5,000,000         | 5,000,000         | 4,523,502         | 5,000,000         | 5,500,000         | 5,500,000          | 5,500,000         | (500,000)                         | (10.00%)                   | 5,000,000         | 5,500,000         | 5,500,000          | 5,500,000         |
| 6466         | Telephone - Wireless          | 1,200             | 793               | 1,200             | 1,200             | 939               | 1,200             | 1,200             | 1,200              | 1,200             | 0                                 | 0.00%                      | 1,200             | 1,200             | 1,200              | 1,200             |
| 6474         | Other - Landfill Charges      | 200               | 1,798             | 1,000             | 1,000             | 892               | 1,000             | 1,000             | 1,000              | 1,000             | 0                                 | 0.00%                      | 1,000             | 1,000             | 1,000              | 1,000             |
| 6477         | Copier Leases                 | 2,100             | 2,325             | 3,000             | 3,000             | 1,414             | 3,000             | 3,000             | 3,000              | 3,000             | 0                                 | 0.00%                      | 3,000             | 3,000             | 3,000              | 3,000             |
| 6490         | Consultants                   | 175,000           | 206,134           | 275,000           | 275,000           | 131,036           | 275,000           | 275,000           | 275,000            | 275,000           | 0                                 | 0.00%                      | 175,000           | 175,000           | 175,000            | 175,000           |
|              | <b>Total Contractual</b>      | <b>7,242,830</b>  | <b>5,253,573</b>  | <b>8,015,566</b>  | <b>8,035,766</b>  | <b>5,219,436</b>  | <b>8,046,566</b>  | <b>17,137,572</b> | <b>17,137,572</b>  | <b>17,137,572</b> | <b>(9,101,806)</b>                | <b>(113.27%)</b>           | <b>10,759,750</b> | <b>13,659,750</b> | <b>13,659,750</b>  | <b>13,659,750</b> |
|              | <b>Debt Service:</b>          |                   |                   |                   |                   |                   |                   |                   |                    |                   |                                   |                            |                   |                   |                    |                   |
| 6900         | Interfund Transfer Expense    | 2,900,000         | 9,730,555         | 6,100,322         | 6,503,021         | 6,503,021         | 6,100,322         | 1,550,000         | 1,550,000          | 1,550,000         | 4,953,021                         | 76.16%                     | 2,500,000         | 0                 | 0                  | 0                 |
|              | <b>Total Debt Service</b>     | <b>2,900,000</b>  | <b>9,730,555</b>  | <b>6,100,322</b>  | <b>6,503,021</b>  | <b>6,503,021</b>  | <b>6,100,322</b>  | <b>1,550,000</b>  | <b>1,550,000</b>   | <b>1,550,000</b>  | <b>4,953,021</b>                  | <b>76.16%</b>              | <b>2,500,000</b>  | <b>0</b>          | <b>0</b>           | <b>0</b>          |
|              | <b>Total Expenditures</b>     | <b>43,734,650</b> | <b>39,827,718</b> | <b>71,557,911</b> | <b>71,587,418</b> | <b>24,500,080</b> | <b>71,658,490</b> | <b>79,290,162</b> | <b>79,290,162</b>  | <b>79,290,162</b> | <b>(7,702,744)</b>                | <b>(10.76%)</b>            | <b>52,783,425</b> | <b>51,271,204</b> | <b>51,271,204</b>  | <b>51,271,204</b> |
|              | <b>Net Surplus (Deficit)</b>  | <b>0</b>          | <b>82,605,067</b> | <b>0</b>          | <b>0</b>          | <b>52,387,633</b> | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>          |                                   |                            | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>          |