Town of Southampton
116 Hampton Road
Southampton, NY 11968
Public Safety and Emergency Management
Telephone 631 702-1700
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Jay Schneiderman
Supervisor

Ryan Murphy
Town Code Compliance &
Emergency Management Administrator

February 4, 2021

To: Special Event Coordinators/Operators
From: Southampton Town Public Safety
Re: COVID-Related Event Considerations

As you are undoubtedly aware of, the presence of COVID-19 in the United States has changed the way in which we can gather safely and has therefore changed the way in which special events can occur. Although we are currently observing a decline in the spread of COVID-19 and the rollout of vaccines, we are not in the clear yet and must continue to take precautions.

Many of the special events that occur within the Town of Southampton work hard to support some of the most vulnerable members of our community who are of the greatest risk from COVID-19. The events that occur help to raise funds that support many extraordinary services that are provided to our residents. In an attempt to assist organizations with their endeavor to raise funds for charities, the Town has created this document to steer applicants in the right direct so that they can identify requirements that might be in place from New York State for their particular type of event. You should consult the following areas and examine the guidance documents from the State that might apply to your particular type of event.

1) https://forward.ny.gov/statewide-guidelines. This site contains guidelines from NYS that must be followed for different industries/disciplines/activities.
2) https://www.businessexpress.ny.gov/app/nyforward. If your activity is not clearly identified in one of the guidance documents on the site above, you can utilize this page to lookup where your activity is placed under the State guidance.
3) https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html. This site contains CDC recommendations and requirements for events and gatherings.

The plan that you submit with your application should be based on the location desired for the event and should include the size of the property, the topography, any wetlands that may be within the vicinity, emergency vehicle access information and traffic patterns. Your Special Event application and safety plan must be submitted to the Town Clerks Office for approval **PRIOR** to opening or operating any special event. The plan must include the following information:

Additionally, your plans should reflect the following information on top of normal information that is expected in the Incident Action Plan (IAP):

1. Steps being taken to strictly adhere to CDC guidance, Suffolk County Department of Health guidance, NYS guidance, as well as any other local COVID safety requirements.

2. Specific information about the location of sanitizing stations at the event.
3. Specific information about safety requirements that will be enforced at the event (i.e. COVID testing, face coverings, limits on people in one space at one time, controlled pathways of travel, sanitizing of equipment, seating and other spaces, etc.)
4. Specific information about who will be enforcing social distancing and other safety requirements on site/at the event (security, volunteers, police, etc.). Please note, that if this is a running or biking event that has a course, this information will need to refer to efforts that will be taken all along the course.
5. Please reference the applicable NYS guidance that your event falls under.
6. Any other pertinent information that relates to COVID-19 and associated safety actions.

All applications will undergo a review by the Town of Southampton and then, once determined to meet safety requirements by the Town, will be sent to New York State Department of Health for review. This process may take some time and your patience during the review process is greatly appreciated. The more information that is presented in your completed application; the greater likelihood of a smooth review process.

Applicants should understand that changes in COVID-19 positivity rates and other community spread factors may cause the Town, County or State to amend their approvals or requirements. The Town County, and State all reserve the right to amend or rescind any approvals in the interest of public safety, should circumstances change. Any approved applications must comply with the current guidelines and requirements at the time of the event.

Should you have any questions or concerns please contact the Southampton Town Clerks Office. We look forward to assisting you and working together to assure a safe season for all.

Sincerely,

Ryan J. Murphy
Town Code Compliance &
Emergency Management Administrator

TOWN OF SOUTHAMPTON
2021 SPECIAL EVENTS APPLICATION

COVID-19 Safety Plan required with all Applications

Southampton Town Code Chapter 283 Special Events requires specific material to be submitted as indicated on the application checklist provided. Chapter 283 may be accessed on the Town website at www.southamptontownny.gov under the link for Town Code. As each event has a different impact on the community and town resources, you will be notified if additional materials are necessary. If a section is not applicable, indicate N/A. It is the applicant's responsibility to ensure that the application package is complete and accurate.

NO BLANKS. If the property proposed for a special event is covered by any easement or covenant of any kind, please provide a copy of all relative documents so they can be reviewed for compliance with your proposed event.

