CP-2736 (02-2020)

TOWN OF SOUTHAMPTON

Landmarks & Historic Districts Board
116 HAMPTON ROAD
SOUTHAMPTON, NY 11968

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CHAIRPERSON

LANDMARKS MAINTENANCE AWARD PROGRAM APPLICATION

FROM: _____ **DATE:** _____

NOTE: Full name and address of the owners(s) must be provided, and of the applicant and the names and addresses of their responsible officers, if any of them are corporations. (May attach separately.)

Property Owner(s): _____ Phone No.: _____

SCTM Number: _____

Property Name (if any): _____

Property Address: _____

Date of Landmark Designation: _____

Mailing Address: _____

E-mail Address: _____

Approximate Age of Structure: _____

Submission Requirements: (**NOTE:** *Documents larger than 11"x17" cannot be accepted.*)

☐ Assessor Records copy documenting STAR status

☐ A copy of the property's landmark designation documentation

☐ A description of the proposed maintenance work, including cost estimate(s), and its urgency

☐ Color photographs showing the area of needed maintenance

☐ Drawings/renderings of the proposed work, if necessary to complete and/or describe the scope of work

☐ Supplier Master File Maintenance Form

Note: **Applications are due by the last Friday of December.**

Applications can be mailed to the Landmarks & Historic Districts Board or dropped-off to the Office of the Director of Town Planning at the above address.

Anyone applying for a grant must adhere to the Town Code of the Town of Southampton and must visit the Town's Building Department to see if an application is necessary prior any work being done.

If an award is made an IRS W-9 Taxpayer Identification form will also be required. Please contact the Landmarks and Historic Districts Board with any questions.

http://www.southamptontownny.gov/318/Landmarks-Historic-Districts-Board