



Town of Southampton  
DIVISION OF FIRE PREVENTION

27 Ponquogue Avenue  
Hampton Bays, NY 11946  
Telephone: 631-702-2919  
Fax: 631-283-2694

**John J. Rankin**  
Chief Fire Marshal

**20      BONFIRE APPLICATION:**

is hereby made by the undersigned for a permit, required by the Fire Prevention Code of the Town of Southampton Article 164, is applied for:

SPECIAL REQUIREMENTS

1. If applicant is not owner of the property site, a signed permission letter by the owner is required. If Town of Southampton Parks & Recreation has control of the property, a copy of the permit issued by that department is required. All restrictions placed by the permit must be obeyed.
2. Permit will not be issued if fire weather index is high or very high. Restrictions may be placed during moderate ratings.
3. The Town Conservation Office to be notified of all Bonfire permits requested on beaches.

**FEE: \$75.00**

*A \$50.00 Late Fee will be charged after 4 PM on the working day two days prior to the event. For weekend events the fee will be charged after 4PM on Wednesday prior to the event.*

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS (of applicant): \_\_\_\_\_ E-MAIL: \_\_\_\_\_

NAME OF BUSINESS/ORGANIZATION/OWNER: \_\_\_\_\_

LOCATION OF EVENT: \_\_\_\_\_

OWNER OF THIS LOCATION: \_\_\_\_\_ PHONE: \_\_\_\_\_

**\*\* (Property Owner must sign Landowners Endorsement and Hold Harmless form before a notary) \*\***

Address other than event of location: \_\_\_\_\_

# OF PERSONS ATTENDING: \_\_\_\_\_ DATE OF EVENT: \_\_\_\_\_

TIME REQUIRED FROM: \_\_\_\_\_ TO: \_\_\_\_\_

**\*\*PLEASE READ TERMS AND CONDITIONS\*\***

I hereby agree to abide by the terms and conditions as provided by the Town of Southampton Division of Fire Prevention. I understand that any violation of the aforesaid terms and conditions may result in the revocation of my access privileges and/or disciplinary action may be taken.

Name of Applicant: \_\_\_\_\_ Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*\* OFFICE USE ONLY \*\*\*\***

**Tax Map #** \_\_\_\_\_ **Ck/Cash/CC** \_\_\_\_\_ **Late Fee** \_\_\_\_\_

**Receipt#** \_\_\_\_\_ **Chief Fire Marshal** \_\_\_\_\_

**Permit#** \_\_\_\_\_ **Date** \_\_\_\_\_

**TERMS:**

- Bon Fire** – an outdoor fire utilized for ceremonial purposes.
- Recreational Fire** – an outdoor fire burning materials other than rubbish, not contained in an outdoor fireplace, barbecue grill or similar container and has a total fuel area of 3 feet or less in diameter and 2 feet or less in height. Exception: fires in approved containers, Container must be available for review.
- Open Burning** –fires that do not meet the above conditions need prior approval from NYS DEC or a letter of non-jurisdiction. Open burning that is offensive or objectionable because of smoke or odor emissions or when atmospheric conditions or local circumstances make such fires hazardous shall be prohibited.

**CONDITIONS:**

**Bon Fire:** a bonfire shall not be conducted within 50 feet of a structure or combustible material. Fire must be conducted in a noncombustible container.

**Recreational Fires:** shall not be conducted within 25 feet of a structure or combustible materials. Conditions which could cause a fire to spread within 25 feet of a structure shall be eliminated prior to ignition. Fire must be conducted in a noncombustible container.

**Open Burning:** specific requirements will be based on the application submitted.

**ADDITIONAL REQUIRMENTS:**

- The fire shall **NOT BE LEFT UNATTENDED.**
- A minimum of a 4A rated fire extinguisher or other on-site fire extinguishing equipment such as sand, water barrel and water hose available for immediate utilization.
- A reliable method of calling 911 is required.
- All debris is to be properly handled and disposed.