****Incomplete Applications will not be processed****

Complete Applications MUST be submitted at least 90 DAYS prior to the event.

NAME of EVENT	DATE(S) of EVENT	APPLICATION FEE (see pg.4)	LATE FEE (see pg.4)
_____	_____	$_____	$_____
_____	RAIN DATE(S) of EVENT _____		

SUFFOLK COUNTY TAX MAP NUMBER(S)

0900 - _____- _____ - _____

0900 - _____ - _____ - _____

0900 - _____ - _____ - _____
section block lot

EVENT LOCATION **(Note: Street number(s) must be posted. Town Code §286)**

_____ _____
Street Hamlet

PARKING LOCATION **(if parking will take place offsite)**

_____
Street Hamlet

APPLICANT or RESPONSIBLE OFFICER **Charity** ____ **501(c)(3)** ____ **Other** _____

Name | Mailing Address | City/Hamlet/Village | State | Zip

(_____)_____ Email address: _____
Telephone

Note: If the applicant does not own the property, or if the owner is a Corp. or Partnership, the endorsement on page 9 must be submitted.

CONTACT PERSON - If different from Applicant for all correspondence, including permit ____ **Same as applicant**

Name | Mailing Address | City/Hamlet/Village | State | Zip

(_____)_____ Email Address: _____
Telephone

OWNER of the PROPERTY ____ **Same as applicant**

Name | Address - Residence | City/Hamlet/Village | State | Zip Code

PERSON RESIDING IN SUFFOLK COUNTY, **authorized to Accept Notices, Summonses or Other Violations with Respect to the Event.**

_____ **Same as applicant** _____ **DOB** **Note: Notarized affidavit for consent of service on page 11 must be submitted.**

Name | Address - Residence | City/Hamlet/Village | State | Zip Code

PERSON RESPONSIBLE FOR ON SITE MANAGEMENT OF THE EVENT _____ **Same as applicant**

Name | Mailing Address | City/Hamlet/Village | State | Zip Code

(_____)_____ _____
Telephone Email address

ATTORNEY **If applicable** ____ **N/A**

_____ _____
Name Email Address

TOWN OF SOUTHAMPTON
2021 SPECIAL EVENTS APPLICATION

EVENT INFORMATION

TOTAL PEOPLE Per Day _____

Attendees	_____	Caterers	_____	Sound	_____	Music	_____
Spectators	_____	Chefs	_____	Entertainment	_____	Vendors	_____
Employees	_____	Wait Staff	_____	Electrical	_____	Exhibitors	_____
Organizers	_____	Animal Care	_____	Bartenders	_____	Other	_____

DURATION: _____ day(s)

DATE(S) of Event: _____/_____/2021 to _____/_____/ 2021 Hours of Event: _____ am / pm to _____ am / pm

For events of more than one day in duration, please include additional information with regard to dates and hours of operation

_____

_____

DATE(S) for SET UP _____ **DATE(S) for SITE TO BE CLEANED UP** _____

Please note insurance certificate must include coverage for set-up and clean-up dates.

ADMISSION FEE: $ _____ (General Admission)

SPECIAL ADMISSION FEES (tables, groups, children, seniors, etc.) _____

EVENT DESCRIPTION: Provide website: _____

AND please provide a description including a detailed explanation of the purpose of the proposed event, the nature of the activities to be carried on, the objective and how the event is in compliance with the Town Code. Additional sheets may be added if necessary.

_____

_____

_____

LOCAL GROUPS, ORGANIZATIONS, CHARITIES OR INDIVIDUALS who will benefit from the proceeds of the event and who are designated to receive proceeds. **As defined in NYS Executive Law 171, a local charity is one that has offices within the Town of Southampton or an organization that provides services or funds that directly benefit Southampton Town residents.**

Name	Mailing Address	City/Hamlet/Village	State	Zip Code	$Amount

As defined in Town Code §283, an applicant that is not a charitable organization shall have 90 days after the event to submit proof in writing including copies of cancelled checks to the Town Clerk's Office that pledges listed above were received by the Designated Charity.

