

# TOWN OF SOUTHAMPTON — MARIA Z. MOORE, TOWN SUPERVISOR

## Code Enforcement Investigations & Enforcement Unit

27 Ponquogue Avenue, Hampton Bays, NY 11946

Phone: 631-702-1700 Fax: 631-283-2694 [www.southamptontownny.gov/codeenforcement](http://www.southamptontownny.gov/codeenforcement)

Email: [CodeEnforcementInquiries@Southamptontownny.gov](mailto:CodeEnforcementInquiries@Southamptontownny.gov)



Ryan Murphy – Town Code Compliance and Emergency Management Administrator

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### Violation Clearance Request Form

#### Contact Information

Name: \_\_\_\_\_

Property Address of the Violation: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### Violation Information / Inspection Requested (check a box and fill in the information)

Notice of Violation Date: \_\_\_\_\_

Field Appearance Ticket Number: \_\_\_\_\_ Date: \_\_\_\_\_

Interior Inspection (only)

Exterior Inspection (only)

Both Interior and Exterior Inspection

#### Owner Authorization

I, \_\_\_\_\_ being duly sworn, depose and say that I am the owner of the premises located at: \_\_\_\_\_, and I am designating: \_\_\_\_\_, to represent and act on my behalf as my agent, and to request and set up an inspection to clear any violation(s).

Signature of owner: \_\_\_\_\_

#### Notary

Sworn to before me on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Notary signature & stamp: \_\_\_\_\_