If your organization is not a charitable organization, as defined in CH 283-1 of Southampton Town Code, please describe and note how the event will directly benefit a local charitable organization.

_____

_____

_____

SIGNAGE

All signs should be removed within 3 days of the termination of the event. Flashing or moving signs are prohibited, Town Code §330-203B(8).

Freestanding Signs ONSITE

Number _____

Size _____

Location _____

Freestanding Signs OFFSITE

Number _____

Size _____

Location _____

(List all locations within the Town of Southampton; include dates.)

FIREWORKS

Date: _____

Time: _____

Location: Attach site plan

INCIDENT ACTION PLAN

NYS fire code requires an emergency plan. The incident action plan with the application **must be** submitted and approved by Chief Fire Marshal prior to the event. Plan attached: yes _____ no _____

TOWN OF SOUTHAMPTON
2021 SPECIAL EVENTS APPLICATION

SERVICE PROVIDER INFORMATION

SECURITY COMPANY ____N/A

A copy of a NY State License must be submitted, along with a **valid workers comp certificate, listing Town of Southampton as certificate holder and a copy of the Certificate of Liability Insurance. A signed contract must be attached if 250+ attendees are expected along with a security plan.**
***A COVID-19 security plan may also be required for gatherings with under 250 attendees.**

_____ _____ (_____)_____
Name of Firm Email Telephone

Total number of personnel to be provided Onsite _____ Offsite _____

PARKING ____ N/A

Attach valid workers comp certificate and certificate of insurance naming the Town of Southampton as the additional insured. A signed contract must be attached if 500+ attendees are expected.

_____ _____ (_____)_____
Name of Firm Email Telephone

Total number of parking spaces provided on-site _____ . Total number of parking spaces provided off-site _____
Maximum number of vehicles expected to be parked at any given time at the event each day (if more than one day) _____
(include Spectators/Participants, employees, organizers, vendors, wait staff, caterers, exhibitors, parking attendants)
Total Number of Handicap Parking Spaces provided _____.

Parking after 1:00 am is prohibited on all Town roads in residential districts.

CATERER/FOOD and BEVERAGE ____ **N/A** **Attach valid workers comp certificate and Suffolk County Health application**

_____ _____ (_____)_____
Name of Firm Email Telephone

Will alcohol be served? yes ___ no ___ NY State Liquor Permit required if alcohol is served. Attach permit.

If serving alcohol, additional insurance for Liquor Liability is required. **New York State Liquor Authority** (www.abc.state.ny.us) (212) 961-8385

MECHANICAL RIDES ____ **N/A** **Attach valid workers comp certificate, listing Town of Southampton as cert holder.**

_____ _____ (_____)_____
Name of Firm Email Telephone

GARBAGE / TRASH / RUBBISH REMOVAL ____ **N/A**

_____ _____ (_____)_____
Name of Firm Email Telephone

SANITARY WASTE / SEWAGE REMOVAL ____ **N/A**

_____ _____ (_____)_____
Name of Firm Email Telephone

LICENSED ELECTRICIAN (copy of Suffolk County License required) ____ **N/A**

_____ _____ (_____)_____
Name of Firm Email Telephone

WILL THERE BE AN AED ON SITE? _____ **YES** _____ **NO**

TOWN OF SOUTHAMPTON
2021 SPECIAL EVENTS APPLICATION

SUBMIT PLANS, DRAWINGS, INCLUDING HANDICAP ACCESSIBILITY, AND COMPLETE THE FOLLOWING REQUESTS FOR INFORMATION

THE FOLLOWING INFORMATION MUST BE SUBMITTED: A DETAILED MAP OR PLAN, DRAWN TO SCALE, SHOWING ALL OF THE REQUIRED ELEMENTS LISTED BELOW WITH A SUMMARY OF ITEMS INCLUDED ON MAP, AS WELL AS ALL OTHER APPLICABLE INFORMATION AND MATERIAL REQUIRED.

PLEASE INDICATE BY CHECK MARK THE FOLLOWING INFORMATION WHICH HAS BEEN INCLUDED IN PLANS SUBMITTED. INSERT "N/A" IF NOT APPLICABLE. NO BLANKS.

1. ___ Filing Fee: ***Number of Set Up days*** _____ ***Number of Event days*** _____

(1) for 1 day event with less than 250 people: **$50 per event day; $25 per set up day**
(2) for events occurring over more than one day and/or events with 250 - 500 people: **$150 per event day; $75 per set up day**
(3) for events occurring over more than one day and/or events with 500 – 1000 people: **$300 per event day; $150 per set up day**
(4) for events occurring over more than one day and/or events with 1000 – 3000 people: **$500 per event day; $250 per set up day**
(5) for events occurring over more than one day and/or events with more than 3000 people: **$1,000 per event day; $500 per set up day**

Filing Fee, Parcels with PDD designation: (1) for 1 day event with less than 250 people: **$50 per event day; $25 per set up day**
(2) for events occurring over more than one day and/or events with 250 – 500 people: **$100 per event day; $50 per set up day**
(3) for events occurring over more than one day and/or events with more than 500 people: **$200 per event day; $100 per set up day**

Late Application Fee: **$10/per day** beyond the submission deadline in §283-2B. If more than 30 days late: **$20/per day** fee.
APPLICATION WILL CONTINUE TO ACCRUE LATE FEES UNTIL DEEMED COMPLETE

Summonses may be issued to events that exceed the number of attendees on the permit.

Any **amendment** to the application for a Special Event permit will be subject to an amendment fee of **25%** of the applicable application fee. Amendments may include changes to the location, route, parking plan, number of people expected, etc. Amendments to Incident Action Plans or Parking Plans at the request of the Town are not considered amendments to the application.

2. ___ Comprehensive Liability Insurance Policy naming the Town of Southampton, 116 Hampton Road, Southampton, NY 11968 as an additional insured in the amount of $1,000,000. If serving alcohol, Liquor Liability Insurance naming the Town of Southampton as an additional insured will also be required. *Insurance coverage must include set-up and break-down time and must list the name, date & location of the event under description of operations.*

3. ___ Disclosure Affidavit, Owner's Endorsement, Authorization for Inspection & Indemnity, Consent of Agent for Service on pages 7 - 11, of application. **GARDEN TOURS ONLY**: separate form to replace 8&9.

4. ___ Copy of current contract or agreement with property owner.

5. ___ Detailed Map, Plan or Sketch, Drawn to Scale, showing the following, on 8½ x 11 paper:
Location, Size and Number of the Following:
   a. ___ Existing Building(s) or Structure(s)
   b. ___ Proposed Temporary Building(s), Structures(s) or Trailer(s)
   c. ___ All Access Roads Including Internal Circulation
   d. ___ Tent(s), including size, number and location. **Permit required from Chief Fire Marshal for all tents greater than 200 square ft**. Contact 702-2919 for more information.
   e. ___ Stages, Decks, Bleachers, Platforms **(If applicable certification and/or inspection)**
   f. ___ Areas of Assembly for Spectators, Vendors, Exhibitors, Employees, Organizers, Animals
   g. ___ Exits, Width(s) Specified
   h. ___ Restrooms, Including Handicap Accessibility
   i. ___ All Temporary Utilities
      ___ Generator(s) ___ Fuel Storage ___ Cooking Facilities ___ Water (Supply, Storage, Distribution)
   j. ___ All Audio Equipment (Loudspeakers, Horns, Music, etc.)
   k. ___ Location of Fire Extinguishers, Location of Fire Lanes, Location of Water Supply
   l. ___ Dumpsters, Trash Barrels

6. ___ Letter from Participating Charity, confirming the anticipated donation. Non-profit organizations must show proof of 2019 donation in the form of a cancelled check 90 days after the event date.

7. ___ Incident Action Plan. Any questions regarding this document, call the Chief Fire Marshal's Office at 702-2919 or JJRankin@southamptontownny.gov

TOWN OF SOUTHAMPTON
2021 SPECIAL EVENTS APPLICATION

8. ___ Use of Town Facilities. If the Event is to be held at a Town Park, Beach or other Town-owned Property a "Facility Use Permit" is required pursuant to Town Code §111-3D. If and when both a facility use permit and a special event permit are required, the validity of the facility use permit is contingent upon issuance of the special event permit (Southampton Town Code 283-7). Please contact Parks & Recreation (728-8585) for information regarding a facility use permit. In addition all vendors hired by host shall provide proof of general liability, workers compensation, disability insurance and licenses required by New York State, Suffolk County or the Town of Southampton

9. ___ Plan for Disposal of Garbage, Trash, Rubbish and Sanitary Waste and Sewage including dumpster location. Attach Town of Southampton Solid Waste Collection Permit (Southampton Town Code 205-5)

10. ___ Parking Plan both onsite and offsite (if applicable) including method of transport, layout, ingress and egress, loading and delivery, passenger pick-up/discharge.

11. ___ Plan, drawings and locations for All Signs.

12. ___ Lighting Plan. Include Type(s) of lighting, overhead, ground etc. and number of fixtures by type (search lights, strobe lights, laser lights or revolving lights are prohibited, Town Code 283).

13. ___ Copy of Any Applicable Legal Protective Measures (Covenants, Easements, Indentures or Other Restrictions, Including Approvals/ by the Southampton Town Board, Planning Board, Zoning Board of Appeals or Conservation Board.)

14. ___ Additional Town permits may be required: (1) Events with Animals (Southampton Town Code §150-9). Contact Department of Animal Control, 702-2915 (2) Events with Fireworks (Southampton Town Code §164-5). Contact Fire Prevention, 702-2919.

15. ___ Copy of Sanitary, Food Service or other Health related permits issued by the Suffolk County Department of Health Service along with a valid Workers Comp Certificate listing the Town of Southampton as certificate holder. If alcohol is being served, additional insurance for Liquor License and NY State Liquor Permit is required. (See page 3)

16. ___ Security Company: A copy of a NY State License must be submitted, along with a valid Workers Comp Certificate listing the Town of Southampton as certificate holder and a copy of the Certificate of Liability Insurance. A signed contract must be attached if 250+ attendees are expected along with a security plan (See page 3).

17. ___ Parking Company: A copy of a valid Workers Comp Certificate and listing the Town of Southampton as certificate holder. A signed contract must be attached if 500+ attendees are expected (See page 3).

18. ___ Residential Zoning Requirement, CH 283-3H.

19. ___ Copy of Electrician's Suffolk County Electrician's License (See page 3).

PLEASE SUBMIT ORIGINAL APPLICATION, PLANS & ALL DOCUMENTATION

I hereby depose and certify that all the above statements and information and all statements and information contained in the supporting documents and drawings attached hereto are true and correct. I hereby agree to provide notice in writing to the Town Clerk's Office immediately, should there be any material changes regarding the information submitted in this application. I hereby authorize officials and employees of the Town of Southampton to enter the property to make any and all inspections necessary in connection with this Special Event.

Sworn to before me this

_____day of _____, 2021.

_____
Name of Applicant

_____
Notary Public

_____
Applicant Signature

A false statement made herein is punishable as a class A misdemeanor pursuant to section 210.45 of the penal law of the State of New York.

**NOTICE: A violation of any of these provisions of chapter 283 pertaining to special events permits shall be a misdemeanor and shall be punishable as the chapter provides.*

Town of Southampton
2021 Special Events Disclosure Affidavit

STATE OF NEW YORK }
} ss:
COUNTY OF SUFFOLK }

_____ being duly sworn, deposes and says:
Print Name

I am an applicant for a Special Event permit. I make this affidavit under penalty and swear to the truth herein. I am aware that this affidavit is required by General Municipal Law §809 and Southampton Town Code Chapter 23 and that I shall be guilty of a misdemeanor should I knowingly or intentionally fail to make all disclosures herein. I am also aware that I may be subject to the penalties in Southampton Town Code §23-14 should I knowingly or intentionally fail to make all disclosures herein.

1. I reside at _____

2. The officers of the applicant corporation are as follows:
   a. Pres. _____ Sec. _____
   b. Vice Pres. _____ Treas. _____

3. Do any of the following individuals have an interest in the applicant or owner (as defined on page 2, note "A")?

	Yes	No
1. Any official of New York State	____	____
2. Any elected or appointed official or employee of Southampton Town	____	____

If the answer to Question 3 is yes, General Municipal Law §809 and Town Code Chapter 23 require that you disclose the name and the nature and event of the interest of said individual(s) in the applicant or owner.

Name	Residence	Nature of Interest

4. During the 24 months before the filing of this application, have any of the following individuals made campaign contributions exceeding $500 in total, in cash or in kind, to the campaign for public office of any Town officer or employee, to any individual campaign committee, or to any political party committee designated to accept donations on such Town official's or employee's behalf as a candidate for public office?

	Yes	No
1. Owner	____	____
2. Applicant	____	____
3. Agent for owner or applicant	____	____
4. Attorney	____	____
5. Other	____	____

If the question to Question 4 is yes, Town Code Chapter 23 requires that the information be provided below:

Name/Address	Amount/Date	Name of Campaign Committee

TOWN OF SOUTHAMPTON
2021 SPECIAL EVENTS DISCLOSURE AFFIDAVIT

5. During the preceding 24 months before the filing of this application, have any of the following individuals employed any Town officer or employee or a relative thereof involving compensation in an amount of $500 or more? Said compensation may be directly made, or indirectly made through a corporation or business interest held by any Town officer or employee or their relative.

	Yes	No
a. Owner	____	____
b. Applicant	____	____
c. Agent for owner or applicant	____	____
d. Attorney	____	____
e. Other	____	____

If the answer to Question 5 is yes, Town Code Chapter 23 requires that the information be provided below:

Name	Position (Owner, Agent, Attorney, Other)	Corporation

_____
Applicant Signature

Sworn to before me this

_____day of _____, 2021.

_____
Notary Public

A FALSE STATEMENT MADE HEREIN IS PUNISHABLE AS A CLASS "A" MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW OF THE STATE OF NEW YORK

For the purposes of this disclosure, an official of the State of New York or an elected or appointed official or employee of the Town of Southampton shall be deemed to have an interest in the applicant and/or owner when that official or employee, their spouse, brothers, sisters, parents, children, grandchildren or the spouse of any of them is:

a. the applicant or owner; or
b. an officer, director, partner, or employee of the applicant or owner; or
c. Legally or beneficially owns or controls stock of a corporate applicant or owner, or is a member of a partnership or association applicant or owner; or
d. Is a party to an agreement with the applicant or owner, express or implied, whereby said official or employee may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application. Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York Stock or American Stock Exchange shall not constitute an interest for the purposes of this disclosure.

TOWN OF SOUTHAMPTON
2021 RECORD OWNER'S ENDORSEMENT

IF MORE THAN ONE OWNER, A SEPARATE PAGE MUST BE SIGNED AND SUBMITTED BY EACH PROPERTY OWNER

STATE OF NEW YORK}
}ss:
COUNTY OF SUFFOLK}

I, _____, being by me duly sworn,
please print name

deposes and says,

I am: (check one)

___ a part owner in fee
___ the sole owner in fee
___ an officer of the corporation which is the owner in fee

of the premises described in the foregoing Application.

I reside at _____
Street

_____
Town/City *State* *Zip Code*

I have authorized _____ to make the foregoing Application to the Chief Fire Marshal for a Special Event Permit as described, herein. I have provided and attached all required documentation regarding applicable protective legal measures, including, but not limited to, covenants, easements, indentures or other restrictions placed on said property, including actions by the Southampton Town Board, Planning Board, Zoning Board of Appeals, or Conservation Board.

_____
Signature of Property Owner

_____
(If Owner is a corporation, please indicate name of corporation and title of corporate officer whose signature appears above)

Sworn before me this

_____day of _____, 2021.

_____
Notary Public

TOWN OF SOUTHAMPTON
2021 AUTHORIZATION FOR INSPECTION AND INDEMNITY AGREEMENT

Property Owner

IF MORE THAN ONE OWNER, A SEPARATE PAGE MUST BE SIGNED AND SUBMITTED BY EACH PROPERTY OWNER

STATE OF NEW YORK}
}ss:
COUNTY OF SUFFOLK}

I, _____, being by me duly sworn,
please print name

deposes and says: I am the Owner of the Property located at:

_____,
described in the foregoing Application, and that I have authorized Officials and Employees of the Town of Southampton to enter my property to make all inspections necessary in connection with this Special Event.

Furthermore, in consideration of issuance by the Town of a Special Event Permit on the Property, the Owner voluntarily agrees to indemnify and hold the Town of Southampton and its officers, employees, and agents harmless from and against any and all losses, liabilities, damages, or costs sustained by any person for personal injury, death, or property damage arising out of, or as a consequence to the Special Event.

The undersigned further agrees to indemnify and hold harmless the Town and its officers, employees, and agents from and against any and all losses, liabilities, damages, or costs which may be imposed upon, incurred by or asserted against the Town by reason of any act of omission of the undersigned, which result in damage or injury of any kind to any person or any property and which arises out of or is any way connected with the event permitted by this permit.

_____
Signature of Property Owner

_____
(If Owner is a corporation, please indicate name of corporation and title of corporate officer whose signature appears above)

Sworn before me this

_____day of _____, 2021.

_____
Notary Public

TOWN OF SOUTHAMPTON
2021 Affidavit-Consent of Agent for Service

STATE OF NEW YORK}
}ss:
COUNTY OF SUFFOLK}

I, _____, by me being duly sworn, deposes and says, I reside at
please print name

No._____, _____, State of New York,
Street *Town/City*

and do hereby consent and accept service by mail to the above address, of any and all papers and instruments of any kind, including, but not limited to orders, civil summonses and complaints, motions for preliminary injunction, appearance tickets and/or criminal summonses for any matters arising out of or relating to the

_____Special Event occurring

on or about _____, 2021.

My date of birth is _____, my telephone number is _____, and my mailing

address, if different than my street address, is _____,

_____.
Town/City

I understand that by executing this document I am affirmatively waiving the requisite personal service requirements of the New York State Criminal Procedure Law and the New York State Civil Practice Laws and Rules. Furthermore, by executing this document, I hereby consent to the personal jurisdiction of the Southampton Town Justice Court and the Supreme Court for the State of New York in connection with any and all legal action that the Town of Southampton commences arising out of or relating to the aforementioned Special Event. In addition, I hereby waive any and all jurisdictional defects and/or defenses as to any matter arising out of or relating to the subject Special Event.

_____
Applicant Signature

Sworn to before me this

_____day of _____, 2021.

_____
Notary Public

TOWN OF SOUTHAMPTON
2021 INDEMNITY AGREEMENT

STATE OF NEW YORK}
}ss:
COUNTY OF SUFFOLK}

Pursuant to Town Code §283-11, this Agreement is made this _____ day of_____, 2021 by and between the Town of Southampton (hereinafter "Town") and _____ (hereinafter "Applicant"):

Applicant hereby agrees it shall protect, indemnify and hold harmless the Town, Town's consultant (if any), its officers, officials, members, agents, invitees and employees, from and against all liabilities, fines, penalties, actions, damages, claims, demands, judgments, losses, costs, expenses, suits or actions including reimbursement of attorney's fees, and shall defend the Town in any suit including appeals, or at the Town's option, pay reasonable attorney's fees for defense of such suit arising out of the acts or omissions or negligence of the Applicant, its officers, officials, lessees, licensees, agents, employees, invitees or subcontractors in connection with the activities referred to in this Special Event Permit.

The Applicant, in addition to any terms contained herein, assumes all risks in the operation of the Special Event and shall be solely responsible and answerable in damages for all injuries and accidents in person or property and thereby covenants and agrees to defend, indemnify and save harmless the Town of Southampton and its officials, employees and agents from all claims, suits actions, losses, damages or injuries to person or property, whether direct or indirect arising out of the operation of the Special Event. The risk of loss, damage or destruction from any peril to the furniture, fixtures, equipment or other personal property of the Applicant or its invitees, employees or its subcontractors shall be borne by the Applicant.
The Applicant waives any right to subrogation against the Town for loss, damage or destruction from any peril to the furniture, fixtures, equipment or other personal property of the Applicant.

_____
Applicant Signature

Sworn to before me this

_____day of _____, 2021.

_____
Notary Public